

STANDARDS OF CONDUCT

- A. No town employee shall accept other employment, which will impair his independence of judgment in the exercise of his official duties.
- B. No town employee shall accept employment or engage in any business or professional activity, which will require him to disclose confidential information which he has gained by reason of his official position or authority.
- C. No town employee shall use or attempt to use his official position to secure unwarranted privileges or exemptions for himself or others.
- D. No town employee shall engage in any transaction as representative or agent of the Town with any business entity in which he has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his official duties.
- E. A town employee shall not by his conduct, give reasonable basis for the impression that any person can improperly influence him or unduly enjoy his favor in the performance of his official duties or that he is affected by the kinship, rank or influence of any party or person.
- F. Each town employee shall abstain from making personal investments in enterprises which he has reason to believe may be directly involved in decisions to be made by him or which will otherwise create substantial conflict between his duty in the public interest and his private interest.
- G. Each town employee shall endeavor to pursue a course of conduct, which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.
- H. No town employee employed on a full-time basis nor any firm or association of which such employee is a member nor corporation a substantial portion of the stock of which is owned or controlled, directly or indirectly, by such employee shall sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the town in which such employee serves or is employed.
- I. No town employee shall directly or indirectly, solicit any gift or accept or receive any gift having value of twenty-five dollars (\$25.00) or more, whether in the form of money, services, loan, travel, entertainment, hospitality, things or promise or any other form, under circumstances in which it could be reasonably inferred that the gift was intended to influence him in the performance of his official duties or was intended as a reward for any official action on his part.
- J. To the extent that he knows thereof, a member of the Town Board and any employee of the town, whether paid or unpaid, who participates in the discussion of or gives official opinion to the Town Board on any legislation before said Board, shall

publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

K. A town employee shall not, after the termination of service or employment with such municipality, appear before any board or agency of the town in relation to any case, proceeding or application in which he personally participated during the period of his service or employment or which was under his active consideration.