

Hamlin Town Board Meeting
February 12, 2018

The Hamlin Town Board held their regular meeting in Hamlin Town Hall Located at 1658 Lake Road, Hamlin New York. The meeting was called to order at 6:30 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by Pastor Ken Miller

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also, Present: Superintendent Steve Baase, Town Attorney Ken Licht, Librarian Christine Gates, Recreation Director Anke Applebaum, Building Inspector Code Enforcement Officer Cheryl Pacelli, Hamlin Volunteer Ambulance Representative Rick Wright and Conservation Board Chairperson and Town Historian Dave Walch.

PUBLIC FORUM:

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF TOWN BOARD MINUTES:

Resolution #87 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of January 24, 2018. Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

AUTHORIZATION OF PAYMENT OF BILLS:

Resolution #88 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<u>MONTHLY TOTALS</u>		TOWN OF HAMLIN	<u>Abstract: 2</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2018-0077 to 2018-0080	5426.46	

	2018-0087	36000.00		
	2018-0135 to 2018-0183	14340.42		
Account Total			\$	55,766.88
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Library	2018-0083 to 2018-0084	437.06		
	2018-0087	3500.00		
	2018-0100 to 2018-0111	5001.40		
Account Total			\$	8,938.46
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Highway	2018-0087 to 2018-0088	91874.75		
	2018-0112 to 2018-0134	43790.31		
Account Total			\$	135,665.06
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Sewer	2018-0081 to 2018-0082	120.24		
	2018-0087	2767.00		
	2018-0096 to 2018-0099	958.29		
Account Total			\$	3,845.53
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Light	2017-0085	1594.28		
Account Total			\$	1,594.28
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Fire Districts	2018-0184 to 2018-0185	677118.04		
Account Total			\$	677,118.04
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Employees Trust	2018-0075 to 2018-0076	23755.57		
	2018-0086	1915.71		
	2018-0091	1737.95		
Account Total			\$	27,409.23
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Paychex	2018-0074	86.79		
	2018-0089	352.80		
	2018-0090	85.37		
Account Total			\$	524.96
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Visa Charges	New York Marriot Marquis	578.00		
	Office supplies for Highway	21.00		
	Udemy	10.99		
	Vander Haags	290.00		
	Univiersity of Texas at Dallas	25.00		
Account Total			\$	924.99

GRAND TOTAL: \$ **911,787.43**

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

CORRESPONDENCE:

- a. Zone C Reportfor-1-17-18, 1-24-18 and 1-31-18
- b. UNiCON Construction News Reel 1-16-2018, 1-23-2018 and 1-30-2018
- c. Leveler E-Newsletter
- d. Fishery Advisory board meeting 2-12-2018
- e. HVA Meeting Minutes 2-5-2018
- f. Fire Marshal Actives 1-1-2018-1-31-2018
- g. Department of Transportation Bridge NY

BUDGET AMENDMENTS

Resolution #89 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier to approve the following budget amendments.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

Increase Revenue Account

L.0599.00 by \$10,500.00

Increase Expense Account

L.7410416 by \$8,000.00

L.7410456 by \$2,500.00

Increase Revenue Account

AA.2770.3 by \$12085.00

Increase Expense Account

AA.1110.42 by \$12085.00

PPT PARK EQUIPMENT ACCOUNT

Resolution #90 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier to authorize the move of \$14,487.50 to PPT Park Equipment Account from the sale of old Park Equipment.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

DA-EQUIPMENT RESERVE ACCOUNT

Resolution #91 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier to authorize the move of \$30,895.00 into DA-Equipment Reserve Account from the sale of surplus equipment.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

TIMEWARNER/SPECTRUM TAXES

Resolution #92 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier requesting Town Board approval to pay Time Warner/Spectrum taxes per franchise agreement.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

REFUSAL OF HIGH BID FOR SURPLUS 1989 COBRA DUMP TRAILER-

Resolution #93 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Dave Rose requesting Town Board refusal of high bid of \$8,600 for surplus dump trailer from Auction International.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

ACCEPTANCE OF HIGH BID FOR SURPLUS 1989 COBRA DUMP TRAILER

Resolution #94 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Dave Rose requesting Town Board approval of bid of \$14,600 for surplus dump trailer from Town of Colton.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

ACCEPTANCE OF HIGH BIDS FOR SURPLUS EQUIPMENT -

Resolution #95 Motion was made by Councilperson Martin Maier, Seconded by Supervisor Eric Peters requesting Town Board approval of high bids for \$850.00 for 4 tires and rims, \$1325.00 for set of lifting forks for loader, and \$13,000 for 1984 Army Case loader.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

REDMAN ROAD WATER DISTRICT

Resolution #96 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier for the proposed Redman Rd. Water District as follows:

Whereas in accordance with the of New York State Environmental Quality Review (SEQR) procedures, the Town Board of the Town of Hamlin hereby expresses its intent to serve as Lead Agency to comply with SEQR.

Whereas the purpose of this project shall be to install 15,600 linear feet of 8" water main along portions of Redman Rd in the Town of Hamlin, New York

Resolved that the Town Board hereby accept the Short Environmental Assessment for this project, prepared by Chatfield Engineers, P.C.

Resolved that the project is an Unlisted Action and the Town will complete an Uncoordinated Review in accordance with section 617.6 of SEQR

Resolved that the Town Board declares that, based on the Environmental Assessment it finds that the project will result in no significant adverse impacts to the environment. Therefore, the Town Board does not anticipate the preparation of an Environmental Impact Statement for the project. Further, the Town Board herewith states its intention to issue a Negative Declaration under SEQR for the Project.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

REPORTS

Councilperson Jason Baxter reported on the following:

- Dog Control- In 2017 Clarkson had 13 dogs come in 12 redeemed and 1 adopted. Parma had 20 dogs come in 15 redeemed and 5 adopted. Hamlin had 30 dogs come in 18 redeemed, 11 adopted and 1 euthanized.
- Hilton-Parma Fire District- 44 Fire district calls and 99 EMS calls YTD and have covered 73 %. They're ceasing ambulance service for transporting except for where agreed upon.

- Hamlin Volunteer Ambulance- 61 Calls YTD and have covered 86%. Last year at this time they had 89 calls where only 35% were covered. This month they have had 33 calls and have covered 32 of them. Their busiest times are 10 am (15 % of calls) and 11 pm (10 % of the calls)
- Commented on using voter registration list to obtain information due to inaccuracies. Supervisor Eric Peters explained they were using it to use as another tool to cross reference.

Councilperson Jennifer Voelkl reported on the following:

- Chamber of Commerce- Had their lunch last week where the topic was Wills and Estate Planning.
- Zoning Board- Area Variances for Labella for the Yacht club project. Nothing was resolved waiting for DEC to respond.

Councilperson Dave Rose reported on the following:

- Planning Board -Application for moving the bottle collection business to Tops. There will be a public hearing in March. Applicant Steve Hinter seeking site approval in the Viginia Truelson building to operate a US divorce mediation and consulting business. There will be a public hearing. A request was made for a three lot merge at east end of North Hamlin Rd by the pond. Owner wants to merge into one tax account.
- Seniors- Everything is going well. Seniors will be responsible for no shows for prepaid tickets.
- Hamlin Lion's Club/Life Solutions are hosting a potato pancake dinner from 5-6:30 tomorrow at St. Johns. They are selling roses for \$20 a dozen. Eight dozen roses will be taken and donated to the Beikirch nursing home to give to the residents.
- Hamlin Library- Mark Ballerstein is as vice president. Christine is doing a great job with computers. The Friends of the Library are hosting a spaghetti dinner on March 25 from 1p.m.- 5p.m. at the VFW.

Councilperson Martin Maier reported on the following:

- Conservation board had 3 referrals 2 for generators and 1 for breakwall. No issues with any of those.
- Hamlin Morton Walker Fire District- 35 calls YTD. Truck they are having refurbished should be back any day now. They are going to try a Duty Officer Program. An officer on for each shift. Two rescue trucks have been ordered.

Superintendent Steve Baase reported on the following:

- FEMA- 2.5 hour meeting to see what they are going to cover. State people from Rochester are going to help us as much as possible. Grants will not come in for 2/3 years due to FEMA being broke.
- Plowing and Salting
- Cleaning trees from the property the town bought
- New loader was delivered

- Looked at the Ditch on Redman. Would be big undertaking. Called the county they will come look at it when the weather changes.
- New County Superintendent Tim Frelier, and New County Assistant Superintendent Tom Frys.

Building Inspector Code Enforcement Officer Cheryl Pacelli reported on the following:

- 26 Permits issued from 1/8/2018-2/12/2018
- Permit Costs Received \$1,391.15
- Permit Valuation \$253,749.75
- 8 permits have been closed
- 126 Phone calls into the office
- Sent out 10 violation notices for various code violations and complaints
- Attended the “Rebuilding After the 2017 Lake Ontario Flood” class discussed ways to re-build a dwelling after a flood.
- Participated in the CEHA Annual Assessment Program. All Information on issued CEHA permits for 2017 was submitted to the DEC for review. The building department issued 61 CEHA permits for 2017.
- House on Newco Drive waiting on plan to rebuild it. Should have one soon.
- 2288 Redman Road – Was given to the fire department, nothing was ever done. Owner would like his assessment lowered. Assessor will lower it by \$80,000.
- Cheryl is going to a DEC meeting to 12/13/2018

Recreation Director Anke Applebaum reported on the following:

- I will be the official Summer Camp Director; Diana Wilson & Anjelica Barrett will be the Camp’s co-supervisors. Anjelica will also be instructed by Keylee as a Level 1 archery instructor so that archery can be a camp activity as well as dance. Kyle Foelsch Will is the new Sports coordinator.
- Christine and Susan (from the library) and I have been coordinating the creation of a summer Tech Camp. We will be partnering with an organization called Black Rocket which provides materials and teacher training for an array of STEAM (Science, Technology, Engineering, and Math) classes that can be incorporated into either camp or Before & After School programming
- The TV from the grant we received last year has been delayed in its installation due to the contractor responsible having come down with illness.
- We are currently preparing our programming and brochure for the late spring and early summer.
- The Lion’s Club will partner with us in the annual Easter Egg Hunt by providing a Pancake Breakfast with the Easter Bunny (for a free-will donation) prior to the Easter Egg Hunt.
- We would like to provide a venue for A RECOVERY NOW support group. We would therefore be providing a direct service to an existing problem affecting our residents. Narcan Training would be a component of these meetings. They would be staffed by professionals and would work in conjunction with our local police. Mr. Attridge is friends with

Sheriff Baxter and assures me that we could rely on the cooperation of the sheriff's department. The support group would provide a 24hr hotline and facilitate treatment requests (which are especially useful for getting people into treatment as fast as possible).

Librarian Christine Gates reported on the following:

- Hosted winter games last week which included 40 family members in the homeschooling community
- Kendall Schools- Teach some of the teachers and set up a booth for library cards
- Next week is Dino week.

Conservation Board Chairperson and Town Historian Dave Walch and reported on the following:

- Conservation Board- 3 Referrals' - Labella Association
- Trees Ordered
- Tour of the History center to Librarian Christine Gates

Hamlin Volunteer Ambulance Representative Rick Wright reported on the following:

- Dr. Cushman (director of EMS) was surprised how much the Town gave us.
- 30 OD's last year

Supervisor Eric Peters reported on the following:

- Schedule informational meeting on February 28th for Redman Road Water at 6:15pm
- New Zone C Captain Doug Comanzo. Asked him to look into increased patrol at the corner as well as a list of tickets in court he was asked to look into.
- Another email was sent on the wind storm grant. We got a response from Nick; they are still working on funding. Should have a funding information and paperwork within a week or so.
- Meeting with Representative Collins Friday about FEMA
- Town Hall and St. Johns currently emergency locations.

DISCUSSIONS:

Councilperson Dave Rose asked Supervisor Eric Peters for an update on the Orchard Street Grant. Supervisor Eric Peters indicated he had no new information. Eric indicated he would discuss this with Representative Collins.

ADJOURN:

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier requesting Town Board approval to adjourn the meeting at 8:23 pm as all business had been concluded.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk