

Hamlin Town Board Meeting  
March 12, 2018

The Hamlin Town Board held their regular meeting in Hamlin Town Hall Located at 1658 Lake Road, Hamlin New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by Pastor John Ebel

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier and Supervisor Eric Peters.

Excused: Councilperson Dave Rose

Also, Present: Superintendent Steve Baase, Deputy Town Clerk Keylee Gilfilian, Librarian Christine Gates, Recreation Director Anke Applebaum, Hamlin Volunteer Ambulance Representative Rick Wright, Planning Board Chairperson Chris Schlieter, David Isabella, Gerry Hutchinson, Cindy Lutwiller, Dottie Butcher, Gary Gustafson and Richard Goldberg

**PUBLIC FORUM:**

Jerry Hutchinson of 1701 Apple Hollow Drive addressed the board regarding road improvement and safety concerns. His driveway and gutter in front of his driveway is severely damaged. He plans on repairing his driveway but wants to wait until the gutter is repaired to prevent further damage. There are also large pot holes in the road that he would like to see repaired too. However, he knows these things need to be budgeted for and take time so he believes the gutters should be a priority. He is also concerned about the speed of cars on the long dead-end road. The current speed limit is 30MPH. The road has a slight s curve and there is an easement to the town park which becomes dangerous with speeding cars. The street has all different types of people and he does not want to see something happen. Could they put in a seasonal speed bump?

Superintendent Steve Baase explained that they have been going through and changing housing track speed limits to 25. He will work on changing Apple Hollow Lane to 25 MPH. He also plans on visiting the area to assess the gutter and road damage.

Supervisor Eric Peters stated he would talk to Zone C to see if they could utilize a unit there to deter drivers from speeding.

Richard Goldberg representing David Isabella of 8068 Newco Drive spoke regarding the flooding on the south-east corner of his yard. The flooding occurred last year and will probably get worse this spring. Is there a plan for this property and if so what is that plan? In the past the town went on the neighboring property to help with flooding. Can they do this be done again to help with the flooding?

Gary Gustafson of 5 Summer Haven Drive an engineer spoke on behalf of David Isabella of 8068 Newco Drive. The best solution for the flooding on this property is to clean out the swale on the neighboring property. The swale worked last year but is not being maintained. Maintenance is key to keeping the property from flooding.

Superintendent Steve Baase spoke with Mr. Isabella a few days prior to the meeting about using a laser to look at the elevation of the property to see what can be done. The State owns the easement and we have no right to be on there. The swale Mr. Gustafson is discussing is on a neighbor’s private property that the town has no right to go on.

Supervisor Eric Peters asked if they had contacted the state since they own the easement. They had not. He advised them to contact the state.

**APPROVAL OF REDMAN ROAD WATER DISTRICT INFORMATIONAL MEETING MINUTES:**

Resolution #102 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of The Redman Road Water District Informational Meeting Minutes of February 28, 2018.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #102 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Jason Baxter requesting Town Board approval of Town Board Meeting Minutes of February 28, 2018.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #103 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jason Baxter requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

**MONTHLY TOTALS** TOWN OF HAMLIN **Abstract: 3**

<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2018-0236 to 2018-0238	1113.42	
	2018-0273 to 2018-0300	8454.20	

<b>Account Total</b>			<b>\$ 9,567.62</b>
Library	2018-0239	154.76	
	2018-0248 to 2018-0259	7346.89	
<b>Account Total</b>			<b>\$ 7,501.65</b>
Highway	2018-0240	82.08	
	2018-0260 to 2018-0272	19703.86	
<b>Account Total</b>			<b>\$ 19,785.94</b>
Sewer	2018-0241	60.26	
	2018-0246 to 2018-0247	593.00	
<b>Account Total</b>			<b>\$ 653.26</b>
Employees Trust	2018-0242 to 2018-0243	309.76	
	2018-0245	1590.29	
<b>Account Total</b>			<b>\$ 1,900.05</b>
Paychex	2018-0244	179.04	
<b>Account Total</b>			<b>\$ 179.04</b>
<b>Visa Charges</b>	The Strong	195.00	
	Facebook Ads	185.93	
	Walmart	252.95	
	InMotion Hosting	264.74	
	USA Archery	96.07	
<b>Account Total</b>			<b>\$ 994.69</b>

**GRAND TOTAL:**

\$  
**40,582.25**

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**CORRESPONDENCE:**

- A. HVA Meeting Minutes- 2/5/2018
- B. Qualitrol Company Site
- C. Unicon Construction News reel 2/27
- D. Fishery Advisory Board
- E. Zone C Report- 2/28/18 and 3/7/18
- F. Straubs Textile Services Site
- G. Building Inspector/ Code Enforcement report 02/12/2018-03/09/2018
- H. Monroe County Department of Planning and Development Land Use Decision-Making Training Program
- I. Dedication of Lakefront Lodge in Webster Park

**ACCEPTANCE OF PAYMENT FROM HIGHWAY FUND TO GENERAL FUND**

Resolution #104 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier requesting Town Board approval to accept payment from the Highway Fund to General Fund of \$100,00.00 Principal and \$1000.00 interest for new dump truck purchased in 2018 per town board resolution #150 2017.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**AMMENDMENT OF RESOLUTION #104 2018**

Resolution #105 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier requesting to amend resolution #105 to accept payment from the Highway Fund to General Fund of \$100,000.00 Principal and \$1000.00 interest for new dump truck purchased in 2017 per town board resolution #150 2017.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**BUDGET AMENDMENTS**

Resolution #106 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier requesting Town Board approval of the following budget amendments

General-AA

<u>Increase Income Account</u>	<u>Account Name</u>	<u>Amount</u>
AA.0599.00	Appropriated Fund Balance	\$100,000.00
AA.2401.00	Interest	\$ 1,000.00

<u>Decrease Income Account</u>	<u>Account Name</u>	<u>Amount</u>
AA5031.00	Transfer from Other Funds	\$101,000.00

Highway-DA

<u>Decrease Income Account</u>	<u>Account Name</u>	<u>Amount</u>
DA.2300.00	Other Governments	\$100,000.00

<u>Decrease Expense Account</u>	<u>Account Name</u>	<u>Amount</u>
DA.9950.90	Transfer to Other Funds	\$101,000.00

<u>Increase Expense Account</u>	<u>Account Name</u>	<u>Amount</u>
DA.9789.70	Other Debt-Interest	\$1,000.00

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**SCHEDULING PUBLIC HEARING FOR A LOCAL LAW AMENDING ARTICLE III OF THE COE OF THE TOWN OF HAMLIN**

Resolution #107 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Martin Maier Requesting Town Board approval to Schedule a Public Hearing for a Local Law Amending Article III of the Code of the Town of Hamlin to Eliminate the Requirement for Certain Senior Citizens to Annually Reapply for the Senior Citizens Real Estate Tax Exemption on 9 Apr 2018 at 6:30 pm.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

**Reports**

Councilperson Jason Baxter reported on the following:

- Dog Control- Dog control picked up 1 dog from Pittsford, 1 from Ogden, 1 from Gates and 2 from Hamlin. 3 dogs were picked up from Parma and have been claimed. New lights have been purchased for downstairs and are just waiting on installation.
- Hamlin Volunteer Ambulance- 104 calls YTD. 95 have been covered by the HVA for a coverage rate of 91%. This is a huge increase from 32% last year. In February they had 48 calls and were able to cover 46. In February the coverage rate was 96% which was an increase from 86% in January. They repaired the oxygen machine so the oxygen will no longer be leaking out. They hit a deer this morning and the rig will need some repair.
- Hilton-Parma Fire District- The ambulance had 74 calls in February and they covered 32 calls for a coverage rate of 43%. YTD, they have had 175 calls. The Ambulance will be ceasing operation June 1<sup>st</sup>.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board- They are scheduling hearings for zoning board variances. One on West Wautoma to increase the height of the garage, one on Roosevelt Highway for a shed which now may be a pole barn, and for a garage on Shore Acres which needs six variances. Zoning Board Workshop may revisit the secondary structure not allowed before a primary structure. There may be a need for secondary structures to hold tools when building primary structures.
- Chamber of Commerce-Hilton Ambulance is phasing out. There are 4 different bids out for contracts to see who will provide coverage in that area.

Councilperson Martin Maier reported on the following:

- Hamlin Morton Walker Fire District- The rescue truck has been refurbished and should be back in use. They are discussing the restoration of a squad truck and a grass truck. There are 2 squad trucks on order.
- Conservation board- They have followed LWRP. They are doing their Annual Tree Giveaway on April 21 from 9am-11am.
- Planning Board-8 conservation permits no approvals until tonight. Brockport Yacht Club received approval today. Zoning Board Workshop tentatively scheduled for April 19.

Planning Board Chairperson Chris Schlieter reported on the following:

- Planning Board-revisiting submitting site plans each and every time specifically when type of use doesn't change and no zoning changes.
- Lakefront development- Brockport Yacht Club received approval today.

Town Clerk Kathi Rickman reported on the following:

- Everything is going well
- Welcome to Hamlin Sign has been found.

Superintendent Steve Baase reported on the following:

- Working on back fields- Finished the dug outs on the ponies field. Cutting in a dirt baseline. These improvements will hopefully keep the ponies team here and playing. Leveling off fields in the way back where they loaded dirt onto last year. Hoping to get them seeded this year so next year there can be 2 nice smaller soccer fields where the extra t-ball fields were.
- Advocacy day – Advocacy day was last week in Albany shortly after everyone arrived they were informed all meetings were canceled due to the storm.
- Lake front issues-There will be another meeting in Greece on Thursday, a meeting with FEMA on Monday and Wednesday and another meeting on Scottsville Rd on March 29<sup>th</sup>. They have 9 permits in with the DEC.

Recreation Director Anke Applebaum reported on the following:

- Recovery Now Program is all set up. The first meeting is set for April 3<sup>rd</sup> from 6:15p-8:15p at the Charlie Maier Lodge. The meetings will be the first Tuesday of every month. Attendance will decide if there is a need for more frequent meetings. Final details will be announced in a press release. These groups are popping up everywhere.
- Easter Egg Hunt is coming up. March 25<sup>th</sup> from 1:30p.m.-2:30 p.m. The Lions Club is doing a Pancake Breakfast from 11a.m.-1p.m. There are already a lot of children signed up.
- T-ball promotion- to help increase the number of children playing t-ball to grow our overall baseball program. Anyone who registers for t-ball or tiny t-ball will get a free year of tiny t-ball or t-ball the following year.
- Park Champions Day: New event end of July or early August. It will be a picnic/festival at the end of the season. Bring out all the equipment and end the night with a movie.
- Trending games/programs- Looking at new programs that are trending including archery tag.
- Computer- will be replacing one of the computers in the office.
- Mural- exploring the possibility of getting a mural painted on the West side of the Morton Building with Town board approval. Has met with an artist who presented at a conference last year who has done many birds of prey murals around Rochester and other parts of the state. The idea would be to get youth involved as well with an application process. Getting youth involved would open up more grant opportunities. The project would cost around \$6,750. The town board would have design approval.

Librarian Christine Gates reported on the following:

- Summer Reading Program: “Libraries Rock” is the theme where they will provide children, teen, adult and family programs. They are taking it one step further to “Our Community Rocks” and getting community organizations involved on Monday afternoons. The first organization will be the Hamlin Recreation.
- Staff training-Rick from the Hamlin Volunteer Ambulance will be providing staff CPR and first aid training. Next month they will be receiving active shooter training.

Hamlin Volunteer Ambulance Representative Rick Wright reported on the following:

- Churchville Volunteer ambulance- Churchville will be relinquishing transportation rights October 1<sup>st</sup>. Hamlin will be one of the last organizations out there.

Supervisor Eric Peters reported on the following:

- Lawn mowing-Only received one bid for delinquent properties. It was the same company as last year and the price is generally the same. Cheryl did a great job last year working with the banks so that only one property had it added into the taxes. Seeking resolution to accept bid.

### **ACCEPTANCE OF BID FOR LAWN MOWING OF DELINQUENT PROPERTIES**

Resolution #108 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Martin Maier Requesting Town Board approval to accept the only bid from Preston Landscaping for Lawn mowing of delinquent properties.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

- FEMA- They have all been very friendly. They are asking for a lot of paperwork and there are many deadlines. We will be meeting with them once a week. It is very complex what can and cannot be claimed. There is a 75%, 25% reimbursement rate. This is a long process and there is no guarantee.
- Tops- Received formal letter from Southern Sector about Tops Markets filing for Chapter 11. They are not liquidating but seeking debt relief.
- Hilton Parma Financial statement- available if anyone would like to see it.
- Consolidating of the court- Last Tuesday Eric met with the Clarkson Town Supervisor Jerry Underwood. Jerry Underwood asked if we would be interested in consolidating court with Clarkson and Sweden. In looking at the requirements and numbers it would have to be centrally located and we would lose a Judge. Do we want to make our residents leave town for traffic tickets, small claims, dog tickets...? It could save money. We can get the Sheriff's Department to come out and present on the issue.

### **DISCUSSIONS:**

Councilperson Jennifer Voelkl inquired about the Wind Storm Damage funding. Supervisor Eric Peters emailed Nick and has received no answer.

Are we meeting for the Zoning Board Workshop scheduled for March 15<sup>th</sup>? With the Attorney being out of town and no pressing issues it was decided to push the Zoning Board Workshop to April 19, 2018. Councilperson Jennifer Voelkl asked if we will be replacing the Planning Board member. We will advertise for an alternate to see who is interested. Resumes should be in by March 30<sup>th</sup>. Depending on the number of qualified applicants a 5 or 7-person board will be discussed.



ADJOURNMENT:

Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval to adjourn the meeting at 8:41 pm as all business had been concluded.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye and Supervisor Eric Peters aye. Motion Carried.

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk