

Hamlin Town Board Meeting
June 8, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters. Councilperson Jennifer Goodrich was excused.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Citizen Program Specialist Michelle Johnson, Lawyer Ken Licht, Librarian Kay Hughes-Dennett, Tom Maier Fire Marshal, Conservation Board Member Justine Jensen and Recreation Director Anke Applebaum.

Residents: Dottie Butcher and Cindy Lutwiller

PUBLIC FORUM

With no one wanting to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF MINUTES

Resolution #129 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, requesting Town Board approval of the regular Town Board meeting minutes of May 27, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #130 Motion was made by Councilperson Baxter, seconded by Councilperson Maier requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>			TOWN OF HAMLIN	<u>ABSTRACT: 6</u>
ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS	
General	2015-611 to 2015-658	36739.01		
Account Total			\$	36,739.01

Library			
	2015-588 to 2015-600	3747.41	
Account Total			\$ 3,747.41

Highway	2015-601 to 2015-610	5282.63	
Account Total			\$ 5,282.63

Sewer	2015-586 to 2015-587	53.82	
Account Total			\$ 53.82

Light			
Account Total			\$ -

Employees Trust			
Account Total			\$ -

Visa Charges	Sunoco	103.55	
	Dollar General	15.00	
	Magic Wands Vacuum	189.99	
	Sara's Garden & Nursery	28.97	

GRAR	276.00		
Genris	430.00		
Greater Rochester Assoc.	35.00		
		\$	1,078.51

ADP Charges	163.00		
	48.50		
		\$	211.50

GRAND TOTAL		\$	47,112.88
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Polled Votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. MCFAB Meeting Materials from 6/8
- b. Town of Hamlin students awarded scholarships
- c. NYS Local Retirement System Employer E-News
- d. Explore Monroe
- e. C Zone News Weekly
- f. Emergency regulations impacting poultry
- g. Time Warner Cable June 3 Programming Notice
- h. ASCC June Newsletter

SCHEDULE A PUBLIC HEARING TO PERMIT KENNELS

Resolution #131 Motion was made by Councilperson Maier, seconded by Councilperson Rose requesting Town Board to schedule a public hearing for a Local Law to Permit Kennels as a permitted use with a Special Use Permit in certain Zoning Districts in the Town of Hamlin on June 24th at 6:30 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Councilperson Rose was asked by the Planning Board to see if an insurance liability clause could be added to the Kennel Permit code. They did grant the SUP for the Church Road Kennel.

Councilperson Maier asked if there was any resolve on what the Recreation Commission plans to do. Has there been anyone responding to the open board positions that were advertised? There has not been any applications handed in yet. It will go on the Recreation Facebook page tomorrow. Councilperson Baxter reported that they plan to meet as the Friends of Recreation tomorrow as their first meeting and put together a plan to pay for the filing fees.

REPORTS

Councilperson Baxter reported on the following:

- Hamlin Parma Fire District – They have had 194 calls year to date and 365 EMS calls year to date. They will be going into the schools for Fire prevention this month.
- Dog Control – They hope to get the mudding done at the expansion soon.
- Hamlin Ambulance – They are continuing their Lotto Fundraiser as they are still pursuing a new ambulance. They were handing goodies out at the Wheel Fest.
- Wheel Fest went smoothly he gave kudos to Kathi and the crew for the success of the event.

Councilperson Rose reported on the following:

- The Planning Board approved an SUP for the Dog Kennel on Church Road. There are several public hearings that will be held in July for a single lot subdivision on Walker Road, the Greenwell Farm on Church Road and Walter Gaeser Estates on Morton Road.
- Seniors – There were around 115 people at the May meeting. Kate Gross from the Hamlin Beach State Park came and gave the seniors her BIO and the plans for the future at the Park. There will be a ball game in July and a trip to Toyota plant in Toronto.
- Library – MCLS gave the trustees and orientation that was very informative. He thought it was quite interesting that all your privacy such as what books you take out of the library is protected unless a police warrant is issued to get the information.

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – They have had 330 calls year to date.
- Conservation Board – There were 3 referrals – 2 on Shore Acres that were ok'd and 1 on Newco Drive that will need a variance for a deck. June 27 from 10 am to 2 pm will be Fishing Day. It will be held at area 1 and is free of charge. The new Hamlin Beach Park hours are 9 am to 6 pm and it costs \$7 to enter.

Town Clerk Kathi Rickman reported on the following:

- The Wheel Fest happened this past weekend and went well. There was a constant flow of people in attendance.

Highway Superintendent Steven Baase reported on the following:

- They are getting caught up on ditching and fixing culverts.
- They had a quote accepted for a small project for Hilton School District doing some drainage work for them.
- They will start on the Bradford Manor Grant next week.
- They are waiting on Stake Out to be able to do a lot of the work due to Stake Out getting emergencies that they need to address first.
- Mowing is being kept up in a timely fashion. They have been getting compliments how things look and the cemetery looking good.
- Hamlin Center Road work is not scheduled yet.
- Radios need to be installed in the new pick up yet.
- A quote was received for the Wiler Road Bridge to be put in when we are ready to do it. For \$60,000 on State bid we can put in an aluminum one with a 100 year guarantee on the structure.
- Hamlin Clarkson Town Line Road Bridge will start in July and go through October.
- Superintendent Baase met with the new State guy that seems to be agreeable and better to talk to then the past representatives. He feels that we should get the money we are owed and he will look into it. Baase indicated that we are not signing the contract until we get the money that is owed to us.
- Quotes were received for the Driveway. Blacktop will be around \$72,000. Stoning with a double layer plus incidentals would be around \$30,000. The board feels that the stoning will last 5 – 6 years and in the meantime they should set up a dedicated account to put money away each year to be able to have the money to blacktop when it is needed.

PARKING LOT DRIVEWAY REPAIR

Resolution #132 Motion was made by Councilperson Rose, seconded by Supervisor Peters requesting Town Board to approve up to \$30,000 to be used to Stone double layer plus incidentals and striping for the parking lot driveway to be repaired.

Polled Votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Senior Citizen Program Specialist Michelle Johnson reported on the following:

- The Senior Citizen Academy with the Sheriff's was completed this last week. Everyone enjoyed themselves and it was a very successful program.

Fire Marshal Tom Maier reported on the following:

May Report:

Monthly fire extinguisher checks completed for town buildings

Attended Town Board meeting

Attended Young Explosive safety seminar

House fire Hamlin Center Road, home owner are starting the clean up process to rebuild

Inspected 122 Railroad Ave, all electrical issues were completed, installation of carbon monoxide and smoke detectors was completed.

Occupancy paperwork was completed for the Hamlin Fire Department Concession stands @ 1503 Lake Road

6 month inspection of Tops Market and China Moon completed

Attended Emergency Preparedness Workshop @ the PSTF 8 Hours

24 Hours Fire Marshal training completed at West Webster Fire Department

Investigated smoke reported in the area of Rt. 19 at Roosevelt Hwy, Residence were requested to extinguish fire

Requested to Shore Acres for a report of a residence burning grass, fire was extinguished by the Fire Department home owner was not at home.

Completed a 4 hour tested training program on (A Ventilation-Focused Approach to the Impact of Building Structures and Systems on Fire), given by the International Association of Arson Investigators

The Hood system at Zarpentines is not in compliance per mechanical code and they have been asked to get it compliant or they will be shut down.

Librarian Kay Hughes-Dennett reported on the following:

- Getting ready for summer reading.
- Susan Carlson is taking care of programs
- \$15,000 grant was received from Senator Joe Robach for a Children's Garden
- They have the Landscape drawings
- Money is there for the sign. Once the application is ok'd they will be able to start buying things and then paying the vendors.

Recreation Director Anke Applebaum reported on the following:

- 1) The Concession stand is up and running. Business is still a bit slow when there are no games, but word is starting to spread because several times families who are simply visiting the playground are also coming for drinks and snacks.
- 2) The Community Garden is completely planted and we are hoping for a big harvest. We will incorporate some of the produce into the Healthy Eating Project in our child care programs and the children will help tend the garden in the summer.

- 3) Volunteer Appreciation Night will be on June 26th, from 6 – 9pm. A night of summer fun is planned in appreciation of all the many volunteers, sponsors, and coaches who make our programs successful. Local businesses are donating pizza, ice cream, and beverages.
- 4) The soccer and baseball season is moving along nicely without incidents and our fields have been in good shape this year. No major delays have been caused due to bad weather and overly wet fields.
- 5) Registrations have begun for our Summer Camp. I am confident that just as our numbers have been higher this last year in our Before & After School program, the Summer Camp will also show increased registrations.

Supervisor Eric Peters

- Memorial Day Celebration went well and the cannon was enjoyed by all.
- There was a referral to the Conservation Board from Hamlin Park for an LWRP approval for various improvements.
- Supervisor gave his compliments to the Chair and committee of the Wheel Fest. There were 166 submissions to the Cruise-In.
- A representative from Chris Collins office, Christopher Catt, came to a meeting to introduce himself and he would like to come out once a season to check in. He will look into items such as IT and Emergency Services for us.
- An energy audit will be done free of charge by National Grid this week to see what improvements can be done to help us save money.
- Hard barriers were put up on the back stairs to replace the tape.

ADJOURNMENT

A motion was made by Councilperson Baxter, seconded by Councilpersons Maier to Adjourn the meeting at 7:44 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman
Hamlin Town Clerk