

Hamlin Town Board Meeting  
January 9, 2017

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Ken Miller.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Consultant Michelle Johnson, Town Attorney Ken Licht, Pastor Ken Miller, Building Inspector Cheryl Pacelli, Fire Marshal Ron Bragg, Recreation Director Anke Applebaum and Conservation Chairperson and Town Historian Dave Walch.

Residents: Anthony Goule, Steve and Jared Wiel, Kathryn Rose and Emily DeClerck

**PUBLIC FORUM**

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

**APPROVAL OF TOWN BOARD MINUTES**

Resolution #70 Motion was made by Councilperson Maier seconded by Councilperson Baxter requesting Town Board approval of the Town Board meeting minutes of December 28, 2016.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF ORGANIZATIONAL TOWN BOARD MINUTES**

Resolution #71 Motion was made by Councilperson Rose seconded by Councilperson Voelkl requesting Town Board approval of the Town Board meeting minutes of the organizational meeting of January 2, 2017.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**AUTHORIZATION OF PAYMENT OF BILLS**

Resolution #72 Motion was made by Councilperson Maier, seconded by Councilperson Voelkl requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2016-2035 to 2016-2049	7979.80	
	2016-2072 to 2016-2076	2085.11	
<b>Account Total</b>			<b>\$ 10,064.91</b>

Library	2016-2036	87.50		
<b>Account Total</b>			\$	<b>87.50</b>
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Highway	2016-2036	500.00		
	2016-2053 to 2016-2071	32772.61		
<b>Account Total</b>			\$	<b>33,272.61</b>
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Sewer	2016-2050 to 2016-2052	1094.19		
<b>Account Total</b>			\$	<b>1,094.19</b>
<hr/>				
Light				
<b>Account Total</b>			\$	<b>-</b>
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Employees Trust	2016-2034	2314.02		
	2016-2036	121.49		
<b>Account Total</b>			\$	<b>2,435.51</b>
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Paychex	2016-2004	58.61		
	2016-2033	83.96		
<b>Account Total</b>			\$	<b>142.57</b>
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Visa Charges	Town Clerk - Deposit Slips	153.28		
	Recreation - Food Supplies	136.48		
	Highway - Boots	764.33		
<b>Account Total</b>			\$	<b>1,054.09</b>
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<b>GRAND TOTAL</b>			\$	<b>48,151.38</b>

**MONTHLY TOTALS**                      TOWN OF HAMLIN                      **Abstract: 1**

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>	
General	2017-0012 to 2017-0024	10122.29		
	2014-0029 to 2017-0033	732.68		
<b>Account Total</b>			\$	<b>10,854.97</b>
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Library				

	2017-0003 to 2017-0011	1239.07		
	2017-0025 to 2017-0026	90.56		
<b>Account Total</b>			<b>\$</b>	<b>1,329.63</b>
<hr/>				
Highway				
<b>Account Total</b>			<b>\$</b>	<b>-</b>
<hr/>				
Sewer				
<b>Account Total</b>			<b>\$</b>	<b>-</b>
<hr/>				
Light				
<b>Account Total</b>			<b>\$</b>	<b>-</b>
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Employees Trust				
	2017-0001 to 2017-0002	29373.79		
	2017-0027 to 2017-0028	369.76		
<b>Account Total</b>			<b>\$</b>	<b>29,743.55</b>
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<b>Visa Charges</b>	Walmart	269.69		
	Red Cross	110.00		
	Facebook Ads	95.05		
	Supplies	121.84		
<b>Account Total</b>			<b>\$</b>	<b>596.58</b>
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<b>GRAND TOTAL:</b>			<b>\$</b>	<b>42,524.73</b>

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. HVA minutes of 1-2-17
- b. Letter from Real Property Service RE: Property clean up fee
- c. DEC's public comment for East Main Street
- d. Life Newsletter 12-16
- e. Letter from Charter Communications
- f. National Weather service weekly briefing

- g. Construction News Reel
- h. Monroe County Sheriff's C Zone weekly report
- i. Leveler
- j. Parks and Trails – Cycle the Erie Canal registration is open
- k. New York State of Opportunity – Make College Tuition Free
- l. An invites you to the State of the State Address at Buffalo
- m. Monroe County Fishery Advisory Board agenda
- n. Building Inspectors report

**BUDGET TRANSFERS**

Resolution #73 Motion was made by Councilperson Maier, second by Councilperson Voelkl to Approve the following Budget transfers:

Huntington Park – SP1

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
7110.10 Parks Salary	9030.80 – Social Security	\$2.27
7110.10 Parks Salary	9030.81 – Medicare	\$0.78

General – AA

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
9050.80 Unemployment Ins	9030.80 – Social Security	\$184.06
9050-80 Unemployment Ins	9030.81 – Medicare	\$ 37.20

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

With this transfer the 2016 Budget is finished and balanced.

**PUBLIC HEARING FOR A LOCAL LAW**

Resolution #74 Motion was made by Councilperson Rose, second by Councilperson Maier to Schedule a Public Hearing on February 13, 2017 at 6:30 PM for a Local law to Opt Out of Real Property Tax Law 487, Solar, Wind, and Farm Waste Energy Systems Real Property Tax Exemption.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Voelkl asked if we would be able to opt back in if wanted at a later date down the road. It was indicated that yes they would be able to opt back in.

**PURCHASE A 30KW TRAILER MOUNTED GENERATOR**

Resolution #75 Motion was made by Councilperson Rose, second by Councilperson Baxter to Purchase a 30KW trailer mounted generator (serial# RZH000187) from the Bureau of Federal Property Assistance for a sum of \$1,000.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**ACKNOWLEDGE MERRITT ACKLES RESIGNATION**

Resolution #76 Motion was made by Councilperson Maier, second by Councilperson Rose to Acknowledge with great sadness the resignation of Merritt Ackles from the Conservation Board.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**ADVERTISE FOR OPEN CONSERVATION BOARD POSITION**

Resolution #77 Motion was made by Councilperson Maier, second by Councilperson Voelkl to Advertise for the open Conservation Board position with applications to be in by 4pm on January 27, 2017 to the Town Clerk's Office.

Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**DISCUSSION**

Zoning Workshop will be on January 26. The Supervisor is looking into other Town's Local Laws regarding solar farms.

A quote was received for the asbestos survey for \$900 for 65 Orchard Ave.

**REPORTS**

Councilperson Baxter reported on the following:

- Dog Shelter – They had a good time at the Brockport Parade and they won an award of \$100 for an honorable mention that needs to be picked up.
- Ambulance – he was unable to attend the meeting as it was the same night as our organizational meeting.
- Hilton Parma Fire District – They had a passing of one of the Commissioners John Sweeney and will have to advertise to appoint someone for the year of 2017. They were able to get their budget figured out with the County since it was originally figured out by the tentative one and not the final figures.

Councilperson Voelkl reported on the following:

- Chamber of Commerce – We received \$750 from the Apple Fest for the Dog Shelter. She is trying to get more Hamlin Businesses represented at the Chamber.
- Zoning – An Area Variance will have a public hearing on January 16 for a deck on Newco. They were looking into if a Blossomdale Lane property needed a variance for a shed.

Councilperson Rose reported on the following:

- Planning – They were looking at the commercial site plan modification and SUP's to give Carousel Cookies 3 parking spots in the rear of the building and to give Hometown Auto 3 parking spots in the front of the building.
- Seniors – Tomorrow will be starting up for the year with our first executive committee meeting.
- Library – New book shelves are in place and makes it look more spacious and open. They will be looking into getting more furniture with the money left from the grant.

Councilperson Maier reported on the following:

- Hamlin- Morton- Walker Fire District – Chiefs Election was held but not all the Chiefs were approved by the Commission so they will be having a special election to get the Chief position filled that they did not approve. Ron Breslawski is the new Chair of the Commission and Glen Unterborn is the Deputy Chair. Michael Marchetti was voted in to the 5 year commission term and Jerry Clement was voted in for the 3 year term.
- Conservation – They have some referrals they will be looking at for next meeting. They received the resignation of Merritt Ackles.

Highway Superintendent Steven Baase reported on the following:

- Slow with not a lot of snow to plow
- They finished the snow fence that was not completed by the prisoners.
- They are fixing equipment
- They have mowed around the bridges and the guardrails.
- They will fix the light on the Morton building to shine better on the Library.
- They are looking at options to fix the sewer pump.

Building Inspector, Cheryl Pacelli reported the following:

11 Permits were issued from 12/12/16 – 1/9/17

Permit cost received: \$2163.00

Permit valuation: \$229,400.00

2 permits have been closed .

Phone calls into the office – 126

Worked with the Library to adjust the content and display of their new outdoor sign.

A permit was issued for the removal of the gas tanks and the canopy for 1722 Lake Road.

Worked with the Planning Board Chairperson to adjust the format and presentation of the Planning Board Minutes.

Permits Issued:

Addition – 1

Demolition - 1

Fence – 1

Generators - 1

MET Towers - 1

Re-Roofing – 3

Res – New Construction - 1

Shed – 1

Special Use -1

Blossomdale Lane did not need a variance so they came in and received a permit for their shed.

Senior Consultant Michelle Johnson reported on the following:

- Tomorrow is the first meeting of the year since the Christmas luncheon.

Fire Marshal Ron Bragg was not present but sent a report on the following:

Activities for December 8, 2016 – January 7, 2017

- Activities for the month: performed fire inspections, sent out mailings requesting to schedule fire inspections, and answered phone calls.
- There was a big issue on December 18 when a roof contractor worked on a house and had no permit or insurance and caused \$68,000 in damage to the owners house. Word is out there if you want to do work in Hamlin you need to make sure you have a permit and insurance.

Recreation Director Anke Applebaum reported on the following:

- Registrations for Spring and Summer sports is starting up.
- They will be having an intern for 22 hours a week until May named Jessica Harding.
- Child Care is going well.
- They are looking into purchasing a movie system and getting licenses for movies.

Conservation Chairperson and Historian Dave Walch reported on the following:

- Opening on the board with Merritt Ackles resignation
- Tree give away in April
- He attended a workshop for Historians back in October. He put an article in the Express and he has been receiving donated items for the Center.

Supervisor Eric Peters

- Working on the insurance for the Waterslide since our insurance does not cover it. They have a quote for \$3,000 at this time for the camp use only for the summer. Anke will find out what other towns have done.

**GO TO EXECUTIVE SESSION**

Resolution #78 Motion was made by Supervisor Peters, second by Councilperson Voelkl to Go into an executive session regarding disciplinary action regarding a particular individual. Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**COME OUT OF EXECUTIVE SESSION**

Resolution #79 Motion was made by Supervisor Peters, second by Councilperson Voelkl to Come out of Executive Session. Polled Votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**ADJOURNMENT**

A motion was made by Supervisor Peters, seconded by Councilperson Voelkl to Adjourn the meeting at 8:10 pm as all business had been concluded. Polled votes: Councilperson Baxter, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk