

Hamlin Town Board Meeting
February 13, 2017

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor John Ebel.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Consultant Michelle Johnson, Town Attorney Ken Licht, Pastor John Ebel, Building Inspector Cheryl Pacelli, Librarian Kay Hughes-Dennett, Recreation Director Anke Applebaum and Conservation Chairperson and Town Historian Dave Walch.

Residents: Michael Bove and Ron Coyle

PUBLIC FORUM

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF TOWN BOARD MINUTES

Resolution #89 Motion was made by Councilperson Rose seconded by Councilpersons Maier and Voelkl requesting Town Board approval of the Town Board meeting minutes of January 25, 2017. Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #90 Motion was made by Councilperson Maier, seconded by Councilperson Baxter requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>	TOWN OF HAMLIN		<u>Abstract: 2</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2017-0074	1350.44	
	2017-0057	31.85	
	2017-0084 to 2017-0085	3039.74	
	2017-0090 to 2017-0093	1912.09	
	2017-0097 to 2017-0098	668534.9	
	2017-0143 to 2017-0193	38749.52	
Account Total			\$ 713,618.51
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Library			

	2017-0106 to 2017-0117	5345.44		
Account Total			\$	5,345.44
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Highway	2017-0118 to 2017-0142	35131.77		
Account Total			\$	35,131.77
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Sewer	2017-0086 to 2017-0087	124.09		
	2017-0104 to 2017-0105	154.75		
Account Total			\$	278.84
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Light	2017-0088	1696.78		
Account Total			\$	1,696.78
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Employees Trust	2017-0081 to 2017-0083	30246.87		
	2017-0094 to 2017-0095	369.76		
	2017-0099	2120.63		
Account Total			\$	32,737.26
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Paychex	2017-0080	83.27		
	2017-0089	299.20		
	2017-0096	160.41		
Account Total			\$	542.88
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Visa Charges	Wilson Hardware	34.99		
	University of Texas at Dallas	25.00		
	Fry's & Sheetz	126.90		
	Walmart & Facebook Ads	376.31		
	Office Depot	299.99		
	BJ's	369.47		
	Hamlin Post Office	6.65		
	Lifetech Equipment	30.80		
Account Total			\$	1,270.11
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GRAND TOTAL:			\$	790,621.59

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR’S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. National Weather Service-1/25, 2/1, 2/8
- b. C-Zone – 1/19, 1/26, 2/8
- c. Life Newsletter – January 2017
- d. Construction News Reel – 2/1, 2/8
- e. Charter Communications – 1/28
- f. Legal Alert – President Trump Issues Executive order on ACA
- g. NYSLRS Employer E News – January 2017
- h. Construction News Reel
- i. National Grid Distributed Generation Webinar
- j. Leveler
- k. Monroe County Parks Advisory Committee
- l. Fishery Advisory Board – 2/13
- m. One Energy – Public Hearing Letter for Local Law to Opt out of Real Property Tax- 487
- n. Webinar: Local Sales Tax
- o. Films, Facts and Fallacies about Mental Health – Don’t forget to sign up for the next event!
- p. DEC Expected to Release Report in March About Investigation of the Genesee River
- q. News from Clean Energy Communities: First Designations Announced: Feb. 14 Workshop
Spotlights Community Choice Aggregation
- r. HVA Minutes
- s. Fire Marshal’s report

BUDGET TRANSFERS

Resolution #91 Motion was made by Councilperson Maier, second by Councilperson Rose to Approve the following Budget transfers:

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
5130.20 Machinery Equipment	9785.60 Debt Principal Install	\$85,000.00
5130.20 Machinery Equipment	9785.60 Debt Principal Install	\$50,851.67

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

This is to help track the installment plan.

PUBLIC HEARING FOR A LOCAL LAW

Resolution #92 Motion was made by Councilperson Maier, second by Councilperson Voelkl to Schedule a Public Hearing on Mar 13, 2017 @ 6:30 PM for a Local Law to Extend the Moratorium on Permitting, Building, Etc. any Solar Farms in the Town of Hamlin for 60 days to allow Completion of Drafted Codes.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

PAY TIME WARNER TAXES PER FRANCHISE AGREEMENT

Resolution #93 Motion was made by Councilperson Rose, second by Councilperson Baxter to Pay Time Warner Taxes per Franchise Agreement in the Amount of \$1271.67.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ADOPT A LOCAL LAW PROVIDING NO EXEMPTION FROM TAXATION ON SOLAR

Resolution #94 Motion was made by Councilperson Rose, second by Councilperson Maier to Adopt a Local Law Providing That No Exemption from Taxation Shall be Applicable to Any Solar or Wind Energy System or Farm Waste Energy System in the Town Of Hamlin.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ACKNOWLEDGE PETER CLARK AS HAMLIN LIBRARY BOARD MEMBER

Resolution #95 Motion was made by Councilperson Rose, second by Councilperson Maier to Acknowledge Peter Clark as a Member of the Hamlin Library Board.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

BUDGET AMENDMENTS

Resolution #96 Motion was made by Councilperson Rose, second by Councilperson Baxter to Make the following Budget Amendment for the 2017 Library Budget:

Increase Account L0599.00 – Appropriated Fund Balance	\$12,000
Increase Expense Account L7410456 – Technology and Programming	\$12,000

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

This amendment is due to the previous year’s grant was still being used so this money was banked until needed.

PURCHASE A FLAIL MOWER

Resolution #97 Motion was made by Councilperson Rose, second by Councilperson Baxter to Purchase a 2017 FFC Bradco Flail Mower (model 23140F-E080) for the Kubota excavator from Admar Construction Equipment & Supplies for the price of \$8,656.50.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPROVAL OF STANDARD WORKDAYS AND REPORTING FOR NATHAN PACELLI

Resolution # 98 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval to establish standard work days and reporting for an appointed employee as follows:

STANDARD WORKDAY AND REPORTING RESOLUTION

BE IT RESOLVED, that the Town of Hamlin hereby establishes the following as standard work days appointed official and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

APPOINTED OFFICIALS

<i>TITLE</i>	<i>NAME</i>	<i>STANDARD WORK HOURS</i>	<i>TERM BEGINS ENDS</i>	<i>EMPLOYER RECORD OF TIME</i>	<i>DAYS (based on sample record)</i>
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<i>Conservation Nathan Pacelli</i>		<i>6</i>	<i>01/01/2017-12/31/2018</i>	<i>Y</i>	<i>2</i>
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On this 13 day of February 2017

Dated enacted: February 13, 2017

(Signature of Clerk)

I, Kathi A. Rickman , Clerk of the governing board of the Town of Hamlin, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 13 day of February 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original. I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution. IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF HAMLIN

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Conservation Board Interviews – They will hold interviews on February 27 at 6:30 before the conservation board meeting.

There will be a zoning board workshop on February 16.

We received a letter from Monroe County stating that any additions we put on taxes for services such as lawn mowing and demolition will not be guaranteed to be reimbursed due to New York State. We may not be able to proceed as expected with 65 Orchard Street due to this new situation. Supervisor Peters indicated that it sounds like they are trying to get towns to consolidate rather than have their own governing bodies, which does not seem feasible for towns to give local services.

Rt. 18 Clarkson Hamlin Joint WD between Rt260 and Hamlin Clarkson TL Rd – This is in process Hamlin and Clarkson do not have the same agreements with Monroe County and before it can be done, it will need to be worked out to have the same agreement.

Waterslide Insurance – Nymer checked on the actual height where the kids will be and it is being recommended to their underwriters to cover it. We will see if they will approve it. If not, they do have a quote from another insurance company for \$3,000. Anke mentioned that she talked to the Health Department and they are ok with all their stipulations.

REPORTS

Councilperson Baxter reported on the following:

- Dog Shelter – Ag and Market did their inspection and it passed with flying colors. Dave will be working on getting the gates painted to get some more life out of them. He had attended a court case for a repeat offender that they brought the lawyer in to help with and the amount they get from the fees does not cover the costs of bringing the lawyer in.
- Ambulance - They had a 40% response rate. He will be going along with the Supervisor to discuss some issues they are having.
- Hilton Parma Fire District – They had 45 Fire calls and 80 EMS calls for the month of January.

Councilperson Voelkl reported on the following:

- Chamber of Commerce – She is still trying to get the word out to the local businesses to join. She will be working with Assessor office to put a list of the local businesses in the welcome packages they send out.
- Zoning - No public comments on the public hearings that were held. They reviewed one item on Newco Drive.

Councilperson Rose reported on the following:

- Planning – The Newco Drive property was approved to be built on.
- Seniors – He indicated that with the new policies of signing in at the Church, due to the fact that we have a sign in book, that will satisfy the policy rather than having everyone sign in their main office and obtain a badge.

Councilperson Maier reported on the following:

- Hamlin- Morton- Walker Fire District – The Assistant Chief was approved to be Ken Keirn. There was over 100 calls for the month of January which is more than ever before and it appears to be trending that way this month also. They are looking at getting a Rescue Truck replacement at each station.
- Conservation – Their board also reviewed the Newco Drive property. The tree giveaway will be on April 22 and trees can be picked up in the Town Hall parking lot. They would like to plant a tree on the Town's grounds in memory of Merrit Ackles.

- Court – He attended a court evening and observed Judge Moffett and he was very impressed with how the Judge handled the person who was very upset. He felt the Town was represented very nicely. He observed some dog cases and felt that everyone paid their fees without any issues.

Highway Superintendent Steven Baase reported on the following:

- They have been doing some salting and plowing
- He worked on the drainage in the back of the Park
- They are working on leveling of the T Ball Fields that they are making into soccer fields
- New gates are being put up on the property so that you can walk in the area but not drive a car.
- He will be meeting with Steve Hawley and Joe Robach before the Superintendents go and talk about getting road work money.

Building Inspector, Cheryl Pacelli reported the following:

12 Permits were issued from 1/9/17 – 2/10/17

Permit cost received: \$405.00

Permit valuation: \$49,465.00

10 permits have been closed .

Phone calls into the office – 172

A permit was issued for the removal of the gas tanks and the canopy for 1722 Lake Road in January.

Tanks are to be possibly removed in the spring.

Continued discussion with the Chairperson of the Planning Board to adjust the format and presentation of the Planning Board Minutes.

Attended 3 webinars.

Scheduled to attend FLBOA 24 hour required training in March.

Permits Issued:

Deck/Patio - 1

Demolition - 1

Fireplace/Stove - 2

Garage - 1

Mobile Home - 1

Re-Roofing – 4

Res – C of C - 1

Special Use -1

Mowing bids are due Wednesday and 3 have already been received.

Senior Consultant Michelle Johnson reported on the following:

- Year is starting out great with 4 new members already this past month.
- Several activities planned for the up coming year.

Fire Marshal Ron Bragg was not present but sent a report on the following:

Actives Jan 09, 2017 thru Feb 08, 2017

Personal visits in or out of office/code related	5
Phone calls	30
Fire Inspections (business)	11
Residential Fire Inspections	4
Follow up Fire Inspections	8
Residential Complaints	3
Fire dept Requested Fire Marshal	1
Fire Marshal Requested the Fire Dept	1
Attended Jan Town Board meeting	
Filing/Comp data entry/Mailings	

Total 62.5 hrs 98.5 miles

Recreation Director Anke Applebaum reported on the following:

- 501C status has been obtained for the Friends of Recreation
- They are going to be applying for grants to do a pilot project with the Library regarding setting up a teen camp for 13 – 15 year olds and to start a color brochure to promote programs to be used as an insert in papers.
- Registrations are going well and they will be having a pony baseball team this year.
- Their mother/son Super Hero Dance went well so they will be doing that and maybe having a father/daughter one set up in the future.
- The Wine Tour is almost full
- They will be continuing to try for family game nights.
- She will be attending along with the Assessor the Intern Fair and they purchased a table cloth to look more professional
- She wanted to give a big Thank you for all the board is doing to try and help her get the insurance needed for the waterslide.

Librarian Kay Hughes-Dennett reported on the following:

- Programming has started back up mid-January.
- The Big work has been done so all is quiet
- She looks forward to working with Recreation for some future programs

Conservation Chairperson and Historian Dave Walch reported on the following:

- Hoping to have the spot filled by next month and have a full stable board
- Tree give away in April
- They would like a nice Hardwood tree put up in Merritt's memory
- He has been working with long-time residents to get artifacts and memories for the 100th Anniversary of World War 1.

Supervisor Eric Peters

- Mike Bove who is a Department Chief for Monroe Ambulance was in the audience and the Supervisor asked him if there was anything he wanted to express. He indicated that they are in the Town to help and would like to be informed if there is anything we need.

ADJOURNMENT

A motion was made by Councilperson Rose, seconded by Councilperson Maier to Adjourn the meeting at 8:08 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk