

Hamlin Town Board Meeting
November 13, 2017

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Please keep in mind the family of Don McPherson.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier, Councilperson Dave Rose, and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Deputy Town Clerk and Senior Consultant Michelle Johnson, Conservation Chair and Historian Dave Walch, Assessor Dan Stanford, Recreation Director Anke Applebaum, and Librarian Kay Hughes- Dennett.

Residents: Cindy Lutwiller and Shawn Baxter

PUBLIC FORUM

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF TOWN BOARD MINUTES

Resolution #203 Motion was made by Councilperson Rose, seconded by Councilperson Maier to approve the Town Board meeting minutes of October 25, 2017.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #204 Motion was made by Councilperson Maier, seconded by Councilperson Voelkl requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>	TOWN OF HAMLIN	<u>Abstract: 11</u>	
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2017-1318 to 2017-1319	317.82	
	2017-1325 to 2017-1326	438.96	
	20107-1355 to 2017-1393	21573.66	
	2017-1394 to 2017-1432	8065.00	
Account Total			\$ 30,395.44
Library	2017-1320	155.57	

Account Total	2017-1330 to 2017-1343	11373.90	\$	11,529.47
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Highway Account Total	2017-1344 to 2017-1354	46671.95	\$	46,671.95
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Sewer Account Total	2017-1329	143.10	\$	143.10
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Hamlin/Kendall# 5 Account Total	2017-1328	62.50	\$	62.50
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Huntington Park Account Total	2017-1433	7423.88	\$	7,423.88
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Employees Trust Account Total	2017-1316 to 2017-1317 2017-1321 2017-1323 2017-1327	25248.48 220.76 1218.21 149.00	\$	26,836.45
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Paychex Account Total	2017-1322 2017-1324	86.79 30.78	\$	117.57
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Visa Charges Account Total	Go Daddy Walmart Webstaurant Facebook Ads	40.34 193.63 69.01 79.98	\$	382.96
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GRAND TOTAL:			\$	123,563.32

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

APPROVAL OF BUDGET TRANSFER

Resolution #205 Motion was made by Councilperson Maier, seconded by Councilperson Rose to make the following budget amendment.

From Account	To Account	Amount
A7150.44-Cable Special Project	A6410.40- Publicity	850.00

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried

Supervisor's Monthly Report Acknowledged and Filed**CORRESPONDENCE**

- a. Construction New Reel – 11/1, 11/10
- b. David Isabella- 8068 Newco Drive Breakwall
- c. National Grid – Storm Preparedness – Five Year Anniversary of Superstorm Sandy
- d. Pedestrian Safety Action Plan – Webinar
- e. Leveler – 10/25
- f. 690 Saint Paul Street – Cleanup of Contamination Begin
- g. National Weather Service – 11/1, 11/8
- h. Charter Communications – 11/9
- i. Monroe County Flood Risk Review Meeting
- j. New York State Department of Environmental Conservation
- k. C Zone – 11/1, 11/8
- l. Fishery Advisory Board – 11/13/17
- m. Genesee/Finger Lakes Regional Planning Council E Blast– 11/10
- n. HVA minutes -11/6/17
- o. Building Inspectors Report
- p. Letter from ISO Thanking Cheryl Pacelli, Building Inspector for all her cooperation

ADOPT TOWN OF HAMLIN FY 2018 BUDGET

Resolution #206 Motion was made by Councilperson Rose, second by Councilperson Maier to Adopt the Town of Hamlin FY 2018 Budget as Presented.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

RENAME BASEBALL DRIVE TO LION'S DRIVE

Resolution #207 Motion was made by Councilperson Baxter, second by Councilperson Rose to rename Baseball Drive in the Town of Hamlin to Lion's Drive.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

SUPPORT AND MOVE FORWARD WITH 65 ORCHARD STREET GRANT PROJECT

Resolution #208 Motion was made by Councilperson Rose, second by Councilperson Voelkl to approve the following:

- Whereas, the Building at 65 Orchard Ave. is an Abandoned, Condemned, and Vacant Property, and
- Whereas, the Property is a Significant Safety and Health Hazard, and
- Whereas, the Property has Partially Collapsed and Requires Demolition, and
- Whereas, the Property in It’s Current Condition is a Major Roadblock to Revitalization and Economic Development in the Area, and
- Whereas, it is the Intent of the Town of Hamlin to Apply for a Grant From the Restore NY, Round 5 Communities Initiative Municipal Grant Program to Complete said Demolition, and
- Whereas, Any and All Funding Required is Appropriate for this Project and It’s Goals, and
- Whereas, the Project is Consistent with the Town of Hamlin’s Revitalization and Master Plan, and
- Whereas, the Project is a Necessary and Efficient use of Public Resources to Promote Economic Development, and Preservation of Future Public Resources, and
- Whereas, the Project will Enhance the Opportunity for Economic Growth, Attract and Sustain Employment Opportunities, and
- Whereas, the Values and Quality of Living of the Surrounding Areas will be Significantly Increased by the Project.

Therefore be It Resolved that the Town of Hamlin Shall Support and Move Forward with this Project.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

SCHEDULE A PUBLIC HEARING TO DISCUSS RESTORE NY FUNDING APPLICATION

Resolution #209 Motion was made by Councilperson Maier, second by Councilperson Baxter to Schedule a Public Hearing to Discuss the Restore NY Funding Application on Nov 29th following the previous Public Hearing already scheduled that night.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

APPROVAL OF THE SURETY FORM AND THE AMOUNT

Resolution #210 Motion was made by Councilperson Baxter, second by Councilperson Maier to approve of the Surety Form and the amount of the Official Undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes, Kathi A. Rickman, MMC for the following:

Type of undertaking : Crime Policy

Insurance policy: traveler's casualty Insurance Company of America

Amount: 500,000.00

With a copy of said bond having been filed in the Town Clerk's office and the Monroe County Clerk's office for the purpose of collecting 2018 Town and County Taxes

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

SIGN TO EXTEND CONVENTIONAL MUNICIPAL SNOW AND ICE AGREEMENT

Resolution #211 Motion was made by Councilperson Rose, second by Supervisor Peters to Sign the Agreement to extend Conventional Municipal Snow and Ice Agreement between the Town of Hamlin and the State of New York for the 2019/2020 season. Contract number D014739.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion carried.

Note: Last year's amount was paid to us today.

ACKNOWLEDGE HAMLIN BEACH STATE PARK RECOGNITION

Resolution #212 Motion was made by Councilperson Voelkl, second by Councilperson Baxter to Acknowledge Hamlin Beach State Park receiving the 2017 Landmark Society of Merritt for the rehabilitation of the Bathhouse.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

REPORTS

Councilperson Baxter reported on the following:

- Ambulance - Elections were held and the new President is Larry Couch and Secretary is Donna Gouger. The Ambulance thanked the Town Board for putting \$35,000 in the budget to help them bridge the gap with COVA. They are now reaching over 90% coverage.
- Dog Control – The floors have been painted. They have started a new process so that no money is taken at the shelter with the exception of weekends or adoption events, but all other monies will go through the Town Clerks Office and help create a record.
- Hilton Parma Fire District – He was unable to attend the meeting but let them know that we acknowledged their budget for the year.

Councilperson Voelkl reported on the following:

- Zoning – She was unable to attend so please refer to the minutes.
- Chamber of Commerce – She will be attending the Christmas party to get the check for the donation to the Dog Shelter from the Apple Fest profits.
- She attended the New York State Senate Hearing on the IJC. There were 16 different speakers and the DEC and IJC was represented. Senator Pam Holding asked several questions and wanted to know what the IJC was going to do to make it all whole. DEC did indicate that if the Plan

2014 was approved , they recommended a plan of mitigation of damages be included in the Plan. It was announced that there is money available to the municipalities to help with gas and roadwork. Supervisor Peters and Superintendent Baase said it was definitely worth looking into. There is also an appeal process for Residents that did not make deadlines.

Councilperson Baxter thanked Superintendent Baase for fixing the pot hole on Shore Acres.

Councilperson Rose reported on the following:

- Seniors – Elections will be this month – There are a couple people running for the positions of Vice President and President.
- Food Pantry is looking for some items if you would like to donate to them.
- The list of dates the Library will be closed in 2018 was announced. They are interviewing people for Kay’s replacement. Kay has done a super job, Congratulations for all you have accomplished.
- Planning – There are some Conservation Development Permits. Hawk Holdings has bought the old Hardware store and Chips plans to move there and utilize it rather than the corner.

Councilperson Maier reported on the following:

- Conservation – There was a referral for a generator. Yacht Club presented their Coastal Erosion Flood Plan to the Conservation Board and plans to show it to the Planning and Zoning Boards.
- Hamlin Morton Walker Fire District – They are at 781 calls year to date. They opened bids for the Rescue truck to be refurbished.
- Court – Judge Moffett has asked if the Town Board would consider upgrading the heating system to Natural Gas.

Highway Superintendent Steven Baase reported on the following:

- He asked if a sign will be needed for Lions Drive when it gets changed. When the Assessor submits it for the change then a sign will need to be ordered. Discussion was held and it should be Lion’s Way not Lion’s Drive. They are also working on getting a Local Law done to be in the Zoning Laws to designate the parking specifically for the Lodge when it is in use and that will help to be able to allow the Sheriff’s to enforce the parking.

RENAME BASEBALL LANE TO LION’S WAY

Resolution #213 Motion was made by Councilperson Maier, second by Supervisor Peters to amend the motion number 207 to change the name of Baseball Lane to Lion’s Way.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion carried.

- He wanted to take note that the Contract that was approved is for \$174,000 plus.
- He is working with Rich Maier to mark the area for the pipe work and to coordinate with Monroe County . He has been held up as the DEC put a stop work order on him and he had to go through the Permit process with them.

- The Parks mowing is done for the year.
- The Brush pick up is complete and was quite heavy this year.
- They are helping Brockport with some Blacktop jobs.
- Snow Fence will be going up
- They will be working on the Fire Department signs this week
- They plan to start the shifts next weekend

Building Inspector, Cheryl Pacelli reported the following:

60 PERMITS ISSUED FROM 10/10/2017 – 11/9/2017

Permit cost received: \$ 3,194.08

Permit valuation: \$567,415.92

18 permits have been closed.

319 Phone calls into the office

Sent out 101 violation notices for various code violations and complaints. The majority were for junk in residential yards. Others for lawn maintenance and junk vehicles. Residents that have responded have been very cooperative. This office continues to assist residents of the lakeshore with the permitting process for the DEC and the Town for Coastal Erosion Protection Reconstruction.

Senior Consultant Michelle Johnson reported on the following:

- Thanksgiving Luncheon next week for the Seniors. Christmas Lunch will be at Braemar Country Club in December.

Recreation Director Anke Applebaum reported on the following:

- They are working on finishing up the brochure.
- Their Christmas bedtime story with Santa will be December 9 and if the tree can be lit by then it would be appreciated.

Librarian Kay Hughes-Dennett reported on the following:

- This is her final report as her last day is December 4.
- Their book sale went well and they are doing fall programs now.
- She has enjoyed working with the Town and it was quite a cool thing to be able to help start a library and get a new one built in the process of her job here. It has been a pleasure
- The Supervisor thanked her for her service over the years.

Historian Dave Walch reported on the following:

- He attended a workshop with other Historians and would like to host one next year.
- He is meeting with the architects on the building layout for the grant.

Assessor Dan Stanford reported on the following:

- The few Residents from the Town of Hamlin that submitted grievances from the Lake Front did not meet the requirements so they were all denied.
- When he entered homes in for Hamlin Meadows he put them in under a new lighting district but not sure if that is how the lighting district should have been handled per the original contracts. The Supervisor will look into how it should be handled and if monies are owed back. He will let the Assessor know how it needs to be handled and entered in.

Supervisor Eric Peters

- Zoning Board Workshop will be on November 30.
- The phone system is starting to fall apart. A discussion will need to be held and look at different options on how to move forward. The building may need new lines rewired, or go to a voice over the internet phone system.
- The decision came back that the Towns should be paid back by Monroe County for any of the costs put on taxes for maintenance or demolitions, however Monroe County will be appealing the decision.
- The Supervisor is starting work on the grant for 65 Orchard Street.
- He attended the VFW Veteran's Day Ceremony.
- Supervisor's meeting is this Friday.

ADJOURNMENT

A motion was made by Councilperson Maier, seconded by Councilperson Baxter to Adjourn the meeting at 7:53 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk