

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
November 1, 2016**

These are the minutes of the Regular Board of Education meeting held on November 1, 2016. The meeting was called to order at 5:33 p.m. in the District Board Room by Vice President Carbone.

The following Board Members were in attendance:

Lisa Ireland, President (arrived at 5:36 p.m.)
Terry Ann Carbone, Vice-President
Michael Guerrieri, Trustee
David Howlett, Trustee
Daniel Legault, Trustee
Kathy Robertson, Trustee
Gary Zimmer, Trustee

Also present were:

Lesli C. Myers, Ed.D., Superintendent of Schools
Jill Reichhart, Treasurer and Finance Director
Lynn Carragher, Assistant to the Superintendent for Inclusive Education & Instruction
Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
Susan Hasenauer-Curtis, Assistant to the Superintendent for Elementary Instruction
Jacob Reimer, Assistant Superintendent for Human Resources
Stephanie Williams, District Clerk
Brian Weller, BHS Principal
Michelle Guerrieri, BHS Assistant Principal
Ashley Dame, BHS Assistant Principal
Cliff & Carrie Ashley
Robert Lewis
JoAnne Antonacci, BOCES 2 District Superintendent
Gerry Maar
Don Voorheis, OMS
Jenn Cooper, Ginther
Colleen Tyler

Excused:

Darrin Winkley, Assistant Superintendent for Business

Mr. Zimmer moved, seconded by Mr. Legault, the Board adjourned regular session and entered into Executive Session at 5:34 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Zimmer, the Board adjourned executive session and returned to regular session at 6:37 p.m. The motion carried 7-0.

ORDER OF THE AGENDA

Ms. Carbone moved, seconded by Mr. Zimmer, the Board approved the order of the agenda, including hand carries: 4.1.1, 4.3.4-4.3.5, 4.5.1, 4.9.15-4.9.27 and 4.12.1. The motion carried 7-0.

MINUTES

Mr. Zimmer moved, seconded by Ms. Carbone, the Board approved the October 18, 2016 regular meeting minutes and the October 21, 2016 Board Retreat minutes. The motion carried 7-0.

Consent Items

Mr. Zimmer moved, seconded by Ms. Robertson, the Board approved consent items (CSE) 3.5-3.10. The motion carried 7-0.

COMMUNICATION – PUBLIC COMMENT

Mr. Cliff Ashley asked to receive a copy of the policy and/or procedure regarding students involved in physical altercations.

Mr. Robert Lewis spoke to Board regarding the upcoming Capital Improvement Referendum.

PRESENTATIONS TO THE BOARD

Ms. Jo Anne Antonacci, District Superintendent, Monroe 2 – Orleans BOCES and Mr. Gerry Marr, BOCES 2 Liaison, provided an update to the Board of Education on current partnerships. They also shared that the annual meeting will be April 5, 2017.

Ms. Jennifer Cooper and Mr. Donald Voorheis provided an update on the 2016 Summer Literacy Program.

BOARD REPORTS

Information Exchange: Ms. Robertson reported on the October 19, 2016 Information Exchange meeting. The topic of discussion was on early start times. Participants heard from medical experts in the community relative to the topic. The next meeting is November 9, 2016.

Labor Relations: Mr. Zimmer shared the list of upcoming Labor Relations presentations. He also shared the presentation recently given by The College at Brockport regarding the partnerships they currently have with the district. The next meeting is November 30, 2016.

NEW BUSINESS

1.1 There was discussion regarding attendance to the NSBA Convention in Denver, CO that is scheduled for Spring 2017. The conversation has been tabled until the November 15, 2016 Board meeting.

POLICY DEVELOPMENT

Mr. Howlett reported on behalf of the Policy Committee that during the October 26, 2016 meeting, discussion was focused on streamlining policies.

- 2.1 Policy # 6000 Code of Ethics for All District Personnel – 1st Reading
- 2.2 Policy # 6100 Employment of Retired Persons – 1st Reading
- 2.3 Policy # 6110 Complaints and Grievances by Employees – 1st Reading
- 2.4 Policy # 6120 Equal Employment Opportunity – 1st Reading
- 2.5 Policy # 6121 Sexual Harassment -- Employees – 1st Reading
- 2.6 Policy # 6122 Uniformed Services Employment and Reemployment Rights Act (Userra)/Military Leaves of Absence – 1st Reading
- 2.7 Policy # 6130 Evaluation of Personnel: Purposes – 1st Reading
- 2.8 Policy # 6131 Employee Attendance -- 1st Reading
- 2.9 Policy # 6140 Employee Medical Examinations – 1st Reading
- 2.10 Policy # 6150 Alcohol, Drugs and Other Substances (School Personnel) – 1st Reading
- 2.11 Policy # 6151 Drug-Free Workplace -- 1st Reading
- 2.12 Policy # 6152 Employee Assistance Program – 1st Reading
- 2.13 Policy # 6153 Drug and Alcohol Testing For School Bus Drivers and Safety-Sensitive Employees – 1st Reading
- 2.14 Policy # 6180 Professional Growth/Staff Development – 1st Reading

INSTRUCTIONAL PLANNING & SERVICES

- 3.1 Verbal – Susan Hasenauer-Curtis, Assistant to the Superintendent for Elementary Instruction
- Ms. Hasenauer-Curtis asked members of the Board for their input on Nasreen's Secret School that was discussed at a prior meeting. Ms. Hasenauer-Curtis thanked the Board for their input and would advise them of the decision that is made by the committee.
- 3.2 Verbal – Rachel Kluth, Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth advised that she was happy to answer any questions regarding The Jungle.
 - Ms. Carbone shared that she attended a presentation at NYSSBA regarding homework.
- 3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- None.
- 3.4 Mr. Howlett moved, seconded by Mr. Zimmer, to approve The Jungle for English III. The motion carried 7-0.

CSE Recommendations

Mr. Zimmer moved, seconded by Ms. Robertson, the Board approved consent items (CSE) 3.5-3.10. The motion carried 7-0.

- 3.5 On August 25, September 16, October 17, 20, and 26, 2016, the District Committee on Special Education reviewed students and made the following recommendations for placement.
- 3.6 On October 5, 17, 24, and 26, 2016, the District Committee on Preschool on Special Education reviewed students and made recommendations for placement.
- 3.7 On October 19, 2016, the Ginther School Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.8 On October 12 and 14, 2016, the Oliver Middle School Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.9 On October 5, 2016, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.10 With prior parental consent, the, Ginther, Hill, Oliver and High School Subcommittee reviewed students without a meeting and made recommendations for placement.

4. Personnel

Mr. Zimmer moved, seconded by Ms. Carbone, the Board approved personnel items 4.1-4.12.3 including Hand Carries: 4.1.1, 4.3.4-4.3.5, 4.5.1, 4.9.15-4.9.27 and 4.12.1. The motion carried 7-0.

On an amended motion by Mr. Zimmer, seconded by Ms. Carbone, the Board amended hand carry 4.12.1 to be correctly numbered at 4.12.3. The motion carried 7-0.

CERTIFIED**4.1 Appointments**

Hand Carry: 4.1.1 Karen Stein, to be appointed as School Nurse (8hrs/day – 10 months) assigned to the Floater Nurse position (Replacement for Julie Knapp), effective date TBD (upon release from current district), at an annual salary of \$43,292.

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Nona Bouwes, Speech Teacher, daily rate of \$325
- 4.3.2 Chelsea Dimyan
- 4.3.3 Matthew Kellish

- Hand Carry:** 4.3.4 Callie Flanagan
- 4.3.5 Damon Heckle

4.4 Leaves

None

4.5 Other

- Hand Carry:** 4.5.1 Alan Schoeneck, Modified B Boys Basketball Coach, \$2285

CLASSIFIED

4.6 Appointments

- 4.6.1 Teresa Dominguez, Food Service Helper (4.00 hours per day, \$9.18 per hour), Oliver Middle School, effective November 2, 2016. Replacement for Jackie Lane (reassigned).
- 4.6.2 Aimee Peters, Food Service Helper (3.50 hours per day, \$9.18 per hour), Oliver Middle School, effective November 2, 2016. Replacement for Angela Wise (reassigned).

4.7 Resignations

- 4.7.1 Elizabeth Roy, Teacher Aide, Oliver Middle School, resigning, effective October 24, 2016.

4.8 Substitutes

- 4.8.1 Melissa Hayes, School Aide
- 4.8.2 Hunter Thomas, Student Cleaner

4.9 Volunteers

- 4.9.1 Christin Baube
- 4.9.2 David Caiazza
- 4.9.3 Joshua Detro
- 4.9.4 Sabrina Ennis
- 4.9.5 Kimberly Goldsworthy
- 4.9.6 Jehan Kayner
- 4.9.7 Dan Leyrer
- 4.9.8 Tiffany Mastyka
- 4.9.9 Kellie Mesler
- 4.9.10 Sean Paul
- 4.9.11 Kelsey Rising
- 4.9.12 Ann Sweeting
- 4.9.13 Matthew Tobey
- 4.9.14 Norman Wright
- Hand Carry:** 4.9.15 Dawn Curtis
- 4.9.16 Marsha Hickey
- 4.9.17 Chantea Mitchell
- 4.9.18 Angelia Pacheco
- 4.9.19 Cydney Adams
- 4.9.20 Lindsay Johnson
- 4.9.21 Abigail Kelley
- 4.9.22 Olivia LeBaron
- 4.9.23 Emily Memu
- 4.9.24 Chantre Milliner
- 4.9.25 Brianna Neeley
- 4.9.26 Emily Nestler
- 4.9.27 Bailey Pratt

4.10 College Participants

- 4.10.1 Melisa Kuter, Student Observer, (O'Connell)
- 4.10.2 Lilyanna Landon, Student Observer, (Dorsey/Wurth)
- 4.10.3 Katherine Paredes, Student Observer, (Dickinson)
- 4.10.4 Nicholas Doremus, Student Observer, (Jarmusz)
- 4.10.5 Margaret Davis, Teaching Practicum, (Gurnett)
- 4.10.6 Gary Johnson, Student Teaching, (Reed/Nugent)
- 4.10.7 Xavier Thomas, Student Teaching, (Torrance, Robertson)
- 4.10.8 Gerard McIntyre, Student Observer (O'Connell)
- 4.10.9 Amy Condoluci, Field Experience, (Gebbie/K. Coon)

4.11 Leaves of Absence

- 4.11.1 Jackie Johnston, Cook, effective November 3, 2016 (pm) through a date yet to be determined.
- 4.11.2 **CORRECTION -- Candace Gibbs, Bus Attendant**, effective September 14, 2016 (pm only) through a date yet to be determined.
- 4.11.3 Angela Wright, Food Service Helper, effective October 31, 2016 through a date yet to be determined.

4.12 Other

- 4.12.1 Creation of one (1) District-wide Data Coordinator position (Civil Service title of Data Analyst), 8 hours per day, 12 months per year.
- 4.12.2 Tracy Markle, Nurse Aide, Ginther School, from 6.50 hours per day (8:30-3:30) to 7.00 hours per day (8:00-3:30), effective October 27, 2016.

Hand Carry: 4.12.3 Resolved, that the Board of Education of the Brockport Central School District approves a written agreement between the Superintendent of Schools and an employee of the District, executed on October 6, 2016.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart reported that the Budget Committee met on October 26, 2016. Discussion revolved around capital projects, BEDS data and staff utilization. The next meeting is November 9, 2016.
- 5.2 Mr. Zimmer moved, seconded by Mr. Legault, RESOLVED, that the Board of Education accept the generous donation of a flash, screens, 2 presses and drybox from James S. Zisovski to the High School Technology Department. The motion carried 7-0.
- 5.3 Mr. Zimmer moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education accept the generous \$120.93 donation from the PTSA to support funds for the Ginther School's library bags. The motion carried 7-0.
- 5.4 Mr. Zimmer moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for the months of July, August and September 2016 and High School for the months of August and September 2016. The motion carried 7-0.
- 5.5 Mr. Zimmer moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of June-September 2016, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.6 Mr. Zimmer moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the Financial Report for the month of September 2016, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.7 Mr. Zimmer moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education accept the generous \$500 PTSA donation to support funds for the BHS PBIS Program for the 2016-2017 school year. The motion carried 7-0.
- 5.8 Mr. Legault moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education accept the generous \$1,000 PTSA donation to support funds for the Hill School author visit. The motion carried 7-0.
- 5.9 Ms. Carbone moved, seconded by Mr. Zimmer, RESOLVED that the Board of Education approve construction management- professional services for Brockport Central School District capital improvement project to Turner Construction Company. The motion carried 7-0.

6. Physical Plant and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Excused.

7. Human Resources

- 7.1 Verbal – Jacob Reimer, Assistant Superintendent for Human Resources
- Mr. Reimer deferred to Executive Session.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Dr. Lesli Myers, Superintendent of Schools
- Dr. Myers shared that she was able to Skype with Sharon Shannon's classroom on Monday and read to them.

9. Board Operations

- 9.1 2015-16 Board of Education Goals
9.2 2016-17 Budget Development Meeting Dates for 2017-18 Budget
9.3 2016-17 School Board Meeting Dates
9.4 2016-17 MCSBA Dates

10. Old Business

None.

11. Other Items of Business

- Ms. Williams reminded members to rsvp to upcoming events.
- Mr. Howlett attended the recent boys' volleyball game and was pleased to see so much student support. He also thanked everyone for their good thoughts regarding his son.
- Ms. Carbone appreciated the opportunity to attend the NYSSBA Convention in Buffalo. She asked for information on 10th grade suspensions.
- Ms. Ireland will share the notes that she took during the voting at the NYSSBA Convention in the next few days.

12. Executive Session

- 12.1 Mr. Legault moved, seconded by Ms. Robertson, the Board adjourned regular session at 8:35 p.m. The motion carried 7-0.

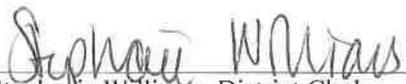
Mr. Howlett moved, seconded by Ms. Robertson, the Board entered into executive session for the purpose of discussing a legal matter and a personnel matter at 8:37 p.m. The motion carried 7-0.

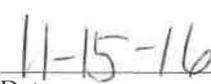
Mr. Zimmer moved, seconded by Mr. Howlett, the Board adjourned executive session and returned to regular session at 9:04 p.m. The motion carried 7-0.

13. Adjournment

- 13.1 Mr. Zimmer moved, seconded by Mr. Howlett, the Board adjourned at 9:05 p.m. The motion carried 7-0.

Submitted by:


Stephanie Williams, District Clerk


Date