

TOWN OF HAMLIN ORGANIZATIONAL MEETING
January 2, 2007

The 2007 Town of Hamlin Organization Meeting was opened by the posting of the Colors by Hamlin VFW Post 6703/AVA Color Guard. Everyone present participated in the Pledge of Allegiance to the Flag under the direction of the Commander Updike. Supervisor Roach offered the invocation. The meeting was called to order at 6 pm with the location of the fire exits and defibrillator explained for those present.

Present: Supervisor Dennis Roach, Councilperson Michael Marchetti, Councilperson Paul Rath, Councilperson David Rose, Councilperson George Todd

Also present: Highway Sup. Tom Ingraham, Assessor Melanie Fahmer, Code Enforcement Officer B. J. Maier, Bookkeeper Pat MacIntosh, Assessor Clerk Marsha Prince, Conservation Bd. Members Mark Reeves, Craig Goodrich, Tom Breslawski, Deputy Town Clerk Sherry Dobson, Residents Lloyd Lochner, Tom and Karen Jensen, Paul Lapinski

APPOINTMENT OF DEPUTY SUPERVISOR

At this time, as Supervisor of the Town of Hamlin, I, Dennis Roach will appoint Michael Marchetti as the Deputy Supervisor for the year 2007.

APPOINTMENT OF DEPUTY TOWN CLERK

In accordance with Town Law, Town Clerk Kathi A. Rickman appoints Sherry J. Dobson as Deputy Town Clerk for the year 2007.

CONFERENCES AND TRAINING PROGRAMS

RESOLUTION # 1 Motion was made by Councilperson Rose, seconded by Councilperson Rath authorizing that all members of appointed board and/or department heads and employees wishing to attend conferences or training programs must have prior approval of the Town Board. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

MILEAGE

RESOLUTION #2 Motion was made by Councilperson Todd seconded by Councilperson Rath authorizing transportation costs will be paid at the rate of \$.485 per mile for the use of a personal vehicle. Any other mode of transportation must have prior Town Board approval. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

MEAL ALLOWANCE

RESOLUTION #3 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose authorizing meal allowance shall not exceed the limits allowed by NYS Audit and Control of \$36.00 per day in New York City and \$26.00 outside New York City. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

ASSESSOR TRAINING SESSIONS

RESOLUTION # 4 Motion was made by Councilperson Todd, seconded by Councilperson Rath authorizing the Hamlin Assessor to attend all State and County training sessions for the Assessor for the year 2007 as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

OFFICIAL NEWSPAPER

RESOLUTION # 5 Motion was made by Councilperson Rath, seconded by Councilperson Todd to designate the HAMLIN-CLARKSON HERALD as the Official Newspaper for the Town of Hamlin for 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

HIGHWAY DEPARTMENT FUNCTIONS

RESOLUTION # 6 Motion was made by Councilperson Rose, seconded by Councilperson Rath to authorize the Highway Superintendent to attend highway functions, as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT

In accordance with Town Law, Highway Superintendent Thomas R. Ingraham appoints Steven Baase as Deputy Highway Superintendent for the year 2007.

HIGHWAY

RESOLUTION # 7 Motion was made by Councilperson Rose, seconded by Councilperson Rath setting Deputy Highway Superintendent wage at \$3,062.11 to be paid over 26 pay periods. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #8 Motion was made by Councilperson Rath, seconded by Councilperson Todd setting Highway employees hourly rate as follows:

1. Foreman	\$18.09 - \$23.37 range
2. Maintenance Mechanic	\$14.46 - \$22.48 range
3. Specialized M.E.O.	\$13.27 - \$22.48 range
4. M.E.O.	\$11.77 - \$21.85 range
5. Laborer, Full Time	\$ 7.84 - \$17.03 range
6. Laborer, Part Time	\$ 7.24 - \$14.91 range

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

HIGHWAY EXPENDITURES

RESOLUTION # 9 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose authorizing the Highway Superintendent to purchase small tools and equipment up to \$10,000.00 for the year 2007, as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

DOG CONTROL OFFICERS

RESOLUTION # 10 Motion was made by Councilperson Todd, seconded by Councilperson Marchetti to set the annual salary of the Dog Control Officer at a range of \$7,900.00 to \$8,755.00 to be on a 26 pay period basis, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #11 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to set the hourly rate for the Assistant Dog Control Officer on Call at \$7.50 per hour, to be paid on a 26 pay period basis, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

At this point in the meeting Supervisor Roach reminded everyone of the upcoming interview for Dog Control Officer and Assistant scheduled starting at 6 pm on Thursday, January 4th.

HISTORIAN

In accordance with Town Law, it is the Supervisor's privilege to reappoint Mary Smith Historian for the year 2007 at the annual salary of \$7,309.00 to be paid monthly, effective January 1, 2007.

RESOLUTION #12 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Robert Kruger as Assistant Historian for the Town of Hamlin with additional responsibilities of Heritage Park grounds and building maintenance with an annual salary of \$850.00. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RECREATION

RESOLUTION # 13 Motion was made by Councilperson Todd, seconded by Councilperson Marchetti to acknowledge Pat Batty as Recreation Director for the year 2007 at an annual salary of \$19,900.31 to be paid on a 26 pay period basis, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION # 14 Motion was made by Councilperson Rose, seconded by Councilperson Rath to acknowledge Patty Jo Groenendaal as Assistant Recreation Director for the year 2007 at an annual salary of \$11,937.06 to be paid on a 26 pay period basis, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #15 Motion was made by Councilperson Todd, seconded by Councilperson Marchetti to authorize the Hamlin Recreation Department to attend all State and County training sessions/conferences and/or meetings in 2007 as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

BUILDING AND SANITARY INSPECTION/FIRE MARSHAL

RESOLUTION # 16 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to reappoint B. J. Maier as full-time Building and Sanitary Inspector/Code Enforcement/SEQR Officer and Fire Marshal for the year 2007 at the annual salary of \$42,000.00 to be paid on a 26 pay period basis, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

RESOLUTION #17 Motion was made by Councilperson Rose, seconded by Councilperson Todd to appoint Charles Hungerford as Assistant Building Inspector on call basis when the Building Inspector is unavailable at an hourly rate of \$10.65 to be paid on 26 pay period basis effective January 1, 2007. Councilperson Rath asked about the keeping under the budget. This is to cover for absences, training and vacations. Members were then polled, Councilperson Marchetti aye, Councilperson Rath aye,

Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION # 18 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to authorize the Hamlin Code Enforcement Department to attend all State and County training sessions for the year 2007, as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

RESOLUTION #19 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to reappoint Chuck Mosele as Assistant Fire Marshal/Safety Coordinator for the year 2007, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

BANKS

Supervisor Roach stated he had just received correspondence on the rates from HSBC and M&T still has the best rate. Also there is the need to add Fire Prevention Safety as an account.

RESOLUTION # 20 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to designate the Hilton Office of M & T Bank as depository for the Town of Hamlin accounts for 2007, as follows:

1. General Fund
2. Highway Fund
3. Light District
4. Hamlin Consolidated Water District
5. Walker Water District
6. Payroll Account
7. Employee Trust Fund
8. Huntington Park PUD Park District
9. Hamlin Kendall Water District
10. Water Bond Account #408252
11. Cell Tower Escrow
12. Fire Prevention Safety Account

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

RESOLUTION #21 Motion was made by Councilperson Rath, seconded by Councilperson Rose to authorize the Town Supervisor to check with all area banks for the best interest for investments. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

SALARIES**HIGHWAY SUPERINTENDENT**

RESOLUTION # 22 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to set the salary of the Highway Superintendent for the year 2007 at \$65,055.60 as budgeted, and to be paid by the Town of Hamlin, and any compensation earned while performing services for the County of Monroe by the Highway Superintendent will be entered as Revenue received by the Town of Hamlin. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

PARKS SUPERINTENDENT

RESOLUTION #23 Motion was made by Councilperson Todd, seconded by Councilperson Rath to set the salary for Thomas Ingraham, Parks Superintendent for the year 2007 at \$1,560.60 to be paid on a 26 pay period basis, as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

SEWER SUPERINTENDENT

RESOLUTION #24 Motion was made by Councilperson Rose, seconded by Councilperson Todd to appoint Thomas Ingraham as Sewer Superintendent for the year 2007 and to be paid \$1,591.35 in 26 pay periods. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

TOWN OF HAMLIN SECRETARIAL/CUSTODIAL/RECREATIONAL RATES

RESOLUTION #25 – Motion was made by Councilperson Rath, seconded by Councilperson Todd to set the following salaries:

1. Court Clerk 1 & 2	\$7.15 - \$17.56 range
2. Bookkeeper	\$9.00 - \$17.56 range
3. Deputy Town Clerk	\$7.15 - \$17.56 range
4. Custodian	\$7.15 - \$17.56 range
5. Clk. –Typs & Clk IV P.T.	\$7.15 - \$17.56 range
6. Recreational Seasonal Position	\$7.15 - \$17.05 range

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

SALARIES OF TOWN SERVANTS

RESOLUTION #26 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti setting the following salaries:

1. Supervisor \$21,160.24 to be paid in a 26 pay period basis.
2. Deputy Supervisor \$2,997.24 to be paid in (12) monthly pay periods.
3. Town Clerk \$35,888.00 to be paid in a 26 pay period basis.
4. Deputy Town Clerk \$2,243.47 to be paid in a 26 pay period basis.
5. Councilpersons (4) \$6,638.99 each to be paid in (12) monthly pay periods.
6. Town Justices (2) \$11,925.11 each to be paid in (12) monthly pay periods.

Members polled Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

ENGINEER

RESOLUTION #27 Motion was made by Councilperson Todd, seconded by Councilperson Rose to set the annual salary of the Engineer for the Town for the year 2007 at \$13,000.00 as budgeted, to be paid on a service rendered basis. Members polled Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

ASSESSOR'S DEPARTMENT

RESOLUTION #28 Motion was made by Councilperson Rath, seconded by Councilperson Rose to set the Assessor's 2007 yearly salary at \$39,680.57 to be paid on a 26 pay period basis. Members polled Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried

RESOLUTION #29 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to reappoint Marsha Prince as Clerk to the Assessment Review Board for the year 2007. Members polled Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #30 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Marsha Prince as Clerk to the Assessor for the year 2007. Members polled Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

SECRETARY TO PLANNING, ZONING AND CONSERVATION ADVISORY BOARD/CLERK TO BUILDING DEPARTMENT

RESOLUTION #31 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose to set an hourly salary at \$11.04 for the Secretary to Planning, Zoning and Conservation Advisory Board and Clerk to Building Dept. for the year of 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #32 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to establish a maximum 34-hour work-week, with 12 hours a week for the Building Inspector and the remainder for the Support Boards. Councilperson Rose asked B. J. Maier , Code Enforcement Officer if 12 hours were going to be enough with the reply being yes. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #33 Motion was made by Councilperson Rose, seconded by Councilperson Todd to reappoint Heather Norman as Secretary to the Support Boards/Clerk to Building Dept. for the year of 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

PLANNING BOARD

RESOLUTION #34 Motion was made by Councilperson Rose, seconded by Councilperson Rath to set the salaries of the Planning Board members for 2007 as budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.
2. Six (6) members each at \$113.61 per regular monthly meeting attended.

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #35 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to appoint Tom Jensen to the Planning Board for a seven-year term, which will expire December 31, 2013. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

Supervisor Roach congratulated Mr. Jensen on his appointment.

ZONING BOARD OF APPEALS

Discussion was held regarding whether the number of members to be paid should be designated. It was decided to list "Board Members" without specifying the number due to the intention to schedule a public hearing to reduce the number of members from seven to five.

RESOLUTION #36 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to set the salaries of the Zoning Board of Appeals members for 2007 as budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.
2. Board members each at \$113.61 per regular monthly meeting attended.

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

SETTING PUBLIC HEARING TO REDUCE THE ZONING BOARD MEMBERS

RESOLUTION #37 Motion was made by Councilperson Marchetti, seconded by Councilperson Rose to set a public hearing on February 12, 2007 at 7 pm for a local law to change the number of Hamlin Zoning Board Members from seven to five members. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

CONSERVATION ADVISORY BOARD

RESOLUTION #38 Motion was made by Councilperson Todd seconded by Councilperson Marchetti to set the salaries of the Conservation Board members for 2007 as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.
2. Monroe County Environmental Management Council Delegate \$40.00 per regular monthly County meeting attended.
3. Six (6) members each at \$113.61 per regular monthly meeting attended

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #39 Motion was made by Councilperson Rose, seconded dually by Councilperson Rath and Councilperson Marchetti to reappoint Mark Reeves to Conservation Advisory Board for a two year term which will expire on December 31, 2008. Members polled, Councilperson Marchetti aye, Councilperson Rath aye,

Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

Supervisor Roach congratulated Mark on his re-appointment.

RESOLUTION #40 Motion was made by Councilperson Todd, seconded by Councilperson Rath to reappoint Jeanine Klopp to the Conservation Advisory Board for a two-year term, which will expire on December 31, 2008. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #41 Motion was made by Councilperson Rath, seconded by Councilperson Rose to reappoint Craig Goodrich to the Conservation Advisory Board for a two-year term, which will expire on December 31, 2008. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

Supervisor Roach congratulated Craig on his re-appointment.

SUPPORT BOARDS ATTENDANCE AND TRAINING

RESOLUTION #42 Motion was made by Councilperson Rose, seconded by Councilperson Rath to authorize Support Board Chairs to designate “excused with pay” any member’s absence due strictly to personal illness or family emergency. Members polled, Councilperson Marchetti no, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach no. Motion carried.

RESOLUTION #43 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to set the maximum number of absences whether “excused with pay” or “unexcused” for paid members of Support Boards as two during the year of 2007, members who exceed two absences during the year 2007 must request reappointment for the following year or be replaced. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #44 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to require all paid Support Board members to complete a minimum of four (4) continuing education units during the year 2007, per Chapter 662, New York Laws of 2006. Members who fail to do so must request reappointment for the following year or be replaced. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

TOWN JUSTICE COURT CLERK

RESOLUTION #45 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to reappoint Patience McPherson as Court Clerk for the year 2007.

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #46 Motion was made by Councilperson Todd, seconded by Councilperson Rath to reappoint Michelle Weitzel as Deputy Court Clerk for the year 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

TAX COLLECTOR

RESOLUTION #47 Motion was made by Councilperson Rose, seconded by Supervisor Roach to reappoint Kathi A. Rickman as Tax Collector, and pay her the sum of \$3,920.44 as budgeted, to be paid in 26 pay period basis for the year 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

Councilperson Rath asked about the position being combined with the Town Clerk. The Town Clerk will do further research on this matter for the board .

ELECTION INSPECTORS

RESOLUTION #48 Motion was made by Councilperson Todd seconded by Councilperson Marchetti to set the salaries of the Election Inspectors for 2007 as budgeted.

1. Chairperson \$20.00 per election.
2. Election Inspector \$10.00 per hour

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #49 Motion was made by Councilperson Rose, seconded by Councilperson Rath to set the compensation for schooling and testing at \$25.00 per year. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

BOARD OF ETHICS

RESOLUTION #50 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to accept the Board of Ethics complaint procedures as submitted, to provide a copy to each Town Employee and official and to include in the Town Employee Handbook. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

ATTORNEY

RESOLUTION #51 Motion was made by Councilperson Todd, seconded dually by Councilperson Rose and Councilperson Rath to reappoint Kenneth Licht as the Attorney to the Town for the period of January 1 – December 31, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #52 Motion was made by Councilperson Todd, seconded by Supervisor Roach to pay the Attorney for the Town an Annual Salary of \$30,000.00 to be paid \$2,500.00 monthly for 2007 year, with monthly reports being filed, effective January 1, 2007 and Water Districts and Litigation to be paid separately. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

RESOLUTION #53 Motion was made by Councilperson Rath, seconded by Supervisor Roach to reappoint Charles Welch as Attorney for the Planning and Zoning Board of Appeals for the period of January 1 – June 30, 2007, at a salary of \$6,955.86 for the year. Subject appointment to be reviewed and considered for the balance of the year 2007 by the Town Board no later than the June 2007 Town Board Meeting. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

TOWN CLERK TRAINING

RESOLUTION #54 Motion was made by Councilperson Rose, seconded by Councilperson Rath to authorize the Hamlin Town Clerk and Deputy Town Clerk to attend all State and County training sessions for the year 2007, as budgeted. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

TOWN ENGINEER

RESOLUTION #55 Motion was made by Councilperson Rath, seconded by Councilperson Rose to reappoint Chatfield Engineers Inc. as Engineers for the Town for the year 2007. Members polled, Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

CIVIL DEFENSE

RESOLUTION #56 Motion was made by Councilperson Marchetti, seconded by Councilperson Todd to reappoint B. J. Maier as Civil Defense Director for the year of 2007 with the annual salary of \$250.00. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

SENIOR CITIZEN COORDINATOR

RESOLUTION #57 Motion was made by Councilperson Rath, seconded by Councilperson Rose to reappoint Katrina Hurd-LaFever as the Senior Citizen Coordinator for the year 2007 at an annual salary of \$3,880.92 to be paid monthly, effective January 1, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

PRE-PAYMENT OF BILLS

RESOLUTION #58 Motion was made by Councilperson Rose, seconded by Councilperson Todd for Town Board approval to prepay all utility bills including cell phone bills. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

PROCUREMENT POLICIES AND PROCEDURES

RESOLUTION #59 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to acknowledge the annual review and approval of the Town of Hamlin Procurement Policies and Procedures per General Municipal Law Section 10 and 11. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

BONDING

RESOLUTION #60 Motion was made by Councilperson Rose, seconded by Councilperson Todd to acknowledge as sufficient, per Public Officers Law Section 11 (2), the blanket undertaking covering Town Officers, Clerks and employees as set forth below:

- | | |
|---|--|
| 1. Employees (including Clerks, Court Clerk
and Town Officers and employees no prescribed below) | \$ 25,000 Limit
\$ 1,000 Deductible |
| 2. Town Clerk/Tax Collector/Deputy Town Clerk | \$500,000 Limit |
| 3. Town Supervisor/Deputy Supervisor/
Bookkeeper/Assistant Bookkeeper | \$100,000 Limit |

Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

WIND TOWER COMMITTEE

RESOLUTION #61 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to establish a Wind Tower Committee to meet monthly, at minimum in open meeting on the third Tuesday of each month at 7 pm to develop local laws, regulations and requirements pertaining to wind energy generating systems and development in the Town. Said committee to be comprised of seven primary members to be designated by Town Board. First meeting to be conducted at 7 pm, on Tuesday, January 16, 2007. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

A list of applicants and questionnaires of interested committee persons has been given to the board members for their review, discussion and selection at the January Town Board.

EMPLOYEE SHARE OF MEDICAL EXPENSES

RESOLUTION #62 Motion was made by Councilperson Todd, seconded by Councilperson Marchetti to increase the payment share of medical/dental insurance for new full-time employees of the town, hired after January 2, 2007 from a 10% cost share to a 25% cost share. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried.

SUPERVISOR GOALS FOR 2007

Supervisor Roach presented his 2007 goals in a memo to the Town Board members as follows:

1. Obtain approval on the Comprehensive Master Plan at our first Town Board Meeting to enable us to begin accomplishing the short-term policies and plan for the mid-to-long-term policies.
2. Institute policies and regulations pertaining to Wind Generating Systems in the Town of Hamlin.
3. Develop a community center preliminary concept and a five-year "concept to completion" plan.
4. Develop a plan of action to optimally use the \$850,000 MCWA subsidy.
5. Develop a three-year plan for completing a total reevaluation/reassessment.

There would not be any changes in the liaisons for 2007. Supervisor Roach stated he is designating January 20th at 8 am for a volunteerism day to paint the gym. Supervisor Roach asked Councilperson Rose if he would agree to chair the Zoning Workshop Committee on the third Tuesday of the month with meetings to start at 6 pm. Councilperson Rose agreed.

ADJOURNMENT

A motion was made by Councilperson Todd, seconded by Councilperson Marchetti to adjourn the meeting at 6:40 pm. Members polled, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, Councilperson Todd aye and Supervisor Roach aye. Motion carried. Meeting adjourned.

Respectfully submitted,

Kathi A. Rickman, RMC/CMC
Hamlin Town Clerk