

TOWN OF HAMLIN ORGANIZATIONAL MEETING
January 2, 2008

The 2008 Organizational Meeting of the Hamlin Town Board, held at the Hamlin Town Hall, 1658 Lake Road, was opened at 6:00 p.m. on Wednesday, January 2, 2008 with the posting of the Colors by Hamlin VFW Post 6703/AVA Color Guard, followed by the Pledge of Allegiance to the Flag under the direction of the commander of the Hamlin VFW Post 6703. Judge Richard Moffett swore in the following officials: Town Supervisor Dennis Roach, Judge Paul Rath, Town Clerk Kathi Rickman, Councilperson Dave Rose and Councilperson Tom Breslawski.

Present: Councilperson Michael Marchetti, Councilperson Paul Rath, Councilperson David Rose, Councilperson Tom Breslawski and Supervisor Dennis Roach.

Also present: Assessor Melanie Fahmer, Bldg. Inspector/Fire Marshal B. J. Maier, Pat MacIntosh from Accounting Office, Highway Supv Tom Ingraham Conservation Board members Mark Reeves and Aaron Lafaro; Planning Board member Tom Jensen; Zoning Board member Ed Haight. Residents: Lloyd Lochner, Annie Burns.

Comments from the Supervisor:

Although our Organizational Meeting is essentially a scripted meeting to provide the appointments, oaths of office and administrative framework to effectively manage the Town, it's also an annual renewal of our service responsibilities, an opportunity to congratulate our new members and a time to thank those who have served the Town this past year.

I also want to identify some symbolisms tonight:

1. Color Guard and Flag – Service to our country and our community. Veterans who have served and those brave men and women who are serving us now in the armed forces.
2. Moment of Silence – To reflect on those who have made Hamlin a community where we want to live. Who have nurtured us and who have set the standards for us to follow.
3. Oath of Office - Whether you've just taken the oath or have heard it repeated, please take time to reflect on the responsibilities we have undertaken by agreeing to serve as elected or appointed officials of the Town of Hamlin.
4. Citizens who are in attendance – Remind us that we are here to serve the people of the Town.
5. Podium – We are an open government which provides everyone the opportunity to speak. Although we may not agree with what the person is saying, we must respect their opportunity to do so and disagree in a mature, respectful manner.

Finally, I remind each town board member that to be effective servants of the Town, we do not have to be in lock step. We shouldn't be reluctant to point out bad ideas or to voice your opposition. We can work together without always being in full agreement. Only through open discussion and frank, candid and respectful debate can we provide the best service to those we serve.

As we enter 2008, I extend my appreciation to those of you who are interested enough in your government to attend these meetings and best wishes to everyone for a successful year.

1. The 2008 Organizational Meeting of the Hamlin Town Board is called to order.
2. Roll Call:

Supervisor	Dennis K. Roach
Councilpersons	Tom Breslawski
	Michael Marchetti
	David G. Rose
	Paul Rath

APPOINTMENT OF DEPUTY SUPERVISOR

At this time, as Supervisor of the Town of Hamlin, I, Dennis Roach will appoint Michael Marchetti as the Deputy Supervisor for the year 2008.

APPOINTMENT OF DEPUTY TOWN CLERK

In accordance with Town Law, Town Clerk Kathi A. Rickman appoints Marcia Mosele as Deputy Town Clerk for the year of 2008.

CONFERENCES AND TRAINING PROGRAMS

RESOLUTION # 1 Motion was made by Councilperson Rose, seconded by Councilperson Rath authorizing all members of appointed boards to attend four (4) hours of continuing education-conferences, seminars or training conferences. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #2 Motion was made by Councilperson Marchetti seconded by Councilperson Rath requiring all department heads and employees wishing to attend conferences or training programs to have prior approval of the Town Board. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #3 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski authorizing transportation costs be paid at the rate of \$50.5 per mile for the use of a personal vehicle. Any other mode of transportation must have prior Town Board approval. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye and Supervisor Roach aye. Motion carried.

RESOLUTION #4 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti authorizing meal allowance shall not exceed the limits allowed by NYS Audit and Control of \$36.00 per day in New York City and \$26.00 outside New York City. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ASSESSOR TRAINING SESSIONS

RESOLUTION # 5 Motion was made by Councilperson Marchetti seconded by Councilperson Breslawski authorizing the Hamlin Assessor to attend all State and County training sessions for the Assessor for the year 2008 as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

NEWSPAPERS

RESOLUTION # 6 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to designate the Hamlin-Clarkson Herald as the Official Newspaper for the Town of Hamlin for 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

HIGHWAY DEPARTMENT FUNCTIONS

RESOLUTION # 7 Motion was made by Councilperson Rose, seconded by Councilperson Rath to authorize the Highway Superintendent to attend highway functions, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT

In accordance with Town Law, Highway Superintendent Thomas R. Ingraham appoints Steven Baase as Deputy Highway Superintendent for the year 2008.

HIGHWAY

RESOLUTION # 8 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti setting Deputy Highway Superintendent wage at \$3,123.35 to be paid over 26 pay periods. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #9 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti setting Highway employees hourly rate as follows:

- | | |
|-------------------------|-------------------------|
| 1. Foreman | \$18.45 - \$23.84 range |
| 2. Maintenance Mechanic | \$14.75 - \$22.93 range |

3. Specialized M.E.O.	\$13.54 - \$22.93 range
4. M.E.O.	\$12.01 - \$22.29 range
5. Laborer, Full Time	\$ 8.00 - \$17.37 range
6. Laborer, Part Time	\$ 7.38 - \$15.21 range

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

HIGHWAY EXPENDITURES

RESOLUTION # 10 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose authorizing the Highway Superintendent to purchase small tools and equipment up to \$10,000.00 for the year 2008, as budgeted.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

DOG CONTROL OFFICERS

RESOLUTION # 11 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to set the annual salary of the Dog Control Officer at a range of \$7,900.00 to \$9,018.00 to be on a 26 pay period basis, effective January 1, 2008.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #12 Motion was made by Councilperson Marchetti seconded by Councilperson Breslawski to reappoint James Atkins as Dog Control Officer for the year 2008 at the salary of \$9,018.00. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #13 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to set the hourly rate for the Assistant Dog Control Officer on an on-call basis at \$7.50 per hour, to be paid on a 26 pay period basis, effective January 1, 2006. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

HISTORIAN

In accordance with Town Law, the Supervisor reappoints Mary Smith Historian for the year 2008 at the annual salary of \$7,455.18 to be paid monthly, effective January 1, 2008.

RESOLUTION #14 Motion was made by Councilperson Rath, seconded by Councilperson Rose requesting Town Board Approval to reappoint Robert Kruger Assistant Historian for the Town of Hamlin with additional responsibilities of Heritage Park grounds and building maintenance with an annual salary of \$850.00

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RECREATION

RESOLUTION # 15 Motion was made by Councilperson Rose, seconded by Councilperson Rath to acknowledge Pat Batty as Recreation Director for the year 2008 at an annual salary of \$20,298.00 to be paid on a 26 pay period basis, effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION # 16 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to acknowledge Patty Jo Groenendaal as Assistant Recreation Director for the year 2008 at an annual salary of \$12,176.00 to be paid on a 26 pay period basis, effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #17 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski requesting authorization for the Hamlin Recreation Department to attend all State and County training sessions/conferences and/or meetings in 2008 as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried

RESOLUTION #18 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint BJ Maier as full-time Building Inspector/Code Enforcement/SEQRA Officer and Fire Marshall for the year of 2008 at the annual salary of \$43,218.00 to be paid on a 26 pay period basis, effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #19 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to appoint Charles Hungerford as Assistant Building Inspector on an on call basis when the Building Inspector is unavailable at an hourly rate of \$10.81 to be paid on 26 pay period basis effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #20 Motion was made by Councilperson Rath, seconded by Councilperson Rose to authorize the Hamlin Code Enforcement Department to attend all State and County training sessions for the year of 2008, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #21 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to reappoint Chuck Mosele as Assistant Fire Marshal/Safety Coordinator for the year of 2008, effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

BANKS

RESOLUTION # 22 Motion was made by Councilperson Rose, seconded by Councilperson Rath to designate the Hilton Office of M & T Bank as depository for the Town of Hamlin accounts for 2008, as follows:

1. General Fund
2. Highway Fund
3. Light District
4. Hamlin Consolidated Water District
5. Walker Water District
6. Payroll Account
7. Employee Trust Fund
8. Huntington Park PUD Park District
9. Hamlin Kendall Water District
10. Water Bond Account #408252
11. Cell Tower Escrow

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #23 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti authorizing the Town Supervisor to check with all area banks for the best interest rate for investments. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

SALARIES

HIGHWAY SUPERINTENDENT

RESOLUTION # 24 Motion was made by Councilperson Rose, seconded by Councilpersons Marchetti and Breslawski to set the salary of the Highway Superintendent for the year 2008 at \$66,356.71 as budgeted, and to be paid by the Town of Hamlin, in 26 pay periods and any compensation earned while performing services for the County of Monroe by the Highway Superintendent will be entered as Revenue received by the Town of Hamlin. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

PARKS SUPERINTENDENT

RESOLUTION #25 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to appoint Thomas Ingraham as Park Superintendent for the

year 2008 and to be paid \$1,560.60 on a 26 pay period basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #26 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to appoint Thomas Ingraham as Sewer Superintendent for the year 2008 and to be paid \$1,591.35 on a 26 pay period basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

TOWN OF HAMLIN SECRETARIAL AND CUSTODIAL RATES

RESOLUTION # 27– Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to set the following salaries:

- | | |
|-----------------------------------|------------------------|
| 1. Court Clerk 1 & 2 | \$7.29 - \$17.91 range |
| 2. Bookkeeper to Supervisor | \$9.18 – \$17.91 range |
| 3. Deputy Town Clerk | \$7.29 - \$17.91 range |
| 4. Custodian | \$7.29 - \$17.91 range |
| 5. Clk. –Typs & Clk IV P.T. | \$7.29 - \$17.91 range |
| 6. Recreational Seasonal Position | \$7.15 - \$17.39 range |

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

SALARIES OF TOWN SERVANTS

RESOLUTION # 28 Motion was made by Councilperson Rose, seconded by Councilperson Rath setting the following salaries:

1. Supervisor \$21,160.24 to be paid in a 26 pay period basis.
2. Deputy Supervisor \$2,997.24 to be paid in (12) monthly pay periods.
3. Town Clerk \$36,964.64 to be paid in a 26 pay period basis.
4. Deputy Town Clerk \$1,500.00 to be paid in a 26 pay period basis.
5. Councilpersons (4) \$6,771.77 each to be paid in (12) monthly pay periods.
6. Town Justices (2) \$12,163.61 each to be paid in (12) monthly pay periods

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ENGINEER

RESOLUTION # 29 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to set the annual salary of the Engineer for the Town for the year 2008 at \$13,260.00 as budgeted, to be paid on a service rendered basis. Members

polled, Councilperson Breslawski aye, Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ASSESSOR'S DEPARTMENT

RESOLUTION # 30 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to set the Assessor's 2008 yearly salary at \$40,871.00 to be paid on a 26 pay period basis. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #31 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to reappoint Marsha Prince as Clerk to the Assessment Review Board for the year 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #32 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to reappoint Marsha Prince as Clerk to the Assessor for the year 2008 at an hourly rate of \$11.91. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

SECRETARY TO BUILDING INSPECTOR/PLANNING, ZONING AND CONSERVATION BOARDS

RESOLUTION # 33 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to set an hourly salary up to \$11.26 for the Secretary to Building Inspector, Planning, Zoning and Conservation Board for the year of 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #34 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to establish a maximum 34 hour work week, for the Clerk with 12 hours a week for the Building Inspector and the remainder for the Support Boards. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #35 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to reappoint Heather Norman as Secretary to the Building Inspector/Planning, Zoning, and Conservation Boards for the 2008 year at an hourly rate of \$11.26. Members polled, Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

PLANNING BOARD

RESOLUTION # 36 Motion was made by Councilperson Rose, seconded by Councilperson Rath to set the salaries of the Planning Board members for 2008 as budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.
2. Six (6) members each at \$113.61 per regular monthly meeting attended.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION # 37 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to appoint David Martin to the Planning Board for a term, to expire December 31, 2014. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ZONING BOARD OF APPEALS

RESOLUTION # 38 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to set the salaries of the Zoning Board of Appeals members for 2008 as budgeted, to be paid on a bi-annual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.
2. Four (4) members each at \$113.61 per regular monthly meeting attended.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION # 39 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to reappoint Ed Haight to the Zoning Board of Appeals for a term to expire December 31, 2012. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

CONSERVATION ADVISORY BOARD

RESOLUTION # 40 Motion was made by Councilperson Rose seconded by Councilperson Rath to set the salaries of the Conservation Board members for 2008 as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

1. Chairperson - \$217.58 per regular monthly meeting attended.

2. Monroe County Environmental Management Council (EMC) delegate \$40.00 per regular monthly County meeting attended/paid semi-annually.
3. Six (6) members each at \$113.61 per regular monthly meeting attended

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #41 Motion was made by Councilperson Breslawski, seconded by Councilperson Marchetti to reappoint David Walch to Conservation Advisory Board for a two year term which will expire December 31, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION # 42 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to reappoint Aaron LaFaro to the Conservation Advisory Board for a two-year term, which will expire on December 31, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION # 43 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski, to reappoint Merritt Ackles to the Conservation Advisory Board for a two-year term, which expires December 31, 2009. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

SUPPORT AND ADVISORY BOARDS

RESOLUTION #44 Motion was made by Councilperson Rose, seconded by Councilperson Rath authorizing Support Board Chairs to designate "Excused with Pay" any member's absence due strictly to personal illness or family emergency. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #45 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to set the maximum number of absences whether "excused with pay" or "unexcused" for paid members of Support and Advisory Boards as two during the year of 2008, members who exceed two absences during the year 2008 must request reappointment for the following year or be replaced. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #46 Motion was made by Councilperson Rose, seconded by Councilperson Rath to require all paid Support Board members to complete a minimum of four (4) continuing education units during the year 2008 per Chapter 662, New York

Laws of 2008. Members who fail to do so must request reappointment for the following year or be replaced. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

TOWN JUSTICE COURT CLERK

RESOLUTION #47 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Patience McPherson as Court Clerk for the year 2008 at an hourly rate of \$12.73. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #48 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to reappoint Michelle Weitzel as Deputy Court Clerk for the year 2008 at an hourly rate of \$10.40. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

TAX COLLECTOR

RESOLUTION #49 Motion was made by Councilperson Marchetti, seconded dually by Councilpersons Rose and Rath to reappoint Kathi A. Rickman as Tax Collector, and pay her the sum of \$4,000 as budgeted, to be paid in 26 pay period basis for the year 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ELECTION INSPECTORS

RESOLUTION #50 Motion was made by Councilperson Rose seconded by Councilperson Breslawski to set the salaries of the Election Inspectors for 2008 as budgeted.

1. Chairperson - \$20.00/per election.
2. Election Inspector - \$10.00/per hour

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #51 Motion was made by Councilperson Rath, seconded by Councilperson Rose to set the compensation for schooling and testing for the Election Inspectors at \$25.00 per year. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

ATTORNEY

RESOLUTION # 52 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Kenneth Licht as the Attorney to the Town for the

period of January 1 – December 31, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #53 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to pay the Attorney of the Town an annual salary of \$30,000.00 to be paid in twelve monthly payments of \$2,500.00 each for the 2008 year, with monthly reports being filed, effective January 1, 2008 and Water Districts and Litigation to be paid separately. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #54 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to reappoint Charles Welch as Attorney for the Planning and Zoning Board of Appeals for the period of January 1 – December 31, 2008, at a Salary of \$6,955.86 for the year to be paid in 12 monthly installments. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

TOWN CLERK TRAINING

RESOLUTION #55 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski to authorize the Hamlin Town Clerk and Deputy Town Clerk to attend all State and County training sessions for the year 2008, as budgeted. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

TOWN ENGINEER

RESOLUTION #56 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose to reappoint Chatfield Engineers Inc. as Engineers for the Town for the year 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti abstain, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

CIVIL DEFENSE

RESOLUTION #57 Motion was made by Councilperson Marchetti, seconded by Councilperson Rath to reappoint B.J. Maier as Civil Defense Director for the year of 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

SENIOR CITIZEN COORDINATOR

RESOLUTION #58 Motion was made by Councilperson Rose, seconded by Councilperson Rath to reappoint Katrina-Hurd-LaFever as the Senior Citizen Coordinator for the year 2008 at an annual salary of \$3,950.00 to be paid monthly, effective January 1, 2008. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye,

Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

PRE-PAYMENT OF BILLS

RESOLUTION #59 Motion was made by Councilperson Breslawski, seconded Councilperson Rath for Town Board approval to prepay all utility bills including cell phone bills. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #60 Motion was made by Councilperson Rath, seconded by Councilperson Marchetti acknowledging the annual review and approval of the Town of Hamlin Procurement Policies and Procedures per General Municipal Law Section 10 and 11 and the Workplace Violence Policy. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #61 Motion was made by Councilperson Rose, seconded by Councilperson Breslawski to acknowledge as sufficient, per Public Officers Law Section 11(2), the blanket undertaking covering Town Officers, Clerks and employees as set forth below:

- | | |
|---|---------------------------------------|
| 1. Employees (including Clerks,
Court Clerk and Town Officers
and employees not prescribed below) | \$25,000 Limit
\$ 1,000 Deductible |
| 2. Town Clerk/Tax Collector/
Deputy Town Clerk | \$500,000 Limit |
| 3. Town Supervisor/ Deputy
Supervisor/Bookkeeper/
Assistant Bookkeeper | \$100,000 Limit |

Brief discussion was held regarding title Secretary to Supervisor/Bookkeeper. Motion was made by Councilperson Rath, seconded by Councilperson Breslawski to amend Resolution #27 to re-designate Secretary to Supervisor to Bookkeeper to Supervisor.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #62 Motion was made by Councilperson Rath, seconded by Councilperson Breslawski acknowledging Town Board Liaisons for 2008 as follows:

1. Supervisor Roach: Assessor, Attorney, Building & Grounds, Newsletter with Recreation, Town Engineer, Community Center Exploratory Committee.
2. Councilman Breslawski: Clerks, Recreation, Library, Security, Parks.
3. Councilman Marchetti: Ambulance, Dog Control Officer, Zoning Board of Appeals, Hilton-Parma Fire Department, Fire Marshal.
4. Councilman Rath: Auditing, Conservation Board, Hamlin Fire Dept., Morton Fire Dept., Walker Fire Dept., LWRP.
5. Councilman Rose: Drainage, Highway, Planning Board, Senior Citizens, Water, Town Justices.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Request was made by Supervisor Roach for an administrative change to the Rules of Decorum for Meetings of the Hamlin Town Board item C2. Replace the term "Council" with "Board" to make it consistent.

RESOLUTION #63 Motion was made by Councilperson Marchetti, seconded by Councilperson Breslawski per Article 63 of Town Law, to establish Rule of Decorum for Meetings of the Hamlin Town Board as set forth in the attached Rules of Decorum for Meetings for the Hamlin Town Board.

Brief discussion was held regarding availability of the Rules of Decorum for Meetings of the Hamlin Town Board.

Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

RESOLUTION #64 Motion was made by Councilperson Rose, seconded by Councilperson Marchetti to approve the appropriation of \$100.00 from account A1010.4 Town Board Expenses payable to the Association of Towns to enable Councilman Breslawski to attend the Newly Elected Town Officials Course on January 16.

Members polled, Councilperson Breslawski abstain, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Discussion was held regarding:

January 7, 2008 interviews being held for the vacancies on the Conservation and Planning Boards. Appointments for Conservation Board will start at 6:00 pm, Planning Board at 6:30 pm.

Tuesday, January 8 2008 at 6 pm will be a Public Hearing regarding the Extension to the Wind Tower Moratorium.

Monday, January 14, 2008 6:00 pm Public Hearing on the Brick Schoolhouse Road Water District, followed by a Town Board Meeting at 7:00 pm.

Letters were sent to Organizations that were asked to provide names for the nominating committee for the Ethics Board Procedures. A meeting is scheduled for Wednesday, January 23. Dan Spitzer was contacted and will be available to talk to the Town Board in a workshop environment the week of January 20, 2008, exact date to be determined.

Water issue with Michael Sagan, Clarkson resident.

ADJOURNMENT

Motion was made by Councilperson Rath, seconded by Councilperson Marchetti to adjourn the meeting at 7:00 pm. Members polled, Councilperson Breslawski aye, Councilperson Marchetti aye, Councilperson Rath aye, Councilperson Rose aye, and Supervisor Roach aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, RMC/CMC
Town Clerk