

**Hamlin Town Board Meeting  
March 12, 2012**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Breslawski. The location of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Craig Goodrich, Councilperson Martin Maier, and Supervisor Thomas Breslawski. Also present: Attorney Ken Licht; Highway Superintendent Steven Baase; Building Inspector Lee Nettnin; Recreation Director Patty Jo Groenendaal; Conservation Board Members Ed Evans and Nick Kramer; Library Director Katherine Hughes Dennett; and Town Historian Bob Kruger.

Absent: Councilperson David Rose

**PUBLIC FORUM**

Supervisor Breslawski reminded all those present of the rules of Public Forum and opened the Public Forum. No one wished to speak; the Public Forum was closed.

**APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF FEBRUARY 13, 2012**

**Resolution # 124** Motion was made by Councilperson Goodrich, seconded by Councilperson Maier, requesting Town Board approval of the regular Town Board meeting minutes of February 13, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS**

**Resolution # 125** Motion was made by Supervisor Breslawski, seconded by Councilperson Baxter, requesting Town Board approval for the authorization of payment of bills from their respective funds.

<b>MONTHLY TOTALS</b>			<b>ABSTRACT</b>	<b>3</b>
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	9358	227.34		
	9360-9361	3495.74		
	9363	309.87		
	9365-9366	105.44		
	9371-9375	2575.13		
	9377-9380	11263.97		
	9436-9477	17179.04		
<b>Account Total</b>			<b>\$</b>	<b>35,156.53</b>
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Library	9376	69.58		

	9385-9386	1234.58	
	9395-9407	5459.64	
<b>Account Total</b>			<b>\$ 6,763.80</b>
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Highway	9384	43.40	
	9408-9435	50590.41	
	9478	219.99	
<b>Account Total</b>			<b>\$ 50,853.80</b>
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Sewer	9367	894.83	
	9381-9383	268.20	
	9393-9394	134.75	
<b>Account Total</b>			<b>\$ 1,297.78</b>
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Light	9387	2285.07	
<b>Account Total</b>			<b>\$ 2,285.07</b>
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Huntington Park	9392	10.54	
<b>Account Total</b>			<b>\$ 10.54</b>
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Consolidated/Hmk#5	8509	4558.12	
<b>Account Total</b>			<b>\$ 4,558.12</b>
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Redman/Cook	1-2	7204.08	
<b>Account Total</b>			<b>\$ 7,204.08</b>
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Trust	9353-9357	659476.50	
	9362	149.41	
	9364	24061.50	
	9368-9370	4558.72	
	9388-9390	2743.40	
<b>Account Total</b>			<b>\$ 690,989.53</b>
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<b>GRAND TOTAL:</b>			<b>\$ 799,119.25</b>

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

Supervisor's Monthly report acknowledged and filed.

#### **CORRESPONDENCE:**

- a. Office of NY State Comptroller training class 2012 schedule
- b. Property Tax Monitor - 2/10/11
- c. Comptroller Thomas P. DiNapoli's Weekly News, Feb. 5-12, 2012
- d. Governor Andrew Cuomo, re: Jobs for New Yorkers
- e. Monroe County Department of Public Health, Save these dates - April 25-26 Bio terrorism : Mass Prophylaxis Preparedness & Planning
- f. Time Warner Cable: News You Share
- g. CANCELLATION NOTICE: February 2012 PAC Meeting
- h. Monroe County Fishery Advisory Board Cancellation Notice
- i. DEC: Lake Ontario Update notice, February 28, 2012

- j. Public Notice (2/16/12): HEAP 2012-13 Needs Assessment Comment Period
- k. 2012 USEPA Clean Watersheds Needs Survey (CWNS)
- l. Information Meetings regarding Monroe County Proposed Capital Improvement Program for 2013-2018.
- m. Monroe County Sales Tax Distribution for Fourth Quarter 2011
- n. From the desk of Governor Cuomo: Putting Students First
- o. Comptroller Thomas P. DiNapoli's Weekly News, February 13 - 19, 2012
- p. New York Water Environment Association Newsletter
- q. Letter from Louise Slaughter, February 16, 2012.
- r. Letter from Monroe County Office of Emergency Management, February 16, 2012 (with copy of December 8, 2011 letter).
- s. NYS Thruway Authority/NYS Canal Corp. February 13, 2012
- t. Comptroller Thomas P. DiNapoli's Weekly News February 20 - 26, 2012
- u. Email: Mary Joyce D'Aurizio, re: Lake Ontario water levels
- v. ICC eNews | February 28, 2012
- w. NYS & Local Retirement System - Employer E-News, February 2012
- x. Gov. Cuomo's proposals save Monroe County over \$78 million
- y. Office of Governor Cuomo: Justice for New Yorkers
- z. Monroe County Emerald Ash Borer Task Force, March 15, 2012
- aa. Building Department Monthly Report, February 2012
- bb. Property Tax Monitor - March Edition
- cc. Comptroller Thomas P. DiNapoli's Weekly News, Feb. 27 – Mar. 4, 2012
- dd. Lake Ontario Riparian Alliance Newsletter LEVELER 6
- ee. Monroe County ecopark Information
- ff. Time Warner Cable - March, 2012 Channel Change Notifications
- gg. From the Office of Governor Cuomo: Surprise Health Care Costs
- hh. Hilton Central School District *Schoolwise Breakfast* April 5, 2012
- ii. Delta Laboratories, Inc. Earth Day 2012 (April 22, 2012)
- jj. Governor Andrew Cuomo: Creating Jobs for NY Youth
- kk. Genesee/Finger Lakes Regional Planning Council EBlast

### **P.H. SCHEDULED APRIL 9, 2012 REVISING GARAGE SIDE SETBACK REQUIREMENTS**

**Resolution # 126** Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board resolution to schedule a Public Hearing on Monday, April 9, 2012 at 6:00 PM for a local law revising side setback requirements for private garages and carports in the SR (Shoreline Residential) Zoning District.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

### **P.H. SCHEDULED APRIL 9, 2012 TO ADD ROADSIDE STANDS IN R-M DISTRICT**

**Resolution # 127** Motion was made by Councilperson Goodrich, seconded by Councilperson Maier, requesting Town Board resolution to schedule a Public Hearing on Monday, April 9, 2012 at 6:00 PM for a local law to add "roadside stands" as a permitted accessory use in the R-M (Residential/Medium Density) Zoning District.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**P.H. SCHEDULED APRIL 9, 2012 REVISING REGULATIONS FOR PERGOLAS & SHEDS**

**Resolution # 128** Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting Town Board resolution to schedule a Public Hearing on Monday, April 9, 2012 at 6:00 PM for a local law revising regulations for pergolas and sheds.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**P.H. SCHEDULED APRIL 9, 2012 TO REDEFINE THE TERM HEIGHT OF STRUCTURE**

**Resolution # 129** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to schedule a Public Hearing on Monday, April 9, 2012 at 6:00 PM for a local law to redefine the term "Height of Structure."

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**P.H. SCHEDULED APRIL 9, 2012 TO REDEFINE THE TERM SUBDIVISION**

**Resolution # 130** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to schedule a Public Hearing on Monday, April 9, 2012 at 6:00 PM for a local law to redefine the term "Subdivision" and to exclude lot combinations from the procedural requirements for approval of subdivision.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**APPROVE REC DEPT APPLICATION FOR CREDIT WITH ORIENTAL TRADING**

**Resolution # 131** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to approve and authorize the Supervisor to sign the Hamlin Recreation Department application for credit with Oriental Trading, at an expected monthly volume of \$250, contingent on all fees, service charges and interest being waived by Oriental Trading.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**STEVEN RUTHERFORD APPOINTED TO THE CONSERVATION BOARD**

**Resolution # 132** Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting Town Board resolution to appoint Steven R. Rutherford to the Conservation Board to fill the unexpired term that ends on December 31, 2013.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**CHARLES WELCH HIRED AS INDEPENDENT CONTRACTOR FOR JUSTICE COURT**

**Resolution # 133** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to hire Charles Welch as an independent contractor for the purpose of prosecuting violations of the Code of the Town of Hamlin in the Hamlin Justice Court, on an as needed basis, at a rate of \$150.00 per hour, to be paid on a services rendered basis.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**APPROVAL TO PURCHASE 2012 JOHN DEERE FRONT END LOADER**

**Resolution # 134** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to purchase a new 2012 John Deere 624K front end loader from state bid contract # PC65307. The Town owned, 2011 John Deere 624K loader will be bought back by Five Star Equipment, Inc. at a rate of \$10.00 per hour used, plus the \$10,000.00 extra cost for tier 4 engine upgrades.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**LAWN MOWING BID AWARDED TO KEVIN MANNA****Opening of Bids:**

Kevin Manna	Bid Price: \$60 first mowing/trim	\$30/mow & trim every 2 weeks
Curb Solutions	Bid Price: \$95 first mowing/trim	\$29/mow & trim every 2 weeks
Cutter Services	Bid Price: \$ .38/100 sq ft 1 <sup>st</sup> mow/trim	\$.19/100 sq ft mow/trim every 2 weeks

**Resolution # 135** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to accept the bid by Kevin Manna of \$60 for the first mowing and trim, and \$30 per trip to mow and trim every 2 weeks for lawn mowing at various delinquent locations throughout the Town of Hamlin as authorized by Hamlin Town Code chapter 213-5.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**RESOLUTION IN HONOR OF FORMER COUNCILMAN GEORGE L. TODD**

**Resolution # 136** Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, requesting Town Board resolution to leave the last page of the March 12, 2012 Town Board meeting minutes intentionally blank in memory of former Councilman George L. Todd, who served as a Hamlin Town Councilman from July 28, 1999 to December 31, 2007

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**DISCUSSION:**

1. **Letter from Monroe County Office of Emergency Management (corr. r)** – The Town received information regarding their new WebEOC critical incident management software product. On May 14<sup>th</sup> they are going to have a test of the product which will be simulating a real-life scenario called FLurricane 2012. Their objective is to have each municipality in the County participate in the test. They are requesting that we identify an individual point person from Hamlin that will be able to assist their office with this drill, with a time commitment of about 10 minutes. Building Inspector Lee Nettin will be the individual to assist from Hamlin.
2. **Policy for canceling Support Board meetings** – As you know, the March 5<sup>th</sup> Planning Board meeting was canceled, as there was no business on the agenda. Should there be a policy in place when meetings need to be canceled? It was decided to leave it up to the Boards to make the decisions.
3. **Annual Department reports** – For the past 6 years the Town Board has asked each of the Support Boards, Recreation, Library, the Justice Court, and more recently, the Historian to give a 10-15 minute annual report at a Town Board meeting throughout the year. Do we wish to continue this practice? Town Board decided to continue and the Supervisor will schedule them.

**REPORTS:**

**Councilperson Baxter** reported on the following:

- Recreation – Things are going very well. They have new computers. The programs they have are doing really good. Youth Group held a bottle/can drive on the 25<sup>th</sup>. They are slowly getting in memberships for the Youth Group.
- Library – Their Board is complete. The new members are adjusting well. Their numbers from last report were basically the same as last years as far as revenue. They issued slightly more new cards.

**Councilperson Goodrich** reported on the following:

- The Dog Warden has an issue with his computer and is in the process of looking for a new one. He had 17 calls this past month.
- Hilton Parma Fire District has just received a Safer Grant. They also got a few other grants. I was amazed that they were having such success with getting grants. I thought Town Hall could interface with them at a later date and find out where they are getting the grants from and how they are getting them, which might help us out. They had 47 fire calls in the last month and 74 ambulance calls. They discussed the joint venture on the salt barn. They are going in on it with the Hilton School District, Town of Hilton, Town of Parma and the fire district.
- Hamlin Volunteer Ambulance is still having issues getting people interested in participating. They went through the financials and, like everyone they are feeling the latest pinch.

**Councilperson Maier** reported on the following:

- Morton and Walker Fire Districts –everything seems to be all right, nothing to report.
- I attended the district consolidation meeting and the committee has set March 1, 2013 for consolidation. All the districts agree and would like the towns to start their selection for Commissioners. I am sure the fire districts would like some input on it. Legal council has asked the districts to put together a list of their equipment as well as values for the equipment and a list of the real property items so that they can make a conscious effort to know what everybody has when they get started. The next meeting is scheduled for March 27<sup>th</sup> at 7 PM.

- Conservation Board – there was one question on the side setback for the shoreline residents for private garages. I am sure that will be brought up at the hearing. Ed also commented on the stone that had the name Turpin on it; there was a nice article in the Hamlin Herald about that. The committee interviewed candidates and recommended Steve Rutherford for the Board seat.

**Highway Superintendent Steven Baase** reported on the following:

- We haven't had much snow. We took a salter off another truck.
- We have been out doing a bunch of ditching and putting in driveway culverts where driveways have caved in.
- The Grains Communication tower went up today.
- There is nothing new to report on the radio system we talked about last month.
- I have a meeting with the County on April 3<sup>rd</sup>. This is the yearly meeting when the state tells us what jobs they are going to be doing in Monroe County and the County hands out their jobs.
- As soon as it warms up, we are going to start blacktopping.

**Conservation Board Ed Evans** reported on the following:

- We unanimously welcome Steven Rutherford to the Conservation Board.
- We received a call from the National Archives informing us that they have 87 pages of information on the Hamlin POW Camp.
- The State Park is interviewing for 2<sup>nd</sup> in command position.
- There was some vandalism around the CCC Camp. We will be taking steps to address that.

**Library Director Kay Hughes-Dennett** reported on the following:

- In April we will be starting a new Baby Lap Time program for babies between the ages 6 months and 12 months old.
- We are starting to plan for our summer reading program.

**Recreation Director Patty Jo Groenendaal** reported on the following:

- Things are going great. We are having our sign ups. Deadlines are coming up; today is the last day for baseball.
- We are going to do a Genesee Country Museum Tour with Bob Kruger. I have the interns working on different activities for Spring break for the camp kids.

**Supervisor Breslawski** reported on the following:

- I submitted for funding to cover the cost of an Ansul Fire Suppression System for the Charlie Maier Lodge through George Maziarz. The system will cost over \$18,000 and has really been a roadblock. We can't go ahead with a commercial kitchen without it.
- On March 8<sup>th</sup> I attended the opening conference for the audit of the Assessor's Office. It was a statewide audit aimed at the Star Program in an effort to prevent double dipping.
- National Grid informed me that electric pole #256 on Redman Road (where it turns into Cook), which has multiple transformers on it and is leaning badly, will be removed or replaced no later than March 15<sup>th</sup>.
- I have been asked by the Consolidation Committee of the 3 fire districts to attend their next meeting on March 27<sup>th</sup>. The Supervisors from Kendall and Clarkson are going to be there as well. It is the responsibility of the Town Boards to name the first 5 Fire Commissioners of the new consolidated district. There is a concern within the committee that each of the current districts be represented.

**ADJOURN TO EXECUTIVE SESSION**

**Resolution # 137** Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to adjourn to Executive Session at 7:44 PM to discuss acquisition of a particular real property where publicity would substantially affect the value and a particular rental agreement where publicity would substantially affect the value.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**RETURN FROM EXECUTIVE SESSION**

**Resolution # 138** Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board resolution to return from Executive Session at 8:56 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

**SUPERVISOR TO EXECUTE PURCHASE OFFER FOR 1432 LAKE ROAD**

**Resolution # 139** Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board resolution for the Supervisor to execute the purchase offer as prepared by Ken Licht for 1432 Lake Road.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

In Memory of Former Councilman George L. Todd  
1945-2012

**ADJOURNMENT**

A motion was made by Councilperson Baxter, seconded by Councilperson Goodrich; to adjourn the meeting at 8:57 PM as all business has been concluded.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Supervisor Breslawski aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk