

**Hamlin Town Board Meeting
May 14, 2012**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. Before the meeting was called to order, there was a special presentation to honor our Town Clerk, Kathi A Rickman who was named the 2012 New York State Town Clerk of the Year.

Present: Councilperson Jason Baxter, Councilperson Craig Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Thomas Breslawski. Also present: Attorney Ken Licht; Highway Superintendent Steven Baase; Finance Office, Pat MacIntosh; Deputy Town Clerk Mary Ann Knapp; Assessor Don Wells; Conservation Board Member Ed Evans; Town Historian Bob Kruger; Town Justice Richard Moffett; Court Clerk Patience McPherson; Residents: Clayton Champion, Allan Nowak, Vicky, Jonathan, Skyler, Kaelyn, and Jonny Gotham; Ray Dawley, Jeff Dawley, Will and Carolyn Rickman, Joan Barr, Charles Maier, Will Rickman, Jessica and Shawn Baxter, Sharon Knight, Annette McNinch, Judy Gravino, Robert, Danielle, Anna, Emma, and Mitchell Dawley, Julie, Kourtney and Trystan Sylvester, and Bunnie Beardsley.

Annette McNinch, NYSTCA District 8 Director, Judy Gravino, NYSTCA Committee Member, and Sharon M. Knight, NYSTCA Committee Chairman presented Kathi with the following Proclamation, flowers and a pin to recognize her achievement.

PROCLAMATION

Presented to Kathi A. Rickman

***WHEREAS**, it is with honor the New York State Town Clerk's Association has recognized and paid tribute to a Town Clerk who has made strong contributions to her community and serves as a role model for her peers; and*

***WHEREAS**, Kathi was chosen by the New York State Town Clerk's Association District Eight Directors, Maureen Beach and Annette McNinch, as the District #8 Town Clerk of the Year and as the Clerk of the Year Committee, Judy Gravino, Town of Macedon, Donna Combs, Town of Warrensburg, Sharon Knight, Town of Avon, as The New York State Town Clerk of the Year; and*

***WHEREAS**, she has served as the Town Clerk of Hamlin and a member of the New York State Town Clerk's Association for twenty-three years; and a member of the Monroe County Town Clerk's/Tax Receiver's Association and has served her Association as President, Vice President, Secretary, Treasurer, Legislative Committee Member, By-Laws Committee Member, Nominating Committee, Liaison to NYSTCA, Scholarship Committee Chair; and*

***WHEREAS**, Kathi has served as a New York State Town Clerk Association's District Director for District #8 serving Allegany, Genesee, Livingston, Monroe, Orleans and Wyoming Counties; as well as Welcoming Committee, Opening Ceremony, Monday Night Entertainment, Chairman of Souvenirs, Time & Place Chair, Member of BAS Committee; and*

***WHEREAS**, the New York State Town Clerks Association has conferred the Title of Registered Municipal Clerk upon Kathi as she has completed the requirements prescribed by the Association for certification, is a member of the International Institute of Municipal Clerks having completed all the requirements to be a Certified Municipal Clerk and Master Municipal Clerk; and*

***WHEREAS**, Kathi was nominated by Patricia W. Anthony on behalf of the Monroe County Town Clerk's/Tax Receiver's Association Members'; Frances B. Wilcox, Retired Town of Clarkson Town Clerk; Senator George D. Maziarz; Senator Joseph E. Robach; Steve Hawley, Member of the NYS Assembly 139th AD; Mike Rockow, Monroe County Legislature; Peter M. Quinn, Commissioner of the Monroe County Board of Elections; Lynn A. Bianchi, MMC,*

Ogden Town Clerk; Sharon S. Mattison, Clarkson Town Clerk/Tax Collector; Kathleen A. Taylor, Town of Greece Receiver of Taxes; Gary House, Wheel Fest Committee Member; Anne Cleveland Lester, Greece Town Clerk's Office Employee; Heather Norman, Town of Hamlin Building Department; Raymond Dawley, Wheel Fest Committee Member; Dean P. Brightly of Dean P. Brightly Farms; Thomas Ingraham, previous Town of Hamlin Employee and Officer; Sherry Dobson, former Town of Hamlin Employee and Community Volunteer; Will & Carolyn Rickman; Evelyn Krekic, former Town Clerk of the Town of Clarkson; Karen L. Haight, on behalf of the Walker Fire District Board of Commissioners; Sandra Ricciuto, Hilton Central School District Treasurer; Robert Kruger, Hamlin Town Historian; Patricia Jo Groenendaal, Town of Hamlin Recreation Director; Mary Ann Knapp, Town of Hamlin Deputy Town Clerk; Nancy Schaefer, Town of Hamlin Administrative Assistant; Craig A. Goodrich, Town of Hamlin Councilman & President of the Hilton/Parma/Hamlin Chamber of Commerce; Patricia A. MacIntosh, Town of Hamlin Finance/Personnel; Kathryn Dishong, Town of Hamlin Deputy Court Clerk; David Rose, Town of Hamlin Councilman/Deputy Supervisor & past Highway Superintendent; Thomas N. Breslawski, Town of Hamlin Supervisor; Paul Gallo, Resident; Kevin Manna, Hamlin Station; Charles G. Maier, Former Town of Hamlin Supervisor; Joan Barr, Resident; Mike Rath, Hamlin Recreation Program Coordinator; and Liz Mistretta, General Code Account Executive- NY; Jen West, Perinton Town Clerk; and

WHEREAS, she has gone above and beyond her responsibilities to serve her constituents and all that visit the Town of Hamlin Town Clerk's Office by serving them as Records Access Officer, Records Management Officer and Notary, Passport Agent Manager, School Tax Collector; and

WHEREAS, **Kathi** has contributed tremendously to her community by her founding the Hamlin Farmer's Market, staffing the annual Rabies Clinic annually since 1989, founding the Hamlin Wheel Fest and served as Chairman for the past 15 years, Hamlin Republican Committee, Youth Recreation Program and a mother of three (3) beautiful girls and grandmother of five (5) gorgeous grandchildren (three (3) girls and two (2) boys); now

THEREFORE, BE IT RESOLVED that the New York State Town Clerk's Association does hereby resolve to recognize **KATHI RICKMAN** for her outstanding and heartfelt commitment to the Town of Hamlin and the great State of New York.

In Witness Whereof, we have hereunto set our Hand and Signature

*Maureen Beach, District Eight Director
Annette McNinch, District Eight Director
Judy Gravino, Clerk of the Year Committee
Sharon M. Knight, CMC/RMC, Clerk of the Year Committee*

Town Supervisor Thomas Breslawski read the following Proclamation from the Hamlin Town Board, to recognize her achievement. This was followed by a short recess and reception before the regular Town Board Meeting was called to order.

PROCLAMATION

Presented to Kathi A. Rickman

WHEREAS, **Kathi A. Rickman** has served as Hamlin Town Clerk since April 14, 1989, and,

WHEREAS, **Kathi A. Rickman** goes above and beyond in the performance of her duties as Town Clerk, serving as Records Access Officer, Notary, Passport Agent and Tax Collector and contributing to her community by founding the Hamlin Farmer's Market, staffing the Free Rabies Clinic each year and serving as Chairperson on the Hamlin Wheel Fest Committee, and,

WHEREAS, ***Kathi A. Rickman** is a member of both the New York State Town Clerk's Association and the Monroe County Town Clerk's/Tax Receiver's Association, where she has held several leadership positions, and,*

WHEREAS, ***Kathi A. Rickman**, in order to better serve her constituency, has completed all the requirements to become a Master Municipal Clerk, and on April 24, 2012, was named Town Clerk of the Year by her peers in the New York State Town Clerk Association, therefore, be it*

RESOLVED, *the Hamlin Town Board thanks **Kathi A. Rickman** for her years of dedicated service to the Town and its residents, and further be it*

RESOLVED, *the Hamlin Town Board, on behalf of the residents of Hamlin acknowledges and appreciates the efforts of **Kathi A. Rickman** and congratulates her on being selected as the New York State Town Clerk Association Town Clerk of the Year for 2012.*

Unanimously approved by:

*The Town Board of the Town of Hamlin
Town Supervisor Thomas N. Breslawski
Councilperson Martin Maier
Councilperson David Rose
Councilperson Craig Goodrich
Councilperson Jason Baxter*

The meeting was called to order at 7 pm by Supervisor Breslawski. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Supervisor Breslawski introduced Bob Fox, a representative from Assemblyman Hawley's Office. He read the following Citation from Assembly Steve Hawley:

NEW YORK STATE ASSEMBLY CITATION

WHEREAS, *it is the sense of this legislator to recognize and pay tribute to individuals and organizations that have displayed a deep commitment to enhancing their community and improving the State of New York; And*

WHEREAS, *this legislator is justly proud to commemorate, on this the 14th day of May, 2012 the work of Hamlin Town Clerk **Kathi Rickman** upon her designation as the 2012 Town Clerk of the Year by the New York State Town Clerks Association; And*

WHEREAS, ***Kathi Rickman**, who was also named District Eight Town Clerk of the Year which includes Town Clerks in Allegany, Genesee, Livingston, Monroe, Orleans and Wyoming Counties, has been a Town Clerk since 1989 and a member of the New York State Town Clerks Association for 23 years; And*

WHEREAS, ***Kathi Rickman** received the Town Clerk of the Year award for the dedication, commitment and service that she provides to her community as well as the professional competency in fulfilling the responsibilities of her office, demonstrating that she respects and adheres to the education; experience and participatory standards established by the New York State Town Clerks Association; And*

WHEREAS, *this legislator is very pleased to have this opportunity to salute Ms. Rickman for her long history of purposeful endeavors, which have greatly benefited the community, and to wish her continued success in future years; Now; Therefore, be it*

RESOLVED, *that as a duly elected Member of the Assembly of the State of New York, I do-hereby offer my praise and congratulations to **Kathi Rickman** in honor of receiving the 2012 Town Clerk of the Year award.*

In Witness Whereof, We have hereunto set our Hand and Signature

STEVE HAWLEY
Member of the Assembly
139th District

PRESENTATION BY JEAN O'CONNELL, J. O'CONNELL & ASSOCIATES, INC.

My office is located in Clarence, NY. I have been doing grant consulting for over 25 years, serving municipalities, school districts and non-profit organizations throughout New York State. My staff consists of experienced grant writers, researchers, government relations professionals, project developers, and grant administrators. J. O'Connell & Associates analyzes grant opportunities on a regular basis and seeks partnerships with clients for project implementation. We also offer post award support and grant administration of funded projects.

PRESENTATION BY CLAYTON CHAMPION, HAMLIN HORNETS PRESIDENT AND PIER 6 WRESTLING

Clayton Champion, President of Hamlin Hornets and Adam Nowak, owner of Pier 6 Wrestling would like to combine their organizations to run a fundraiser, using the proceeds to purchase anti-concussion helmets to help protect the kids in football. They would like to do a wrestling show outside in the Hamlin Town Park as a community event and fundraiser. Because it is a fundraiser, their insurance would kick in. Adam has his own insurance on his wrestlers and staff, and would provide security. There would be an \$8 charge to attend the event. We are hoping to do this on Saturday, June 30th. This would be similar to a WWE professional wrestling event. There will be a 16' wrestling ring, guardrails surrounding the ring, mats outside the ring, and a NY state doctor that will attend the show. There will also be an agent from the NYS Athletic Commission on hand as well.

HAMLIN HORNETS TO HOLD PROFESSIONAL WRESTLING FUNDRAISER

Resolution # 168 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to approve, contingent upon an agreed upon and signed contract between Pier 6 Wrestling, Hamlin Hornets and the Town of Hamlin, the date of June 30th for Pier 6 Wrestling and the Hamlin Hornets joint Professional Wrestling Fundraiser on the Hamlin fields.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

RESOLUTION OF APPRECIATION FOR JIM ATKINS

Resolution # 169 Unanimously approved.

RESOLUTION OF APPRECIATION

WHEREAS, *Jim Atkins served as the Dog Control Officer of the Town of Hamlin from January 8, 2007 through May 13, 2012, and,*

WHEREAS, *Jim Atkins demonstrated a sensitivity to animals in the performance of his duties, making sure that all dogs in his possession were given good care, and,*

WHEREAS, *Jim Atkins was available on call, 24 hours per day to serve the residents of Hamlin, and,*

WHEREAS, *Jim Atkins made the decision to retire as Dog Control Officer for the Town of Hamlin*

THEREFORE BE IT RESOLVED, *that the Hamlin Town Board, on behalf of the residents of Hamlin, extends its appreciation to Jim Atkins for his conscientious performance and dedicated service and,*

FURTHER BE IT RESOLVED, *that Jim Atkins be furnished a copy of this Resolution which is spread upon the minutes of the May 14, 2012, Town Board meeting.*

PUBLIC FORUM

Supervisor Breslawski reminded all those present of the rules of Public Forum and opened the Public Forum. No one wished to speak; the Public Forum was closed.

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF APRIL 9, 2012

Resolution # 170 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board approval of the regular Town Board meeting minutes of April 9, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVAL OF PUBLIC HEARING MEETING MINUTES OF APRIL 9, 2012

Resolution # 171 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board approval of the Public Hearing meeting minutes of April 9, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVAL OF SPECIAL TOWN BOARD MEETING MINUTES OF APRIL 30, 2012

Resolution # 172 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board approval of the Special Town Board meeting minutes of April 30, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution # 173 Motion was made by Councilperson Breslawski, seconded by Councilperson Rose, requesting Town Board approval for the authorization of payment of bills from their respective funds, including a bill received today in the amount of \$250 for John's Mobile Glass for an emergency door repair in the Justice Court Building.

MONTHLY TOTALS			ABSTRACT	5
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	9609	227.34		
	9611	125.00		
	9612-9614	3513.87		
	9615-9622	10162.37		
	9635-9654	2730.00		
	9655-9673	962.50		
	9730-9791	72098.34		
Account Total			\$	89,819.42
Library				
	9623-9626	664.30		
	9675-9689	7807.04		
Account Total			\$	8,471.34
Highway				
Account Total	9694-9729	39610.31	\$	39,610.31
Sewer				
	9627-9630	496.45		
	9690-9693	274.52		
Account Total			\$	770.97
Light				
Account Total	9631	1067.31	\$	1,067.31
Clarkson-Hamlin				
Account Total	1	3734.73	\$	3,734.73
Trust				
	9607-9608	17496.98		
	9632	1949.94		
	9633	24061.50		
	9634	149.41		
Account Total			\$	43,657.83
GRAND TOTAL:			\$	187,131.90

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

Supervisor's Monthly report acknowledged and filed.

CORRESPONDENCE:

- a. Genesee/Finger Lakes Regional Planning Council EBlast
- b. Governor Cuomo: Easter and Passover Greetings
- c. Comptroller Thomas P. DiNapoli's Weekly News, April 2 - 8, 2012
- d. Assembly of the State of New York letter to municipal officials, April 10, 2012
- e. Comptroller Thomas P. DiNapoli's Weekly News, April 9 - 15, 2012
- f. ICC eNews | April 14, 2012
- g. Email from Frank Bevacqua, re: New Information on Plan Bv7 and Public Information Session schedule available
- h. NYSERDA: Managing energy matters for your business
- i. Monroe County Department of Parks, Reminder: April 2012 PAC Meeting
- j. Letter from County Executive Maggie Brooks, re: Bradford Manor Apt Roadway project CDBG
- k. FOR IMMEDIATE RELEASE, Thursday, April 19th, 2012 BROOKS INVITES COMMUNITY TO HELP PICK-UP-THE-PARKS
- l. Comptroller Thomas P. DiNapoli's Weekly News, April 16 - 22, 2012
- m. State Comptroller's Local Government Leadership Institute - SAVE THE DATE (June 20, 2012)
- n. Monroe County Office of Emergency Management, re: Weather Event - Monday, April 23, 2012
- o. New York State Department of Labor, April 17, 2012
- p. Monroe County Dept of Planning & Development, re: Town Hall Window Replacement CDBG
- q. Governor Cuomo: Save lives: Don't text and drive
- r. Building Safety Month eNews | Special Edition
- s. Resignation letter from Jim Atkins, Dog Control Officer, April 27, 2012
- t. Comptroller Thomas P. DiNapoli's Weekly News, April 23 - 29, 2012
- u. Friday, May 18, 2012 Legal Education Workshop Penfield, NY
- v. Governor Cuomo: Lower energy costs, cleaner future for NY'ers
- w. ICC eNews | April 30, 2012
- x. Building Department Monthly report, April 2012
- y. Monroe County Dept of Planning & Development, re: Public Hearing and Steering Committee Meeting Notice
- z. Letter from Marsha L. Prince, re: retirement
- aa. Letter from Morton Fire Company, re: Fire Commissioners
- bb. Governor Cuomo: I Love My Park Day
- cc. Lake Ontario Riparian Alliance Newsletter LEVELER 8 and letter from the Honorable Ann Marie Buerkle
- dd. Time Warner Cable - May, 2012 Channel Change Notification
- ee. Friends of Hamlin Beach Minutes for April 2012
- ff. Building Safety Month eNews | May 7, 2012
- gg. A.D. Oliver Middle School, Veterans ceremony, Friday, May 25, 2012
- hh. Smoking and Health Action Coalition of Monroe County, April 20, 2012
- ii. Governor Cuomo: Justice for One Million New Yorkers
- jj. Letter from Ronn Klein, President of Fawn Meadow's HOA
- kk. May 8, 2012 letter from Assemblyman Hawley to Governor Cuomo, re: Mandate Relief
- ll. 2012 Consolidated Funding Application & Workshops Announced- EPF LWRP funds available.

PH SCHEDULED 6/11/12 TO AMEND ACREAGE REQUIREMENTS FOR ANIMALS/POULTRY

Resolution # 174 Motion was made by Councilperson Rose, seconded dually by Councilperson Maier and Councilperson Goodrich, requesting Town Board resolution to schedule a Public Hearing on Monday, June 11, 2012 at 6:00 PM for a local law amending the acreage requirements for the keeping of animals and poultry.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

PH SCHEDULED 6/11/12 TO AMEND REGULATIONS REGARDING DOGS IN HAMLIN

Resolution # 175 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose, requesting Town Board resolution to schedule a Public Hearing on Monday, June 11, 2012 at 6:00 PM for a local law amending regulations regarding dogs in the Town of Hamlin.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

PH SCHEDULED 6/11/12 TO AMEND CODE ENTITLED "VEHICLES AND TRAFFIC"

Resolution # 176 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution to schedule a Public Hearing on Monday, June 11, 2012 at 6:00 PM for a local law amending Chapter 470 of the Code of the Town of Hamlin entitled "Vehicles and Traffic" by adding section 470-25(a) providing regulations regarding parking for handicap persons.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

HONOR FLIGHT ROCHESTER LINK TO BE PLACED ON TOWN OF HAMLIN WEBSITE

Resolution # 177 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution for approval to place an Honor Flight Rochester link on the Town of Hamlin website.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVAL TO ADVERTISE OPEN RECREATION COMMISSION POSITION

Resolution # 178 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board resolution to advertise for an open position on the Recreation Commission, with applications due to the Town Clerk's Office by 4 pm on Friday, May 25, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

LODGE USE FEE WAIVED FOR HAMLIN HORNETS ON MAY 23, 2012

Resolution # 179 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to waive the Lion Charlie Maier Lodge use fee for the Hamlin Hornets on May 23, 2012 at 6:30 pm.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

RETIREMENT ACKNOWLEDGED FOR MARSHA L. PRINCE, CLERK TO ASSESSOR

Resolution # 180 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to acknowledge the retirement of Marsha L. Prince from the position of Clerk to the Assessor, effective June 15, 2012.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

SPECIAL TB MEETING SCHEDULED MAY 23, 2012 TO APPOINT CLERK TO ASSESSOR

Resolution # 181 Motion was made by Councilperson Maier, seconded by Councilperson Rose, requesting Town Board resolution to hold a Special Town Board meeting on Wednesday, May 23, 2012 at 6 pm to appoint the position of Clerk to the Assessor.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

SPECIAL TB MEETING ON 6/4/12 FOR DOG CONTROL OFFICER INTERVIEWS

Resolution # 182 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose, requesting Town Board resolution to hold a Special Town Board meeting on Monday, June 4, 2012 at 7 pm in the Supervisor's Office for the purpose of interviewing candidates for the open position of Dog Control Officer.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVAL OF STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

Resolution # 183 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board approval to establish standard work days for all elected and appointed employees as follows:

STANDARD WORKDAY FOR ELECTED AND APPOINTED OFFICIALS

BE IT RESOLVED, that the Town Board be and hereby establishes the following as a standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

ALL ELECTED OFFICIALS

*Supervisor
Town Council
Town Clerk
Highway Superintendent
Town Justice*

Five day work week eight hour day:

*Town Clerk
Highway Superintendent*

Five day work week six hours day:

*Supervisor
Town Council Persons
Town Justice*

APPOINTED OFFICIALS

Five day work week, six hour day:

*Members of Board of Zoning Appeals
Members of Planning Board
Members of Conservation Board*

Dated: May 14, 2012

I, Kathi A. Rickman, Clerk of the Town Board of the Town of Hamlin of the State of New York, certify that the full Town Board consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVAL OF STANDARD WORKDAYS AND REPORTING FOR ELECTED OFFICIALS

Resolution # 184 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board approval to establish standard work days and reporting for all elected and appointed employees as follows:

STANDARD WORKDAY AND REPORTING RESOLUTION

BE IT RESOLVED, that the Town of Hamlin hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

ELECTED OFFICIALS

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORK HOURS</u>	<u>TERM BEGINS ENDS</u>	<u>EMPLOYER RECORD OF TIME</u>	<u>DAYS (based on sample record)</u>
Supervisor	Thomas Breslawski	6	01/01/2012-12/31/2013	Y	20
Town Clerk	Kathi Rickman	8	01/01/2012-12/31/2015	Y	20
Highway Super	Steve Baase	8	01/01/2010/12/31/2013	N	20
Councilperson	Jason Baxter	6	01/01/2012-12/31/2012	Y	6
Councilperson	Craig Goodrich	6	01/01/2010-12/31/2013	Y	6
Councilperson	Martin Maier	6	01/01/2012-12/31/2015	N	6
Town Justice	Paul S. Rath	6	01/01/2012-12/31/2015	Y	9

APPOINTED OFFICIALS

Planning Board	Judith Hazen	6	01/01/2010-12/31/2016	N	2
Planning Board	Ron Breslawski	6	01/01/2006-12/31/2012	N	2
Planning Board	Tom Jensen	6	01/01/2007-12/31/2013	N	2
Zoning Board	Ed Haight	6	01/01/2008-12/31/2013	N	2
Zoning Board	Klaus Pohl	6	01/01/2012-12/31/2016	N	2

On this 14 day of May 2012

Dated enacted: May 14, 2012

(Signature of Clerk)

I, Kathi A. Rickman, Clerk of the governing board of the Town of Hamlin, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14 day of May 2012 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the
TOWN OF HAMLIN

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

DISCUSSION:

- Grant Writer** – The grant writer will be providing us a quote.
- Town Facebook page** –The primary function would be to disseminate information such as dates, times, events, etc. Councilman Baxter and the Town Clerk would jointly be in charge of the page. There could be a Facebook link from the Town's website.
- Community Calendar** – There could be a link to a community calendar on the Facebook page. A Community Calendar would hopefully do away with two events being held on the same date. The

organizations in town can schedule an event without conflicting with some other organizations event. It would be up to the individual organization to communicate that to our Town Clerk.

4. **Grease traps for Hamlin restaurants** –We have been having problems with grease being discharged into the system from the restaurants in town. We are hoping to pass a law requiring all restaurants to have grease traps.

APPROVAL TO REQUIRE GREASE TRAPS ON ALL RESTAURANT SINK DISCHARGES

Resolution # 185 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to require grease traps at all restaurants sink discharges that handle fats, oils or grease in the Town of Hamlin within 90 days after notice, pursuant to §405.13 Code of the Town of Hamlin. A record of maintenance shall be kept on all restaurant sink discharges that handle fats, oils, or grease into the sewers

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

5. **Planet Aid** – We received a request from Planet Aid to waive building permit fees for their clothing collection sheds within the Town of Hamlin. It was decided not to waive the fees in order to control the number of sheds placed in Town.

REPORTS:

Councilperson Baxter reported on the following:

- Recreation – Patty Jo and Erin attended NYS Recreation and Parks Conference. Spring Camp attendance was about the same as last year. Revenue was higher than last years. Patty Jo was working on the next brochure. There is still an open position on the Recreation Commission. On the Commissioners Report big projects for 2012 were discussed, such as fixing up the Pony field, dug outs, bringing in more boys U-12 and Majors players and working on pitching mounds. Summer sports have now started. The Girls U-19 Soccer had 9 participants so it had to be canceled. Baseball numbers are awesome. They will have a Pony team, Babe Ruth team, Major and a Minors team this year. They haven't had a Pony team in 5 years. The older soccer teams have already started practicing and the U-8 and Tot start soon. She is only getting one intern for the summer this year. They have 3 teams registered for the Chariot Races. Volunteer Appreciation Night with a Movie is August 2nd.
- Library – Their numbers are better than last year. As far as the count, the numbers are up. They have issued more adult cards than last year; juveniles are just about the same. People count is just a little bit lower. They still have the Munchkin Monday Program and the Thursday Night Story Time. Everything seems to be going pretty well up there.
- I Love My Park – There will be two Informational Public Hearing Meetings. One will be June 5th at Merritt Hall, 7 pm; the other is June 6th in Greece.

Councilperson Goodrich reported on the following:

- Jim Atkins, Dog Warden had 38 calls this past month.
- Hamlin Volunteer Ambulance will be sealing their driveway this fall. They had a bottle thrown against their middle bay door. They had a power outage that caused some security and electrical issues. They have an Open House coming up; a final date has not been set yet.
- Hilton/Parma Fire District had 32 fire calls and 72 EMS calls for the month of April. They are still working to resolve several issues on hoses

Councilperson Rose reported on the following:

- Senior Citizens – They are having a meal catered by Carmestro's at St. John's this month. The trips are going well. We have 2 new members.
- Fire Department – things are going well as far as consolidation between the fire districts.
- Planning Board – The workshop that Ken and JP put on went very well. It was very informative. There were 22 people in attendance.
- Justice Court – Everything is running okay, outside of the broken door.

Councilperson Maier reported on the following:

- Fire Districts – Both Morton and Walker okayed agreements with the Hamlin Fire Department to utilize surplus vehicles and are in the process of getting the legal items straightened around and the insurance put on the vehicles. The next consolidation meeting will be June 6th in Hamlin at 7 pm. They put together a bunch of subcommittees and have been working very diligently on some of the issues that need to be wrapped up. They have also hired a Coordinator, Jerry Clement. He is in the process of making sure everything is getting done on a timely schedule.
- Conservation Board – I would like to say that the Conservation Board, Friends of Hamlin Beach, Hamlin Beach workers, and the vendors that came to Earth Day did a fantastic job. The weather was so terrible; they put it on and it was a great effort. I can't believe the number people that were in and out of there even though the weather was so poor. They did an outstanding job.

Highway Superintendent Steven Baase reported on the following:

- The brush was finally ground down, so we had our brush pick up. Our trash drop-off went well; it was busier than usual this year. We filled 15 dumpsters, 1 dumpster of recycling, 26 pallets of TV's computers, etc. Brush pick up was average this year, a little over 110 wheeler loads.
- Last week we did some County work. We spent 2 ½ days in Sweden doing a County job. This week I have to send 3 trucks to Ogden to do some County work. I'm trying to talk with other towns to get as much work as we can whenever they need help.
- Right now the ground has dried out enough to work the top soil on the water line.
- We are starting road work. Hopefully it will dry up so we can do some work up here in the parks too.
- Security is on duty as of May 4th. We have a couple of lighting issues and as soon as it dries out enough to get a bucket truck out in the yards, I will replace some light bulbs.
- Councilman Maier thanked Steve for taking care of the pipe over at Morton. He also thanked him for the job he did on the driveway for the Morton Fire District; it looked very good.

Building Inspector Lee Nettin reported on the following:

- This is our busy time of year; building is starting to move in town. Fire Marshal duties are really picking up. At this time 3 years ago, a lot of the 3 year inspection schedules were done so I am trying to catch up with all of those.
- Flurricane 2012 officially starts tomorrow. I have to go online and enter some fake information for the test.

Assessor Don Wells reported on the following:

- We have one week left of grievance before official grievance night, which is next Tuesday. I don't anticipate a lot of people; I have only had about 3 inquire for the paperwork. We may have an Article 78; I met with a representative from Crosby's about a month ago and did not come to an agreement. I will find out on Tuesday if they file a grievance.

Conservation Board Ed Evans reported on the following:

- I would like say a couple more things about Earth Day. There were 4 Town Board members in attendance, the entire Conservation Board, a Planning Board member, and even the Town Attorney showed up in the rain with his wife for the tour. We were extremely well represented.
- We had our “We Love Our Park Day” and our Supervisor attended that as well. The Park is giving the Conservation Board a chance to give their input into their plan. The Town Board is also invited June 5th at 7 pm at Merritt Hall for an Information Public Hearing Meeting.
- Friends of the Hamlin Beach State Park have declared this Sunday, May 20th a Work Day at the CCC/POW Camp from 1 to 4 pm.

Town Historian Bob Kruger reported on the following:

- On April 13th we had the Hamlin Recreation Spring Camp group come in. We had someone from the Genesee Country Museum come down and put on a program for them. They wrote with quill pens and on slate black boards. They went outside and played some softball out back. It turned out really well. We had Kay, the Library Director, come in and she observed. We are hoping the Recreation Department and the Library will put on a couple more programs this summer for the youth.
- For the observance of our sesquicentennial of the Civil War, I am putting together another revised Veteran’s List of the Hamlin Veterans, and I will have it available in notebook form. If you have ever been in the History Center, we have a Veteran’s Corner, where we will place that. People can come in and see if they have a relative that is a Veteran who went to the Civil War. It is listed by Regiment and then alphabetically by the list of names from Hamlin. It will be their name, their enlistment date and what company they were with.

Supervisor Breslawski reported on the following:

- I was finally able to get in touch with RCap Solutions regarding the sewer districts on the Lake Shore. We originally spoke with Chris Nell and he was let go by the company because of federal cuts. They suggested that we have Chatfield work on our application and I have asked JP to do that. He is looking at the Lake Shore Sewer application now.
- We have received notification from Upstate NY Municipal Worker’s Compensation Program that the Board of Directors has approved a 60% dividend payback. That means \$13, 253.00 will be coming back to the Town of Hamlin from our insurance. That is based on payroll, employer classification, experience, record and the number of accidents and severity. Obviously education and understanding of the safety rules plays into that. I would like to say thanks to all of our Department heads and specifically to Steve because of the nature of the job and the size of the crew he has down there have done a great job.

ADJOURN TO EXECUTIVE SESSION

Resolution # 186 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution to enter into Executive Session at 8:45 PM to discuss acquisition of a particular real property where publicity would substantially affect the value, the employment history of particular candidates relating to an appointment, a particular lease where publicity would substantially affect the value, and the employment history of a particular individual.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

RETURN FROM EXECUTIVE SESSION

Resolution # 187 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, requesting Town Board resolution to return from Executive Session at 9:45 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

ADJOURNMENT

A motion was made by Councilperson Goodrich, seconded by Councilperson Rose; to adjourn the meeting at 9:45 PM as all business has been concluded.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk