

**Hamlin Town Board Meeting
August 12, 2013**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 PM by Supervisor Breslawski. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Craig Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Thomas Breslawski. Also present: Attorney Ken Licht; Highway Superintendent Steven Baase; Building Inspector Chad Fabry; Conservation Board Members Ed Evans and Jeanine Klopp; Planning Board Member Mark Reeves; Recreation Commissioner Karl Burroughs; Dog Control Officer David Maynard; Assistant Dog Control Officer Carolyn Thompson; Town Historian Bob Kruger; Library Director Kay Hughes-Dennett; and Board of Ethics Chair Joe Lancia and Co-Chair Linda Rabjohn.

Residents: Shawn Baxter, Roberta Fey, Ronald Fey, Kurtis Goltermann, Justine Jensen, Tom Jensen, Eric Peters, Tim Phillips, Donald Rabjohn, and Rod Zulkosky.

RESOLUTION OF APPRECIATION FOR TOM JENSEN

Resolution # 266 Unanimously approved.

RESOLUTION OF APPRECIATION

WHEREAS, Tom Jensen served on the Planning Board of the Town of Hamlin from January 2007 through December 2012, and,

WHEREAS, Tom Jensen demonstrated practical knowledge and good sense in making sound decisions which were in the best interest of the Town of Hamlin, and,

WHEREAS, Tom Jensen attended other Town meetings on a regular basis and participated in Zoning Review Meetings, and,

WHEREAS, Tom Jensen volunteers for the Hamlin Recreation School of Screams annual event,

THEREFORE BE IT RESOLVED, that the Hamlin Town Board, on behalf of the residents of Hamlin, extends its appreciation to Tom Jensen for his conscientious performance and dedicated years of service and,

FURTHER BE IT RESOLVED, that Tom Jensen be furnished a copy of this Resolution, which is spread upon the minutes of the August 12, 2013, Town Board meeting.

RESOLUTION OF APPRECIATION FOR WALT FISHER

Resolution # 267 Unanimously approved.

RESOLUTION OF APPRECIATION

WHEREAS, Walt Fisher served on the Conservation Board of the Town of Hamlin from January 2013 through June 2013, and,

WHEREAS, Walt Fisher attended other Town meetings on a regular basis and acted as liaison to the Town Board,

THEREFORE BE IT RESOLVED, that the Hamlin Town Board, on behalf of the residents of Hamlin, extends its appreciation to Walt Fisher for his conscientious performance and dedicated service and,

FURTHER BE IT RESOLVED, that Walt Fisher be furnished a copy of this Resolution, which is spread upon the minutes of the August 12, 2013, Town Board meeting.

PUBLIC FORUM

Supervisor Breslawski reminded all those present of the rules of Public Forum and opened the Public Forum.

Mark A. Reeves, of 3640 Brick School House Road read the following:

I'd like to start by thanking the Board tonight for the opportunity to address you - my representatives directly and in a public setting such as this. We take for granted this special venue where a citizen can address his leaders without fear.

I moved to Hamlin 30 years ago as it was a special place for my Mom's family for generations. I was attracted by friendly folks, open land and a reputation for honorable people in government.

Scandal

Bradley Manning and Edward Snowden – Names currently in the news – one convicted, one on the run. Both involved stealing government documents and providing them to third parties.

On May 16 and May 20, I submitted Ethics complaints against 2 individuals with over 25 years between them of government service and currently on the Town payroll. The complaints were for theft of Town property – specifically Town documentation – Support Board Notes and providing copies to a non-governmental third party. The third party used the information to contact me, unsolicited, via E-Mail on May 8, regarding a statement I read at the May 6, Planning Board meeting.

As the third party was not in attendance at the meeting I asked in my e-mail response how they were aware of my statement. Through a series of E-mails between the third party and myself, the Support Board Clerk, Planning Board Members and myself, it was established that the documentation contained in the Support Board Clerk's Planning Board Folder was copied without her knowledge. The documentation then supplied to the third party.

New York State Public Officer's Law, Article 6, commonly known as FOIL, #86, Definitions #4, states that the notes of the Clerk are subject to FOIL as official Town documents. Town documents are Town property and Document Security is the Town's responsibility. There is no reason – for official Town documentation to be in possession of anyone prior to publication or prior to a FOIL request submitted and acted on. There is also no excuse.

Actions by those individuals directly conflicts with the Town's Standards of Conduct Sections C, E, and G as I cited in my Ethics complaint:

- C. No town employee shall use or attempt to use his official position to secure unwarranted privileges or exemptions for himself or others.*
- E. A town employee shall not by his conduct, give reasonable basis for the impression that any person can improperly influence him or unduly enjoy his favor in the performance of his official duties or that he is affected by the kinship, rank or influence of any party or person.*
- G. Each town employee shall endeavor to pursue a course of conduct, which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.*

Was Town documentation given to the select few? In this instance it was. Are there other instances where confidential information is being leaked? How would one know without an investigation?

So how could we describe the situation at hand? I have a couple ideas.

- 1) Could this be **Cronyism**? It is unclear why the 2 individuals involved have not been dismissed other than to point out that these 2 along with an elected Town Official currently have for months, outstanding Ethics Complaints against 2 Planning Board members as part of the public campaign to intimidate and discredit those members free speech rights for their opinions. What is the delay giving those folks their right to respond? These members are ready to fight – is the rest of the Board aware of possible legal action and the subsequent costs?*
- 2) What about a **Cover-Up**? As part of the Board of Ethics Complaint procedures #14 and #15, the Supervisor is required to respond back to the Complainant. In a Letter to me dated 23 July, he states that the Ethics committee recommends clarification and creation of a new Town Policy regarding access to meeting minutes to conform with State law. So I am only guessing here but the Town needs a policy change for dealing with folks in possession of Town property because it is in conflict with State law? He also states that he intends to address this – not in Executive Session with the Board as an immediate Human Resource issue but through a Committee that deals with revising zoning code law. I am at a loss as to how this would be anywhere near connected to a zoning code review committee. This committee, I might add, conveniently doesn't meet until after the Primary.*

I have the E-Mails with dates from the third party confirming document acquisition and a scan provided by the third party of the exact document, as described by the Support Board Clerk, and supplied to that same third party. This is the same information that I supplied or offered to the Ethics committee. Check their notes.

I am here to request a thorough investigation of the facts along with swift and decisive action before the election for those that flaunted State Law. In my summary to the Ethics committee I offered further options of a formal complaint with County Law enforcement or a County Ethics complaint. I asked for their guidance on this.

We vote for folks to protect us and our Town's interests. The time is now to act, not just sit by while citizens of the Town are targeted by the media, those in the power circle and the self declared elite – it is not what your party used to stand for, damages our Town's honor and it is wrong. Don't let this scandal taint how folks will perceive our Town and the dedication of its representatives.

Thank you again for letting me alert the Board as a whole regarding the importance of our Town's document security and lack of leadership displayed thus far.

I will reserve the right to share this essay with concerned others.

The Public Forum was closed.

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF JULY 8, 2013

Resolution # 268 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of the regular Town Board Meeting Minutes of July 8, 2013.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution # 269 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board approval for the authorization of payment of bills from their respective funds.

MONTHLY TOTALS			ABSTRACT	8
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	11831	293.41		
	11833	500.00		
	11834-11838	4070.81		
	11853	2375.00		
	11856-11907	11261.84		
	11940-11976	55163.06		
Account Total			\$	73,664.12
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Library				
	11839-11841	461.80		
	11910-11920	4299.00		
Account Total			\$	4,760.80
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Highway				
	11845	43.40		
	11921-11939	30770.02		
Account Total			\$	30,813.42
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Sewer				
	11842-11844	208.14		
	11908-11909	84.60		
Account Total			\$	292.74
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Light				
	11846	1234.41		
Account Total			\$	1,234.41
<hr/>				
Employees Trust				
	11832	1437.80		
	11847-11851	17892.87		
	11854-11855	25942.85		
Account Total			\$	45,273.52
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GRAND TOTAL			\$	156,039.01

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

APPROVE AUTHORIZATION OF TRANSFERS

Resolution # 270 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board approval of the authorization of transfers as follows:

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
AA.1990.40 Contingent	AA.3510.40 DCO Cont.	\$903.00
AA.1990.40 Contingent	AA.3510.11 BI Cont.	\$104.00
AA.7110.10 Parks Salary	AA.7110.40 Parks Cont.	\$483.10

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

Supervisor's Monthly Report acknowledged and filed.

CORRESPONDENCE:

- a. Governor Cuomo: Stop Distracted Driving
- b. Comptroller Thomas P. DiNapoli's Weekly News, July 14, 2013
- c. County Executive Maggie Brooks, re: BROOKS ANNOUNCES THURSDAY'S RETRO NIGHT LINE-UP AT THE HIGHLAND PARK BOWL
- d. Comptroller Thomas P. DiNapoli's Weekly News, July 14, 2013
- e. Building Department Inspection Report, July 2012
- f. News from Monroe County Executive Maggie Brooks: BROOKS ANNOUNCES COUNTY'S HISTORIC DENTZEL CAROUSEL IS REPAIRED AND RE-OPENED TO PUBLIC
- g. Senator Joe Robach, re: Support for Lakeshore Sewer District
- h. Letter from Dan Stone, re: Airsoft range
- i. USEPA & NYSDEC Lakewide Action and Management Plan Forum
- j. Letter from Assemblyman Steve Hawley, re: Support for Lakeshore Sewer District
- k. Hamlin Dog Control Log, 7/1/13-7/31/13
- l. Letter from Gottfried Schulze, re: Thank you
- m. Comptroller Thomas P. DiNapoli's Weekly News, August 4, 2013
- n. Letter from Sue Evans, re: Library Information

AMENDMENT TO 2013 TOWN OF HAMLIN BUDGET

Resolution # 271 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, requesting Town Board resolution to amend the 2013 Town of Hamlin Budget by increasing account number E3.5182.40 Hillcrest Lighting Contractual Expense by \$5,831.98.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

HAMLIN PUBLIC LIBRARY REFUNDED \$200 FOR SITE PLAN REVIEW FEE

Resolution # 272 Motion was made by Councilperson Goodrich, seconded by Councilperson Maier, requesting Town Board resolution to refund \$200.00 to the Hamlin Public Library for their Site Plan Review Fee.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

TRANSFER \$10,921.07 FROM LIBRARY FUND TO LIBRARY SPECIAL PROJECT ACCT

Resolution # 273 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, requesting Town Board resolution to approve transferring \$10,921.07 from the balance in the Library Fund to the Library Special Project Account.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

ACKNOWLEDGE RESIGNATION OF WALT FISHER FROM CONSERVATION BOARD

Resolution # 274 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, requesting Town Board resolution to acknowledge the resignation of Walt Fisher from the Conservation Board effective July 3, 2013.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

CORRECTIONS TO JOURNAL ENTRIES AND BALANCE SHEETS FOR 2012 ACCEPTED

Resolution # 275 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution to accept the corrections to journal entries and balance sheets for the 2012 fiscal year.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

SPECIAL TB MEETING ON SEPT 19, 2013 FOR WORKSHOP ON 2014 TENTATIVE BUDGET

Resolution # 276 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter, requesting Town Board resolution to schedule a Special Town Board Meeting on Thursday, September 19, 2013 at 7 pm for the purpose of conducting a workshop on the 2014 Tentative Budget.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

SUPERVISOR TO SIGN STATE & NATIONAL REGISTERS PROGRAM APPLICANT FORM

Resolution # 277 Motion was made by Councilperson Goodrich, seconded by Councilperson Maier, requesting Town Board resolution to approve the Supervisor to sign the State and National Registers Program Applicant Form for the North Star History Center.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

**HAMLIN/PARMA ASSESSMENT SERVICES INTERMUNICIPAL AGREEMENT TABLED
DISCUSSION:**

Councilman Rose requested that this be tabled. He stated, "I have done some research on it and we have had problems with Parma in regards to this. I talked with Liz to see if she would be interested in being the Assessor for \$32,000, and she said she would be. She would be taking the courses that are needed and the state would even help her. Looking at that \$32,000, the employee would have to pay 25% of the Blue Cross/Blue Shield and the also the Dental. The retirement would be in Tier 6; she would have to pay 3% and the Town would have to pay 11%. Her share would be \$960 at \$32,000 and the Town's share would be \$2,700. The Town would have to come up with roughly \$12,700 for her dental and medical benefits. The total of her salary, including the benefits, would come to \$47,440, which is just a little under what Parma wants. She also wouldn't require a Clerk fulltime in that office, so we would be saving considerable money. Looking at this we would be farther ahead by having our own Assessor and not getting into a two year agreement with the Town of Parma."

Supervisor Breslawski suggested cutting the Clerk's job from a 30 hour job to a 20 hour job to start. "With a full time Assessor there, we could realize some savings that way."

Councilman Rose stated that we would be saving money versus getting into a contract with Parma, not knowing what Parma will be doing in the next couple of years.

Councilman Baxter said, “This contract took a big jump this year. We would be getting an Assessor, full time versus part time, for basically the same cost. We are promoting from within instead of bringing someone from outside, which is something I believe in. We would have a Clerk that works 20 hours a week, which seems to work elsewhere, so I am comfortable with that.”

Supervisor Breslawski asked Attorney Licht if the job had to be advertised to qualified candidates if they were promoting from within. Attorney Licht said that it would depend on what policy the town has regarding promotions or new positions. If there isn’t any policy which dictates it, then it would not be legally required.

Councilman Baxter stated, “If it’s a requirement to advertise, obviously you want to follow protocol, but this is someone who already works in the office, and is familiar with it so there would be less start up. There is familiarity with someone who has already worked in the office versus someone coming in cold to the job, so that would be a benefit to us as well.”

Councilman Rose added, “The Basic Course Training for the Assessors that she is required to complete by the end of the first year includes the following components: *Orientation, Fundamentals of Assessment Administration, and Ethics*. Other classes that are required to be completed by the end of the second and third years are: *Cost, Market and Income Approach to Value, Fundamentals of Data Collection, Fundamentals of Mass Appraisal, Introduction to Farm Appraisal, and Commercial/Industrial Valuation*. The state said they would help her with the classes to get her certification. While she has only been there for over a year, she is well versed.”

Councilman Rose said, “The Assessor’s Office would then be under the control of the Town of Hamlin, because right now, it appears that Don, even though he doing a good job is an employee of the Town of Parma and has an allegiance to the Town of Parma, not to the Town of Hamlin. I think we should get it back in perspective of where the Assessor has the allegiance to the Township of Hamlin, and I think we can do it for a little bit less than what we have to pay the Town of Parma right now.”

Councilman Goodrich stated, “We would also be saving on the other clerk; she has already been here a while and she is well liked by the community, the taxpayers. She is very courteous and has gone through the learning curve. She has all the basics, she knows what it is, and there is less chance of error. I don’t think someone else should be hired. She could also train someone else to fill in just in case she is not in.”

Supervisor Breslawski stated that he will pursue this and check into advertising this position.

Resolution # 278 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose, requesting Town Board resolution to move forward with promoting within (Liz Spencer) to Assessor instead of having the Supervisor sign the Intermunicipal Agreement between the Town of Parma and the Town of Hamlin regarding Assessment Services, but tabling it until research is done on whether advertising is required.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried

MARK BALLERSTEIN APPOINTED TO LIBRARY BOARD OF TRUSTEES

Resolution # 279 Motion was made by Councilperson Rose, seconded dually by Councilperson Goodrich and Baxter, requesting Town Board resolution to appoint Mark Ballerstein to the Library Board of Trustees for the remainder of an unexpired term ending on December 31, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

LARA SCHULER APPOINTED TO LIBRARY BOARD OF TRUSTEES

Resolution # 280 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, requesting Town Board resolution to appoint Lara Schuler to the Library Board of Trustees for the remainder of an unexpired term ending on December 31, 2016.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

BUILDING PERMIT FEE WAIVED FOR HAMLIN/MORTON/WALKER FIRE DISTRICT

Resolution # 281 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose, requesting Town Board resolution to waive the Building Permit and Inspection Fees for the Hamlin/Morton/Walker Fire District.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

REPORTS:

Councilperson Goodrich reported on the following:

- The Dog Warden collected \$705 in Kennel fees in July, and received 27 calls in July.
- Planning Board – I filled in for Dave and they only had two issues. One was the Mike-Matt Lands Partnership and that was approved. Sabine Frederick's application for the Commercial Site Plan for the River City Air Soft business on Moscow Road was approved.
- Hamlin Zoning Board had no issues.
- The Chamber of Commerce wants to know if we would like to put flags out along the road on the utility poles and they will contribute toward it. We have a choice of putting either American flags, soldier's banners like they have in Spencerport, or business flags sponsored by the businesses. If we want to do it, I need to let them know and find how much they plan to contribute toward it.

Councilperson Maier reported on the following:

- The Fire Districts – I attended the meeting last week. They have a new member at Garrett Wohlters. They have had approximately 441 calls to date. The Chiefs are looking to put iPads into each of the vehicles for purposes of starting reports earlier and using them to help speed up service to the constituents. They will spend about \$7,000 for that. In addition to raising the roof, they want to add some aerial lighting to the Morton Station and bring all the electric affected by construction up to code, install some new ceiling tiles, and change the direction the door swings in a couple of the areas so that it doesn't affect the egress to the truck room.
- The Conservation Board had two referrals: One on North Hamlin Road for a 24' above ground pool and one on 6344 Shore Acres for a privacy fence. Both of them were no problem. They will be meeting again on the 26th.

Councilperson Baxter reported on the following:

- Recreation – We have had a lot of rain so they are having an issue with high grass out there. I have been talking with the Parks Department and their feeling is that it's hard to get out on the fields when they are wet because they don't want to do any more damage by trying to cut it down low. It's a balancing act. Steve went to their last meeting to explain it to them. He was talking to Patty Jo to see if maybe there are any drainage things we can look at. Another issue brought up was that there was broken glass under the pavilion and it was there for a couple of days. They have been very busy this year and their programs are doing very well.

- Hilton-Parma Fire District – I went to their meeting. The new truck that they received from Colorado is now in service and they had it at the carnival. The old truck went to Ohio. Their carnival went well. The biggest issue they are having right now is with the new trunk radio system along the lake. They are trying to figure that out, so right now they have not fully gone over to the new system yet.

Councilperson Rose reported on the following:

- I would like to thank Craig for filling in for me for the Planning Board Meeting.
- Marty, thank you for the report for the Fire Department while I was on vacation.
- Library – I went over the site for the Library with Steve this morning in regards to where the potential site is going to be for the new Library. It is being moved back from the road. It appears it is going to be lengthways facing the road rather than sideways as it was originally planned. There is a construction meeting in progress for Thursday night with the Trustees so we will know more about it at that time. Hopefully everything will progress along readily now.
- Senior Citizens – On August 27th I am going to need volunteers from the Hamlin officials and will also need to get a grill to cook for the seniors. We need be down at the Park in Area 4 between 10:30 and 11:00 so we have the hot dogs and hamburgers ready for the seniors by noon. The Executive Meeting for the Senior Citizens is tomorrow morning at 9:00 am. The Seniors will be taking a trip to Skaneateles Lake for the day.

Highway Superintendent Steven Baase reported on the following:

- We have been busy. We oil and stoned Jacobs and Cook Road last week. We oil and stoned Redman about 3 weeks ago. We used a bigger stone, and we will be putting a smaller stone on it this Wednesday to seal it up so it should take away all the big stone flying around. We have had complaints of broken windshields.
- I marked out Hamlin Center Road, and I put a circle around every one that I thought might have been caused by the water line. I talked to the County this morning and they are supposed to get all of us together with the Water Authority to meet.
- We started mowing roadsides again this week.
- We have been working over at the Hilton Schools a lot. We are ¾'s of the way done with the blacktop and we did some restoration work. They are happy; we talked to the leaders over there. They like our work so much; they are talking about three different projects for next year.
- We are back in town now. We need to do a bunch of ditching and replacing driveway pipes.
- We will start putting blacktop on Martin Road and Wiler Road. There are lots of areas to patch.
- We did some work in Northampton Park.
- I won the bid from the Hamlin Fire Department to pave in back of their fire house. We should be doing that late August or early September.
- We were at Spencerport Schools last week helping out Ogden. We sent a truck and a Bobcat to the Kendall School district; they were helping there for a couple of days last week. We helped Clarkson on their work; we sent 3 trucks to Sweden on Thursday to help them out on a county road. We have been getting a bunch of small County jobs, but it all adds up.

Building Inspector Chad Fabry reported on the following:

- We wrote 38 building permits over the last month. I wrote the first new house permit outside of the Beehler subdivision for the year. Unfortunately, it's a replacement house for a burned down structure. Typical stuff: decks, pools, etc. Every year from mid-July to mid-August we reach a construction lull and it will re-accelerate in another couple of weeks.

- We were fairly busy with a lot of questions and calls with concerns from residents regarding various things. I spend an inordinate amount of time on the telephone. I receive around 40 cell phone calls a day and about 5-10 calls per day in the office, along with text messages and emails.
- We switched computer programs in mid-July. The new program installed will give the total amount of fees per month that the Building Department generates for budget purposes. It will give you an evaluation of the projects involved, total number of permits, total number of inspections, failed inspections, etc. It has all the same things that our previous program provided for us, but there are no frills, which is represented in the cost savings.

Conservation Board Ed Evans reported on the following:

- We haven't started the Open Space Index yet. We are still waiting for some computer guidance.
- At the CCC Camp, the out of town campers have discovered the camp and there has been a big influx of visitors. There were some Girl Scouts out there working for four hours with their families last week and they completed quite a bit of work. Things are going well out there.

Library Director Kay Hughes-Dennett reported on the following:

- Summer Reading has finished. Our last day was on Friday. We did just marginally better than last year, having over 900 people coming through the program with 33 sessions of programs.
- We have done really well and had a very busy summer with kids everywhere. We had some days where we ran 3 sessions just to accommodate the number of people that registered for the programs. I will have the actual statistics in my report at the September meeting.

Town Historian Bob Kruger reported on the following:

- The National and State Register application I am filing is preliminary information along with photos. It's the first step and it will be looked at and then they decide whether the History Center will be eligible for the register. I am not sure whether we will get it, but if we do, we will continue with the process. If not, all the information I receive along with the copy of the application will remain in the file if we decide to reapply in the future.
- The History Center has been fairly busy the past month with calls and visits.
- I am doing a little painting on the inside and hanging new window treatments.
- We have to replace a riser on the front of the building. Karl Rath is going to be doing the work.

Supervisor Breslawski reported on the following:

- I looked into the revenue for the dog fines in court and in the future all fine money will come back into the Dog Revenue Account.
- Budget worksheets went out on August 6th and they are due back in on September 6th. We are looking for nothing more than a 2% increase. I plan to schedule the budget workshops, aside from the first one, at next month's meeting.
- I had time to catch up with Assemblyman Hawley and Senator Robach and gained their support for the Lakeshore Sewer District Project. Things are looking real good there. Robach in particular is on one of the Consolidated Funding Application Committees, so his letter may carry even more weight than it normally would. We submitted our Consolidated Funding Application for the Sewer District to New York State on August 8, which beat the deadline by a couple of days.
- With the voucher invoice program, we are looking for full implementation of that soon, in which case, all the bills will be in place throughout the month and you will be able to come in and catch up with the bills.

- We have a summary of the audit and the accounting we have done sorting out the books. Overall all the cash is now reconciled. The due to and due froms are now balanced; the Annual AUD has been submitted and it agrees with the computer system numbers. 2012 is the first year in many that it was recorded correctly. Overall Fund Balance was understated by \$486,506. In 2012 the Town had an Operating Gain of \$316,655 overall with ending fund balances of \$3,170, 670. We have solved all the issues that were in the audit. We have satisfied all the recommendations except for the one concerning the disaster recovery plan and I have been getting estimates on that. I have estimates from two firms with a third one coming in. It is definitely something that we will have to budget for, because some of these disaster recovery things require quite a bit of hardware at considerable expense. We are in good shape.

ADJOURN TO EXECUTIVE SESSION

Resolution # 282 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose, requesting Town Board resolution to enter into Executive Session at 8:10 PM to discuss matters relating to the discipline of two particular employees. I would request that only the Town Board members, the Attorney and members of the Ethics Committee who are present remain in the room.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

RETURN FROM EXECUTIVE SESSION

Resolution # 283 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution to return from Executive Session at 9:52 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

ATTORNEY TO BE HIRED TO REPRESENT THE ETHICS BOARD

Resolution # 284 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board resolution to authorize the Supervisor to enter into a Personnel Services Contract for an Attorney to represent the Ethics Board.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

ADJOURNMENT

A motion was made by Councilperson Maier, seconded by Councilperson Goodrich to adjourn the meeting at 9:54 PM as all business had been concluded.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Breslawski aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman
Hamlin Town Clerk