

**Hamlin Town Board Meeting
January 13, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation was given by Pastor Kimball.

Present: Councilperson Jason Baxter, Councilperson Craig Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Eric Peters. Also present: Attorney Ken Licht; Highway Superintendent Steven Baase; Historian Robert Kruger; Building Inspector Chad Fabry; Library Director Kay Hughes-Dennett; Recreation Director Patty Jo Groenendaal, DCO Dave Maynard; Assistant DCO Caroline Thomas, Planning Board Members Dave Martin, Steven Lauth, Mark Reeves, Peter Tonery; Ethics Board Member Linda Rabjohn; Senior Citizen President Donald Rabjohn Residents: Mr. & Mrs. Fey; Ed Evans; Nick Kramer; Jeromy Spencer; Linda DeRue; Reid Foertsch and Jennifer Goodrich.

PUBLIC FORUM

Supervisor Peters reminded all those present of the rules of Public Forum and opened the Public Forum. No one wished to speak; the Public Forum was closed.

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF DECEMBER 9, 2013

Resolution # 70 Motion was made by Councilperson Goodrich, seconded by Councilperson Rose to approve the regular Town Board Meeting minutes of December 9, 2013. Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

APPROVAL OF THE ORGANIZATIONAL MEETING MINUTES OF JANUARY 2, 2014

Resolution # 71 Motion was made by Councilperson Goodrich, seconded by Councilperson Maier approving the Organizational Minutes of January 2, 2014. Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #72 Motion was made by Councilperson Rose, seconded by Councilperson Baxter authorizing the payment of bills from their respective funds as follows:

<u>ACCOUNTS</u>	<u>VOUCHER</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
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General	12127-12128	4977.64	
	417-418	770.78	
	419-420	24623.93	
	422-427	9042.57	
	428-429	908.24	
	437-439	317.64	
	12180-12239	46729.63	
Account Total			\$ 87370.43

Library			
	443	56.98	
	12139-12156	10383.79	
Account Total			\$ 10,440.77

Highway	433	86.80	
	12157-12179	34119.14	
Account Total			\$ 34,205.94

Sewer	430-431	367.77	
	444	45.73	
	12134-12138	882.07	
Account Total			\$ 1295.57

Light	432	2682.16	
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\$ 2,682.16**Account
Total**

**Employees
Trust**

414-416	25246.54
421	209.85
434-436	6048.22
12130-12132	2333.14

**Account
Total****\$ 33, 837.75**

**** Visa
Charges**

**GRAND
TOTAL****\$ 169,832.62**

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

Supervisor Peters will explain in his report why you see nothing under the Transfers.
The authorization of transfers is as follows;

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
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Supervisor's Monthly Report acknowledged and filed.

Correspondence:

- a. Monroe County Office of the Controller- 3rd Quarter sales tax distribution
- b. Monroe County Department of Human Resources- Leadership academy
- c. Monroe County Department of Human Resources – Civil Service Commission
- d. Monroe County Fishery Advisory Board – meeting minutes
- e. Rochester Works – New opportunities for the new year
- f. News from Maggie Brooks ,re: Changes to county golf courses
- g. Notice from Town of Perinton – Jim Smith's retirement party
- h. Monroe County Dept. of Planning and Development- public hearing and Steering Committee Meeting
- i. Thomas DiNapoli – Weekly news

- j. O'Connell & Assoc. – Grant possibility announcement
- k. Letter from Rick Jensen, resident –77% increase in county services line on tax bill
- l. Letter from Julie Koch, resident – Street lights on Victor Lane.

ACKNOWLEDGEMENT OF THE HAMLIN TOWN CLERK'S YEAR-END REPORT

Resolution #73 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich to acknowledge the Hamlin Town Clerk's year-end report for 2013.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

ADVERTISING FOR CONSERVATION BOARD CANDIDATES

Resolution #74 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich to advertise for the open positions on the Conservation Board with Applications being due by January 31st, 2014 at 4pm.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

SIGNING OF THE LEASE AGREEMENT FOR THE KENNEL FACILITIES WITH PARMA

Resolution #75 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter to sign the Lease Agreement for Kennel Facilities with the Town of Parma.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

BUDGET AMENDMENT

Resolution #76 Motion was made by Councilperson Rose, seconded by Councilperson Baxter to amend the budget for account # AA-7240.2, Recreation Equipment for a grant received of \$10,550.00.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

REPOST TO CORECT REVENUE ACCOUNT

Resolution #77 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich to correct a revenue account for the money posted in the wrong year and the wrong account from DA 2801 \$136,081.45 (revenue account for 2013) to DA 2300 for 2014.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

DISCUSSION:

Hamlin Hornets – Supervisor Peters stated that the Hornets are looking for a waiver of fees for being in front of the Planning Board.

Resolution #78 Motion was made by Councilperson Goodrich, seconded by Councilperson Baxter to waive the fees for the Hamlin Hornets for their appearances in front of the Planning Board.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

Councilperson Rose also would like Recreation to start scheduling things for the Lodge or gym instead of using the Board room. He would like to keep the Board room for Town Meetings.

REPORTS:

Councilperson Jason Baxter reported the following:

- Hilton Fire District held their Organizational meeting the same day as ours.
- Recreation meeting is tomorrow night.

Councilperson Craig Goodrich reported the following:

- Hamlin Volunteer Ambulance is collecting money for a new Ambulance.
- The Chamber's meeting is Wednesday and they will be electing the officers for the Board.
- Dog Control – had \$300.00 in adoptions for December, total dogs in the kennel for Hamlin was 75 for 2013 and 20 for the Town of Parma.

Councilperson David Rose reported the following:

- Mr. Rose gave a run down on the Planning Board meeting.
- A library meeting was cancelled due to the weather.
- Senior Citizens have a new coordinator – Michelle Johnson.

Councilperson Marty Maier reported the following:

- The fire department has had 779 calls last year; they have gotten back their pumper from being upgraded.
- Some of the Morton Fire Dept. were not happy with the plans for the addition of the building so they are redoing it.
- Conservation Board nothing going on.

Highway Superintendent Steven Baase reported the following:

- Fixing the minor break on the trucks.
- We will not be picking up the brush from the last storm, as I would have to take the Salter's off the trucks to do that.
- Gave a list of materials needed to expand the Dog Shelter to the Dog Control Officer.
- Finished the Library Building Foundation.
- Had minor road flooding during the two rains and thaw periods.

Building Inspector Chad Fabry reported the following:

- We did 232 permits, 69 Fire inspections, 38 SUPS, had 1400 phone calls in the office, 2000 on my cell phone. Have visited all the Restaurants to look at their grease traps, 1 new house, 8 with Beehler's tract.

Recreation Director Patty Jo Groenendaal reported the following:

- Anke is working very hard with the grant to get the kitchen finished in the Lodge.

- Before and After School program has 14 in the morning and 6 in the afternoon.

Library Director Kay Hughes-Dennett reported the following:

- We had the ground breaking for the library and Assemblyman Hawley, Senator Robach, Library and Town Board and Highway Superintendent Steve Baase attended.
- We are in the middle of planning for the new library.

Historian Robert Kruger reported the following:

- Three or four months ago, I talked about trying to get our History Center on the State and National Register of Historic Places. After sending in the applicant and inventory forms along with about 30 photographs, I received a reply just after New Years that our schoolhouse meets the criteria.
- The State Historical Preservation office will send out a couple of people in March or April, to look over the building and take more photographs. It will then be placed before the State Review Board in June. If approved, it will be entered on the N.Y.S. Register of Historic Places. From There it will go on to the National Park Service, for approval to be listed on the National Register. That process for the National Register may take several months.
Before March, there is a lot of writing and paperwork to submit, so I have asked Ms. Erin Anheier of Holley, to help on this project. I will do the research and she will do the organization and writing. She has done four other applications and been successful on all four getting them on both the State and National Register. She is familiar with all phases of the application and the entire process and I am happy that she is willing to help.
- On December 18th, I welcomed a Tiger Cub pack to the History Center. It went very well, with talks about the schoolhouse and some of our displays.

Supervisor Eric Peters reported the following:

- I've been here every day except 3 ½ as I attended Newly Elected School.
- I have the invitation for the APWA Awards Banquet if anyone is interested.
- I hired a Bookkeeper – Norman St. John.
- Talked to Ray Yacutso from the DEC regarding the Sandy Creek Boat Launch, they are going to spend \$35,000 upgrading the parking lot this season.
- We have been trying to post to the accounts the last few days because nothing has been posted for the last few months to be able to know if there is any money in any of the accounts.
- There are so many bills to pay tonight because I came in on bills that are passed due or late notices on them.
- The Cable special fund money, \$47919.09 was posted to the account but the money never was deposited in that account.

ADJOURN TO EXECUTIVE SESSION

Resolution #79 Motion was made by Councilperson Rose, seconded Councilperson Goodrich to enter into Executive Session to discuss acquisition of Real Estate where Publicity might substantially affect the value at 7:35pm.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

RETURN FROM EXECUTIVE SESSION

Resolution # 80 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich to return from Executive Session at 7:58.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

Councilperson Goodrich would like to discuss one more thing. Hamlin Dog Control Officer would like to offer to Seniors 60+ years old and if you're sick or have to go to the hospital the Hamlin Dog Shelter will take your dog up to 2 weeks free of charge. This will not cost the Town anything as the food is all donated.

Resolution #81 Motion was made by Councilperson Goodrich, seconded by Supervisor Peters to allow the Hamlin Dog Shelter in case of a hardship will take care of a dog up to 2 weeks for Seniors 60years and older.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

Councilperson Rose would like to have the generator checked/serviced as he doesn't think it's ever been done. Highway Superintendent Baase stated that they have oiled and greased it before. Councilperson Rose has a name of a company and we need 2 more quotes for that. Councilperson Maier new of a few and would get them out here.

ADJOURNMENT

A motion was made by Councilperson Rose, seconded by Councilperson Goodrich to adjourn the meeting at 8:08pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion Carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk