

**Regular Town Board Meeting
February 26, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Deacon Raymond Datz.

Present: Councilperson Jason Baxter, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Eric Peters. Also present: Highway Superintendent Steven Baase.

Residents: John & Linda DeRue, Cindy Lutweller.

PUBLIC FORUM

No one wished to speak. Supervisor Peters subsequently closed this forum.

REQUESTING TOWN BOARD APPROVAL:

APPROVAL OF THE REGULAR TOWN BOARD MINUTES OF FEBRUARY 10, 2014

Resolution #98 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, approving the Regular Town Board meeting minutes of 02/10/2014 as presented.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL OF THE SPECIAL TOWN BOARD MEETING MINUTES OF FEBRUARY 12, 2014

Resolution #99 Motion was made by Councilperson Baxter, seconded by Councilperson Rose approving the Regular Town Board meeting minutes of 02/12/2014 as presented.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #100 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting town board authorization to pay the bills from their respective funds.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

MONTHLY TOTALS			ABSTRACT	2A
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	2014-2	1739.81		
	2014-4	997.58		
	2014-7 to 2014-14	10606.41		
	2014-41 to 2014-64	7753.15		
Account Total			\$	21,096.95

Library

	2014-15	687.19	
	2014-22 to 2014-23	338.52	
Account Total			\$ 1,025.71
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Highway	2014-18	43.40	
	2014-27 to 2014-39	41108.14	
Account Total			\$ 41,151.54
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Sewer	2014-16 to 2014-17	272.96	
	2014-24 to 2014-26	939.49	
Account Total			\$ 1,212.45
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Light	2014-19	1695.84	
Account Total			\$ 1,695.84
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Employees Trust	12354	284.82	
	2014-3	665696.86	
	2014-5 to 2014-6	2527.92	
	2014-20 to 2014-21	3296.20	
	2014-40	1764.00	
Account Total			\$ 673,569.80
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Consolidated/Ham.kend.	2014-1	4269.38	
			\$ 4,269.38
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** Visa Charges			
These are not included in the Grand Total			
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GRAND TOTAL			\$ 744,021.67

**MONTHLY
TOTALS**

ABSTRACT

2013

<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	12288- 12299	5370.37	
Account Total			\$ 5,370.37
Library			
Account Total			\$ -
Highway	12283- 12286	12539.79	
Account Total			\$ 12,539.79
Sewer	12281- 12282	56.97	
Account Total			\$ 56.97
Light			
Account Total			\$ -
Employees Trust			
Account Total			\$ -
Huntington Park			
Account Total			\$ -
GRAND TOTAL:			\$ 17,967.13

APPROVAL FOR BUDGET ADJUSTMENT FOR SHORTAGES IN THE SPECIAL LIGHT DISTRICTS

Town Supervisor Peters requested authorization to approve a budget adjustment for shortages in the special light districts.

Resolution #101 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting town board authorization to approve the following transfers:

<u>From:</u>		<u>To:</u>		
E1-0909	Unexpended Fund Balance	E1-5182.40	Hamlin Light	\$151.56
E1-0909	Unexpended Fund Balance	E5-5182.40	Country Creek Light	\$38.41

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

CORRESPONDENCE

- a. Local Law #1 – 2014.
- b. Hamlin’s share of property taxes.
- c. Recreation Commission Meeting 2-11-2014
- d. Fourth Quarter 2013 Sales Tax Distribution from Monroe County.
- e. An email from Mr. Tassej Re: his concerns with the pay and benefits of the top three administrators in the HCSD.
- f. A reminder from Monroe County Re: Spring Training.
- g. A Notice of a 30-day Period for Proposal for Inclusion of Predominantly Viable Agricultural Lands into Monroe County Agricultural Districts.
- h. State Comptroller, Thomas DiNapoli’s weekly news.
- i. Time Warner’s changes.
- j. Time Warner Cable merged with Comcast Corp.
- k. International St. Lawrence River Board of Control Teleconference – webinar.
- l. An email Re: Governor Cuomo’s Adventure License Series.
- m. The 9th Annual Canal Clean Sweep – April 25-27.
- n. Informational meeting on Monroe Capital Improvement Programs for 2015-2020.
- o. Cornell Local Roads Program.
- p. 9th Reshaping Rochester 2014 – February 25th, 7-9pm.
- q. February 24-25, NYS Public Service Commission seeks public comments on the Joint Rate Proposal filed by National Fuel Gas Distribution Corp.
- r. Grant News.

APPROVAL TO ACKNOWLEDGE RECEIPT OF THE TOWN OF HAMLIN’S SHARE OF REAL PROPERTY TAXES IN THE AMOUNT OF \$2,354,485.52

Town Supervisor Peters requested authorization to acknowledge receipt of the Town of Hamlin’s share of real property taxes in the amount of \$2,354,485.52.

Resolution #102 Motion was made by Councilperson Maier, seconded by Councilperson Baxter to approve the acknowledgement of receipt of the Town of Hamlin’s share of Real Property Taxes in the amount of \$2,354,485.52.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL TO ACKNOWLEDGE THE RECEIPT OF THE TOWN OF HAMLIN’S SHARE OF THE FOURTH QUARTER SALES TAX IN THE AMOUNT OF \$158,381.57

Town Supervisor Peters requested authorization to acknowledge the receipt of the Town of Hamlin’s share of the fourth quarter sales tax in the amount of \$158,381.57. Supervisor Peters stated that this is up

approximately \$1,000. Councilperson Rose inquired whether this would go as credit towards county taxes, to which Supervisor Peters responded affirmatively.

Resolution #103 Motion was made by Councilperson Rose, seconded by Councilperson Maier to approve and acknowledge the receipt of the Town of Hamlin's share of the fourth quarter sales tax in the amount of \$158,381.57.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL TO ACKNOWLEDGE THE RECREATION COMMISSION MEETING MINUTES OF THE FEBRUARY 11, 2014 MEETING

Town Supervisor Peters requested town board resolution to acknowledge the recreation commission's meeting minutes of the 2/4/14 meeting.

Resolution #104 Motion was made by Councilperson Rose, seconded by Councilperson Maier to approve the recreation commission's meeting minutes of the 2/4/14 meeting.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL TO SET A PUBLIC HEARING ON MARCH 10, 2014 AT 6:30PM, FOR LOCAL LAW #1 OF THE YEAR 2014, ESTABLISHING THE FOURTH WEDNESDAY OF MAY AS THE DATE FOR THE MEETINGS OF THE BOARD OF ASSESSMENT REVIEW

Town Supervisor Peters requested town board resolution to set a public hearing on 3/10/14 at 6:30pm establishing the 4th Wednesday of May as the date for the meetings of the Board of Assessment review. Supervisor Peters indicated that this date was selected to accommodate scheduling. He also stated that he conferred with Ken Licht and there is no sunset provision that can be written into the statute; you would have to pass another law or just leave it as is.

Resolution #105 Motion was made by Councilperson Rose, seconded by Councilperson Maier to approve setting a public hearing date of 3/10/14 for Local Law 1 to establish the 4th of May as the date for the meetings of the Board of Assessment review.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL TO SET MARCH 13, 2014 FOR INTERVIEWS FOR OPEN POSITIONS ON THE CONSERVATION BOARD

Town Supervisor Peters requested town board resolution to set 3/13/14 for interviews for the open positions on the Conservation Board. A time was not scheduled because it is expected to start at 6pm but will run as long as is needed to complete the process. Town Clerk Kathi Rickman noted that the first (Democratic Meeting) and second Thursdays (Glogowski meeting) of the month are already booked. Councilperson Rose inquired whether or not those dates were locked in, and Town Clerk Rickman responded that the dates had been provided to her by those organizations at the end of last year. Supervisor Peters observed that this goes towards a previous conversation regarding possibility of maintaining the rooms for official use only but suggested using the Maier Lodge for the Zoning workshop. He expressed that the room should be used for town business first, but also noted that many of these room reservations have been in place for a considerable period of time. Councilperson Rose advised that they may want to revisit the policy surrounding room utilization. Councilperson Baxter concurred with the gist of the discussion, adding that it was usually difficult to secure a space for a meeting due to the many room reservations. He made suggestions regarding room utilization. Supervisor Peters also indicating the possible need to create or address a policy regarding renting out the town hall itself, questioning the current practice of handing a key out to people who rent the gym. Supervisor Peters indicated that he did not feel this was a good practice, to which Councilperson Rose concurred. Councilperson Rose stated that a few years ago there was an issue renting out the town hall; no staff were on site and a person fell on the steps outside (about two years ago). Councilperson Rose stated that all

must be treated fairly, though, whether an individual or a political party. Supervisor Peters stated that resolution may come when the new library is built, as they will have more rooms appropriate for meetings. In other towns there are board rooms with computers and it's not appropriate to allow the room for general usage.

Resolution #106 Motion was made by Councilperson Rose (noting that the place for the interviews is "to be determined"), seconded by Councilperson Baxter to approve the request to set 3/13/14 as the date for interview for the open positions on the Conservation Board. Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

DISCUSSION

Town Councilperson Jason Baxter reported:

- The Methodist Church wants to have a crosswalk painted across from the VFW parking lot to the church to make it safer for people to cross the road. Highway Superintendent Baase stated that the town has no authority, that it's the State Highway Department's jurisdiction. Mr. Baase offered to provide the number to the state since it's a state road; the church would need to make this call to petition for it.

Town Councilperson Martin Maier reported:

- The Conservation Board voted and they will be getting trees and will probably plan to hand them out in the Town Hall parking lot. The only thing they ask is that in addition to advertising in the paper they would like to use the sign out front and place the date and time on it. They're not sure when they're going to get the trees or how many they're going to get (they have the money to buy the trees) but they would like approval to do as they've requested. Supervisor Peters stated that he saw no issue with them doing this, and there was a general consensus amongst the council that it would be fine.
- The remaining Conservation Board members expressed interest in knowing when the interviews would be held for the open positions and they have been provisionally advised.
- Regarding the Zoning Board workshop, Jeanine Klopp is normally present but will be unable to attend, so they don't know if they will have anyone to attend at this time.

Town Councilperson David Rose reported:

- He will be going on vacation.

Highway Superintendent Steven Baase reported:

- His department has been very busy plowing and continues to follow the weather. Salt is becoming an issue in a lot of towns. We're not doing badly; Mr. Baase reported that the town still has 400 ton before we hit 100% of our contract. We have access to 500 ton in the building right now, and according to contract can access another 500 ton. We should be fine through the end of winter. He noted that it takes almost 2 weeks to get salt after order.
- Started working on the kennel this week.
- Library is on hold: the weather is down to zero degrees and they found out that no one contacted the Water Authority to schedule or even discuss putting the tap outside. Its going forward but there are bills that need to be paid and contracts signed before they put in the tap. Steve said he would schedule everything once the contracts are signed and everything is ordered. Councilperson Rose thanked Mr. Baase for looking into this.

REPORTS: Supervisor Eric Peters

- The town lost a friend this week (Councilperson Goodrich) and he is working on a motion to put together a letter of appreciation for him. Councilperson Baxter said he would possibly like to see

a tree on premises dedicated to Craig's (Councilperson Goodrich) memory since he was heavily involved in the Conservation Board; perhaps in the spring. It would honor him and Councilperson Baxter advised of his belief that the family would appreciate it. Highway Superintendant Baase suggested that someone speak with the family to see if there would be a particular type of tree (Ash notwithstanding) they would like; we have sufficient space to plant a tree. Councilperson Baxter suggested that we may be able to obtain a donation of said tree, negating the need for purchase.

ADJOURNMENT

Motion to adjourn was made by Councilperson Maier, seconded by Councilperson Baxter to adjourn the meeting at 7:30pm as all business had been concluded.

Polled votes, Baxter aye, Maier aye, Rose aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk