

**Regular Town Board Meeting
March 10, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Paul Heidt.

Present: Councilperson Jason Baxter, Councilperson Martin Maier, and Supervisor Eric Peters. Councilperson Dave Rose had been excused. Also present: Highway Superintendent Steven Baase, Recreation Director Patty Jo Groenendaal, Town Historian Robert Kruger, Building Inspector Chad Fabry.

Residents: Cathie Timian, Rick Wright, Rev. Paul B. Heidt, James Nesbitt, Linda DeRue, Bob Kruger, Jennifer Goodrich, Cindy Lutweller, and Clarke M. Mahaney.

PUBLIC FORUM

No one wished to speak. Supervisor Peters subsequently closed this forum.

APPROVAL OF THE REGULAR TOWN BOARD MINUTES OF FEBRUARY 26, 2014

Resolution #108 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, approving the Regular Town Board meeting minutes of 02/26/2014 as presented. Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #109 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting town board authorization to pay the bills from their respective funds. Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

MONTHLY TOTALS			ABSTRACT 3
ACCOUNTS	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2014-101 to 2014-137	15099.20	
Account Total			\$ 15,099.20
Library	2014-68 to 2014-82	5925.58	
Account Total			\$ 5,925.58
Highway	2014-83 to 2014-100	28100.53	

Account Total **\$ 28,100.53**

Sewer 2014-67 1595.00

Account Total **\$ 1,595.00**

Light

Account Total **\$ -**

Employees Trust 2014-65 to 2014-66 21031.94

Account Total **\$ 21,031.94**

** Visa Charges The university of Texas at Dallas \$ 25.00

****These are not included in the Grand Total**

GRAND TOTAL **\$ 71,752.25**

MONTHLY TOTALS **ABSTRACT 2013**

<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
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General	12288-12299	5370.37	
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Account Total **\$ 5,370.37**

Library

Account Total **\$ -**

Highway 12283-12286 12539.79

Account Total **\$ 12,539.79**

Sewer	12281- 12282	56.97		
Account Total			\$	56.97
Light				
Account Total			\$	-
Employees Trust				
Account Total			\$	-
Huntington Park				
Account Total			\$	-
GRAND TOTAL:			\$	17,967.13

CORRESPONDENCE

- a. 2013 Annual Report for the Erie Canalway
- b. NYMIR half day seminar
- c. A letter from Monroe County Legislature RE: the news of the passing of Craig Goodrich
- d. Information on American Veterans Traveling Tribute
- e. News from Assemblyman Steve Hawley
- f. The Margaret McGrath: McGraphic Logo Award
- g. Hamlin Morton Walker Fire District minutes of 2-17-14
- h. A letter to Mr. Fabry, CEO RE: Nextel application to remove the Wireless Telecommunications Facility at 91 Railroad Avenue
- i. Changes in Time Warner programmers
- j. Canal New York Annual Meeting 4-28-14
- k. United Way Day of Caring
- l. The Judicial Process Commission 42nd Anniversary Luncheon
- m. Minutes from the Hilton/Hamlin/Parma/Greece Action Committee
- n. Weekly News from Attorney General Eric T. Schneiderman
- o. Weekly News from State Comptroller Thomas P. DiNapoli
- p. Call for Nominations for 2014 Young Citizen of the Year 2014 Willie W. Lightfoot Youth Advocate of the Year

APPROVAL TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE AGREEMENT FOR THE PURCHASE OF REAL ESTATE BETWEEN THE TOWN OF HAMLIN AND MICHAEL AND SUSAN D'ANGELO.

Town Supervisor Peters requested authorization to sign the agreement for the purchase of real estate between the Town of Hamlin and Michael and Susan D'Angelo. He noted that there had been one minor change to the Hold Harmless agreement for a period of one year. Supervisor Peters stated he had

discussed this with Town Attorney Kenneth Licht and they both felt that if anything were to occur that it would most likely happen in the first year so it wouldn't be much to worry about.

Resolution #110 Motion was made by Councilperson Baxter, seconded by Councilperson Maier to authorize Supervisor Peters to sign the agreement for the purchase of real estate between the Town of Hamlin and Michael and Susan D'Angelo.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO AUTHORIZE THE TOWN SUPERVISOR TO SIGN THE INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF HAMLIN AND THE TOWN OF PARMA FOR DOG CONTROL SERVICES ON AN EMERGENCY BASIS AND/OR WHEN PERSONNEL ARE UNAVAILABLE.

Town Supervisor Peters requested authorization to sign the Intermunicipal Agreement between the Town of Hamlin and the Town of Parma for dog control services on an emergency basis and/or when personnel are unavailable. This would basically cover the two towns for dog control services and provide help if no one was available.

Resolution #111 Motion was made by Councilperson Maier, seconded by Councilperson Baxter to approve Supervisor Peters' request to sign the Intermunicipal Agreement between the Town of Hamlin and the Town of Parma for dog control services on an emergency basis and/or when personnel are unavailable .

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO ADOPT LOCAL LAW #1 YEAR 2014, ESTABLISHING THE FOURTH WEDNESDAY OF MAY AS THE DATE FOR THE MEETINGS OF THE BOARD OF ASSESSMENT REVIEW.

Town Supervisor Peters requested town board approval to adopt Local Law #1 of the year 2014, establishing the fourth Wednesday of May as the date for the meetings of the Board of Assessment review.

Resolution #112 Motion was made by Councilperson Maier, seconded by Councilperson Baxter to approve adoption of Local Law #1 of the year 2014, establishing the fourth Wednesday of May as the date for the meetings of the Board of Assessment review.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

DISCUSSION

Town Councilperson Marty Maier reported:

- He received another quote back for generators in addition to the one from David for \$424.01; one from Cummins Northeast for \$1,079. They make two trips – one in the spring and one in the fall – and they do two separate checks. If you split it in half it would be about \$540 – a little bit more than the \$424. He indicated that we do have another quote coming in but do not have to do anything about it now. Supervisor Peters inquired whether they do anything differently or if it's parallel service. Councilperson Meier indicated that they sent him their basic contract showing the checks that they do for the full inspection (in April) and the checks for the minor inspection (in October). There's quite a list of things that they inspect/check; he indicated he would pass it out to all but that a decision didn't need to be made tonight. There's also a copy of the emergency schedule and rates. He stated that he would make extra copies. Supervisor Peters indicated they would wait until they get the other quote to make a decision. Councilperson Meier added that he contacted another provider to see if their list was as extensive as Cummins was and the other one was pretty basic. Supervisor Peters inquired about a load test, and Councilperson Meier stated they can test the transfer switch but they hate to do it when people are working in the

building because it will trip the computers and cause problems. Rather, it's something they could schedule to do on a weekend.

Town Councilperson Jason Baxter reported:

- There were 2 public hearings; first for the DeRue's for subdivision of their lot and no one spoke out for or against it. The Board voted in favor of the DeRue's. Clayton Champion was also there from the Hamlin Hornets for a commercial site approval to play Bingo where the Library is now in the Plaza. There was concern that the handicapped parking at that site is not really visible and there's really no signs there. Mr. Champion was hoping for signage. There were also applications for a dock and two breakwalls. There was also an application Lakeshore Luxuries to make small repairs to the back of the building but a preliminary commercial site review is needed. Their hearing is on 4/7/14 with the Planning Board.
- The Dog Shelter had over 11 dogs last week and all have been adopted out. Dave and Caroline had the shelter steam-cleaned and it looks very nice. Councilperson Baxter noted that three weeks ago from today this was switched over to him.
- Hilton Parma Fire District calls are the same as last year.
- If anyone saw their electric bill they would have been in for a shock with the increase; a letter should have gone out to their residents.

Town Councilperson Martin Maier reported:

- Regarding the Conservation Board meeting – there was discussion about the two (2) breakwalls that Councilperson Baxter referenced.
- Hamlin Morton Walker Fire District had 135 calls year to date and they are planning to buy sixteen (16) sets of turnout gear. The Morton building – looks like there may be a startup date in June if everything works out as planned.
- Attended the Library Board meeting for Dave – only issue was some discrepancy between case numbers (there is a \$9,500 mistake somewhere) and Norm St. John/Bookkeeper is working to get that straightened out. The Friends of the Library are scheduling their spaghetti dinner on March 30, 2014. The Margaret McGrath Award forms have to be filled out and received by April 11, 2014.

Town Clerk Kathi Rickman reported:

- The Deputy Town Clerk passed the Notary test so she will be a notary soon. She is on board for her tasks. Town Supervisor Peters stated that she seems to be working out well, and Town Clerk Rickman responded affirmatively.

Highway Superintendant Steve Baase reported:

- They have been busy. They started vehicle inspections and have also been working on the dog kennels. Everything is insulated and 2/3 of the drywall is up; two staff have been working at it. We are looking to do it ourselves but not at 100% yet.
- The barn is full of salt; they have about 800 tons right now and are looking good; much better than some of the other towns.
- We went to bid for a track skid steer loader; he opened up the bids Thursday. When he was reading the bids, Case and Bobcat were the only ones who turned in the bids. Case came in \$300 cheaper than Bobcat but when he reviewed Case didn't even meet the specs he had listed. As he was reading the specs he also noticed he had made an error when he initially put them out. He got better suspension under the Bobcat, and if it's too wide on the specs it's too wide to put on the sidewalk. Case actually came in narrow enough but they missed something else. He requested that the Town Board reject all bids that came in. He spoke with both bidders and they're more than willing to come in with a new bid based upon new specs. He requested permission to rebid

with the correct specs; he would like to put out to bid this weekend (on 3/15/14), open on 3/25/14, and be prepared for the next board meeting on 3/26/14 so it can be awarded. Supervisor Peters inquired whether this would be enough time to which Highway Superintendent Baase indicated that it would be enough time. Town Clerk Kathi Rickman indicated legalities were fine but that timeframes had to be modified.

Resolution #113 Motion made by Councilperson Maier, seconded by Councilperson Baxter, to reject the initial bids for the Track Skid Steer Loader. Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

Resolution #114 Motion made by Supervisor Peters, seconded by Councilperson Baxter, to rebid the Track Skid Steer Loader with modified specs, publishing the bids on 3/15/14, and having them returned and opened on the 3/25/14 at 11am at the Town Hall. Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

- Highway Superintendent Baase also indicated he was in Albany for two (2) days, speaking with Senators and the Assembly and that they procured \$15,000. He spoke with Senator Robach, who stated he had spoken with the Governor, and that the Senator advised they may be getting another raise but this again is tentative.
- Hilton Central School District called and indicated they would like to meet in a couple weeks; they want to show the areas that need work since they were pleased with the work we've done for them in the past.
- We will be patching roads soon, but it's based upon the weather. Patch is \$110/ton, so he wants to use it wisely.
- June 14, 2014 has been set as the date for the Hazardous Waste collection at the Ogden Town Garage .
- May 3-10, 2014 has been set as the dates for the Junk Dropoff at 4180 Brick Schoolhouse Road.
- April 28-May 2, 2014 has been set as the dates for the Brush Pickup. These dates are tentative and may be changed due to weather. Backup dates are May 12-16, 2014.
- The State called him Friday morning about the snow/ice contract; we will not be getting extra but we will not be losing anything either. They just sent it to him this month (March) for this past season.

Requested a town board resolution to sign the Snow/Ice contract. It is a Conventional Municipal Snow and Ice Agreement for New York. It is for the 2013-14 snowplowing season.

Resolution #115 Motion made by Councilperson Maier, seconded by Councilperson Baxter, to sign the Conventional Municipal Snow and Ice Agreement (Contract #D014739) between the State of New York and the Town of Hamlin for the 2013-14 snowplowing season. Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

Building Inspector Chad Fabry reported:

- The state requires that he file annual reports and he's filed them; the state has them in his possession.
- Hamlin Meadows started a new house (2) weeks ago and they have one in progress. He issued a certificate of completion for one of them.
- For the first time in about 22 years there's a new trailer in County Line Park. They have new owners so he's optimistic we'll see property improvement as well.
- Clayton Champion application for the Bingo Hall has been approved. He's making improvements to the restrooms such as ADA compliance. Should be up and running early next December.

- Has already contacted the new attorney Ken Kern about knock boxes; they want to put one at the town hall. Highway Superintendent Baase stated they are also interested in putting one at the Highway Department. Building Inspector Fabry stated that we already have two (2) in place.
- He will be participating in annual training March 18-19, 2014 so he will not be available for (3) days.

Town Historian Bob Kruger reported:

- For the past few years they've been having trouble with their 22 year old alarm system. Today he met with West Fire about replacing some of their troublesome/outdated parts; they will email him a cost. He stated that when he receives the email/estimate he will forward it to the Board.
- They've been working on the National Register of Historic Places and sometime in April or May someone from the New York State Board of Preservation will be coming out to meet with them.

Recreation Director Patty Jo Groenendaal reported:

- Recreation is on target for this time of year. We just had our baseball deadline Friday and most people are registering online. The numbers look great; we're actually ahead on revenue and sponsors.
- They are preparing for their annual Easter Egg Hunt which is on 4/18/14.
- Has a couple of volunteers from Rochester Works; invited any departments that have work that needs to be done to let her know.
- The Rec Department will be in a featured article in the next Our Town issue of the newspaper.

Director of Hamlin Volunteer Ambulance Ricky Wright reported:

- They had two (2) citations with Monroe because of their situation. No matter what type of call, they're going to start responding on all calls Monday through Friday from 6am to 4pm; it will automatically be dispatched. They're going to sign another agreement with Monroe but it's going to be about three (3) weeks before everything's signed and it takes effect. It will not cost us anything. They just haven't had the staff during the days, but if it turns out that they can crew up they can just cancel it (Monroe's response). At this point they might just have one person show up; there's just not enough people around. Supervisor Peters inquired if they do all right in the evenings, and Director Wright stated that right now they have about 70% after 4pm. They have crews every night from 10pm until around 4am because then everyone has to get up for work. Director Wright stated he joined in 1998 and they had about 38 people then, much more than now. They have another meeting the first Monday in April. Director Wright indicated Monroe's response may be up to 15 minutes.

REPORTS: Supervisor Eric Peters

- Went to the Walker Fire Banquet and it was a beautiful experience. He enjoyed himself.
- Regarding the Rec Article in the paper; he met with Wolf Publications – the Post Messenger – at a Supervisors Meeting this month about including Hamlin but they don't usually come out this far. He spoke with them about it but they don't currently have any plans for expansion. They've been doing a lot more partnerships with other towns, publishing rec schedules and other community activities. They have eliminated reporters so you just have to call in with the news. They are completely revenue driven; the number of ads determines the number of pages so something you planned to have included may not be published because they don't have enough pages.
- Just got the breakdown from the Justice Court and Hamlin Dog Control and there's approximately \$1,575. He spoke with the Justices and they can't include monies that haven't been collected; i.e. they can assess fines but can't include them until they're collected.

- Property to be purchased will allow the Highway Department some room; will be speaking with Chatfield and do a survey of the property to lay out a plan. There's about 33 acres of ground and can also be used by Highway for spoils, a dog park, etc. It's adjacent to our other property.

ADJOURNMENT

Motion to adjourn was made by Councilperson Maier, seconded by Councilperson Baxter to adjourn the meeting at 7:40pm as all business had been concluded.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk