

**Regular Town Board Meeting
March 26, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Carner.

Present: Councilperson Jason Baxter, Councilperson Martin Maier, and Supervisor Eric Peters. Councilperson Dave Rose had been excused. Also present: Highway Superintendent Steven Baase, Town Historian Bob Kruger, Linda Rabjohn, Ethics Board, Karl Burroughs and Brandon Niedzwiecki, Recreation Commissioners.

Residents: Donald Rabjohn, Cindy Lutweller, and Dot Butcher.

PUBLIC FORUM

No one wished to speak. Supervisor Peters subsequently closed this forum.

APPROVAL OF THE REGULAR TOWN BOARD MINUTES OF MARCH 10, 2014

Resolution #130 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, approving the Regular Town Board meeting minutes of 03/10/2014 as presented.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #131 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, requesting town board authorization to pay the bills from their respective funds.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

MONTHLY TOTALS			ABSTRACT 3A
ACCOUNTS	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2014-138	257.84	
	2014-143 to 2014-144	46896.29	
	2014-145 to 2014-150	9817.61	
	2014-174 to 2014-200	7964.35	
Account Total			\$ 64,936.09
Library	2014-151	368.67	
	2014-162	34.90	
Account Total			\$ 403.57
Highway	2014-159	43.40	
	2014-163 to 2014-173	16799.43	

Account Total			\$ 16,842.83
Sewer	2014-154 to 2014-155	312.41	
	2014-161	1300.00	
Account Total			\$ 1,612.41
Light	2014-160	1701.77	
Account Total			\$ 1,701.77
Employees Trust	2014-139 to 2014-140	2433.25	
	2014-142	108.72	
	2014-153	22693.13	
	2014-156 to 2014-158	2383.70	
Account Total			\$ 27,618.80

**** Visa Charges**

Hilton Albany	\$ 145.00
Tractor Supply/Big Lots/Walmart	\$ 66.47
BJ's	\$ 12.99
Best Buy	\$ 132.48

****These are not included in the Grand Total**

GRAND TOTAL	\$ 113,115.47
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MONTHLY TOTALS			ABSTRACT	2013
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	12288-12299	5370.37	\$ 5,370.37	
Account Total				
Library			\$ -	
Highway	12283-12286	12539.79	\$ 12,539.79	
Account Total				

Sewer	12281- 12282	56.97		
Account Total			\$	56.97
<hr/>				
Light				
Account Total			\$	-
<hr/>				
Employees Trust				
Account Total			\$	-
<hr/>				
Huntington Park				
Account Total			\$	-
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GRAND TOTAL:			\$	17,967.13

CORRESPONDENCE

- a. Letter from the Hamlin Recreation Commission dated 3/11/14
- b. Letter of resignation from Angel Male, Recreation Commissioner dated 3/11/14
- c. Letter of resignation from Patty Jo Groenendaal, Recreation Director, 3/18/14
- d. Letter of recommendation dated 3/22/14 establishing Anke Applebaum as Interim Recreation Director
- e. Letter of commendation from Deborah S. Rath, dated 3/20/14
- f. Monroe County Farm Bureau "Celebrate Agriculture Dinner" 4/12/14
- g. Invitation to Monroe County Farm Bureau "Celebrate Agriculture Dinner"
- h. Spring Tree Care Workshop 4/17/14
- i. 3/3/14 letter from Tower Point Capital regarding industry activity at cellular site
- j. Recreation Commission Meeting minutes dated 3/11/14
- k. Seminar "Drive to Survive" 4/29/14 and 4/30/14
- l. Monroe County Sheriff's Department Community Notification for Level II Sex Offender
- m. Monroe County Sheriff's Department Community Notification for Level I Sex Offender
- n. Letter from Time Warner Cable dated 3/19/14 regarding local programming changes
- o. Invitation: Sierra Club/Rochester Regional Group's 16th Annual Environmental Forum "Climate Smart Communities: Let's Get With The Program"
- p. Email from Empire Center dated 3/18/14 regarding the "See Through Government Transparency Act."
- q. Notice to the Public: invitation to witness cellular balloon test on 3/30/14
- r. NYSERDA New Construction Program and application information
- s. Email from Jim Bittker regarding NYSERDA program 3/14/14
- t. Copy of letter from Maggie Brooks/County Executive to the Monroe County Legislature regarding Acceptance of a NYS Office of Parks & Recreation grant 3/7/14
- u. U.S. Census Field Division "Number of Children without Health Insurance Declines, While it Rises for Working Age Adults" 3/13/14
- v. Memorandum of Understanding between The Town of Hamlin Recreation Commission and Lions Club of Hamlin 3/15/14
- w. Grant Announcement regarding "Tree City USA" 3/7/14

- x. Email from L. Staub, Jr. recruiting a new 2014 Beach Supervisor 3/11/14
- y. Email from K. Warner "Construction News Reel" 3/10/14
- z. Letter from NYSEG & RGE "Conservation Measures..." 3/10/14
- aa. Reorganization & Efficiency Grants Accounting Bulletin 3/11/14
- bb. Notice: Spring 2014 Regional Local Government Workshop to be held 5/15/14
- cc. Letter from AFL-CIO 3/7/14

APPROVAL TO AUTHORIZE THE TRANSFER OF \$1,750.00 WHICH IS THE NYSWYSA GRANT REVENUE FROM ACCOUNT 2770.12 MISC. GRANT REVENUE TO ACCOUNT AA7140.40 RECREATION.

Supervisor Peters stated this came from the Recreation Department but he was not familiar with the indicated account's acronym. The money is in the account but he inquired about which grant specifically this refers to. The board discussed.

Resolution #118 Motion was made by Councilperson Maier, seconded by Councilperson Baxter to authorize the transfer of \$1,750.00 which is the NYSWYSA grant revenue from Account 2770.12 Misc. Grant Revenue to AA 7140.40 Recreation.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO ACKNOWLEDGE AND ACCEPT THE LETTER OF RESIGNATION FROM KEN LICHT AS ATTORNEY TO THE PLANNING BOARD.

Resolution #119 Motion was made by Councilperson Maier, seconded by Councilperson Baxter to acknowledge and accept the letter of resignation from Ken Licht as Attorney to the Planning Board.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO CONTRACT WITH PENN POWER SYSTEMS FOR THE PERIOD OF TWO YEARS TO SERVICE THE EMERGENCY GENERATOR ON A SEMIANNUAL BASIS.

Resolution #120 Motion was made by Councilperson Baxter, seconded by Councilperson Maier to approve contracting with Penn Power Systems for the period of two years to service the emergency generator on a semiannual basis.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO APPOINT JUSTINE JENSEN TO THE CONSERVATION BOARD FOR THE BALANCE OF THE YEAR ENDING DECEMBER 31, 2014.

After interviewing all applicants and receiving recommendations from the Conservation Board, Town Supervisor Peters requested approval to appoint Justine Jensen to the Conservation Board for the balance of the year ending December 31, 2014.

Resolution #121 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, to approve the appointment of Justine Jensen to the Conservation Board for the balance of the year ending December 31, 2014.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO APPOINT JOHN DERUE TO THE CONSERVATION BOARD FOR THE BALANCE OF THE YEAR ENDING DECEMBER 31, 2014.

Resolution #122 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to approve the appointment of John DeRue to the Conservation Board for the balance of the year ending December 31, 2014.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO APPOINT KERRY WHIPPLE TO THE CONSERVATION BOARD FOR THE BALANCE OF THE YEAR ENDING DECEMBER 31, 2014.

Resolution #123 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to approve the appointment of Kerry Whipple to the Conservation Board for the balance of the year ending December 31, 2014.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO ACKNOWLEDGE THE RESIGNATION OF ANGEL MALE FROM THE RECREATION COMMISSION.

Resolution #124 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, to acknowledge the resignation of Angel Male from the Recreation Commission.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO ACKNOWLEDGE THE RESIGNATION OF PATTY JO GROENENDAAL FROM HER POSITION AS RECREATION DIRECTOR.

Resolution #125 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to acknowledge the resignation of Patty Jo Groenendaal from her position as Recreation Director.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO ESTABLISH A FUND SPECIFICALLY TO EXPAND AND ENHANCE THE LOCAL HISTORY AND GENEALOGICAL COLLECTION WITHIN THE NORTHSTAR HISTORY CENTER.

Supervisor Peters stated that the Town of Hamlin and the Northstar History Center are deeply saddened by the passing of Warren B. Fishbaugh. Mr. Fishbaugh was a Walworth resident and over a period of years utilized the resources of the history center and shared genealogical history with the Town Historian. This gracious gentleman has demonstrated great generosity in making the Northstar History Center a beneficiary in an insurance policy. This resolution will establish a separate history center fund, which will only be used for expanding and enhancing the local history and genealogical collection within the Northstar History Center in accordance with Mr. Fishbaugh's wishes.

Resolution #126 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to approve the establishment of a fund specifically to expand and enhance the local history and genealogical collection within the Northstar History Center.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL TO APPOINT ANKE APPLEBAUM AS INTERIM RECREATION DIRECTOR UNTIL PERMANENT APPOINTMENT IS MADE BY THE RECREATION COMMISSION.

Supervisor Peters stated that the recommendation from the Recreation Commission was to appoint Anke Applebaum until a replacement is found for the Recreation Director's position. Supervisor Peters inquired of the Board whether the appointment should be considered and if it should be open-ended. He also inquired whether that had been any suggestion from the Recreation Commission regarding time

frames. Recreation Commissioner Brandon Niedzwiecki stated they would like to advertise as soon as possible and that Anke Applebaum/Program Assistant/Youth Coordinator is interested in applying for the position. He indicated they would like to set a deadline but they also want to move the process along as soon as possible. The timeframe in their minds is two (2) months, and he advised that it's a great deal of importance to have someone in that position as soon as possible. Supervisor Peters stated that he is aware it's important to have continuity and someone who knows what's going on, he just wasn't sure if timeframes were being requested or if they wanted to leave it open-ended. Town Supervisor Eric Peters advised that normally the commission comes up with timeframes, places the ad with dates, and makes request to the town board for expenditures associated with this process. This being said, Recreation Commissioner Niedzwiecki requested a resolution appointing Anke Applebaum as Interim Recreation Director until such time as the Commission appoints someone permanently.

Resolution #127 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to appoint Anke Applebaum as Interim Recreation Director until the Recreation Commission permanently appoints someone to the position.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

DISCUSSION

Town Councilperson Jason Baxter reported:

- Inquired if Town Supervisor Eric Peters would be approving the contract. The Supervisor Peters indicated that he would be signing it, and Councilperson Baxter inquired who should be listed as the contact because they don't like shutting the computer systems down during regular business hours because it disrupts the computers. They won't do any live testing though. Highway Superintendant Steve Baase offered to come up for a few weeks to meet with them; the Town Board could stipulate that the Highway Department should be the contact. Town Supervisor Peters informed Highway Superintendant Baase that would be fine. Town Councilperson Maier stated he could be listed as a secondary contact.
- The Recreation Commission reports that the numbers are better than they were last year. Softball this year is a no-go and the soccer deadline is near; they are still looking for coaches. The Youth Group is getting busy in preparation for the Easter Egg Hunt, and Angel (Male) resigned from the Recreation Commission. The next thing that's coming up for Recreation is installation of the hood in the lodge. They are looking for volunteers to assist in the project, including roofers, someone that knows how to do gas work, etc.
- Zoning – the Howe subdivision is proceeding. There will still be a 60 foot wide lot that the house is part of. The only issue is that subdivision created a very small landlocked parcel but there wasn't really anything they could do about it.
- The dog shelter's expansion is coming along very well and they are planning the fenced in area for the dogs as well. Councilperson Baxter gave Highway Superintendant Baase accolades for his hard work in this process. Adoptions are moving smoothly; Councilperson Baxter indicated that an adoption occurred just prior to the town board meeting. The number of people contacting the dog shelter has grown.
- The Hilton-Parma Fire District remains status quo.
- The Hamlin Volunteer Ambulance is seeking volunteers; they need staffing during the day. They have entered into an agreement with Monroe Ambulance to fulfill this need during the day.

Town Councilperson Martin Maier reported:

- The Conservation Board held a meeting and discussed the new membership. They had no referrals so they had nothing to review or discuss. Councilperson Maier inquired of Councilperson Baxter if he had mentioned the workshop when he was at the Zoning Meeting; he wanted to ensure that they had representation. Councilperson Baxter inquired whether a date had been set, and Councilperson Maier stated he didn't see anything about it in his notes.

Town Clerk Kathi Rickman reported:

- Nothing to report.

Highway Superintendant Steve Baase reported:

- They've been helping with the library; has the porch dug out and filled in. They're starting to dig the holes for the footers but water kept filling them in. They've dug a couple holes and pumped around the clock, there's still a little water problem but they have poured some concrete.
- Been putting cold patch on the roads; they're on their second one-ton truck of it. It's a temporary fix but during the summer they will be able to put the hot-patch on.
- Has had a couple guys working over at the dog kennel.
- Winter seems to be winding down a little; everyone's a little tired of it.
- This is their inspection month for all the vehicles, checking specs and fixing the trucks.
- The County sent him a letter today indicating that they plan to be proactive about ash tree cutting this year. They didn't give an exact date that they plan to start. They are going to begin cutting down all the ash trees on county roads that are in the right of way. If an ash tree is in a person's yard, they will send the people a letter /notice but then will stump that tree and fill it with topsoil. They will cut the stump off at ground level and leave it. Supervisor Peters inquired whether they said they're going to start with the whole county or do it in stages; Superintendent Baase stated they did not provide this piece of information in the letter. Supervisor Peters noted that it hasn't really manifested itself in Hamlin very much but has in the Town of Chili. Superintendent Baase stated he believes they will start where the infestation started.
- The state will be closing down the Route 19 bridge over Sandy Creek next year and will be rehabbing the bridge.
- As the Board may recall, Highway Superintendant advised at the last meeting about opening up bids for the track skid-steer loader. DJM Equipment (Bobcat) came in with a bottom price of \$36,560.85. Admar Supply came in at \$40,659, and Monroe Tractor's (Case) final price was \$36,552.06. There's just a few dollars difference between Bobcat and Case. Today, he and the mechanic had gone to look at the two closest bids and test drove them; they had a couple in the lots. The Bobcat had a 1-year complete warranty, as did Case, but then they had a 3-year warranty on everything else on the machine (electrical, engine, etc.) except the transmission. Case's was only a 2-year warranty and the engine after the first full year complete. The speeds were almost exactly the same but the Bobcat had a little higher pressure which would help with their other equipment. The Bobcat is final tier-4 engine without the DPF; their fuel system is higher pressure so you wouldn't have to worry about it. Councilperson Maier indicated he was familiar with the system, that the carbon builds up in the filter and when it re-gens it, it superheats to clean itself off. If it can't clean itself off, you have to take it out and bake it, scrub it down, and then bake it again if it's really bad. Councilperson Maier stated he's familiar with the process it has to go through. Superintendent Baase stated that was a "big stickler" for them because after doing the sidewalks for 2 ½ hours, a lot of times you have to jump it. The Bobcat does not have that; they've gotten around that. They're both very good machines, though and this was a very hard choice. The Bobcat is a vertical lift machine and it can also be used to unload pallets. It also has a farther reach for use when dumping into the trucks. That being said, Superintendent Baase requested a resolution to buy the Bobcat T590. He stated that we borrow from other towns; the Town of Ogden has a milling head, the Town of Sweden has a rockhound, and the

Bobcat will match up to all these pieces of equipment. It's electrically better; you can adapt with the Case but the Bobcat will do it better. The old Bobcat that the department currently has is 18 years old, as is the old snow-blower. He added that Bobcat is willing to give the Town \$2,700 for the old snow-blower. The Town would trade in the old snow-blower for a new blower. They've checked on it and also called the manufacturer since they've had trouble blowing snow with the 18-year old machine; its very old and cumbersome. The bid for the Skid Steer Loader actually came in under what was expected; with the trade-in, a new blower would only cost the Town \$827.00. Superintendent Baase noted that it falls under the state bid. He additionally requested Town Board permission to trade in the old blower and purchase the new blower at a price of \$827.00.

APPROVAL FOR THE TOWN HIGHWAY DEPARTMENT TO PURCHASE THE BOBCAT T-590 SKID STEER TRACK LOADER AT A FINAL PRICE OF \$36,560.85.

Resolution #128 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to approve the Highway Department's request for the Town to purchase the Bobcat T-590 Skid Steer Track Loader at a final price of \$36,560.85.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

APPROVAL FOR THE TOWN HIGHWAY DEPARTMENT TO TRADE THE SNOWBLOWER IN TO BOBCAT FOR \$2,700.00 AND PURCHASE A NEW SNOWBLOWER FROM BOBCAT FOR \$827.00.

Resolution #129 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, to approve trading in the Town's old snowblower for \$2,700.00 and using this to purchase a new snowblower from Bobcat for \$827.00.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

Town Historian Bob Kruger reported:

- West Fire came in and upgraded/replaced a couple parts.
- In 2007 the town passed a resolution (at that time it was with the previous historian, Mary) and called it an endowment at that time from someone who had passed away and left funds to the town for local history. With Mr. Fishbaugh's passing, there has not yet been a determination about what to do with the money. When that time comes, Mr. Kruger assured the Board he would bring that information forward for consideration.

REPORTS: Supervisor Eric Peters

- They had their Town Supervisor meeting and Maggie Brooks came in and addressed them about taxes. Governor Cuomo's proposal about a property tax freeze The Council of Governments and Town Associations has been very vocal and has advocates to say that the tax freeze is not a good idea. It may be working because she felt that her contacts had told her that any proposal of that sort would be "dead on arrival" at the State Senate and State Assembly. Supervisor Peters voiced that this was a good thing. The other thing Maggie Brooks spoke about was Governor Cuomo's proposal about eliminating the number of "governments" and consolidation of governments. If you follow the news on that technically every water district, every sewer district, etc. is technically a "government." In reality it's one government because the town administrates it. The only areas of the state that have paid commissioners/administrators are downstate in New York City and Long Island. The problem with the consolidation is that Monroe County and most of the towns have already done consolidations and we share a lot of services. Nothing that's been done in the past would count towards any of the proposed consolidation and the tax credit, etc. so it's a very big issue for the Council of Governments and Town Associations. They also believe

it's one of those "sound byte" issues that will essentially be "dead on arrival" at least for this year in the Senate and the Assembly.

- Supervisor Peters advised that he also received the same letter that Highway Superintendant Steve Baase received from DOT; they said that the earliest construction would be the 2015 construction season. Supervisor Peters acknowledged that while the letters may be different, his letter didn't indicate when they were going to close the bridge; it only stated that they were going to do it. He's hoping they get some notice on it.
- In relation to the bulleted item above, Supervisor Peters stated he met with Orleans County Legislator Ken DeRoller. They spoke about the Parkway bridge that's closed. Apparently, it's a very unique bridge. It's a reverse-suspension bridge and the cables are all underground; that's what rotted. Legislator DeRoller's conversations with the people who are going to do the work is that it's a 3-5 year time frame during which the bridge will be closed. They're not sure if they want to replace the structure or if they'll take it down to grade and make it a four-way. There's also a lot of conversation about what to do with the western portions of the Parkway. Obviously, they're concerned with tourism and travel because people are out there fishing and camping all summer long. Legislator DeRoller is working with our county legislator Mike Rocco to see if they can come up with a resolution (since the bridge is in our town) to have this addressed.

ADJOURNMENT

Motion to adjourn was made by Councilperson Maier, seconded by Councilperson Baxter to adjourn the meeting at 7:38pm as all business had been concluded.

Polled votes, Baxter aye, Maier aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk