

**Regular Town Board Meeting
July 14, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Huber.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Dave Rose, Councilperson Martin Maier, and Supervisor Eric Peters. Also present: Highway Superintendent Steven Baase, Interim Recreation Director Anke Applebaum, Library Director Kay Hughes Dennett, Building Inspector's Clerk Cheryl Pacelli, Town Historian Bob Kruger, Senior Coordinator Michelle Johnson, and the members of the Recreation Commission.

Residents: Debbie Rath, Mark Johnson.

Others in Attendance: Marci Dollard, Chad Fabry.

Supervisor Peters started by stating that "we have a very special guest tonight" and indicated that it was a surprise. The honoree, Marci Dollard, was brought forward and Town Supervisor Peters read the following from the plaque:

"This honor is presented to Marci Dollard with deep appreciation and gratitude for services rendered to the Monday night exercise class by instructing community members every Monday evening and for donating all proceeds to the Hamlin Recreation Department. Marci's dedication to health and exercise have led the way to a successful aerobics class that has been valuable for over 15 years. Presented at the Hamlin Town Board Meeting this 14th day of July, 2014."

Town Supervisor Peters went on to add that she embodies this award and goes above and beyond, never taking a fee for the class and has also supported people over the years by bringing snacks for people in the class. Ms. Dollard thanked the venue, God, her husband, her classes, and the United States of America, and all applauded the honoree. She added that when she came to this country she was just so happy to be able to speak English, and now to have won this award was truly a surprise. Mrs. Dollard was very gracious.

PUBLIC FORUM

Supervisor Peters reminded all those present of the rules of Public Forum and opened the Public Forum.

Chad Fabry, former Town of Hamlin Building Inspector/Code Compliance Officer: *"I am here tonight to shed light on the circumstances that led to Hamlin's early termination of the inter-municipal agreement between Clarkson and Hamlin to share building inspector services and expense."*

Before he continued to read his statement, he interjected by stating he was prompted to write this because over the past few weeks he's received a few dozen phone calls and probably twice as many emails inquiring what exactly happened.

"I was aware of and involved with discussions between Parma and Clarkson regarding the two Towns entering an inter-municipal agreement to share building inspector services and expenses. As of May 20th,

when I left for vacation, there were no firm conclusions regarding the agreement. Upon my return, I was surprised to see an advertisement in the local paper for my position.

On Monday, June 16th, I read the minutes of the May 28th Town Board meeting and it was clear from those minutes that the Hamlin Town Board discovered that Clarkson and Parma were considering sharing building inspector services. The May 28 minutes also conveyed that Supervisor Peters stated that he had discussions with me about my performance.

At 6:30 pm on June 16th, Supervisor Peters and I had a frank, and what I thought was a productive conversation. During this conversation, Supervisor Peters agreed to recant the inaccurate comment regarding my performance as he admitted that he had never communicated to me that there were problems with my performance. There is no record in my file of an employee performance review during this administration because there have been no reviews. There have been no discussions. There have been no written or verbal notices of any kind from the supervisor which conveyed dissatisfaction with my performance.

Ironically, this administration has actually hampered my ability to perform. On four occasions, I emailed the Supervisor and the Board and asked them how to proceed with a case against Shaun Baxter, Board Member Baxter's brother, regarding junk cars, a junk business operation and other property maintenance issues. There were no responses to the emails but on three of the occasions Dave Rose and Eric Peters told me to "give Shaun a warning" even though it was clear from emails and conversations that Shaun had been given many warnings and that it was a chronic issue.

On another occasion, in response to a resident complaint concerning non-conforming signs on Lake Rd., I asked every offender to remove their signs. All except for one of the signs were removed within 48 hours."

Marci Dollard, Extra Mile Award recipient, re-entered the room stating "excuse me" and Mr. Fabry stopped speaking to allow her a moment. She delivered an exercise pamphlet and stated it was "for you all, thank you!" and exited the room. Mr. Fabry then requested to be allowed the courtesy to resume reading from his text.

"On another occasion, in response to a resident complaint concerning non-conforming signs on Lake Rd., I asked every offender to remove their signs. All except for one of the signs were removed within 48 hours. The exception was the sign on the corner of Lake Rd. and Railroad Avenue advertising the Hamlin Station Restaurant. I called the owner of the restaurant and asked him why he failed to comply. The restaurant owner explained to me that Supervisor Peters told him that the sign could remain, that an exception could be made. It is difficult to be effective when the Supervisor undermines your efforts.

On a third occasion, Supervisor Peters slid a legal sized manila envelope across his desk to me. When I asked what the envelope contained, Supervisor Peters responded "names and addresses of properties I'd like you to look at". I slid the envelope back to the supervisor and explained that I would not be targeting individuals, that it was an illegal practice. Perhaps this is the conversation Supervisor Peters remembers as the one where he told me he was dissatisfied with my performance.

Again, at no time has Supervisor Peters had any communications with me regarding my performance. That said, this Board had the right to terminate my contract and I have no issue with their doing so. I do have issue with the board announcing it at a meeting before I was informed and at a meeting where I was not present. It was a knee jerk reaction and it was gutless. Compound that cowardly act with the outright lies regarding my performance and this board bleeds out nothing short of despicable.

I will provide a transcript so that these statements may be memorialized in perpetuity. The difference between my statements and those made about me on May 28th, is my statements are true."

Mr. Fabry stated "thanks" and then exited the room.

Nicole Cring, Secretary for the Recreation Commission, residing at 1741 Apple Hollow Lane: She advised that each Board member had in front of them a copy of an email that was sent the previous evening regarding the recommendation for Anke Applebaum to be appointed as the permanent Recreation Director. At the last meeting, they were supposed to have the recommendation for Anke but due to medical issues with Brandon (Chair) they were not able to have it ready at that point. Ms. Cring added that she did contact the Board Liaison, Jason Baxter, the next day and apologized for not having the recommendation ready for consideration. She inquired of Councilperson Baxter whether it would be able to be considered if she got it to him promptly or if it would have to wait until the next Board meeting but she stated she did not receive a response. The Commission meeting occurred the next week; Supervisor Peters and Councilperson Baxter attended that meeting. They advised the Commission that the Town Board was worried because a recommendation had not been ready for consideration; they were questioning the Commission's process altogether and requested that a member of the Commission attend the next Town Board meeting to explain what had transpired. Ms. Cring stated that at that meeting they (the Commission) were not sure of the process and inquired of Councilperson Baxter what certain elements of the process meant and were to include but added that Councilperson Baxter did not "get back" to the Commission. Commission members then went to Supervisor Peters for clarification and learned that the process itself wasn't really the concern – that it was actually about concerns and complaints about the Interim Recreation Director. These were from a former employee (information that she indicated that Board had copies of) and documentation shows that the Interim Recreation Director did advise Supervisor Peters of these concerns. At that meeting, it was suggested that a six-month probationary period might be an option, and Ms. Cring stated that the Commission had felt that this may be an option as well. After much deliberation, and after review of summary paperwork which includes the Interim Recreation Director's resume, the Commission is fully supporting Anke Applebaum for the position of Recreation Director. She added that this information was sent out to the Board the evening before via email but noted that the Commission had not heard anything back from the Board. Ms. Cring stated that Ms. Applebaum is the correct person for the job; before she was even considered for this position, she had done a lot for the Department and for the Town of Hamlin. She felt that Ms. Applebaum could bring the Recreation Department to new levels of excellence which is what this Town needs; she just needs a chance to do so. Ms. Cring acknowledged staff turnover and issues, noting that one staff member left for another job and she has another staff member who is undermining her; these are not model employees. Ms. Cring again noted that the Commission has not heard anything from their Board Liaison, Jason Baxter, since last week.

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF 06/25/2014

Resolution #173 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, requesting Town Board approval of Regular Town Board Meeting Minutes of 06/25/2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Supervisor Peters noted that this was with the exception of voucher #2014-668, because the voucher did not match the invoice. He added that he pulled that voucher for consideration.

Resolution #174 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, requesting town board authorization to pay the bills from their respective funds. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

<u>MONTHLY TOTALS</u>			TOWN OF HAMLIN	<u>ABS: 7</u>
<u>ACCOUNTS</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	2014-644 to 2014-645	294.32		
	2014-647 to 2014-649	405.74		
	2014-682 to 2014-761	23910.36		
Account Total				\$ 24,610.42
Library				
	2014-650	61.75		
	2014-654 to 2014-670	5844.12		
Account Total				\$ 5,905.87
Highway	2014-671 to 2014-681	5299.44		
Account Total				\$ 5,299.44
Sewer	2014-646	34.58		
	2014-652 to 2014-653	94.70		
Account Total				\$ 129.28
Light				
Account Total				\$ -
Employees Trust	2014-639 to 2014-640	22823.81		
	2014-642 to 2014-643	2881.85		
	2014-651	1732.90		
Account Total				\$ 27,438.56
** Visa Charges				
	2014-762	\$ 86.25		
**These are not included in the Grand Total				
GRAND TOTAL				\$ 63,383.57

SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED.

CORRESPONDENCE:

- a. Recreation Commission Meeting minutes of 6-10-14 and 7-8-14.
- b. HMW Fire District Meeting minutes of 6-03-14.
- c. HMW Fire District Meeting minutes of 6-16-14.
- d. Foodlink Curbside Market coming to Brockport.
- e. Planning Council Blast from Genesee/Finger Lakes Regional.
- f. Time Warner 7-2-14 Programming Notice for WNY.
- g. MC Fishery Advisory Board, agenda, and updates.
- h. June Minutes and July Library agenda for the Hamlin Library.
- i. Monroe County sheriffs C Zone report.
- j. Message from DEC about blue-green algae blooms.

- k. Lake Ontario Riparain Alliance Newsletter “The LEVELER 31”.
- l. Courts of Appeals decision on hydrofracking.
- m. NYSEG/RG&E News Release: Newsweek Recognition of IberdroluaUSA.
- n. HR Works June edition of FAQs.
- o. Center for environmental Initiatives, Lamp outreach and education.
- p. RG&E News Release: energy efficiency Program for Multi-family Residences.
- q. Monroe County announces swimming at Ontario Beach is open for 2014.
- r. DCO reports for May and June, 2014.
- s. Building Inspectors report for the month of June, 2014.
- t. Copy of filing notice for Local Law #2-2014.
- u. 2015 Opportunity Grants from Great Rochester Health Foundation
- v. National Grid 10,000 Tress and Growing
- w. A letter from JP Schepp from Chatfield Engineers, P.C. RE: Hamlin Meadows Subdivision – Section 1 & 2.

REQUESTING TOWN BOARD RESOLUTION TO ADOPT LOCAL LAW #3 ADOPTING A MORATORIUM ON THE ISSUANCE OF ANY HARBORING OF DOGS ACCESSORY PERMITS IN THE TOWN OF HAMLIN UNTIL DECEMBER 31, 2014, WHICH LAW IS INTENDED TO ALLOW THE TOWN OF HAMLIN TO CONSIDER THE ADOPTION OF REGULATIONS REGARDING SUCH PERMITS AND THE STANDARDS FOR THE ISSUANCE OF SUCH PERMITS.

Resolution #175 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, to adopt Local Law #3: A Moratorium on the Issuance of any Harboring of Dogs Accessory Permits in the Town of Hamlin until December 31, 2014, which law is intended to allow the Town of Hamlin to consider the adoption of regulations regarding such permits and the standards for the issuance of such permits.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

RE-APPOINTMENT OF DAVID BARKER FOR A FIVE-YEAR TERM ON THE RECREATION COMMISSION, TERM TO EXPIRE 8/31/2019.

Resolution #176 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, to re-appoint David Barker for a five-year term on the Recreation Commission, term to expire 8/31/2019. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Supervisor Peters moved Request for Resolution #12 to the end of the resolutions to allow for discussion.

RESCINDING RESOLUTION #171 TO ESTABLISH SPEED LIMITS IN THE HAMLIN MEADOWS SUBDIVISION BY LOCAL LAW.

Supervisor Peters noted that the Board was initially under the impression that this needed to be done by Local Law but subsequently determined that it could be done by resolution. To make that happen, the Board needed to rescind the initial resolution to establish a local law.

Resolution #177 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to rescind Resolution #171 to establish speed limits in the Hamlin Meadows subdivision by Local Law. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

RESCINDING RESOLUTION #172 TO ESTABLISH SPEED LIMITS IN THE COUNTRY CREEK SUBDIVISION BY LOCAL LAW.

Resolution #178 Motion was made by Councilperson Maier, seconded by Councilperson Rose, To rescind Resolution #172 to establish speed limits in the Country Creek Subdivision. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

ESTABLISHING SPEED LIMITS IN THE COUNTRY CREEK SUBDIVISION OF 25 MPH.

Resolution #179 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, to establish speed limits in the Country Creek Subdivision of 25 mph. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

ESTABLISHING SPEED LIMITS IN THE HAMLIN MEADOWS SUBDIVISION OF 25 MPH.

Resolution #180 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to establish speed limits in the Hamlin Meadows Subdivision of 25 mph. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

ACCEPTING THE 2013 COMMUNITY DEVELOPMENT BLOCK GRANT YR38, TOWN LINE ROAD SIDEWALK LOOP PROJECT (CLARKSON HAMLIN TOWN LINE ROAD), IN THE AMOUNT OF \$27,800.00 BETWEEN THE COUNTY OF MONROE AND THE TOWN OF HAMLIN.

Resolution #181 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, to accept the 2013 Community Development Block Grant YR38, Town Line Road Sidewalk Loop Project (Clarkson Hamlin Town Line Road) in the amount of \$27,800.00 between the County of Monroe and the Town of Hamlin. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

ACCEPTING THE 2011 COMMUNITY DEVELOPMENT BLOCK GRANT YR36, BRADFORD MANOR ROADWAY PROJECT PHASE 1, IN THE AMOUNT OF \$33,400.00 BETWEEN THE COUNTY OF MONROE AND THE TOWN OF HAMLIN.

Resolution #182 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to accept the 2011 Community Development Block Grant YR36, Bradford Manor Roadway Project Phase I, in the amount of \$33,400.00 between the County of Monroe and the Town of Hamlin. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

ACCEPTING THE 2012 COMMUNITY DEVELOPMENT BLOCK GRANT YR37, BRADFORD MANOR ROADWAY PROJECT PHASE II, IN THE AMOUNT OF \$29,800.00 BETWEEN THE COUNTY OF MONROE AND THE TOWN OF HAMLIN.

Resolution #183 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, to accept the 2012 Community Development Block Grant YR37, Bradford Manor Roadway Project Phase II, in the amount of \$29,800.00 between the County of Monroe and the Town of Hamlin. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

RE-APPOINTMENT ED HAIGHT TO THE ZONING BOARD FOR THE REMAINDER OF HIS ORIGINAL TERM.

Supervisor Peters noted that Mr. Haight has since addressed his personal issue, which was a necessary break in service for the purpose of retirement.

Resolution #184 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, re-appointing Ed Haight to the Zoning Board for the remainder of his original term. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO USE \$8,150.00 OF THE GENERAL FUND, UNRESERVED AND UNAPPROPRIATED FUND BALANCE TO INCREASE THE 2014 BUDGETED AMOUNT FOR A7410.40 - LIBRARY CONTRACTUAL EXPENSE BY \$8,150.00 FOR TH PURPOSE OF PROCURING COMPUTERS AND RELATED EQUIPMENT FOR THE LIBRARY.

Resolution #185 Motion was made by Town Supervisor Peters, seconded by Councilperson , allowing for the use of \$8,150.00 of the General Fund, unreserved and unappropriated fund balance, to increase the 2014 budgeted amount for A7400.40 – Library Contractual Expense by \$8,150.00 for the purpose of procuring computers and related equipment for the Library. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

DISCUSSION

Councilperson Jason Baxter reported:

- Channel 8 was at the Dog Shelter yesterday and did a story. They talked about volunteers and the dogs who have been adopted out. On that note, the judges want to have a meeting with the Town Board to address when tickets are written and the person fails to show up for court. A Monday night is suggested. Town Supervisor Peters stated that he did have a discussion with one of the judges and it might be prudent to have the Town Attorney present. He stated that he isn't exactly sure what they're looking for but believes it to be relative to the issuance of tickets and the collection of fines; some sort of recourse is needed. The meeting was tentatively schedule for Monday at 6:30pm to discuss the language necessary to put into a Local Law.
- Recreation Commission met and did discuss the status of the Recreation Director. He stated that he had been out of town but believed their request to be an inquiry into what could be done ahead of a regularly scheduled Town Board meeting. They did ask if he could speak with Supervisor Peters, which he did. Councilperson Baxter added that he received the packet from the Recreation Commission yesterday around 1:00pm. He also spoke with the Recreation Commission today around 12noon. He had not received a phone call by that time so he stated he left at 4:30pm. Councilperson Baxter stated "I can only be as accessible as I can."
- He stated that due to scheduling he was not able to attend the HP Fire District meeting.

Councilperson Jennifer Goodrich reported:

- She attended the Lyndonville Fourth of July parade and the Dog Shelter float was there. It is also supposed to be in the parades in Kendall and Hilton. She stated that this is very good exposure.

Councilperson Dave Rose reported:

- He stated he was aware of the Channel 8 coverage of the dog shelter; he thought it was good.
- Only (1) item on the Planning Board agenda – parceling off a house and almost 2 acres from the original farm. They then discussed using report-type sheets so when people come in to get on the Planning Board agenda they can use the checklist to ensure they are fully prepared.

- The last day that the current library will be open is August 27th; the first day of the new library will be determined. There are movers who will need approximately (4) days to box up the books, remove then reset the shelving, and other items involved in the move.
- The Senior's trips have been well attended.

Councilperson Martin Maier reported:

- The Conservation Board items were discussed at the last meeting.
- The Fire District had a good meeting. They are at 390 calls YTD. They are opening the bids tonight for the Morton Fire District station. They also wanted to extend their thanks to Steve Baase for his assistance with the Lake Road hazmat incident (Suburban Disposal truck). They are interested in getting a list of the private roads as well.
- The Park Managers at the Hamlin Beach State Park are leaving and will have an interim manager.

Town Clerk Kathi Rickman reported:

- Nothing to report.

Highway Superintendant Steve Baase reported:

- They've been busy doing road work in Henrietta, Sweden, Greece, Brighton, Ogden, and of course in Hamlin. The mini-excavator has been on a job in Sweden for the past (3) weeks. It's been about \$50/hour leasing it to the County. They've also been busy patching potholes and continuing work on the project on Hamlin Center Road. They've been very busy trying to fit all the jobs in for milling, but he's positive it will all get done.
- In reference to Town roads, they will be milling Settler's Lane, the entrance to Brookedge at Route 19 down to the first intersection (one section) and then re-pave it, and also a section on Close Hollow where the blacktop has to be redone. It's approximately 1,000 feet one way; the issue was they initially had "bad" blacktop years ago but will be milling it and fixing it. They're also going to be starting Wiler Road (doing spot repairs with the truck) and into next year Martin Road and Church Road.
- The new loader will be coming in next Wednesday. The company wouldn't start up an order until they had a sufficient number to roll out.
- They have an insurance inspection tomorrow which will include the Town Hall, Court House, and the Highway buildings to look at liability and other insurance issues. Putting the new wood chips in the playground will help to ensure it is up to Code; a certain depth is required throughout.
- They've been staying on top of the mowing since the grass is starting to slow down. They've been keeping up with the weed-whacking as well.
- They've begun jack-hammering catch basins around Town, especially the one in front of the Fire Hall because he doesn't want it to cave in. They're also doing this in various housing tracts, after which they will re-pour the basins either Wednesday or Thursday to re-form them. They should last for about (10) years.
- They're also working on the lighting for the Library.
- They've been noticing some problems with the Morton building as well (and missed phone calls).
- At the last meeting, it was requested that he obtain a price for the whole parking lot. The price for fog sealing is \$3,256.00. Both Councilperson Rose and Supervisor Peters inquired about how long the fog sealing would last, and Superintendant Baase stated approximately (2) years, much the same as when you seal a driveway. The person who provided the estimate did suggest that we consider crack sealing as well after he saw the parking lot. Superintendant Baase stated that he did go to the new product demonstration (crack sealing) out in Rush last week and it's something that we can do ourselves (55 gallon drum, a pump, etc.). They spoke about a few towns collaborating to buy the pump, and it would be about \$3,000 each. We would then just purchase the correct number of drums of the product (cold process), put it in the back of a pickup truck,

and with a few guys and a flagman you spread it. It is not ideal if you have “miles of road” though. If you have a company do the crack sealing, it’s about \$15 per drum versus about \$5 per drum for doing it yourself. Of course, you do have to compensate for your own labor, though. Councilperson Rose inquired about striping the parking lot afterwards, and Superintendent Baase advised that he striped the parking lot himself last time, that we just have to buy the paint. Councilperson Rose inquired whether this is something that could be done by October, and Superintendent Baase responded affirmatively. He added that the milling can’t be done until August because the machinery is already booked until then. Supervisor Peters inquired whether this could be done in conjunction with the milling, and again Superintendent Baase responded affirmatively. Supervisor Peters stated that as long as we could ensure that this information would all be ready by the August meeting, they could wait until that time to make a final decision regarding authorization. Superintendent Baase stated that the fog sealing could be done on a weekend or in the evening, with a weekend being the best option. A day with lower humidity would allow it to dry more quickly.

Library Director Kay Hughes-Dennett reported:

- It’s been busy. They have the summer reading program going on right now, and they have Big Machine Day scheduled for Thursday.
- As Councilperson Rose stated, their last day at their current location is the last Wednesday in August. A date for the new opening is not yet set but is expected to be in mid-September.

Building Clerk Cheryl Pacelli reported:

- They’ve issued 41 permits in the past (6) weeks for a variety of reasons. In that same period, we’ve also collected approximately \$4,800.00 in fees; a large chunk of that was for the new homes in Beehler’s (over \$1,000).
- Other properties are scheduled for mowing, and some violation letters have been sent as well (e.g. expired permits).
- They continue to investigate all complaints, as it’s important to stay on top of them.
- She expressed her gratitude to Clerk of the Works Charlie Hungerford. For the past (8) weeks, he has been incredibly helpful to the Building Department by going out on inspections, etc. She stated that she has learned so much from him.

Town Historian Bob Kruger reported:

- After an active June, July has slowed down and he’s doing some cleaning and re-arranging.
- Heritage Day/Open House will be held on Sunday, September 21, 2014 from 1pm-4pm at the Northstar History Center.

Interim Recreation Director Anke Applebaum reported:

A written monthly report was submitted, from which Ms. Applebaum read the following entitled “Monthly Report from the Recreation Department July 14th, 2014:

- 1) Numbers for registration for summer camp are very good so far. A lot of the children who had grown out of the program the last 2 years, have been replaced with many new children in first and second grades, who will hopefully stay with us until they too become too old for the program. Roland Yockel, our Camp Supervisor, is doing an excellent job communicating with parents on weekly activities as well as targeting and solving whatever challenges may occur. I am receiving positive feedback from parents.
- 2) Lodge rentals for parties and private functions are more than ever. Since May we have seen a significant rise in rentals which have continued throughout June as well. This month we are fully booked on all weekends except the last. Our staff working in the camp are doing an excellent job,

keeping the facility clean and moving/rolling all child care equipment and furniture away in order to provide an empty facility for the rental parties.

- 3) The ventilation hood in the kitchen of the Charlie Maier Lodge is in place, but work still needs to be done placing fans, ducts, gas lines, and electrical hook-ups. On a personal note; I am proud to have revived this project which has lain dormant for the last few years and hope that I will be able to secure more grants in the future that in turn will help promote more revenue for our Town. For example: The kitchen can be used as a platform for fundraising. These accumulated funds can then be met by other grants to hopefully build another rental facility (a gazebo?) should the demand for rental space exceed what we have to offer. Gym rentals are down during this time possibly due to lack of A/C.
- 4) Progress is good on the new brochure. There will be a few new programs this fall; some of which are a direct result of the survey I had created in the spring asking residents what they would like to see from the Recreation Department. There will be a walking group, a tot dance group, a community Scarecrow contest, a class for adults in Craft Brewing, and hopefully the beginnings of a Community Garden. I have shared the software program I use for most of the graphic designs I create with Christine, our Deputy Clerk, who is currently working on the Town's part of the brochure. I did this in order for all our graphics to have a similar appearance or style. Based on the beautiful flyer she recently created for the Hamlin Farmer's Market, I believe our next brochure will have a very new and polished look to it.
- 5) Planning has commenced for this year's holiday events which will involve ideas and participation also from other Town departments, not just Recreation.
- 6) These last few months I have been able to report many positive things to you; the progress of the kitchen, the high numbers of sports registrations, the positive results of my advertising campaigns, etc. ...but no reports are complete, or honest, without citing also some of the challenges encountered since I accepted this position of Interim Recreation Director last March. The biggest challenges have been those of staffing. Since April, I have lost one staff member because they left to a more suitable position for them self; another left because they needed to attend to an ailing parent; another left due to maternity leave. I had been promoted, but this had created yet another void in an important area of the department. Unfortunately I've also found one staff member actively undermining me. In the case of the voids left by those that have left, I have found excellent replacements who are working very hard maintaining the quality of our programming and services. In the case of the staff member who has spent more time telling tales rather than completing tasks properly, this has been documented and will be resolved shortly. Most complaints coming to the department have been related to this particular staffing issue and fortunately have been contained to only that one area of our department. That said, I would like to take this opportunity here to encourage everyone with any problems or complaints, to speak, or write, to me directly in order to rectify any mistakes or misunderstandings that may have occurred in the last few months. At this time of year, there are over 250 children either on teams, in classes, or in childcare for whose health and well-being I am responsible. We are on good standing with the three agencies that mandate and inspect everything we do; the New York State Office of Children & Family Services, the Child Care Council, and the Youth Bureau. I have every intention of keeping their high regard of our activities.
- 7) Based on the recent increases of the Town's Expenses, prices for the Before & After School Program will increase slightly by \$1 per day or session this fall.

REPORTS: Town Supervisor Eric Peters

- It was noted that the IT proposal/project has temporarily been removed for consideration. We have another proposal from someone local so we may have a workshop due to the amount of detail involved. There are a total of (4) proposals right now, with one of them keeping everything

local and is without cloud computing. He suggested that they may schedule a workshop at the next meeting.

- With the Bookkeeper on vacation he's been more engaged in administrative tasks. He met with Recreation, the Planning Board regarding implementation of the checklist, attended the Kendall parade and saw the dog float. It was well attended.

ENTER INTO EXECUTIVE SESSION

Resolution #186 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, authorizing the Town Board to enter into Executive Session at 8:03pm to discuss personnel matters of two particular people.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

RETURN FROM EXECUTIVE SESSION

Resolution #187 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, to come out of Executive Session at 9:00pm.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPOINTMENT OF CHERYL PACELLI AS THE TOWN OF HAMLIN BUILDING INSPECTOR.

Resolution #188 Motion was made by Supervisor Peters, seconded by Councilperson Rose, to appoint Cheryl Pacelli as the Town of Hamlin Building Inspector.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPOINTMENT OF ANKE APPLEBAUM RECREATION DIRECTOR UNTIL DECEMBER 31, 2014 AND REPORTING TO THE TOWN SUPERVISOR.

Resolution #189 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, appointing Anke Applebaum Recreation Director until December 31, 2014 and reporting to the Town Supervisor.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose abstain, Peters aye. Motion carried.

ADJOURNMENT

Motion to adjourn was made by Councilperson Rose, seconded by Town Supervisor Peters, to adjourn the meeting at 9:15pm as all business had been concluded.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk