

**Regular Town Board Meeting
August 11, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Ebel of the Hamlin New Testament Church.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Dave Rose, Councilperson Martin Maier, and Supervisor Eric Peters. Also present: Highway Superintendent Steven Baase, Interim Recreation Director Anke Applebaum, Library Director Kay Hughes Dennett, Building Inspector Cheryl Pacelli, Bookkeeper Norman St. John, and Town Historian Bob Kruger.

Residents: Sue Ritzenthaler, Ray Mack, Carole Mack, Merritt Ackles, Gary B. Gustafson, Salvatore Pecorino, Julie Pecorino, Ron Fey, Justine Jensen, and Tom Voelkl.

Others in Attendance: Jim Camp, Reid Fortsch, and Kimie Romeo.

PUBLIC FORUM

Supervisor Peters reminded all those present of the rules of Public Forum and opened the Public Forum.

Sue Evans, President of the Hamlin Library Board of Trustees, residing at 979 Hamlin Center Road, Hamlin: Ms. Evans stated that this is in reference to an email they received from Ms. O'Connell, and it was requested that someone please respond on their behalf. Ms. Evans advised that, per the last Town Board Meeting minutes, Supervisor Peters stated that the cost for a grant writer is quite high. He reportedly stated that he discussed this issue with other town supervisors and they advised that they typically expect a 10-fold return. Supervisor Peters stated that we are nowhere near that. He added that he wasn't even sure if the grant writers had that much to do with the grants. He had asked Interim Recreation Director Anke Applebaum if the grant writers had anything to do with the grant for the range hood, and she responded that she had written it. She added that the grant writers just "fill in the blanks." Highway Superintendent Baase stated the he did all the maps, and Supervisor Peters also stated that the grant writers don't do the leg work, they're essentially "stuffing papers." They do let the Town know of grants for which they may be eligible. Supervisor Peters had indicated a concern that right now there's no incentive clause. Ms. Evans submitted a letter, as indicated below, from which she read.

"RE: Email from Jean O'Connell of J. O'Connell & Associates

I am contacting you for some support! My contract for grants consulting ended on July 1st. I had not received a new signed one back, so we did some detective work, and found the minutes of June 25 on the town website. They are attached for your review. We are furious. All untrue. I called the Supervisor, and confronted him, and asked for a meeting with the Town Board. Supposedly he is arranging for a work session meeting. There is definitely a lack of understanding on what we have to do to get this job done, so I don't know if you have any sway with any of the board members, but if you can speak positively about us, we would appreciate it.

I am especially upset, as no one even talked to us, and we continued to work for Hamlin, as you know. Also, the fact that this is a public record really distresses me.

My name is Sue Evans. I am President of the Hamlin Library Board of Trustees, but I want to be clear that I speak from my own perspective, as the Trustees have not had a chance to meet regarding this issue and I do not speak for them without total approval.

I would like to speak positively about J. O'Connell & Associates Inc. Not as any sort of favor – but from the heart. I had not read the Board Minutes from June 25th that were sent to us from Jean O'Connell and was surprised to read the assessments from the Board stating or implying that J. O'Connell & Associates did very little to attain the library grant of over \$466,000. I would equate what this company did for the library with employing a real estate agent to sell your house. Yes, you still have to gather your information, send the bank records and compile the legal papers that only you have, in order to execute the sale. The grant that J. O'Connell wrote for the library was 82 pages long including rationale, blueprints, legal documents from the State and Town, surveys, photos, itemized materials, costs, and much more. In my opinion it is because of J. O'Connell that we obtained the grant that we did to build the library that is now standing, close to being occupied and functioning. Not one us us – or even all of us collectively had the wherewithal to do what they did. But we did have the wherewithal to know we didn't know. We had a vision, we knew it was big, and we were willing to pay to be sure we got it.

It may seem in some cases that J. O'Connell & Associates, as it states in the minutes, “do little more than shuffle the papers while the Town's people do all the work,” but that has not been the experience with the library. The minutes stated that on checking with other Towns we should expect to see a 10 fold return for our investment in hiring a grant writer. The Library researched the success of other Towns when we were deciding to hire one. It was highly recommended that we do so. The library spent \$6,000 as our share in contracting with J. O'Connell & Associates. In return we received \$466,000 in one grant and they are now working on another potential \$100,000 grant from Senator Robach. At \$566,000 received in grant money, the rate of return for the Library is about 95 fold.

I think I can understand that if you are buying a car, or making a fairly simple purchase, you might not need a lot of assistance. But if you are working with a very big vision and a grant goal for our Town it will take a grant writer such as J. O'Connell & Associates to help us attain the dream. The most right and prudent decision we made as a Trustee Board was to hire a grant writer. J. O'Connell and Associates has enabled the return of our investment to the Town many times over. Thank you.”

Supervisor Peters inquired if anyone else would like to speak; with no response the Public Forum closed.

REQUESTING TOWN BOARD APPROVAL:

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF 07/14/2014

Resolution #191 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of Regular Town Board Meeting Minutes of 07/14/2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL OF PUBLIC HEARING MEETING MINUES OF 07/14/2014

Resolution #192 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, requesting Town Board approval of the Public Hearing Meeting Minutes of 07/14/2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #193 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting town board authorization to pay the bills from their respective funds.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

MONTHLY TOTALS			TOWN OF HAMLIN	ABS: 8
ACCOUNTS	VOUCHER#	AMOUNT	ACCOUNT TOTALS	
General	2014-764 to 2014-765	5705.40		
	2014-770 to 2014-776	5835.81		
	2014-834 to 2014-918	38923.10		
Account Total			\$ 50,464.31	
Library	2014-779 to 2014-780	470.80		
	2014-791 to 2014-800	6423.20		
Account Total			\$ 6,894.00	
Highway	2014-783	43.40		
	2014-802 to 2014-832	49348.22		
	2014-919	76800.50		
Account Total			\$ 126,192.12	
Sewer	2014-777 to 2014-778	235.35		
	2014-789 to 790	1816.90		
	2014-801	45.78		
	2014-833	365.18		
Account Total			\$ 2,463.21	
Light	2014-784	1144.97		
Account Total			\$ 1,144.97	
Employees Trust	2014-767 to 2014-769	23129.59		
	2014-781 to 2014-782	1808.50		
	2014-785 to 2014-786	1714.41		
Account Total			\$ 26,652.50	
Clarkson/Hamlin	2014-766	4976.78		
Account Total			\$ 4,976.78	
Hamlin/Kendall	2014-763	11269.38		
Account Total			\$ 11,269.38	
** Visa Charges				
	Ramada Inn	\$ 499.75		
	Goldcrest Electronics	\$ 12.80		
**These are not included in the Grand Total				
GRAND TOTAL			\$ 230,057.27	

SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED.

CORRESPONDENCE:

- a. Monroe County Sheriff's Office reports.
- b. HMW Fire District Meeting Minutes of July 1, 2014.
- c. Webinar – on Does Government need an Exit Strategy from Facebook.
- d. OSC Offers Governmental Accounting Training.
- e. RG & E News Releases: Refrigerator Recycling Milestone.
- f. Empire Center News Release.
- g. 2014 final State equalization rate is 100%.
- h. A copy of the Lake Ontario Riparian Alliance Newsletter.
- i. The Fishery Advisory Board agenda.
- j. MC Culvert projects in the Towns of Clarkson, Hamlin, and Parma.
- k. NYS & Local Retirement System Employer E-News.
- l. A Copy of a Local Law repealing the Fourth Wednesday in May for Assessment Review.

PRESENTATION BY KIMIE ROMEO, PROJECT MANAGER FOR THE CENTER FOR ENVIRONMENTAL INITIATIVES RE: THE LAKE ONTARIO LAKEWIDE ACTION AND MANAGEMENT PLAN (LAMP).

Ms. Romeo noted that the Board Members had relevant documentation before them and advised of the website lakeontarioforum.org. She stated that she has no authority over lake levels, but advised that they do work with water quality issues. She stated that LAMP used to be called the Center for Environmental Information; they used to house information gathered from the whole area. Ms. Romeo indicated that this library of information wasn't as relevant any more on its own, so they decided that it was time to take that information and create initiatives with it. The focus has been on water quality issues. The EPA has provided funds for outreach and education, hence LAMP, which has been around since the 1970's. She stated that she is responsible to the EPA, DEC, and to communities in her watershed area.

The good news is that these agencies are all working together to improve water quality. Ms. Romeo advised that most communities she's spoken with have expressed that they do not feel good about the lake's water quality; in fact, people in Irondequoit have told her that sometimes the water smells badly due to the seaweed and dead fish. She noted that it's coming from farther up in the watershed, from all the things that are running off when it rains. The lowest point in the watershed, which is the point right here, is where everything ends up. One of the Board members commented that he's actually seen soap suds in the water. Ms. Romeo stated that we need to become aware of areas that need attention and make sure we are talking with others in our watershed. We need to become aware of what we're doing to and with the water, like runoff and the water from just washing our cars. The really big news, she said, is that there are a lot of programs and projects already happening and we can learn from each other. We actually live next to the greatest fresh water commodity in the world: The Great Lakes. She also discussed irresponsible use, since we're so close to all the water.

Ms. Romeo stated that she hadn't seen a Town Board turnout like this in nearly a month and a half. She stated that she would like to come back again for further discussion, invited the group to visit the website, and to attend a LAMP meeting. She stated she would leave the 2013 water report for consideration, noting that they're only a month away from the 2014 year report. The water is looking great, but we're continuing to work hard to clean up the water.

PRESENTATION BY GARY GUSTAFSON RE: LAKE LEVEL/IJC 2014.

Mr. Gustafson stated he is an engineer with the state of New York and lives at 5 Summer Haven Drive in the Town of Hamlin. He stated that he is advocating for a resolution that the Town oppose the new 2014

plan that is being proposed by the IJC. First, he wanted to discuss the impact on the Town and then present some supporting follow up information. If you subtract the public lands such as Hamlin Beach, you have approximately 8 miles of shoreline that is privately owned and makes up approximately 64% of the town budget. He advised that raising the lake level will have a devastating effect on shoreline residents in the Town. There will be property destruction and depreciation, added expense for shoreline protection, loss of property values, reduction of the tax base, and loss of Hamlin Town revenue. This does not include the adverse psychological effects on lake shore residents. He felt that moving the lake levels from their historic range would have a devastating effect on all involved shareholders.

He discussed “wag the dog:” This is where the Ottawa River joins the St. Lawrence above Montreal. When the water is cascading into the Ottawa River, it is to protect an island that was built up in the “63 World’s Fair.

Mr. Gustafson stated that environmentalists are having a significant impact on the newly proposed regulations. They have resurrected the same plan from 2008 and reformatted it for 2014. They essentially consider all pollution to be manmade, including global warming of which 31,000 scientists have said “no.” The ozone hole, which was originally created from CFC’s (Freon) – and incidentally the lack of Freon is partially to blame for the 2003 Columbia shuttle disaster – and when they removed it from the process they ended up with an inferior product.

Since 2008, he advised that we have spent more than \$5million dollars on a computer study which didn’t come up with anything different than the one completed in 1953. The Lake Ontario Regulation proposals, which are proposed for the environment, discuss a 4 foot level change. If the controls for this had taken place in December (down 4 feet) and brought back up 4 feet in June, the wetland impression would have taken place. Sandbars would have also built up for the winter to protect the shoreline, and would have dissipated in the spring, but right now we don’t have that. The controls are in the upper 2 foot range. He suggested an upper 48, which was also the original goal of the St. Lawrence Seaway. This new regulation would allow for it to go that high. The State of New York is apparently in favor of this because they own the energy that comes off the dam. The dam can handle higher lake levels and still work efficiently. If this plan goes through, there will never be low water; it will only be high and higher water. This plan was previously rejected; it was rejected then and Mr. Gustafson stated it should be rejected now.

Applause was heard in the Board room from people attending the meeting.

REQUESTING RESOLUTION PRONOUNCING OPPOSITION BY THE TOWN OF HAMLIN TO THE IJC PLAN 2014 AS FOLLOWS:

WHEREAS, The Hamlin Town Board of the Town of Hamlin, New York, understands the concern and desire of the United States and Canada to have a plan of water level control that balances the needs of stakeholders in the Lake Ontario Basin; and

WHEREAS, the Town Board recognizes the impounded waters of the Lake Ontario provide reliable flows to produce inexpensive electricity and support international shipping; and

WHEREAS, the Town Board recognizes the need to plan in both nations to meet the anticipated accelerating increases in urban demand for electricity and support international shipping; and

WHEREAS, the Town Board recognizes the difficulties presented into the International Joint Commission in creating a new lake level management plan that addresses the desires of all stakeholders without causing undue harm; and

WHEREAS, the Town has shoreline and near shoreline properties that may be impacted by any change to the decision making process and current performance of the Board of Control of the IJC; and

WHEREAS, the total assessed value of the 374 privately held parcels in the Town along the shoreline and creeks exceed \$80,104,000; and

WHEREAS, New York State and the Town of Hamlin have a vested interest in the sanctity and preservation of Hamlin Beach State Park; and

WHEREAS, the Town Board recognizes this investment in real property has been made with critical evaluations for risk management reliant on the demonstrated lake level management capabilities of the Board of Control since 1960; and

WHEREAS, the Town Board recognizes that the new trigger levels authorizing the release of addition waters from Lake Ontario under Plan 2014 do not adequately protect residents on the south shore; and

WHEREAS, the Town Board recognizes that there are no reliable estimates of the damage these proposed changes in the Lake Ontario water level regulatory regime, thereby leaving south shore residents exposed to unknown damages; and

WHEREAS, these proposed regulations will force many people to move from their present homes because of the increased risks and cost associated with these changes;

NOW, THEREFORE, BE IT RESOLVED, that the Hamlin Town Board opposes the changes proposed under Plan 2014 regulating the level of Lake Ontario.

Resolution #194 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, opposing the IJC Plan 2014.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Supervisor Peters stated that a copy of the resolution would be forwarded to all pertinent jurisdictions, and he hope it would make a difference.

REQUESTING RESOLUTION TO AUTHORIZE THE JUSTICE COURT TO APPLY FOR A JACP GRANT (JUSTICE COURT ASSISTANCE PROGRAM).

Resolution #195 Motion was made by Councilperson Maier, seconded by Councilperson Rose, authorizing the Justice Court to apply for a JACP Grant (Justice Court Assistance Program).

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO SET THE SALARY FOR THE BI/CEO AT \$34,000 ANNUALLY, EFFECTIVE FROM JULY 15, 2014.

Resolution #196 Motion was made by Councilperson Maier, seconded by Councilperson Rose, setting the salary for the BI/CEO at \$34,000 annually effective from July 15, 2014.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO SET THE SALARY FOR THE RECREATION DIRECTOR AT \$31,757.96 ANNUALLY, EFFECTIVE FROM JULY 15, 2014.

Resolution #197 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, setting the salary for the Recreation Director at \$31,757.96 annually effective from July 15, 2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO SET A PUBLIC HEARING FOR SEPTEMBER 8, 2014 AT 6:30PM FOR A LOCAL LAW REPEALING LOCAL LAW #1 WHICH ESTABLISHED THE FOURTH WEDNESDAY OF MAY AS THE DATE FOR THE MEETINGS OF THE BOARD OF ASSESSMENT REVIEW.

Resolution #198 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, setting a Public Hearing for September 8, 2014 at 6:30pm for a Local Law repealing Local Law #1 which established the fourth Wednesday of May as the date for the meetings of the Board of Assessment Review. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO SET A PUBLIC HEARING FOR SEPTEMBER 8, 2014 AT 6:30PM FOR A LOCAL LAW AMENDING SECTION 187-20 OF THE DOG LICENSING AND CONTROL LAW.

Councilperson Rose inquired if they were going to meet with the Dog Control Officer as well, and Supervisor Peters responded that they would meet with him to ensure they hear both sides of the matter.

Resolution #199 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich, setting a Public Hearing for September 8, 2014 at 6:30pm for a Local Law amending Section 187-20 of the Dog Licensing and Control Law. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO ADVERTISE FOR THE POSITION OF FIRE MARSHAL.

Supervisor Peters stated that it could be published on August 23, 2014, with September 2, 2014 @ 4:00pm for a final submission date.

Resolution #200 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to advertise for the position of Fire Marshal. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO APPOINT LIZ SPENCER THE ASSESSOR OF THE TOWN OF HAMLIN.

Supervisor Peters tabled the matter due to lack of necessary correspondence from the State.

REQUESTING RESOLUTION TO RELEASE \$27,084.00 FROM THE LETTER OF CREDIT FOR HAMLIN MEADOWS SUBDIVISION – SECTION 2, LEAVING THE BALANCE OF \$90,500.00.

Resolution #201 Motion was made by Councilperson Maier, seconded by Councilperson Rose, . Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION TO TRANSFER MONEY:

<u>FROM</u>	<u>TO</u>	
3040.00 Real Property Tax	1355.11 Clerk to the Assessor	\$1,000.00

3040.00 Real Property Tax 1355.40 Assessor Cont. Exp. \$1,000.00

Supervisor Peters advised that this is from monies received from New York State for the Assessor's Office in meeting their goal – 100% assessment and being very accurate with it. This money would roll over from year to year and be used for training, etc.

Resolution #202 Motion was made by Councilperson Maier, seconded by Councilperson Rose, authorizing the transfer of money from 3040.00 (Real Property Tax) to 1355.11 (Clerk to the Assessor) in the amount of \$1,000 and from 3040.00 (Real Property Tax) to 1355.40 (Assessor Cont. Exp.) in the amount of \$1,000.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING RESOLUTION FOR A BUDGET ADJUSTMENT TO INCREASE THE FOLLOWING ACCOUNTS:

HIGHWAY ACCOUNTS:

5130.40	\$ 6,841.98
5132.4	\$ 95.74
5140.40	\$ 634.51
5142.40	\$ 598.86
5148.40	\$25,183.52
9000.80	\$ 505.35
9045.80	\$ 259.18

MONIES WOULD BE MOVED FROM THE GENERAL FUND, UNRESERVED AND APPROPRIATED FUND BALANCE.

Supervisor Peters advised that these were bills that were paid from the beginning of the year, and some were late. They were supposed to be paid in 2013, but they weren't paid until 2014 out of the 2014 budget, thereby shorting the 2014 budget. The money is actually there because the unexpended funds go back to the General Fund; this is just fixing these budget lines so we balance out at the end of the year. Councilperson Maier inquired if there's anything that can be done to ensure that bills are paid in a timely fashion, and Bookkeeper Norman St. John advised that the first Town Board meeting was on 01/13/2014, which was the first day he started working for the Town, and he was advised that day that the bills needed to be paid so he paid them the next day on 01/14/2014 – not realizing they were last year's bills since it was only his second day. With all due respect, Mr. St. John advised Councilperson Maier that they are paying much closer attention to billing cycles now. Supervisor Peters stated that the bills were supposed to have been paid in December 2013; they were late bills that had not been paid. Councilperson Rose advised that the best thing to do would be to put "2014" on the top of them, and Mr. St. John stated he had already done so. Highway Superintendent Baase reminded all present that there were many new people who were just starting at that time, and many existing staff leaving, so it was very understandable how this could have occurred.

Resolution #203 Motion was made by Councilperson Maier, seconded by Councilperson Rose, authorizing a budget adjustment to increase the following accounts: 5130.40 (\$6,841.98); 5132.4 (\$95.74); 5140.40 (\$634.51); 5142.40 (\$598.86); 5148.40 (\$25,183.52); 9000.80 (\$505.35); and 9045.80 (\$259.18). The monies will be moved from the General Fund, unreserved and unappropriated fund balance.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION FOR A BUDGET ADJUSTMENT TO INCREASE THE FOLLOWING ACCOUNTS:

ACCOUNTING OFFICE:

1320.40 \$7,000.00
 1430.10 \$3,200.00
 1430.11 \$4,100.00

MONIES WOULD BE MOVED FROM THE GENERAL FUND, UNRESERVED AND UNAPPROPRIATED FUND BALANCE.

Supervisor Peters advised that these were inaccurately budgeted numbers, as per review by the independent auditor. In part, this is due to dissolution of the water district with the Town of Kendall – an issue from years ago that was never addressed.

Resolution #204 Motion was made by Councilperson Maier, seconded by Councilperson Rose, authorizing a budget adjustment to increase the following accounts (Accounting Office): 1320.40/\$7,000; 1430.10/\$3,200; and 1430.11/\$4,100. The monies would be moved from the General Fund, unreserved and unappropriated fund balance.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

DISCUSSION

Councilperson Jason Baxter reported:

- There are two public hearings scheduled through the Zoning Board.
- Hamlin Volunteer Ambulance will be selling tickets for Bingo on the 18th; they have previously had a 72.5% response rate.
- Hilton Parma Fire District had 75 calls in July, of which 18 were not covered. The total YTD is 523. They're looking at how the ambulances are structured. They had a couple calls of significance and had an occasion to send a pumper out of district. The carnival was a success.

Councilperson Jennifer Goodrich reported:

- She attended the Planning Board meeting; Councilperson Rose thanked her for attending in his absence. There was a Public Hearing for the Brightly Farm Market project on Drake Road; she thought it was a very good public hearing. While there were many people there either in favor of or against the project, all were very respectful of each other. There is a question of wetlands and drainage in the area in which they wish to build, and there was also concern about traffic and future plans for the farm market itself.
- There has been some very good media coverage for the Town through the newspaper articles about the Town Historian and the CCC Camp. These were very positive articles.

Councilperson Dave Rose reported:

- He requested a motion to transfer \$12,640.00 to the H-fund (capital project) for the library. Bookkeeper Norman St. John stated that the money is already there, but with \$640.00 interest.

REQUESTING TOWN BOARD RESOLUTION TO TRANSFER \$12,640.00 TO THE H-FUND FOR THE LIBRARY/CAPITAL PROJECT.

Resolution #205 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to transfer \$12,640.00 to the H-Fund for the Library/Capital Project.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

- The library is scheduled to close on 8/27/14. Library Director Kay Hughes-Dennett advised that the closing and moving dates have changed; this will be discussed during her report.

- The Senior Citizen's Picnic is on 8/26/14 at 11:50am. Councilperson Rose requested grill usage and Town Board volunteers for the event.
- Councilperson Rose asked Library Director Kay Hughes-Dennett how much time she put in for the grant funds. Ms. Hughes-Dennett clarified that it was the reconstruction grant he was referring to, then stated she had to get estimates from companies that could provide the necessary services as determined by the grant itself i.e. computers, landscaping, etc. They had to provide maps, numbers, information about the community, etc. Councilperson Rose noted that she had to "do a lot of legwork." Ms. Hughes-Dennett stated the grant was submitted and checked by Monroe County; it was reviewed by the grants people at the County and we ended up being selected for the \$100,000. Ms. Hughes-Dennett stated she was told that one of the reasons we got the grant is the way the grant itself was worded: it was written clearly and concisely and it provided a lot of information about the community. Councilperson Rose inquired if she was the actual writer or if the County had done much of the writing; Ms. Hughes-Dennett replied "no," that while she is a good writer, the grant was very competitive and they needed assistance. Letters also had to be written, and she had to write some as well. She stated that they're working on the Robach grant as well. For the Robach grant, she stated that she took everything from the existing grant and because it was so well-written much could be cut-and-pasted. She advised that she's running a library and doesn't necessarily have time to do this all herself. Councilperson Rose stated that for \$32,000, you want to ensure the Town is getting it's monies worth. Library Director Hughes-Dennett stated she felt they got more than "ten times that." Councilperson Rose then directed his grant writing inquiry towards Highway Superintendant Steve Baase and Recreation Director Anke Applebaum. Ms. Applebaum stated the scope of their grant was much smaller; she was asked questions by the grantwriters, and how she answered them is exactly how they wrote it. Library Director Hughes-Dennett stated that "you don't get every grant you write for," you have to apply for them. Councilperson Rose stated that the Town contracted with them (grantwriters) a few years ago – he recalled when they raised the fees for service – but noted he's never seen anyone from the grant writing company out here in Hamlin; everything seems to be done through correspondence (telephone calls, emails, etc.). Library Director Hughes-Dennett stated that someone from the grant writing company did come out to the Library. Supervisor Peters supported Councilperson Rose, stating that he had one meeting with a representative from the grant writing firm, and all he ever receives are emails despite the fact that he did provide them with his personal cell number. He added that on one occasion he inquired about a grant for an emergency shelter and he never received a response. Library Director Hughes-Dennett stated that she's been very happy with their services. Councilperson Rose indicated that beyond the library, using the Recreation and Highway Departments as an example, he did not feel as though the Town had benefitted very much for the amount of money they're being charged. Supervisor Peters stated that one of the main issues they have is that the fees associated with grant writing had not been budgeted at all for this year, including the remainder of the contract that's in place. Supervisor Peters requested of Library Director Hughes-Dennett that she might pass that information along, and noted that the Town still has \$16,000 to come up with for the remainder of the contract. Highway Superintendant Steve Baase requested permission to speak. He stated that he did meet with Ms. O'Connell when she came out, and she informed him that the Highway Department would probably get "zero" grants because the Town is located in Monroe County, which is considered a "rich" county. He added that she also told him that if they were in Orleans County it would be a different story. Superintendent Baase additionally stated that Ms. O'Connell informed him that the library and safety issues were fundable, while roadwork and repairs were not. While he did not fault the grant writers, he noted that his department was not going to benefit so the expense did not seem warranted. Councilperson Baxter stated that in his liaison-work with the Recreation Department, and through his discussions with the previous Recreation Director, that department was not going to benefit either because they're not a 501c3. The previous Recreation Director had advised him that whenever potential grants were forwarded

to her for consideration, her department failed to qualify for “95%” of them because they were not a 501c3. Councilperson Baxter stated that while the grant writers may have benefitted the library, he thought it improper that they would send potential grant information to the Recreation Department, creating “false hopes” when they already knew they could not qualify because of their status. Library Director Hughes-Dennett stated we could assume they (the grant writers) were not aware of the status. Councilperson Baxter indicated that since they (the grant writers) came out to the Library, they should have gone to Recreation as well so they would know their status. Library Director Hughes-Dennett stated that the Library did have to apply for 501c3 status through the Friends so they could apply for another grant. She noted that most libraries are not 501c3’s; they have to apply to become one, usually through a Foundation. The Library is going through the process right now. Councilperson Rose that only the Library seems to be benefitting from the expense for the grant writers. Library Director Hughes-Dennett replied that other departments could apply for 501c3 status in order to benefit. Both Councilperson Rose and Highway Superintendant Baase stated their belief that the Highway Department could not apply for 501c3 status, to which Library Director Hughes-Dennett generally agreed. Recreation Director Anke Applebaum stated that Recreation is in the process of trying to form a “Friends of Hamlin Parks & Recreation” but noted the process is lengthy. Councilperson Rose inquired that once the Library is built, what other grants would be available to them. Library Director Hughes-Dennett stated she could not say but there is the potential for another \$2,000 grant. Councilperson Rose stated he doesn’t want to take tax money for grant writing if they aren’t going to receive anything for it. Library Director Hughes-Dennett stated that the Town of Clarkson has been doing very well with grants and suggested the Board connect with them. Ms. Kimie Romeo, LAMP Manager who had addressed the Board earlier in the evening, suggested registering with the DEC, after which the portal would allow them access to many grant opportunities. The Board thanked her for her input.

Councilperson Martin Maier reported:

- The Fire District had 457 calls as of 8/5/14. The Morton Fire Project has started and it will take about 8-10 weeks to complete. He provided them with the list of private roads, and they plan to visit the Building Inspector with any questions before they provide the information to 911.
- The Conservation Board had their Free Fishing Day at the Lake and it was very well attended by 75-100 people. They had five referrals as well. There was a discussion about the Brightly Farm Market; their chairperson advised that a NRS Study said the wetlands should not be an issue there. In anticipation of any possible wetland issues, they would not like to see the parking lot paved.
- He was scheduled to attend the Library Meeting but stated he had been unable to do so.

Town Clerk Kathi Rickman reported:

- There are continued issues with DEC licenses.

Highway Superintendant Steve Baase reported:

- The Highway Department has been doing an unprecedented amount of ditching this year (driveway culverts, etc.) due to the excessive water/rainfall. Many have washed out or are caving in, and some people have placed 2x4’s at these sites so they can avoid driving into them. They’ve been working to help people with these issues.
- They blacktopped Wiler Road South (with the grader); they are paving Wiler Road North and Martin Road (north of N. Hamlin Road) next week if there are no further rain delays.
- They’re going to be milling out 14,152 ft on Hamlin Center Road on the north side of the road Wednesday. It’s \$77,000 worth of material alone. They didn’t plan to do all of this initially, but when they walked the road they saw the extent of the damage that needed to be repaired. Over

half of the road needs to be milled. The project won't be completed until next year because of the unexpected extent of the project.

- He hasn't heard from Hilton Schools yet; they are still making a determination due to the extent of the construction at the school. Councilperson Maier indicated that the school district is trying to get all existing projects completed before school starts, so that may account for the delay in following up with Hamlin Highway.
- The County called him today about a few other project possibilities, one on Greenleaf Road.
- The Lacrosse Tournament was difficult because the combination of the number of teams and the wet weather together have torn the fields up. He closed the fields temporarily to avoid costly rehab.
- The Scoreboard is in and it's in the shop right now. They have to fit it to the beams before they can put it up. They will not be running power to it; they will be running it with a generator.
- The underground drainage at the Library was completed last week. They are scheduled to pour the sidewalk tomorrow but it's contingent on the weather.

Bookkeeper Norman St. John reported:

- All Department heads have their budget information and he's requested that they complete and return everything by 8/18/14 for the first review.

Library Director Kay Hughes-Dennett reported:

- The library is scheduled to close at the end of the day Friday, September 5, 2014. They hope to re-open on Monday, September 22, 2014. Moving Day is scheduled for Monday, September 8, 2014. The change is due to the fact that the circulation desk is not being delivered when originally scheduled. She expressed her gratitude to the Highway Department for their assistance on Big Machine Day and for all the work they're doing on the Library (sidewalks, drainage, etc.).
- The Summer Reading Program has ended.
- Councilperson Rose inquired if she wanted to move her annual report to the Town Board (it's normally done in September); Director Hughes-Dennett stated November would work best.
- She advised of a partnership in progress with the Recreation Department, who would be utilizing space at the new library for crafts, etc. She expressed optimism about this.

Building Clerk Cheryl Pacelli reported:

- She had 194 calls to the office this month. From July 1-present, 43 permits were issued for a variety of issues. Total revenue collected from issuance was \$3,015.52.
- The department has been responding to complaints in order of urgency, taking the most critical first, and the community seems to be receptive to direction regarding code compliance. She noted that most people want to be compliant but simply weren't aware of specific regulations.
- She has made approximately 70 trips in the community for inspections and to review complaints.

Town Historian Bob Kruger reported:

- Everything's in process to be on the State Register; they're just waiting for the letter. He stated that Senator Gillibrand called and supported them, congratulating them for getting on the State Register. He thanked Liz Spencer, stating that she's been very helpful to him and the community who are doing research on the genealogy on their houses, etc.
- He's getting ready for Heritage Day which is on 9/21/14.

Interim Recreation Director Anke Applebaum reported:

*Written report submitted; verbatim content indicated below.

1. Progress is going well in the kitchen of the Charlie Maier Lodge. The ducts and fans of the ventilation system are finally in place and we are waiting now for the electric connection, as well as the gas line installation to be completed.
2. Summer Camp is slowly coming to a close. We had a very successful year this year and parents and children alike loved the field trips we had organized for the children. We hear positive reports from new parents who intend to stay with us through the new school year in our before & After School program, as well as in our school-break camps next school year.
We hope that with the kitchen completed next year, we will be able to offer reasonably priced lunches with the program for those parents that would like to have that option. Snacks will also be prepared on site using fresh as opposed to processed ingredients.
3. We are preparing the Before & After School Program for the new school year. It is going into its 6th year! This program has been very successful for this Town and together with The Summer Camp (which has also grown since it first started here years ago). These programs have offered employment, revenue, and a practical solution for many local working parents. We have a competent and reliable staff that I believe will continue this pattern of success.
4. This year's soccer and baseball season has come to a successful end in spite of whatever internal issues we may have had. Baseball especially showed a significant increase from last year and most of our coaches will be returning again next year. I had been asked whether we could run a baseball related summer clinic for next year, which I will look into. I will also be looking into forming lacrosse related activities for next year, since this sport has become more and more popular.
5. We have received very generous donations this year from many local vendors whom we will honor on Volunteer Appreciation Night, along with our numerous volunteers without whom we could not run many of our programs. Parents who have been particularly helpful to our coaches are being honored with Parent Sportsmanship awards. This will also be Free Movie Night and will take place on Thursday, August 28th at 7pm.
6. We have had a very wet year this year and it has affected all our teams playing on the fields. I am asking for patience again if the fields need to be kept off limits in order for them to drain properly after particularly heavy rains. It affected soccer and baseball in the spring, and I can see it affecting football in the fall.
7. I would like to thank Steve Baase for all the help he has given me out on the fields – especially recently when we hosted a regional Lacrosse Tournament. He has been very patient in answering many of my questions and I look forward to working together with him and his team in the future.

REPORTS: Town Supervisor Eric Peters

- Regarding the land contract: we've heard nothing back from the present owners, and don't expect to about testing on the land and costs associated with it. They seem to want to sell it "as is." Two offers exist: either withdraw the offer or purchase it "as is." This is open to discussion. Of note, the problem areas seem to be around the ponds. Supervisor Peters stated that he spoke with the engineers who did the study, and if the Town uses it's own equipment, target samples should be taken to see if purchase would be "worth it." The engineers felt that it would cost a few thousand dollars to take samples from around the pond and a few from the bottom of the pond and have them tested. That's the low side; if anything is discovered, additional testing would be warranted. Councilperson Rose stated his belief that Highway wanted to fill the pond in, and Superintendent Baase confirmed that the only reason they want the pond is to have a place to dump dirt. They would then level it. Supervisor Peters stated that there are barrels that which are generally empty but appear to have previously contained tar from buildings and motor oil. The main issue was with washing apples and the possibility of arsenic in the ground. There are programs that provide relief, but it is a long term process. Councilperson Rose stated that he would have no issue expending up to \$2,000 to find out what contamination exists at the site. It was noted that the owner isn't willing to allow access to the site without contract, so the Board

noted that the owner seems to want a “blind” purchase. Councilperson Goodrich inquired about cleanup costs should there be arsenic in the samples, and Supervisor Peters stated he did not yet know since it hasn’t gotten to that point; it would all be contingent on how extensive it is, etc. He stated he would followup.

- Supervisor Peters stated he would like to schedule a workshop for the Board to meet and discuss IT and the dog issue.
- Kimie Romeo, Project Manager for LAMP, inquired if the current grant writers were involved in any processes involving putting sewers in along the lakeshore. Supervisor Peters stated that yes, they are, but added that the issue there is that such projects are ranked and that in turn determines funding levels. At this time, he advised that we are not very high on the list: that’s not to say we can’t get a grant to cover it but we are very low regarding priority. He stated that they’re hoping to be ranked higher in the next year so the burden is less on each parcel owner. A member of the audience requested if the Board could keep lakeshore residents apprised of progress, to which Supervisor Peters responded affirmatively and welcomed her to email should she have questions.
- Supervisor Peters noted that representatives from the Conservation Board were in the audience and invited them to speak. An inquiry about a resolution was discussed, and Supervisor Peters advised that there was an issue with a treaty. The Conservation Board representative advised that what he had seen appeared to be very well written. Supervisor Peters stated he would forward documentation to him within a week.
- The ribbon cutting ceremony at Strong West was nice. It’s good for the community to be able to go there, and it’s great to see the facility operational again.
- He met with the present owners of Tops Plaza (Morgan Management/Buffalo, NY). They are looking for additional ways to work with the community, and advised that if space was needed for an event for which no other space was available, the vacant parcels (storefronts) in their plaza may be utilized.
- The lease for the new truck has been signed and is in process.
- There will be a public hearing regarding the West Creek culvert replacement project on August 26, 2014 that he plans to attend. The project is not scheduled to occur until Spring 2015. He noted that there is still no word on the Sandy Creek bridge.
- The parade was very good and he enjoyed walking in it.
- The money for the ambulance should be released this week.

ADJOURNMENT

Motion to adjourn was made by Councilperson Maier, seconded by Councilperson Rose, to adjourn the meeting at 9:00pm as all business had been concluded.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk