

**Regular Town Board Meeting
October 14, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Triplett.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose, and Supervisor Eric Peters. Highway Superintendent Steven Baase, Fire Marshal Tom Maier, Building Inspector Cheryl Pacelli, Recreation Director Anke Applebaum, Library Director Kay Hughes Dennett, and Conservation Board Member Justine Jensen.

Residents: James Smith, Dot Butcher, Cindy Lutwiller.

Other: Hamlin Volunteer Ambulance Manager Rick Wright.

PUBLIC FORUM

Supervisor Peters reminded all those present of the rules of Public Forum and opened the Public Forum.

Jim Smith, residing at 1010 Hamlin Center Road, stated: First, he stated he hasn't found anyone who is willing to take responsibility for fixing the whirlygig on the playground. The top pinning is gone, and it's been used so much that the bearings are almost ready to cut the center pipe off. It should either be fixed or taken down. Second, he stated he ran into Steve (Baase, Highway) dumping dirt behind his residence and asked what he was doing. Mr. Smith stated that Steve informed him they were expanding the parking lot on the Town's property. Mr. Smith acknowledged that when all fields are operational they do run out of parking. At the same time, though, Mr. Smith stated he has rails he put in approximately 30 years ago that run along both sides of his property and drain to the dry creek back there. Other neighbors reportedly use that same area for drainage as well. Mr. Smith said Steve advised him of the Town's plans next year to fill that whole low spot in and make another soccer field; over to the access road and to Apple Hollow also. His concern is that we'll run out of expansion space for the spring flood – and now, with Beehler sealing all the topsoil on his property - all the water that was on the 45 acres over there is going to come across the road. Mr. Smith stated that the EPA advised him this was not a flood zone but they also advised that it runs all the way over past Wiler Road and eventually runs into Creek C, which he was given to understand is Fulman Creek, into Salmon Creek, and finally into Lake Ontario. So there is 5-6 miles with no pitch and he's wondering where the spring water is going to go. When he walked along the Town's property, he suggested that instead of spending taxpayer money trucking in dirt (which burns diesel and man-hours), making a soccer field in that zone should be considered using the area behind the tennis courts where right now you have a baseball diamond (that no one really uses), a soccer field, and another large space containing nothing but a big block wall. He stated that area could be flattened/leveled to make 3 full size soccer fields just by taking down a few trees. Mr. Smith added that it would be nice if the Town notified all the neighbors; he reportedly spoke with a few people in his neighborhood and their first question was "what are they going to do with all the water in the spring?" Mr. Smith also stated that he did not go over to Apple Hollow to tell the people on that road of the Town's plans, but he anticipated that the primary question will be what will happen when the water rises? In sum, Mr. Smith stated that the water needs to be addressed. Town Supervisor Peters thanked him for his statement.

Cindy Lutwiller, residing at 5756 West Wautoma Road, stated: (a written statement was submitted, which is included verbatim as follows) “Let me start out by saying that I mean no disrespect to the event that took place the day this quote from the Board was said. ‘We have a Great Team in Place now.’ Well, a Team is only as good as it’s weakest link. A Team doesn’t abuse the system. A Team does make sure that the system and it’s laws are kept on track. Right now I feel the Team is failing. Let’s finish the year with a Team that understands the rights and the wrong’s, and chooses to abide by them. Ultimately that is why you were voted in or appointed to.”

Supervisor Peters inquired whether anyone else would like to speak. No one else responded, and the Public Forum was closed.

REQUESTING TOWN BOARD APPROVAL:

APPROVAL OF PUBLIC HEARING MEETING MINUTES OF 09/08/2014.

Resolution #219 Motion was made by Councilperson Rose, seconded by Councilperson Baxter, requesting Town Board approval of Public Hearing Meeting Minutes of 09/08/2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF SEPTEMBER 22, 2014.

Resolution #220 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, requesting Town Board approval of Regular Town Board Meeting Minutes of 09/22/2014. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose abstain, Peters aye. Motion carried.

APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #221 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, requesting town board authorization to pay the bills from their respective funds. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

<u>MONTHLY TOTALS</u>		TOWN OF HAMLIN		ABS: 10
ACCOUNTS	VOUCHER#	AMOUNT	<u>ACCOUNT TOTALS</u>	
General	2014-1127	303.04		
	2014-1132 to 2014-1133	348.72		
	2014-1167 to 2014-1213	19528.41		
Account Total				\$ 20,180.17
Library				
	2014-1126	89.54		
	2014-1128 to 2014-1129	91.28		
	2014-1131	219.24		
	2014-1138 to 2014-1145	4369.31		
Account Total				\$ 4,769.37
Highway	2014-1146 to 2014-1166	76491.40		
Account Total				\$ 76,491.40

Sewer	2014-1130	58.33	
	2014-1136 to 2014-1137	411.86	
Account Total			\$ 470.19
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Huntington Park	2014-1135	146.00	
Account Total			\$ 146.00
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Employees Trust	2014-1122 to 2014-1123	22823.81	
	2014-1125	1757.79	
	2014-1134	189.85	
Account Total			\$ 24,771.45
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Visa Charges	Cellular Sales	150.00	
	Webstaurant Store	179.68	
	All That Cellular	127.45	
			\$ 329.68
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GRAND TOTAL			\$ 127,158.26

SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED.

CORRESPONDENCE:

- a. Recreation Commission Meeting.
- b. Genesee/finger Lakes Regional Review Newsletter.
- c. Ecopark-Temporary refusal of cathode ray tube monitors and TV's.
- d. News Release from Iberdrola – Promoting National Cyber Security Awareness Month.
- e. Information on Local Government Conference trip to Albany.
- f. Time Warner Cable programming notice.
- g. Monroe County Fishery Advisor Board information.
- h. Monroe County sheriff's Office C zone report.
- i. Hamlin Morton Walker Fire District Budget.
- j. Hilton-Parma Fire District Budget.
- k. Invitation to the 9th Annual Stars and Stripes Celebration.
- l. A letter from Westside News RE: the increase in rate.
- m. 2014 Time Warner Cable Business Class Subscriber Privacy Notice.
- n. Letter from NYS Office of Parks, Recreation and Historic Preservation RE: the North Star School District #11 being put into the National Register of Historic Places.
- o. HVA Meeting Minutes.
- p. HMW District Meeting Minutes.

SEEKING TOWN BOARD RESOLUTION TO ACKNOWLEDGE THE RECEIPT OF THE 2015 PROPOSED BUDGET FOR THE HAMLIN MORTON WALKER FIRE DISTRICT.

Resolution #222 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to acknowledge receipt of the 2015 proposed budget for the Hamlin-Morton-Walker Fire District. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD RESOLUTION TO ACKNOWLEDGE THE RECEIPT OF THE 2015 PROPOSED BUDGET FOR THE HILTON-PARMA FIRE DISTRICT.

Resolution #223 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to acknowledge the receipt of the 2015 proposed budget for the Hilton-Parma Fire District. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD RESOLUTION TO AUTHORIZE THE SUPERVISOR TO SIGN THE STORMWATER COALITION INTERMUNICIPAL AGREEMENT BETWEEN THE COUNTY OF MONROE AND THE TOWN OF HAMLIN.

Councilperson Rose inquired whether the Town had benefitted from this, and Highway Superintendent Steve Baase responded yes – the Highway Department doesn't use it a lot but the Planning Board does. He added that it's good to be in with them because if Hamlin ever grows beyond 10,000 people we would be required to be a member of the Coalition. It's half price right now (\$2,500 per year). We do get some things from them – if you need them, they'll come right out and look at ditches, etc. so it's actually worthwhile and he would recommend it. This is especially so with the government requiring various forms of infrastructure so this could eventually become required.

Resolution #224 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to authorize the supervisor to sign the Stormwater Coalition Intermunicipal Agreement between the County of Monroe and the Town of Hamlin. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD RESOLUTION TO HOLD A PUBLIC HEARING FOR A LOCAL LAW AMENDING SECTION 520-66(J) OF THE TOWN OF HAMLIN ZONING LAW OF 1991 TO PERMIT A COMBINATION OF CONTIGUOUS PARCELS FOR TAX MAPPING PURPOSE WITHOUT PLANNING BOARD REVIEW ON NOVEMBER 10TH AT 6:30PM.

Resolution #225 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, to hold a public hearing for a Local Law amending Section 520-66(J) of the Town of Hamlin Zoning Law of 1991 to permit a combination of contiguous parcels for tax mapping purpose without Planning Board review on November 10, 2014 at 6:30pm. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD RESOLUTION TO HOLD A PUBLIC HEARING FOR THE TOWN OF HAMLIN 2015 BUDGET ON NOVEMBER 10, 2014 AT 6:00PM.

Resolution #226 Motion was made by Councilperson Maier, seconded by Councilperson Rose, to hold a public hearing for the Town of Hamlin 2015 Budget on November 10, 2014 @ 6:00pm. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD AUTHORIZATION TO ACKNOWLEDGE THE RESIGNATION OF LINDA RABJOHN FROM THE ETHICS COMMITTEE.

Resolution #227 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, to acknowledge the resignation of Linda Rabjohn from the Ethics Committee. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD AUTHORIZATION TO ACKNOWLEDGE THE LETTER OF RESIGNATION OF MARK REEVES FROM THE PLANNING BOARD EFFECTIVE IMMEDIATELY.

Resolution #228 Motion was made by Councilperson Maier, seconded by Councilperson Rose, to acknowledge the letter of resignation of Mark Reeves from the Planning Board effective immediately. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

DISCUSSION

Councilperson Jason Baxter reported:

- Hamlin Volunteer Ambulance has had 465 calls YTD; last year was 441. This month they've had 45. All 22 daytime calls this month were covered. They also reported that they made \$975 from the Lotto tickets they sold.
- The Hamlin Dog Shelter reports that all the puppies are going home soon. They still have Red, who is waiting to be adopted.
- A portion of the Hilton-Parma-Hamlin Chamber of Commerce hotdog sales will be donated to the Craig A. Goodrich Dog Shelter.

Councilperson Jennifer Goodrich reported:

- She went to the Hilton Apple Fest; she noted that prior to the festival she was approached by the Chamber; they asked if she would be a liaison for Hamlin for them and she stated she responded "yes." Their meetings are Wednesdays in the afternoons.
- She stated she tried to contact Dan Kubit (President of the H-P-H Chamber) to see how they did at the AppleFest but hasn't heard back yet.
- She went to the Planning Board meeting and deferred to Councilperson Rose for the report.

Councilperson Dave Rose reported:

- Regarding the Planning Board meeting – the commercial site plan for Partyka's at 1700 Lake Road was tabled pending contact with the engineer regarding site plan. There was a Public Hearing for David Marco re: 1422 Lake Road for the recycling business. They also discussed the site plan for Jeromy and Elizabeth Spencer at 292 Walker Road – there will be a Public Hearing at the December meeting. The Conservation Corridor turned one down because it was going to be too close – they're sticking to the 35 ft from the water rule; he believed there had to be some justification noted because the Zoning Board gave the Conservation Corridor the permit but the Planning Board turned them down (this is in reference to David & Barbara Wilson on Newco Drive). There's no action required on the John Lee & Hendershot property at 1250 Roosevelt Highway. There was a final on a subdivision at 4200 Brick Schoolhouse Road. The application for Brightly Farms passed.
- He expressed gratitude to Building Inspector Cheryl Pacelli and Fire Marshal Tom Maier for their written reports. They clearly provide information about what's going on and bring the Board "up to date." He stated he would also like to recognize Elizabeth Pearson, who resides in the Town of Hamlin. Supervisor Peters indicated a letter could be sent to her.
- The Seniors have 6 new members, bringing the group to 245 members. They don't all come to every meeting because some are still working. They will be wrapping gifts in C-Zone for the underprivileged children. Our Librarian will be speaking at the October meeting to provide an update to them. They had their last meeting at the Library and the group enjoyed it.

Councilperson Martin Maier reported:

- The Conservation Board had a couple referrals and there were no issues with them. There was discussion about changing the LWRP form and the Conservation Corridor Development Connect form. This would make it easier for them, and they could update it as needed.
- The Fire Department had approximately 500 calls YTD.

- The Morton Fire Station project – the contractor assures them it will be done by the end of the month. They do have a couple unexpected issues that they're trying to work out (drainage, water line, etc.).

Town Clerk Kathi Rickman reported:

- Nothing to report.

Highway Superintendant Steve Baase reported:

- They're trying to complete the roadwork by the end of the year, especially since the weather's going to be changing soon. They're doing some more blacktopping today.
- The culvert on Sandy Harbor Drive has been completed. He just needs to haul some stone to replace what was used so they can get a ticket and bill the state.
- They had a big job on Church Road to repair a culvert area that had rotted away.
- They have to do some ditching on Church Road between West Fork and Redman Road, and that will finish up the County work for the year.
- They also have some ditching to do in Town; they cleaned a big ditch on Route 18 past the cemetery. It was really backed up so they had to clean it out all the way to the creek.
- They finished up the lacrosse fields out back and they're hoping the grass comes up all right.
- Superintendant Baase stated that Mr. Smith is correct; they are dumping dirt back there. He's not going to do anything else until he can check the water problem out there and see what is happening.
- Brush Pick-up will start October 27; he's not sure if it will take all week because he hasn't seen a lot of brush out yet.
- Junk Pickup ran for 3 days this year and they had their normal 5 dumpsters; just running it for 3 days saved the Town \$1,000 in labor and they still collected the same amount of junk.
- He has a Stormwater Resolution made up and he requested the Town Board review and sign before they leave tonight.
- The gas line for the Dog Shelter has been run.
- The Football scoreboard is up; he doesn't think it's wired for music yet, though.
- They put a railing in out back by the gym door.
- The truck did sell at auction; items were bundled together. The truck went for \$11,500 which he felt is a fair price for it.

Building Inspector Cheryl Pacelli reported:

(a copy of the written report is indicated below)

- 9/08/2014 to 10/14/2014
 - 27 Building permits issued this month for the following:
 - Addition – 2
 - New Home – 1 Beehler Lane
 - Framing – 1
 - Wood Stove – 2
 - Remodel – 1
 - Fence – 2
 - Solar – 2
 - Deck - 2
 - Shed – 3
 - Roof – 3
 - Pool – 1
 - Demo – 2 Trailers
 - Foundation – 1

- SUP – 1
 - Total Revenue from Building Permits: \$2,007.58
 - Public Hearing Fees received: \$150.00
 - Phone Calls into office: 265
- The Building Inspector added that the junk cars in front of the car wash are all gone. There is a truck there that is staying; it now has a “For Sale” sign.

The Board members indicated that the Building Inspector is doing a great job, and she thanked them.

Fire Marshal Tom Maier reported:

(a copy of the written report is indicated below):

- 10/2/2014** Nina's Golden Scissors
No issues
- 10/6/2014** Hamlin United Methodist Church
No Issues
- 10/6/2014** St. Johns Lutheran Church
No Issues
- 10/6/2014** Annual inspection Hamlin Community Church
Fire extinguishers need their annual inspection, no return visit needed
- 10/6/2014** Investigation at 1340 Lake Road East Fork, Clothes dryer issue
Upon investigation I found no problems. I had a meeting with the maintenance staff and discussed relocation of the dryer duct. They will be extending the duct discharge at the roof line up approx. 18 inches to keep lint from sticking on roof area.
- 10/7/2014** Investigation of odor of smoke in kitchen at 1340 Lake Rd East Fork
Unable to find problem
- 10/7/2014** Annual Inspection Walker Baptist Church, found issues with their emergency lights
Will return on 11/03/14
- 10/7/2014** Annual inspection St Elizabeth Ann Seton Church
No Issues
- 10/8/2014** Inspected unsafe condition at 1396 Lake Road, found a large hole in the roof unsafe chimney's on the east and south side of the home.
Applied a sign on the front of the structure that it is not to be occupied with out permission of our office.
- 10/11/2014** Assisted with Hamlin Fire with their fire prevention detail.
- 10/14/2014** Annual Inspection Hamlin Fire Station, some house keeping, and repair small hole in upper wall.
No return needed
- 10/14/2014** Annual Inspection Hamlin Volunteer Ambulance, 1 emergency light not working need to replace the battery, clean up the wires behind the cabinet in the 2nd floor Board of Directors office.
No return need
- 10/14/2014** Annual Inspection Walker Fire Department Sign blocking exit, east side by popcorn popper all emergency lighting needs to be checked, batteries need to be replaced not working on test.
Return visit on 11/14/2014

Upcoming scheduled appointments.

Life Solutions
Morton Baptist Church
Life Solutions
Lifetime Assistance All 3
Lakeshore Luxuries Hardware

Library Director Kay Hughes-Dennett reported:

- The number of people coming into the Library are up, but she can't compare them to last year since she does this on a monthly basis. She will have them available by the next Board meeting.
- Many of the people coming into the Library are people they don't know, and they are issuing more library cards. They are receiving a lot of positive feedback about the appearance of the Library, and have had people calling about using the meeting room.
- They're still working on some minor glitches in the building. They're pleased with the work, and expressed thanks to the Highway Department also for the new parking lot and striping.
- A Gold Award bench, completed by Cheyenne Zarembo, was put in place on Thursday night/ finished on Friday. It looks super and it's right on the sidewalk as you're walking to the Library.
- The Grand Opening is October 25th at 10am and she hopes everyone can make it.

Recreation Director Anke Applebaum reported:

- The School of Screams is coming up 10/24-10/25. All advertising is up online and in print. They have over 25 volunteers. It's going to be bigger than last year and she hopes for more visitors.
- The Total Health classes taught by Amy Behage have experienced an increased attendance, particularly from the Seniors. Councilperson Dave Rose requested some information about the classes so he could pass it along.
- The first session for Photography went well. They may be developing this further for next year.
- Craft Brewing was a success and the people seemed very satisfied.
- Defensive Driving is successful and is completely full, as were Hunter Safety and Bow Safety.
- The kitchen is nearing completion. We now have a massive 6-foot stove. The gas line/insulation and ansul systems are pending because unfortunately the people who were working on these are experiencing health issues. She advised that she has asked for an extension from the Community Foundation, who provided the Town with this grant.
- The Baseball fields have been pressed and covered with dirt. She expressed gratitude for the work that was done. She felt that they would be ready for Spring.
- Gymnastics classes have been successful as well and are very sought after; there are at least 10-15 on a waiting list. She will be adding Saturday classes as well each year to accommodate this.
- Ms. Applebaum added that there are also classes that people requested but no one signed up for.

Hamlin Volunteer Ambulance Manager Rick Wright reported:

- They're almost at 500 calls.
- They're also about halfway to obtaining a new ambulance; they have about \$75K in the coffers and the new ambulance costs approximately \$150K.
- They've transported about a dozen people to Strong West.

Conservation Board Member Justine Jensen reported:

- Nothing to report.

REPORTS: Town Supervisor Eric Peters

- We are looking at changing payroll companies effective the first of the year. We're looking at ADP – they've made a lot of changes to how they're doing things and we're looking at \$3,000-

\$4,000 savings a year over Paychex. He suggested that everyone review their paychecks, and added that their reports are quite a bit different as well. It feels like we might be able to work with them pretty easily. They do all the same things Paychex does – taking care of social security and other benefits – and also issue W2's, 1099's, etc. Supervisor Peters advised the Board that while the Town used to use ADP before, Finance didn't like the reports. They have since changed how they're doing the reports so they're more useful now. Supervisor Peters advised that he isn't seeking a decision right now but would like members to think about this potential.

- Supervisor Peters also advised of the need to adopt the Bloodborne Pathogen Control Plan – copies of the plan were provided to each Board member. Pesh advised to have this as part of a comprehensive plan. There will be training for those who need it and want it. This is not the same as Workplace Violence, which will be provided to everyone who works for the Town. Pesh provided a template. Councilperson Rose inquired why the Recreation Director was listed for Bloodborne Pathogen training, and Supervisor Peters responded that it was recommended because she may have contact with people who may be injured during sporting activities/events.

SEEKING TOWN BOARD AUTHORIZATION TO ADOPT THE BLOODBORNE PATHOGEN CONTROL PLAN AS PART OF THE TOWN OF HAMLIN'S COMPREHENSIVE PLAN.

Resolution #229 Motion was made by Councilperson Maier, seconded by Councilperson Rose, to adopt the Bloodborne Pathogen Control Plan as part of the Town of Hamlin's Comprehensive Plan. Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

- Life Solutions has approached him regarding assistance with their food trucks. He advised that the fire department has previously complained about traffic and that people park "all over" when the delivery truck is here. They would like to use the northeast corner of the parking lot for distribution; this would allow customers to drive through instead of parking alongside Route 19. This would be on the fourth Saturday of each month, and would also alleviate foreseen issues with parking at the Library. Doing this would make things easier and safer for those involved. Councilperson Maier inquired whether this would bother the Court at all, to which Supervisor Peters and Councilperson Rose responded that it should not but they would advise the Court nonetheless. Councilperson Rose inquired whether this might conflict with Recreation's activities, and Recreation Director Anke Applebaum responded that the only key activity that's coming up is School of Screams but after that not much. Town Clerk Kathi Rickman advised that Life Solutions would only be there from 9am-12noon. Supervisor Peters advised that traffic and pedestrian control are the key issues but reminded those present that customers utilizing services at Life Solutions are only there for a brief period of time each and then they leave. It was discussed that there was a form used by lacrosse teams in the past (who wanted to use the soccer fields) that gave them permission without having to go through the Town Board resolution process, but Recreation Director Anke Applebaum stated that she was not aware of such a form. Councilperson Rose inquired about possible start/end times for food distribution, and the members discussed. Town Clerk Kathi Rickman stated that it goes until the food is gone, and noon was again provided as an end time. Town Supervisor Eric Peters queried whether Linda (Life Solutions) knew that the date/time frame was the same as for the Library Opening, and Town Clerk Rickman advised that she could contact her if the Board did not approve.
- Supervisor Peters advised that this month he has mostly been involved in the budget. He has also attended a few meetings but mostly been looking at the numbers with the Bookkeeper. He advised that we may need to look at different health plans, including those with a higher co-pay. He stated he's been researching it and observed that some other towns are going to a similar plan, putting more money into the HRA accounts, and it ends up costing less money. Health care has just gotten very expensive; 13.1% is the bottom line for the increase. We can stay under that increase if we increase what we put into the healthcare account to cover the larger copays.

ADJOURNMENT

Motion to adjourn was made by Councilperson Rose, seconded by Councilperson Maier, to adjourn the meeting at 8:00pm as all business had been concluded.

Polled votes, Baxter aye, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk