

**Regular Town Board Meeting
December 08, 2014**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, NY. The meeting was called to order at 7:00 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Charles Kent.

Present: Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose, and Supervisor Eric Peters. Also present were Library Director Kay Hughes-Dennett, Fire Marshal Thomas Maier, Building Inspector Cheryl Pacelli, Highway Superintendent Steven Baase, Conservation Board Member Justine Jensen, and Town Attorney Ken Licht. Councilperson Jason Baxter was excused.

Residents: Linda DeRue.

PUBLIC FORUM

Supervisor Peters reminded all those present of the rules of Public Forum and opened the Public Forum. No one wished to speak and the Public Forum was closed.

REQUESTING TOWN BOARD APPROVAL OF REGULAR TOWN BOARD MEETING MINUTES OF NOVEMBER 26, 2014.

Resolution #263 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board approval of Regular Town Board Meeting Minutes of 11/26/2014. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD APPROVAL OF PUBLIC HEARING MEETING MINUTES OF NOVEMBER 26, 2014.

Resolution #264 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of the Public Hearing Minutes of 11/26/2014. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried

REQUESTING TOWN BOARD APPROVAL OF THE AUTHORIZATION OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS

Resolution #265 Motion was made by Councilperson Maier, seconded by Councilperson Rose, requesting town board authorization to pay the bills from their respective funds. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

<u>MONTHLY TOTALS</u>		TOWN OF HAMLIN	<u>ABS: 12</u>
ACCOUNTS	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2014-1457 to 2014-1498		200,659.66
Account Total			\$ 200,659.66
Library	2014-1499 to 2014-1511		8,257.46

Account Total			\$	8,257.46
Highway	2014-1512 to 2014-1528			6,775.64
Account Total			\$	6,775.64
Sewer	2014-1529			2,100.00
Account Total			\$	2,100.00
Light				
Account Total			\$	-
Employees Trust	2014-1453 to 2014-1454			22,453.47
Account Total			\$	22,453.47
Visa Charges	Hamlin Post Office	49.00		
	Ramada Inn Syracuse	480.00		
			\$	529.00
GRAND TOTAL			\$	240,775.23

REQUESTING TOWN BOARD RESOLUTION FOR TRANSFERS FROM DA5148.10 TO DA5142.10 IN THE AMOUNT OF \$6,274.58 TO CORRECT AN EXPENSE ACCOUNT.

Resolution #266 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to transfer from DA5148.10 to DA5142.10 in the amount of \$6,274.58 to correct an expense account. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO INCREASE TAX COLLECTOR SALARY ACCOUNT AA.1330.10 TO \$1,700.00 TO REFLECT THE AMOUNT PAID BY BROCKPORT SCHOOLS.

Supervisor Peters indicated that we pay through payroll but the increase has to be reflected in the budget.

Resolution #267 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, to increase Tax Collector Salary Account AA1330.10 to \$1,700.00 to reflect the amount paid by Brockport Schools. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SEEKING TOWN BOARD RESOLUTION TO REQUEST THAT THE MUNICIPAL SNOW & ICE AGREEMENT ESTIMATED EXPENDITURE BETWEEN THE TOWN OF HAMLIN AND STATE OF NEW YORK (CONTRACT #DO14739) BE REVISED TO RELECT THE ADDITIONAL LANE MILES OF STATE ROADS THAT WERE PLOWED AND TREATED DURING THE 2013/2014 WINTER SEASON IN THE SUM OF \$27,103.25.

Councilperson Goodrich requested further information about this, to which Highway Superintendent Baase responded that this is part of what had been previously discussed. He added that the State owed the Town a little over \$80,000 and they haven't paid the Town yet from last year. After much discussion, the State decided they would give the Town's Highway Department the contract amount but indicated additional paperwork was necessary. Prior to 2003, if you went over your contract amount you simply wrote a letter of justification and subsequently were paid the extra amount. Superintendent Baase stated

that as recent as last spring the State told him to submit such a letter. The State recently told him that they only pay the contract amount now; anything over that has to be filed for with Amendment B in order to be paid for it. Councilperson Rose inquired how many additional miles the Town claimed, and Superintendent Baase responded he just worded it exactly as the State dictated. The increased miles were due to last year's very harsh winter. Superintendent Baase added that this is part of the monies that are owed to the Town, not in addition to the money that is owed. The State reportedly advised him that they are going to pay part of the money this year and the rest next year. They need to see the resolution to begin payment. Supervisor Peters inquired about the balance of the roughly \$80,000, and Superintendent Baase stated he expects to receive it by the end of this week. Superintendent Baase clarified that he used the specific verbiage from the State's Amendment B in the submitted request for resolution to ensure clarity. He also expressed concern about the delayed payment and its negative effect on his budget.

Resolution #268 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to request that the Municipal Snow & Ice Agreement Estimated Expenditure between the Town of Hamlin and State of New York (Contract #DO14739) be revised to reflect the additional lane miles of state roads that were plowed and treated during the 2013/2014 winter season in the sum of \$27,103.25. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED.

CORRESPONDENCE:

- a. Recreation Commission Meeting minutes 11/12/2014.
- b. Draft of Intermunicipal Agreement between Town of Hamlin Dog Control and Town of Wheatland for Kennel Services in 2015.
- c. Hamlin-Morton-Walker Fire District Bi-Monthly Meeting minutes 11/04/2014.
- d. Email regarding road concerns and LOC for Hamlin Meadows subdivision.
- e. Hamlin Volunteer Ambulance Board of Directors Meeting Minutes 12/01/2014.
- f. 2015 FEMA trainings re: floodplain management.
- g. Monroe County Sheriff's C-Zone Weekly News Report 11/27-12/3/14.
- h. Email re: NYS & Local Retirement System – Employer Email News 11/2014.
- i. Email re: 12/03/14 Hamlin Meadows road dedication issue.
- j. Fishery Advisory Board 11/10/14 Meeting Minutes, 12/08/14 Agenda, 2015 Meeting Schedule.
- k. 12/03/2014 Email re: PESH Inspection close-out.
- l. Natural Disaster Awareness Training 1/5/15 (Rochester) or 1/7/15 (Elmira).
- m. Annual Report from the Town of Hamlin Historian 01/2014-12/2014.
- n. 11/26/14 NYSDOT re: Lake Ontario State Parkway bridges over Hamlin Beach State Park.
- o. NYS DEC re: OBI/LLC Site (Rochester, Monroe County) – site added to registry of inactive hazardous waste disposal sites 11/26/14.

SEEKING TOWN BOARD RESOLUTION TO SET THE TOWN OF HAMLIN ORGANIZATIONAL MEETING FOR JANUARY 5, 2015 AT 7:00PM.

Resolution #269 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to set the Town of Hamlin Organizational Meeting for January 5, 2015 at 7:00pm. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO EXTEND ALL APPOINTED POSITIONS UNTIL JANUARY 5, 2015.

Resolution #270 Motion was made by Councilperson Rose, seconded by both Councilperson Maier and Councilperson Goodrich, to extend all appointed positions until January 5, 2015. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO AUTHORIZE COUNCILPERSON JENNIFER GOODRICH TO ATTEND NEWLY ELECTED OFFICIALS TRAINING IN BINGHAMTON, NY ON JANUARY 9, 2015.

Supervisor Peters clarified that this is should Councilperson Goodrich choose to attend.

Resolution #271 Motion was made by Councilperson Maier, seconded by Councilperson Rose, to authorize Councilperson Jennifer Goodrich to attend Newly Elected Officials Training in Binghamton, NY on January 9, 2015. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO ADOPT THE 2015 CALENDAR OF MEETING DATES.

Resolution #272 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, to adopt the 2015 Calendar of Meeting Dates. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO ADOPT THE SCHEDULE OF HOLIDAYS FOR THE TOWN OF HAMLIN FOR CALENDAR YEAR 2015.

Resolution #273 Motion was made by Councilperson Rose, seconded by Councilperson Maier, adopt the Schedule of Holidays for the Town of Hamlin for calendar year 2015. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO ACKNOWLEDGE STEVE LAUTH'S BUILDING INSPECTOR COURSES AS TRAINING FOR THE YEARLY REQUIREMENT FOR PLANNING BOARD.

Councilperson Rose inquired whether all the members had completed their training requirements and Building Inspector Pacelli advised that they all had with the exception of Carrie Whipple, who has two online courses left to take but is diligently working towards completion.

Resolution #274 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, to acknowledge Steve Lauth's Building Inspector courses as training for the yearly requirement for Planning Board. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO SET THE HIGHWAY DEPARTMENT EMPLOYEE BOOT ALLOWANCE TO A MAXIMUM OF \$135.00 FOR CALENDAR YEAR 2015.

Resolution #275 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, to set the Highway Department boot allowance to a maximum of \$135.00. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

There was general discussion amongst the Board members and Counsel to determine if sufficient time had passed to consider adopting the next two resolutions. It was determined that it was indeed published after the meeting on the 14th; Supervisor Peters indicated he would proceed with the resolutions.

REQUESTING TOWN BOARD RESOLUTION TO ADOPT A LOCAL LAW AMENDING SECTION 187-20 OF THE DOG LICENSING AND CONTROL LAW OF THE TOWN OF HAMLIN WITH RESPECT TO PENALTIES FOR OFFENSES.

Resolution #276 Motion was made by Councilperson Rose, seconded by Councilperson Maier, to adopt a Local Law amending Section 187-20 of the Dog Licensing and Control Law of the Town of Hamlin with respect to penalties for offenses. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO ADOPT A LOCAL LAW AMENDING CHAPTER 384 OF THE CODE OF THE TOWN OF HAMLIN, THE “PEDDLING, VENDING, AND SOLICITING ORDINANCE OF THE TOWN OF HAMLIN” TO INCLUDE REGULATION FOR THE LICENSING AND ACTIVITIES OF ITINERANT VENDORS WITH FEES TO BE SET AT THE TOWN OF HAMLIN ORGANIZATIONAL MEETING.

Resolution #277 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich, to adopt a Local Law amending Section 384 of the Code of the Town of Hamlin, the “Peddling, Vending, and Soliciting Ordinance of the Town of Hamlin” to include regulation for the licensing and activities of itinerant vendors with fees to be set at the Town of Hamlin Organizational Meeting. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Supervisor Peters also acknowledged receipt of a letter of resignation from John DeRue from the Conservation Board.

REQUESTING TOWN BOARD RESOLUTION TO SCHEDULE A PUBLIC HEARING ON JANUARY 12, 2015 AT 6:30PM FOR THE PURPOSE OF PUBLIC DISCUSSION ON A NEW CINGULAR WIRELESS PCS LLC’S AT&T APPLICATION FOR THE INSTALLATION AND OPERATION OF A WIRELESS COMMUNICATIONS FACILITY AND RELATED EQUIPMENT AT THE PROPERTY LOCATED AT 100 MOSCOW ROAD, HAMLIN, NY 14464.

Resolution #278 Motion was made by Councilperson Rose, seconded by Supervisor Peters, to schedule a Public Hearing on January 12, 2015 at 6:30pm for the purpose of public discussion on a new Cingular Wireless PCS LLC’s AT&T application for the installation and operation of a wireless communications facility and related equipment at the property located at 100 Moscow Road, Hamlin, NY 14464. Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO ACCEPT DEDICATION OF PHASE 1 OF THE HAMLIN MEADOWS SUBDIVISION SUBJECT TO THE DEVELOPER GETTING A MAINTENANCE BOND IN THE AMOUNT OF 10% OF CONSTRUCTION COSTS FOR A PERIOD OF ONE YEAR PER DEVELOPMENTAL REGULATIONS FOR THE TOWN OF HAMLIN.

Supervisor Peters advised that this was recommended by J.P. at the last meeting and it was tabled until this meeting; that would allow for the final draw of \$23,845.31 from the Letter of Credit. He advised that the 10% was the development rate. He added that with the dedication this would allow them to move forward with resolution. Councilperson Rose inquired about the homeowners guarantee to which Supervisor Peters advised was for Section 2, reminding the group that he did not want to co-mingle the funds. Highway Superintendent Baase inquired whether sufficient funds remained should road repair become necessary, especially since Highway would be responsible for the road at that point. A member of the audience indicated that according to development regulations you “can’t wait that long,” as the regulations advise that the longest you can wait is one winter after completion of the road. He stated that he understood the basecoat has been down for several years with a lot of traffic on it, and the top coat was recently put on. Superintendent Baase stated that they did a good job but he’s just concerned about the future. Supervisor Peters advised that the road was built heavier than it needed to be; there’s more stone base than per spec because it was a construction entrance. He added that J.P. would recommend what the LOC amount would be.

Resolution #279 Motion was made by Councilperson Maier, seconded by Councilperson Rose, accepting dedication of Phase 1 of the Hamlin Meadows subdivision subject to the developer getting a maintenance bond in the amount of 10% of construction costs for a period of one year per developmental regulations for the Town of Hamlin.

Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REQUESTING TOWN BOARD RESOLUTION TO RELEASE \$23,845.31 FROM THE LETTER OF CREDIT FOR THE HAMLIN MEADOWS SUBDIVISION SECTION 1.

Resolution #280 Motion was made by Councilperson Maier, seconded by Councilperson Rose, releasing \$23,845.31 from the Letter of Credit for the Hamlin Meadows subdivision Section 1.

Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

The audience member inquired whether the road was dedicated, and Supervisor Peters responded affirmatively. The audience member gave Supervisor Peters some paperwork and then left the forum.

DISCUSSION:

- Highway Superintendent Baase indicated a desire to discuss the Employee Handbook, specifically regarding the issue of physicals for driver’s licenses. He advised that the State of New York allows an employee to not take a physical as long as they drive for the municipality and in New York State. He stated that some towns have gone to requiring physicals every other year, as they all feel that this is potentially dangerous for themselves and for the Town’s liability. Superintendent Baase stated he is only interested in requiring physicals of those Highway Department staff that possess CDL licenses. Councilperson Rose expressed an interest in having all Highway Department personnel required to have physicals due to noise exposure and use of other equipment. Superintendent Baase advised that last year the State had only required bi-annual physicals. Councilperson Goodrich inquired whether the staff would be required to have the cost of the physical borne by their own insurance company, and Supervisor Peters advised that the Town covers this cost since it’s a requirement of the position. Superintendent Baase stated that this used to be in the Handbook years ago but is not sure why it was removed. Councilperson Rose inquired whether the mower staff/part time staff should be included. Councilperson Maier indicated that because those staff members are part-time, he did not believe the physicals could be required of them. Superintendent Baase advised that the Highway Department does not really mow anymore; it usually falls under the Parks Department. Supervisor Peters and Councilperson Maier concurred that their concerns lie with the CDL

operators as there's a greater risk. The issue of ear plugs came up, and Superintendent Baase stated that they are supplied to the Highway staff and the insurance compliance auditors were pleased with the Town's efforts as well. Councilperson Goodrich inquired about how many staff this would affect, to which Superintendent Baase responded only 10 Highway staff are full time with another 4-5 part time. He added that the cost to the Town is \$60 per physical, is accepted by New York State, and includes a baseline hearing test, etc. Councilperson Rose noted that the Town does not have any provisions for part-time staff and inquired if the Town requires the staff to provide documentation of their physicals, and Superintendent Baase responded that that provision for part time is not in his manual. Supervisor Peters advised that the Board should consider only full time staff at this time and noted that the term "equipment" would have to be defined at a later time.

REQUESTING TOWN BOARD RESOLUTION TO REQUIRE ALL FULL TIME HIGHWAY DEPARTMENT STAFF POSSESSING A CDL LICENSE TO COMPLETE A PHYSICAL ON A BI-ANNUAL BASIS EFFECTIVE JANUARY 1, 2015.

Resolution #281 Motion was made by Supervisor Peters, seconded by Councilperson Rose, to require all full time Highway Department staff possessing a CDL license to complete a physical on a bi-annual basis effective January 1, 2015.

Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

REPORTS:

Councilperson Jennifer Goodrich reported:

- Zoning Board had three (3) Hearings:
 - A continuation for Traciann Drive/fence – approved
 - Jeromy & Liz Spencer on Walker Road to construct a pole barn prior to construction of the home– approved. Will be proceeding to the Planning Board.
 - Jeff & Lora Partyka for the Lake Road site and café they want to put there– approved. Will be proceeding to the Planning Board.
- She attended the book signing at the Library on Saturday; she indicated it was well done. Ms. St. Michel was there signing books and also gave a talk, stating that many of the characters in the book were based on people she met at her parents store in Hamlin. Kudos were extended to Dr. Marci Dollard, who completed most of the event preparations.
- Tomorrow is the Recreation Meeting; neither she nor Councilperson Baxter will be able to attend. She indicated that she would forward a report for the meeting.

Councilperson Dave Rose reported:

- He requested that the Board acknowledge he provided a copy of Sue Evans' letter of resignation from the Library's Board of Trustees. He stated that Ms. Evans has been on the Board for 15 years and added that her resignation is due to family issues.
- He submitted a copy of the Hamlin Public Library Closing Dates, as approved by the Trustees.
- He advised that Library Director Kay Hughes-Dennett signed a Document of Understanding between the Monroe County Library System and its member libraries.
- The results of the election of the new Library officers is as follows: Dane Edmonds is President, Karen Keck is Vice President, Carolyn Hungerford is Treasurer, and Bonnie Beardsley is Secretary. A new trustee, Jeannie Brightly, was added to the Board in Sue Evans' stead.
- The library is doing well; the number of people visiting it remains appreciable. He indicated that he also attended the book signing on Saturday; it was a good turnout and people were enthused.

- Planning Board: he reported that Jeromy and Elizabeth Spencer have approval for their subdivision. It will be two (2) five acre lots where Jeromy and Elizabeth Spencer will be on one parcel, their brother in law on the other, and there will be 24 acres that will remain open. Jeff & Lora Partyka were granted to start the commercial site and begin the restaurant where they will be serving breakfast, lunch, and ice cream in addition to produce. The single lot subdivision of Randal Bobek at 3101 Church Road was approved. The site revision plan for Peter Yackel was approved for the final; he will build and live in the barn until the house is built at which time he will have to remove bathroom, kitchen, and the barn from the septic before they will issue a C of O to ensure it is not used as a separate residence. An application from Dave & Barb Wilson was reconsidered for the Conservation Corridor Development Permit to add an extension onto the existing deck and was approved. The conservation sketch for alteration of an existing house in Troutburg will have to return for further consideration due to variance.
- The Seniors had 101 members present at the last meeting; no new members. Tomorrow is their Christmas party at Carmestro's in Hilton. They're in the process of lining up their 2015 trips.
- The tree lighting is 12/13/14 from 4:30pm-6:00pm.

Councilperson Marty Maier reported:

- Conservation Board had two referrals; one on Newco Drive and the other on Shore Acres. Both had issues that will have to be revisited.
- The Fishing Advisory Board needs a letter from the Town stating that Steve Rutherford is the Town's representative to the Board. Supervisor Peters advised that it's already been done.
- Kate Gross is the new Park Manager at the Park.
- The Hamlin-Morton-Walker Fire District has had 691 calls year to date. The Morton project is almost done; they have to put a pipe in place under the road. They're working with the Highway Department to get a date to complete that work. They also had some external lighting issues that need repair. The floor is sealed/complete; the lines are in, and all the equipment is back in place.
- At the Chief's election on Tuesday, Daryl Prince was elected Deputy Chief and Alan Smith the Assistant Deputy Chief. Ken Kieran remains as Chief. He also noted that the Chief's vehicles are going up for sale; they have 3 of them. Commissioner elections are tomorrow night and he encouraged people to vote.
- It was reported that 16,000 structural assessments were completed in Erie County due to the heavy snow they recently had.
- John Lemcke, the County Coordinator for this area, is retiring at the end of the year.

Deputy Town Clerk Christine Spiers reported:

- The office has been very busy issuing hunting licenses; it recently slowed down due to a change in the hunting season.
- Town & County taxes come out in a few weeks, a process the office will be involved in throughout the first quarter of the New Year.

Highway Superintendant Steve Baase reported:

- The department has been very busy putting up poles and snow fences and coordinated with Monroe County Sheriff's Department for labor to complete the task. They've also been putting up guide poles for when they begin plowing to ensure they don't inadvertently strike anything.
- They did some more ditching last week because the weather allowed. He still has more ditching to do and may be able to accomplish some of it next week because the temperature is supposed to be in the mid-40s.
- They flushed all the sewers in Town last week.
- They had to repair a couple salters, and they're building one for the new truck but the wrong parts (motor and gear box) were sent to them so it was delayed.

- They hauled sand in for use on the roads; he still has to get them coated with beer brine and a light salt coating.
- They are working on Morton tomorrow, doing the dig and putting the pipe beneath the road.
- They've been working on their PESH as well to fully ensure compliance.
- Councilperson Rose inquired whether they (the Water Authority) had any issues removing the valve by Apple Hollow. Superintendent Baase responded affirmatively, adding that he thought they hit a telephone line. Separately, he added that the Highway Department has been receiving a lot of phone calls from the community inquiring what they're doing in the dig. Councilperson Rose stated he's heard from some people in the community as well and stated they took a meter out of the pit by Apple Hollow and also by Hillcrest. Superintendent Baase stated with the low pressure in Town it may be best to take them out instead of rebuilding the expensive valves. Supervisor Peters stated that several years ago the Water Authority came in and changed the direction of the flow, feeding it east to west now rather than north to south. He added that it's been studied to make sure the flows are adequate to cover coming across rather than down the hill. As money allows, the pits are slowly being abandoned. He also stated that the vaults haven't been active for a few years.

Building Inspector Cheryl Pacelli reported:

(her written report for 11/11/2014 – 12/08/2014 is copied below)

16 Building permits issued this month for the following:

Addition – 1
 Alteration - 1
 New Home –
 Framing –
 Wood Stove – 1
 Remodel –
 Fence – 3
 Solar –
 Deck – 2
 Shed –
 Roof – 5
 Pool –
 Demo –
 Foundation –
 SUP – 1
 Renovation – 1
 Operating - 1

Total revenue from Building Permits: \$390.00

Public Hearing Fees received: \$75.00

Phone calls into office – 167

Residents are busy finishing up their projects before the winter weather hits. The department has been busy with final inspections this month. Residents have also been inquiring about permits for the spring. New maps for zoning, wetland, and AG district were received from the county. They have been laminated for a longer life span and are up in the office for reference. There have been 4 FOIL requests this month.

Fire Marshal Tom Maier reported:

(his written report is copied below)

11/13/2014 North of the Border

Return visit 12/15/2014

- 11/21/2014** Hamlin Station Apartments
Return visit all work needed was completed
- 11/24/2014** Marks Pizzeria
No Issues
- 11/25/2014** Hamlin Town Hall
Exit light at main door needs new battery, some electrical wires need to be fixed.
All work completed
- 11/26/2014** Krony's
No Issues
- 11/26/2014** Tavern 19
Extention Cord from 2nd to 1st floor needs to be removed, replace broken GFI duplex
- 11/29/2014** 1703 Lake Road (Apartment)
Smoke detectors and carbon monoxide detector needed in several apartments, work completed at time of inspection
- 11/29/2014** 1713 Lake Road (Apartments)
Smoke Detectors/Carbon Monoxide Detectors needed in some apartments , work completed at time of visit
- 12/1/2014** Chips Auto
Return visit 12/08/2014, Smoke and Carbon Monoxide Detectors needed also fire extinguishers needed.
- 12/3/2014** Hamlin Family Center
Return visit 12/30/2014, Back exit, exit light need replacing
- Responded with Hamlin Fire for a report of a fire at the office Hidden Creek Trailer Park, 1 Sandy Brook Dr.**

Library Director Kay Hughes-Dennett reported:

- She expressed gratitude to the Town Board members and others for coming to the book signing, and to Town Clerk Kathi Rickman for putting the information about the book signing up on the marquee in front of the Town Hall. 248 people came to the signing within a four-hour window, there was wonderful food and door prizes, and it all went very well.
- They normally experience a slowdown between Thanksgiving and Christmas but their numbers are remaining consistent.
- They received their last \$15,000 technology grant from Senator Joe Robach and plan to use it to replace some monitors and to get an AWE station (early learning stations that are separate from the internet and are educational in nature). The rest of the funds will be used for library programming. They have already scheduled a veterans group to use the meeting room.

Recreation Director Anke Applebaum reported:

(her written report is copied below)

- There are at least 30 children registered so far for our Holiday event on Saturday the 13th. The gym is already decorated for all the exercise classes to enjoy and we will have Kathryn Dishong, our sports photographer on hand should anybody want to order special holiday pictures. We have also found a young local musician who will entertain us with live music for the tree lighting part of the event.
- The next brochure will be out soon and all our programs are ready to go live online as soon as the brochures arrive in people's mailbox.
- We will be concentrating on creating more themed events with local vendors in the future. They would provide an entertaining past-time for our residents, as well as support local small

businesses. In the late winter we will host two events; one will be themed with Outdoor Sportsmanship on February 21st, and the other featuring all things related to Wellness and Good Health, on March 14th. For both we are still looking for more relevant vendors to embellish both of these themes. If these experimental events go over well, we hope to create a Christkindl market (a holiday craft fair) next year, similar to the one hosted annually at the Granger homestead in Canandaigua.

- Blinds will be installed in the office window as well in the windows of the lodge this week. The lodge interior will also be repainted over the holiday break.
- The gym floors have been refinished and buffed, including the stairs and landings.

Ms. Applebaum added that the Recreation Department hired a new part time staff member, Cara Mastrodonato, as the new Event & Program Coordinator. Ms. Applebaum stated that she rolled these two positions into one due to turnover, i.e. people were leaving because they weren't getting sufficient hours in either of the two separate positions.

Conservation Board member Justine Jensen reported:

Nothing to report.

Town Supervisor Eric Peters reported:

- All PESH violations were cleared; they've been reinspected and are in good standing.
- He attended the Supervisors Meeting where there was a presentation about the Banking industry as it pertains to Towns in New York State and changes that are expected to occur over the next few year. Specifically that communications between the Town and the Bank will become paperless, inclusive of the number of transactions, and card readers will need to be up to date to take the new cards that will be issued with chips in them.
- The Town had received a FOIL request for a significant amount of mapping from New York State and the Gas Company; they had an issue with interference so they FOIL'ed everyone's maps for every underground utility. The Association (one of the other Town's) challenged it, the results of which are that the FOIL request is now on hold pending resolution; the request is too broad as it is currently stated. The cost to copy the 24x36 maps would be astronomical, and there is currently no reimbursement for cost.
- He sent a letter to the Fisheries Advisory Board about Steve Rutherford representing the Town in that forum.
- He attended the book signing and as previously noted found it to be a great event.
- He went to the VFW for Veterans Day and also attended the Cooper Marine dinner.
- The Assessor is doing well and the last class she needs for full certification is in January 2015.

Town Attorney Ken Licht reported:

- Nothing to report.

ADJOURNMENT

Motion to adjourn was made by Councilperson Rose, seconded by Councilperson Maier, to adjourn the meeting at 8:09pm as all business had been concluded.

Polled votes, Goodrich aye, Maier aye, Rose aye, Peters aye. Motion carried.

Respectfully submitted,

Christine Spiers, M.S.
Hamlin Deputy Town Clerk