

Hamlin Town Board Meeting  
January 12, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Paul Heidt.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Eric Peters. Also present: Highway Superintendent Steve Baase, Town Historian Bob Kruger, Building Inspector Cheryl Pacelli, Attorney Ken Leicht, Pastor Heidt, Recreation Director Anke Applebaum, and Library Director Kay Hughes-Dennett.

Residents: Rick Wright, Ron Breslawski, and Vicki Breslawski

**PUBLIC FORUM**

No one wished to speak. Supervisor Peters subsequently closed this forum.

**APPROVAL OF MINUTES**

Resolution #43 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of the regular Town Board Meeting minutes of December 8, 2014. Polled Votes: Councilperson Baxter abstain, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Resolution #44 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, requesting Town Board approval of the Organization Meeting minutes of January 5, 2015. Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**AUTHORIZATION OF PAYMENT OF BILLS**

Resolution #45 Motion was made by Councilperson Goodrich, seconded by Councilperson Maier requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>	TOWN OF HAMLIN	<u>ABS: YearEnd 2014</u>	
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2014-1530 to 2014-1534	1269.54	
	2014-1541 to 2014-1542	6421.00	
	2014-1543 to 2014-1545	2527.75	
	2014-1556 to 2014-1560	1027.62	
	2014-1561	46.17	

	2014-1611 to 2014-1674	52613.33	
<b>Account Total</b>			<b>\$ 63,905.41</b>
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Library			
	2014-1535	57.85	
	2014-1546 to 2014-1548	1225.55	
	2014-1596 to 2014-1610	17556.13	
<b>Account Total</b>			<b>\$ 18,839.53</b>
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Highway			
	2014-1536	86.80	
	2014-1550	86.80	
	2014-1567 to 2014-1595	29089.13	
<b>Account Total</b>			<b>\$ 29,262.73</b>
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Sewer			
	2014-1549	92.52	
	2014-1563 to 2014-1566	3406.52	
<b>Account Total</b>			<b>\$ 3,499.04</b>
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Light			
	2014-1551	1387.32	
<b>Account Total</b>			<b>\$ 1,387.32</b>
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Employees Trust			
	2014-1537 to 2014-1540	2590.91	
	2014-1553	2115.22	
	2014-1554 to 2014-1555	25014.42	
	2014-1562	1922.35	
<b>Account Total</b>			<b>\$ 31,642.90</b>
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Visa Charges			
	Office Max	126.96	
	FleetPride	59.50	
	Best Checks, Inc.	172.83	
	Everything Kitchens, LLC	549.00	
<b>Account Total</b>			<b>\$ 908.29</b>
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<b>GRAND TOTAL:</b>			<b>\$ 149,445.22</b>

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. Report from NYS Dept. Of Agriculture & Markets, Dog Control Officers Inspection Report.
- b. HVA meeting of 1-5-15.
- c. Fire Marshal Report for year ending 2014.

**TOWN CLERK'S YEAR END REPORT FOR 2014 ACKNOWLEDGED**

Resolution #46 Motion was made by Councilperson Maier, seconded by Councilperson Rose requesting Town Board approval for the Town Clerk's Year End report for 2014.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**LEASE AGREEMENT FOR KENNEL FACILITIES**

Supervisor Peters requested to table this agreement due to the change of the Dog Control Office in the Town of Wheatland. We need to find out if they still want to enter in the agreement and if it will stay the same with the change of personnel.

**APPROVAL TO ADVERTISE FOR MOWING BIDS**

Resolution #47 Motion was made by Councilperson Maier, seconded by Councilperson Rose requesting Town Board approval to advertise for mowing bids for delinquent/out of compliance properties to be handed in by February 6, 2015 no later than 4 pm.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF SEQRA**

Resolution #48 Motion was made by Councilperson Baxter, seconded by Councilperson Maier to approve the following SEQRA: Pursuant to SEQRA the Hamlin Town Board declares that the Town of Hamlin is the lead agency, and that this action is an unlisted action. That the Town has received and reviewed a full environmental assessment form which identifies no significant environmental impact. Because of the height of 140 feet the applicant conducted a balloon test earlier in 2014 and photo simulation analysis revealed no significant detrimental impact due to the height of the structure and the tower is not required to have a light at the top. Therefore the Town determines that it is a negative declaration.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO ISSUE A SPECIAL USE PERMIT FOR CONSTRUCTION OF CELL TOWER**

Resolution #49 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval of a special use permit as follows:

construction of Tower at 100 Moscow Rd with the following conditions and reliefs;

- A) a 4 foot Relief for the Height of as prescribed in the code
- B) Relief of Sec. 6V to allow for the design to accommodate 3 additional co-locators equal to those of the Applicant
- C) Applicant submit documentation of required insurance per Sec.26 of the local law
- D) Applicant submits documentation of a \$75,000 performance bond in place with the Town
- E) Applicant shall have sufficient funds in the escrow account with the Town to pay all expenses related to the application review, inspections and the issuance of permits
- F) Revised Construction Drawings that include and certify the electrical and Grounding plans of the proposed facility compound as required in Sec. 6J of the Local Law
- G) Applicant must state in writing that the proposed access rd, turn around and parking lot will comply with Sec. 6S of the Local Law
- H) The Applicant submit a post construction inspection report per ANSI/TIA/EIA-222 F Annex; with documentation demonstrating Remediation(s) of any and all Deficiencies noted

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO SET THE PERMIT FEE FOR ITERANT VENDOR PERMIT AT \$40**

Resolution #50 Motion was made by Councilperson Maier, seconded by Councilperson Baxter requesting Town Board approval for the Iterant Vendor permit fee to be \$40.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO SET INTERVIEWS FOR THE VACANT PLANNING BOARD POSITION**

Resolution #51 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich requesting Town Board approval to set interviews for the vacant planning board position to be held on 21 Jan 2015 at 6:30 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF THE 2015 AMENDATORY AGREEMENT**

Resolution #52 Motion was made by Councilperson Baxter, seconded by Councilperson Rose requesting Town Board approval of the 2015 Amendatory Agreement – All seasons County/Town work agreement, between the county of Monroe and the Town of Hamlin.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO EXECUTE THE AGREEMENT FOR EXPENDITURES OF HIGHWAY MONIES**

Resolution #53 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval to execute the agreement for expenditures of Highway monies according to section 284 of the Highway Law so as to expend \$312,000.00 of highway monies on 33.32 miles of town roads for the year 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO TRANSFER \$4500 FROM EQUIPMENT RESERVE ACCOUNT TO MACHINERY EQUIPMENT ACCOUNT TO PAY FOR ARMY BULLDOZER**

Resolution #54 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval to transfer \$4500 from Equipment Reserve account to Machinery Equipment account DA513.2 to pay for army bulldozer.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Highway Superintendent Steve Baase asked to adjust the salaries for the Highway Department from the figures in the Organizational meeting which indicated a 2 percent increase to the agreed upon 1 percent from the budget meetings. The board decided not to change the figures due to the fact that it is only a range and not an actual salary and will allow more flexibility if the Superintendent would like to adjust anyone's salaries during the course of the year.

**APPROVAL TO CHANGE SEWER AND PARKS SUPERINTENDENT SALARIES**

Resolution #55 Motion was made by Councilperson Baxter, seconded by Councilperson Maier requesting the Town Board approval to change the salary of the Sewer Superintendent and Parks Superintendent back down to the 1 percent salary increase rather than the 2 percent that was stated in the organizational meeting.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**REPORTS**

Councilperson Baxter reported on the following:

- Hilton-Parma Fire District: New Chairman was put in place, John Lemcke. Their Chief's vehicle is up for sale and will be advertised in the paper. They have changed the week of their carnival to July 15 - 18 due to changing of the ride provider. They will be getting insurance papers from all individual rides going forward.

Councilperson Goodrich reported on the following:

- At the Chamber of Commerce meeting, she received a \$1500 check that was raised at the Apple Fest as a donation to the Craig Goodrich dog shelter.
- Hamlin Volunteer Ambulance Christmas party was well done
- Zoning meeting had one area variance request that will have a public hearing on January 20. There will be a workshop held on the 4<sup>th</sup> Tuesday.
- She thanked historian, Bob Kruger, for the article he had in the D&C regarding SEAS church.
- The Dog Supply Drive was held and a good amount of donations of supplies were received.

Councilperson Rose reported on the following:

- He passed out some literature from the Planning Board to the Board. The old Bob's Grocery has a potential buyer that would like to make it into a used car lot. He wants to remove the gas tanks and repave the parking lot. The Planning Board would like to add a Section D to law 520-19 to allow the sale of new/used cars in the C-GB zone of Lake Road.

### **APPROVAL TO HOLD A PUBLIC HEARING**

Resolution #56 Motion was made by Supervisor Peters, seconded by Councilperson Maier requesting approval to hold a public hearing on January 28 at 6:30 PM to add Section D to the local law 520-19 to allow the sale of new and used cars in the C-GB zone of Lake Road.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – Tom Maier is the new elected commissioner. Daryl Prince is the new Deputy Fire Chief. The Morton fire station project is wrapping up this week.

Highway Superintendent Steven Baase reported on the following:

- Snow plowing has been busy
- The army truck came in and is working out well and is good for offroad ditching and can drop concrete and rocks much easier
- The 1989 D7 Dozer came in, is running well and had only 1061 hours on it already.
- They are looking into putting in a ditch around the railroad tracks.

Building Inspector Cheryl Pacelli reported on the following:

Building permits issued this month for the following:

Addition – 1

New Home – 1 (permit renewal)

Wood Stove – 1

SUP – 2

Generator – 1

Sign – 1 (Just Stuff)

**Total revenue from Building Permits:**

\$172.50

**Other Fees received:**

Public Hearings:

Guion - \$75.00

McGrath - \$75.00

SUP: \$60.00 (North Star, Doreen Crane)

**Total Other Fees Collected: \$210.00**

**Phone calls into office – 109**

**Complaints are up. Drive bys are completed and letters are sent out if needed. As always, 90% of the residents comply with the code. Getting the office ready for the upcoming building season to make it more user friendly for the residents.**

Recreation Director Anke Applebaum reported on the following:

- 1) The Lodge is looking good. The interior has been repainted and we now have a separate, small, mop sink room between the two bathrooms. The Ansel system is in place, the range and the fryer have been connected, and now I wait for final approval by the Monroe County Department of Health. As soon as that is completed, I will begin the Healthy Project within our childcare programs, the Royals (our Youth Group) will start baking cookies to be sold as fundraisers at our events, and the concession stand will be properly organized for the summer sports season.
- 2) Registrations have begun for our spring and summer sports seasons. We are seeing some returning coaches from previous years as well as some new faces.
- 3) Our Holiday Tree Lighting event went very well. We had 64 registered attendees, as well as another 15 who arrived at the last minute on the day of the event.
- 4) We are still looking for more vendors for our upcoming events; both for the Outdoor Sportsmanship Event in February, as well as for the Health & Wellness Event in March.
- 5) In 2014 we had a total of 27 full day lodge rentals, up from 20 in 2013 and 17 in 2012. We have people already inquiring about dates in the summer and spring, so it should prove to be a good year for rentals.

Town Historian Bob Kruger reported on the following:

- A call was received by Mr. Fishbaugh to see if he wanted to have any of the old periodicals he had to donate. Bob went to Walworth to pick up 7 large boxes of books for him to go through. He would like to take out what he can use and try to sell the rest.
- Instead of having Heritage Days due to low attendance he would like to have office hours during the months of June, July and August on Wednesday's from 6 pm – 8 pm.
- Recreation Department would like him to do a talk on the history of Hamlin in late February.

Library Director Kay Hughes-Dennett reported on the following:

- Programs had slowed down at Christmas time.

- Two book signings are being set up for the future.

Hamlin Ambulance Volunteer Director Rick Wright reported on the following:

- 620 calls for 2014 compared to 570 from 2013.
- They are putting out specs for a new ambulance

Supervisor Eric Peters

- The Ambulance Core Christmas party was a nice event. They presented the President's Award to Craig Goodrich which was very touching.
- A Department Head meeting will be on January 26<sup>th</sup> at 6 pm.
- The Supervisor talked to Linda Kent, the director of Life Solutions, and there will be a food drop in February in our parking lot to make sure the cars are off the road and not in the intersection by Lifetime Solutions.

### **ADJOURNMENT**

A motion was made by Supervisor Peters, seconded by Councilperson Maier to Adjourn the meeting at 7:58 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk