

Hamlin Town Board Meeting  
January 28, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Huber .

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Attorney Ken Leicht, Pastor Huber, and Planning Board Member Steve Lauth.

**PUBLIC FORUM**

No one wished to speak. Supervisor Peters subsequently closed this forum.

**APPROVAL OF MINUTES**

Resolution #58 Motion was made by Councilperson Baxter, seconded by Councilperson Maier, requesting Town Board approval of the Public Hearing minutes of January 12, 2015.

Polled Votes: Councilperson Baxter abstain, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Resolution #59 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich and Maier, requesting Town Board approval of the Town Board meeting minutes of January 12, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**AUTHORIZATION OF TRANSFERS**

Resolution #60 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich, requesting Town Board approval of the Authorization of Transfers from their respective funds as listed below for the Year End of 2014 .

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**End of Year 2014 Budget Moves**

**GENERAL**

	<b>Account Name</b>	<b>Debit</b>	<b>Credit</b>
AA.	1220.40 · Supervisor Contractual Expense	165.40	
AA.	1220.10 · Supervisor Salary		165.40
AA.	1420.41 · Litigation	58.72	

AA. 1420.10 · Attorney Salary		58.72
AA. 1220.40 · Supervisor Contractual Expense	1,100.00	
AA. 1920.40 · Municipal Association Dues		1,100.00
AA. 3610.40 · Board of Assessment Cont Exp	837.34	
AA. 1355.40 · Assessor Contractual Expense		837.34
AA. 1620.10 · Town Hall Salary	1,075.39	
AA. 1355.10 · Assessor Salary		1,075.39
AA. 2003.40 · Town Hall Light	696.83	
AA. 2001.40 · Town Hall Phone		696.83
AA. 2003.40 · Town Hall Light	168.48	
AA. 2002.40 · Town Hall Water		168.48
AA. 1910.40 · Unallocated Insurance payment	687.44	
AA. 1950.40 · Taxes		687.44
AA. 3310.20 · Signs	2,666.12	
AA. 3510.40 · Dog Control Contractual Exp		2,666.12
AA. 3620.41 · Building Inspector Contr Fee	138.62	
AA. 3620.40 · Building Inspector Contractual		138.62
AA. 5182.40 · Street Lighting	0.86	
AA. 5010.11 · Deputy Highway Supt Salary		0.86
AA. 5182.40 · Street Lighting	381.66	
AA. 5010.40 · Highway Superintendent Cont		381.66
AA. 5132.50 · Highway Garage Electric	2,531.91	
AA. 5132.40 · Highway Garage Expense		2,531.91
AA. 5132.60 · Highway Garage Heat	729.64	
AA. 5132.40 · Highway Garage Expense		729.64
AA. 5132.70 · Highway Garage Water	61.70	
AA. 5132.40 · Highway Garage Expense		61.70
AA. 5132.80 · Highway Garage Phone	23.74	
AA. 5132.40 · Highway Garage Expense		23.74
AA. 5182.40 · Street Lighting	320.58	
AA. 5132.40 · Highway Garage Expense		320.58
AA. 6510.40 · Veterans Service-Rent	385.46	
AA. 6410.40 · Publicity		385.46
AA. 7020.14 · Recreation Progam Assist Salary	696.53	
AA. 7020.10 · Recreation Director Salary		696.53
AA. 7110.10 · Parks Salary	312.19	
AA. 7020.10 · Recreation Director Salary		312.19
AA. 7110.10 · Parks Salary	376.63	
AA. 7020.13 · Gymnastics Instructor Salary		376.63
AA. 7110.40 · Parks Contractual Expense	10.94	
AA. 7020.40 · Rec. Director Contractual Exp.		10.94
AA. 7110.40 · Parks Contractual Expense	2,435.34	
AA. 7140.20 · Playground and Rec Equipment		2,435.34
AA. 7310.10 · Youth Salary	10.54	
AA. 7310.40 · Youth Expense		10.54
AA. 7620.40 · Adult Rec Contractual Expense	0.24	

AA. 7620.10 · Adult Rec Salary		0.24
AA. 8010.40 · Zoning Board Contractual Exp	154.08	
AA. 8010.10 · Zoning Board Chairman		154.08
AA. 8010.40 · Zoning Board Contractual Exp	121.52	
AA. 8010.11 · Zoning Board members		121.52
AA. 8010.20 · Zoning Board Equipment	296.06	
AA. 8010.12 · Attorney to Support Boards		296.06
AA. 8020.11 · Planning Board members	54.88	
AA. 8020.10 · Planning Board Chairman		54.88
AA. 8020.20 · Planning Board Equipment	256.53	
AA. 8020.12 · Support Board Attorney		256.53
AA. 8160.10 · Refuse Salary	3,929.32	
AA. 8160.40 · Refuse Contractual Expense		3,929.32
AA. 8710.11 · Conservation Board members	147.88	
AA. 8710.10 · Conservation Board Chairman		147.88
AA. 9060.80 · Medical & Dental Insurance	8,978.55	
AA. 9040.80 · Workers Compensation		8,978.55
AA. 9060.80 · Medical & Dental Insurance	8,196.97	
AA. 9030.81 · Medicare		8,196.97
AA. 9055.80 · Disability Insurance	158.26	
AA. 9030.81 · Medicare		158.26
AA. 9030.80 · Social Security	2,045.86	
AA. 9050.80 · Unemployment Insurance		2,045.86
AA. 9010.80 · NYS Retirement	247.14	
AA. 9050.80 · Unemployment Insurance		247.14

### Highway

DA. 5140.10 · Misc Personal Services	4,792.68	
DA. 5110.10 · General Repairs Salary		4,792.68
DA. 9050.80 · Unemployment Insurance	196.38	
DA. 9030.80 · Social Security		196.38
DA. 9050.80 · Unemployment Insurance	46.11	
DA. 9030.81 · Medicare		46.11

### Library

LL. 7410.11 · Library Clerk Services	8,916.76	
LL. 7410.40 · Library Contractual Expense		8,916.76
LL. 7410.10 · Library Salaries	262.48	
LL. 9060.80 · Medical & Dental Insurance		262.48
LL. 7410.11 · Library Clerk Services	2,255.20	
LL. 9060.80 · Medical & Dental Insurance		2,255.20
LL. 7410.20 · Library Equipment	1,111.45	
LL. 9060.80 · Medical & Dental Insurance		1,111.45

LL. 9030.80 · Social Security	1,096.54	-
LL. 9060.80 · Medical & Dental Insurance		1,096.54
LL. 9030.81 · Medicare	1.57	
LL. 9060.80 · Medical & Dental Insurance		1.57

**SEWER**

SS. 9055.80 · Disability Insurance	131.45	
SS. 9030.81 · Medicare		131.45

**SP1 - Huntington Park**

SP. 7110.40 · Parks Contractual Expense	318.05	
SP. 7110.10 · Parks Salary		318.05
SP. 9055.80 · Disability Insurance	74.28	
SP. 9030.81 · Medicare		74.28

<b>TOTALS</b>	59,662.30	59,662.30
---------------	-----------	-----------

**AUTHORIZATION OF PAYMENT OF BILLS**

Resolution #61 Motion was made by Councilperson Maier, seconded by Councilperson Rose requesting the Town Board approval of the authorization of payment of bills from their respective funds with the exception of 2015-48 for the Yearly Web Page, which will be held until next meeting.

<b><u>MONTHLY TOTALS</u></b>	TOWN OF HAMLIN	<b><u>ABS: YearEnd 2014</u></b>
<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>
General	2014-1679	1443.68
	2014-1675	100.00
	2014-1680 to 2014-1683	813.84
<b>Account Total</b>		<b>\$ 2,357.52</b>
Library	2014-1676	109.16
<b>Account Total</b>		<b>\$ 109.16</b>

Highway

**Account Total** **\$ -**

---

Sewer

**Account Total** **\$ -**

---

Light

**Account Total** **\$ -**

---

Employees Trust

2014-1677 to 2014-1678 495.63

**Account Total** **\$ 495.63**

---

Visa Charges

**Account Total** **\$ -**

---

**GRAND TOTAL:** **\$ 2,962.31**

**MONTHLY TOTALS** **TOWN OF HAMLIN** **ABSTRACT: 1**

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2015-1 to 2015-2	258.32	
	2015-21 to 2015-58	18141.30	
<b>Account Total</b>			<b>\$ 18,399.62</b>

---

Library

2015-7 817.25

<b>Account Total</b>			<b>\$</b>	<b>817.25</b>
Highway	2015-2015-21	34834.92		
<b>Account Total</b>			<b>\$</b>	<b>34,834.92</b>
Sewer	2015-5 to 2015-6	645.25		
<b>Account Total</b>			<b>\$</b>	<b>645.25</b>
Light				
<b>Account Total</b>			<b>\$</b>	<b>-</b>
Employees Trust	2015-3 to 2015-4	25146.82		
<b>Account Total</b>			<b>\$</b>	<b>25,146.82</b>
<b>Visa Charges</b>	POSMicro.com	58.50		
	JLH Computers	100.00		
	Greece Community Education	43.00		
			<b>\$</b>	<b>201.50</b>
<b>ADP Charges</b>	351.80			
			<b>\$</b>	<b>351.80</b>
<b>GRAND TOTAL</b>			<b>\$</b>	<b>80,397.16</b>

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**CORRESPONDENCE**

- a. The Leveler – e-newsletter from the Lake Ontario Riparian Alliance.
- b. SR side setback and dwelling definitions – local law.
- c. EfficientGov – newsletters
- d. Invitation to Fleet Review Luncheon – Feb. 13.
- e. 4-day Floodplain management class.
- f. Reshaping Rochester kicks off 1-28.
- g. RochesterWorks – get involved and learn how to avoid the danger Zones.
- h. Open House for the Breast Cancer Coalition 1-21.
- i. Eblast from Genesee/Finger Lakes Regional Planning Council.
- j. Save the Date – Domestic Violence Consortium Leg. Breakfast 4-12-15
- k. Time Warner Cable Programming Notice.
- l. Monroe County Farm Breweries, Farm Wineries and Farm distilleries.
- m. C Zone Weekly news.
- n. DEC – Carriage Factory Site requirements to address contamination Met and certified.
- o. Tax Freeze – Town of Hamlin information.
- p. Parks & Trails – Cleaner air and more, coming to a park near you.
- q. PSC Seeks Comment on reforming the Energy Vision initiative.
- r. ICompass

**ADVERTISE FOR VACANT RECREATION COMMISSION POSITION**

Resolution #62      Motion was made by Councilperson Baxter, seconded by Councilperson Maier to advertise for vacant Recreation Commission position with applications due at the Town Clerks office no later than 4:00 pm on February 13, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**ADVERTISE FOR VACANT CONSERVATION BOARD POSITION**

Resolution #63      Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval to advertise for the vacant Conservation Board position with applications due at the Town Clerks office no later than 4:00 pm on February 13, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF LOCAL LAW 1-2015 TO PERMIT NEW AND USED MOTOR VEHICLE SALES AS A PRINCIPAL USE PERMITTED SUBJECT TO SITE PLAN APPROVAL IN COMMERCIAL/GENERAL BUSINESS DISTRICT**

Resolution #64 Motion was made by Councilperson Rose, seconded by Councilperson Baxter to approve the Local Law 1 – 2015 to permit new and used motor vehicle sales as a principal use permitted subject to site plan approval in the Commercial/General business District in the Town of Hamlin. Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**DISCUSSION**

Independent Auditing - Supervisor Peters indicated that we need to hire an independent auditor to audit the books. We received 2 good quotes that are very similar. We received a third quote from a company that we hired in the past, but they did not give us the service that we wanted so we don't want to use them this time. The Supervisor indicated that he feels it is very important to get this done now so that it can be done before the due date at the end of March for the Annual Update. Councilperson Rose asked if they felt that we needed to have an independent auditor for the Justice area since we had received a mark against us in the past when we had a councilperson do the audit. It was explained that it was a problem only when it was a family member on the council that was auditing a family member in the Justice area. That is not the case this time, so it should not be an issue.

Councilperson Maier has been asked to find out who the departments are using for any computer repairs since the Courts do not have anyone at this time and they are experiencing some issues they need fixed. Supervisor Peters would like to get all the departments using the same service in the future.

Supervisor Peters reported that he is still looking at proposals from Web companies that are well aware of our Town needs based on their experience. He will need to get some more clarification on what they offer and what they offer with email options. He would like all the emails to be all uniform as Hamlinny.com.

Councilperson Rose was asked by the Assessor to bring up some communications she received regarding the consolidation of lots and would like some guidance how she should proceed. The question was if a resident who owns a home in a water district and owns an empty lot next door also and would like to combine it with the lot the home is on, would it be considered one unit or 1 and ½ unit. It was the decision of the board that if lots are combined they would become 1 single unit lot and the empty lot ½ unit would disappear.

**ADJOURMENT**

A motion was made by Councilperson Baxter, seconded by Councilperson Maier to Adjourn the meeting at 7:25 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk