

Hamlin Town Board Meeting
February 9, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Charles Kent.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson David Rose, and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Building Inspector Cheryl Pacelli, Attorney Ken Leicht, Pastor Kent, Tom Maier Fire Marshal and Recreation Director Anke Applebaum.

Residents: Jennifer Fedele, Susan O'Kelly, Tmia'k, John DeRue, Linda DeRue, Reid Foertsch, Cindy Lutweller, and Dottie Butcher.

PUBLIC FORUM

Jennifer Fedele – 2728 Church Road. Jennifer addressed the board and stated that her and her mother purchased the property specifically because it had the kennel on the property. They have plans to fix up the property to make it look like a nice part of the community and use it for a boarding kennel. She will make it a safe and friendly environment for boarding dogs.

With no one else wanting to address the board, Supervisor Peters subsequently closed this forum.

APPROVAL OF MINUTES

Resolution #64 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of the regular Public Hearing minutes of January 28, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Resolution #65 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, requesting Town Board approval of the Town Board minutes of January 28, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #66 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich requesting the Town Board approval of the authorization of payment of bills from their respective funds.

MONTHLY TOTALS TOWN OF HAMLIN **ABS: YearEnd 2014**

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2014-1679	1443.68	
	2014-1675	100.00	
	2014-1680 to 2014-1683	813.84	
Account Total			\$ 2,357.52
Library			
	2014-1676	109.16	
Account Total			\$ 109.16
Highway			
Account Total			\$ -
Sewer			
Account Total			\$ -
Light			
Account Total			\$ -
Employees Trust			
	2014-1677 to 2014-1678	495.63	
Account Total			\$ 495.63
Visa Charges			
Account Total			\$ -

GRAND TOTAL: **\$ 2,962.31**

MONTHLY TOTALS **TOWN OF HAMLIN** **ABSTRACT: 2**

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2015-59 to 2015-63	2129.42	
	2015-70 to 2015-72	449.91	
	2015-99 to 2015-130	9539.89	
Account Total			\$ 12,119.22
Library	2015-66	724.70	
	2015-73 to 2015-74	296.70	
	2015-81 to 2015-87	1456.95	
Account Total			\$ 2,478.35
Highway	2015-64 to 2015-65	8772.28	
	2015-76	6124.88	
	2015-88 to 2015-98	17715.30	
Account Total			\$ 32,612.46
Sewer	2015-75	52.48	
	2015-79 to 2015-80	87.80	
Account Total			\$ 140.28
Consolidated/Ham.Kend	2015-77	4125.00	
Account Total			\$ 4,125.00
Hunt.Park	2015-78	13.56	
Account Total			\$ 13.56
Employees Trust	2015-67 to 2015-69	4464.35	
Account Total			\$ 4,464.35

Visa Charges	Everything Kitchens, LLC	49.99		
	WebstaurantStore	265.98		
	Magic Wand	3.23		
			\$	319.20
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ADP Charges		189.75		
			\$	189.75
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GRAND TOTAL			\$	56,462.17

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. Building Inspectors report for January 2015
- b. EfficientGov newsletters.
- c. Information for Virtual Towns & School.
- d. Information for Roy Teitsworth, Inc on Netauction.
- e. Reshaping Rochester newsletter.
- f. Time Warner Cable Programming notice.
- g. Monroe County Sheriff's Office C Zone update.
- h. United Way Day of Caring update.
- i. HR Works, Inc. Webinar.
- j. Strong West Update.
- k. 10 Most affordable Places to Live.
- l. Fishery Advisory Board agenda.
- m. RG & E's press release on \$16.5 Million from the US Treasury Department for Hydroelectric Improvements.
- n. HVA meeting minutes of 2-2-15.
- o. Fire Marshal Report for January.
- p. New Location for the Mobile Food Pantry – Hamlin Town Hall!

PAYMENT FROM TIME WARNER TO PAY TAXES PER FRANCHISE AGREEMENT

Resolution #67 Motion was made by Councilperson Maier, seconded by Councilperson Rose requesting Town Board approval for payment from Time Warner to pay taxes per franchise agreement. Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPROVE TO SIGN INTER MUNICIPAL AGREEMENT FOR KENNEL FACILITIES WITH THE TOWN OF PARMA

Resolution #68 Motion was made by Councilperson Baxter, seconded by Councilperson Rose requesting Town Board approval to sign the Inter Municipal Agreement for Kennel Facilities with the Town of Parma.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

LINDA DERUE TO THE PLANNING BOARD

Resolution #69 Motion was made by Councilperson Rose, seconded by Councilperson Baxter to appoint Linda Derue to the vacant position on the Planning board for the remainder of the existing term.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier abstain. Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SCHEDULE A PUBLIC HEARING FOR LOCAL LAW TO AMEND SECTION 520-41

Resolution #70 Motion was made by Councilperson Maier, seconded by Councilperson Baxter requesting Town Board approval to schedule a public hearing for a Local Law Amending Section 520-41 of the Town of Hamlin Zoning Law of 1991 to eliminate the Provision for Issuing Harboring of Dogs Accessory permits at 6:30 February 25, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SCHEDULE A PUBLIC HEARING FOR A LOCAL LAW TO AMEND SIDE SETBACK

Resolution #71 Motion was made by Councilperson Baxter, seconded by Councilperson Maier requesting Town Board approval to schedule a public hearing for a Local Law to amend the Side Setback Requirement in the Shoreline Residential (SR) District in the Town of Hamlin at 6:40 February 25, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SCHEDULE A PUBLIC HEARING FOR A LOCAL LAW TO AMEND THE DEFINITION OF "DWELLING"

Resolution #72 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval to schedule a public hearing for a Local Law to amend the definition of "Dwelling" in Sec. 520-9 of the Town of Hamlin Zoning Law of 1991 at 6:45 on February 25, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

TOWN BOARD ACKNOWLEDGEMENT OF TRAINING FOR JERRY HOFFMAN

The Town Board acknowledges that Jerry Hoffman attended the "Local Law Government Workshop" of the Genesee/Finger Lakes Regional Planning Council.

DISCUSSION

Auditing – Supervisor Peters reported that Freedmaxick submitted the best quote for the audit. They have a national organization behind them and have worked with other groups similar to ours. The audit should not cost more than \$7500 depending on how much work needs to be done to audit.

APPROVE AUDIT QUOTE

Resolution #73 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board approval to pay up to \$7500 to Freedmaxick for an audit.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Letters of Recommendation – Supervisor Peters indicated that we do not have a specific policy regarding writing letters of recommendation. He discussed it with HR Works to find out what their input was. It is their recommendation that employers do not write letters for current or past employees. They suggest only writing letters for volunteers and only in a positive nature. If anyone is asked for a recommendation, they are to send them to Norm or Darlene who will verify their employment only. The Supervisor will start working on a policy for the Town.

Local Law #5 – The County does not like the 2nd paragraph of the Law. It could either be removed completely or possibly put in a different section. Our Town Lawyer will try to email the county to find out exactly what it is they don't like about it.

Winter Parking – Superintendent Baase indicated that the current Law in Section 470-16 for No Parking November 15 – April 15 from 12 AM to 8AM is not enough. There are times during the day that they can not get the plow through due to people parking on the street. He would like to see something more specific to the weather and not have them park for long periods of time so that the plows can get the areas done at some point during the day if the cars are moved more often. The board will look into seeing if they can change the wording of the Law to help this situation.

REPORTS

Councilperson Baxter reported on the following:

- Hamlin Ambulance had 40 calls for January and were covered 88 percent compared to them only covering 50 percent previous year. They are celebrating 40 years of being on their own this year. They are interviewing 2 more people for volunteers.
- Hilton Parma Fire District – They have moved their carnival up a week and put an ad in the paper so that everyone can hold the date. The Old Chief's vehicle came in with one bid for \$14,600 which they accepted.

Councilperson Goodrich reported on the following:

- The Zoning Board meeting was moved back to February 16th from the 17th due to conflicts.
- The Recreation Commission did not meet last month due to board members schedules. They will be meeting on February 10.

Councilperson Rose reported on the following:

- The people count at the library is up over last year. The new library has brought in a lot of foot traffic. The library has approved a Meeting Room Policy, an application for Use of Meeting Room, the Hamlin Public Library Whistle Blower Policy, Hamlin Public Library Board of Trustees Policy, Hamlin Public Library Board of Trustees Employee Conflict of Interest Policy and a Hamlin Public Library Employee Ethics Policy. They are correcting items that need to be corrected with the new library.
- He indicated that he greatly appreciates the reports that the Building Department and Fire Marshal are giving to the Board. They are doing a good job.
- He indicated that Steve and his department are doing a great job with the roads.
- The Shrove Tuesday Pancake Breakfast will be on February 17 at St. Johns Church.

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – They had 59 calls Year to date. They are looking to buy bail out equipment worth \$80,000. They made their final payment on the Morton Building Project. They are looking into getting grant money for electric signs for all 3 stations. Tom Maier is the new elected commissioner. Daryl Prince is the new Deputy Fire Chief. Those are the only changes made this year.
- Conservation Board – Dave Welch is new Chairman and Merritt Ackles is the Vice Chair. They had 3 referrals to look at this month.
- Court Audit has been completed.

Highway Superintendent Steven Baase reported on the following:

- Snow plowing has been busy and pushing the snow back. They are also trying to mark the fire hydrants since the water authority is unable to do it. They asked Steve to ask a local boy scout group or get help from the local fire departments.
- Steve will be going to Albany March 3 and 4 with the other Highway Superintendents to see if they can get extra money for roadwork. The Senator indicates that it probably will not change, but they would like to try since some policies have changed.

Building Inspector Cheryl Pacelli reported on the following:

9 Building permits issued this month for the following:

Addition – 2 Handicap ramps

Alteration – 2 Bathroom remodels; 1 remodel (Awning replace 2 windows 2 doors)

Wood Stove – 1

Fence – 1

Shed – 1

SUP – 1

Sign – 1 (Chips Auto)

Total revenue from Building Permits:

\$ 235.00

Other Fees received:

Public Hearings: \$75.00 Guion

SUP: \$30.00 (317 Redman; Bed & Breakfast)

Total Other Fees Collected: \$105.00**Phone calls into office – 128**

The office has been busy answering residents questions and complaints. Many building permit applications have been handed out in anticipation of the spring building season.

Recreation Director Anke Applebaum reported on the following:

- 1) The Outdoor Sportsmanship Event is coming up on February 21st, from 1am – 3pm.
- 2) We have the History of Hamlin evening coming up. We have asked our Town Historian Bob Kruger to share with us his knowledge about the history of our town. We encourage everyone to come, watch, and learn about Hamlin's past. It will be on Thursday, February 26th, 7 – 8pm.
- 3) We already have 6 people interested in the community garden project. The first meeting is being postponed to February 28th, at 2pm in the Charlie Maier Lodge. We will be working with a different type of gardening called Bale Gardening, so anyone interested in learning about this should join us.
- 4) Aside from having a kitchen in the lodge now we also have internet access. It will be useful in many ways for our child care programs, especially for registering last minute drop offs, but may also be beneficial to local community organizations or clubs seeking internet access as well as a kitchen and a coffee machine when they hold their meetings.

Fire Marshal Tom Maier reported on the following:

Things are running smoothly and these are the inspections he completed for January.

(Eagle Wings Automotive) 650 Walker Road

Minor issues found return visit required 02/20/15

(Pizza Shack) 1720 Lake Road

Minor issues found Return visit required 02/20/2015

(Walker Auto) 1480 Walker Lake Ontario Road

No return visit required

(Jeannies Dance Connection) 39 King Street

No return visit required

(Rochester pallet & crate) 60 King street

Minor issues found, Return visit required 02/26/2015

(Heating & Cooling Business) 45 King Street

Minor issues found, Return visit required 02/26/2015

(Aztec Manufacturing) 47 King Street

Issues found return visit required 02/26/2015

(S&S Fitness and Karate Studio) 49 King Street

Minor issues found corrected at time of inspection no return visit required

(Wrestling) 53 King Street

Minor issues found no return visit required

(Indoor Storage) 63 King Street

Will reschedule to summer due to the amount of storage in structure

Chimney fire on Roosevelt Hwy. Investigated neighborhood complaint Hamlin Center Road.

Supervisor Eric Peters

- He had read that the set of 390/490 bridges get more traffic per day then the Tappen Zee Bridge, but Governor Cuomo is putting all this money into that bridge and nothing is going to these bridges.
- The Association of Towns was at the Supervisor's meeting and they indicated that the towns are under attack by the Governor making it hard to function properly.
- The Supervisor talked to Linda Kent, the director of Life Solutions, regarding the food give-away. She will drop off cones on February 28 for the parking lot to be set up.
- The Assessor went to her classes. She did very well and has one more 3 hour class to become certified.
- He asked everyone to think about what Capital Projects should be worked on this year.

Building Inspector Cheryl Pacelli indicated that there is nothing in the code about residential light spill. We should look into putting a law in regarding it. Supervisor Peters said that they could discuss it at the next Zoning Board Workshop.

ADJOURMENT

A motion was made by Councilperson Maier, seconded by Councilperson Goodrich to Adjourn the meeting at 8:02 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk