Hamlin Town Board Meeting
May 11, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Bode.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Building Inspector Cheryl Pacelli, Deputy Town Clerk and Senior Citizen Program Specialist Michelle Johnson, Lawyer Ken Licht, Librarian Kay Hughes-Dennett, Pastor Bode, Tom Maier Fire Marshal and Recreation Director Anke Applebaum.

Residents: Anthony DiNatale, Beth Porteus, Paul Ernstberger, Dottie Butcher, Cindy Lutwiller, and Tim Slosser.

PUBLIC FORUM

Beth Porteus and Paul Ernstberger addressed the board regarding the drainage issues at their properties 21 and 23 Curtisdale. They indicated this has been going on for 20 years and they have had the Highway Superintendent out to their property to see what could be done. They have removed trees and rolled back fences as it has been asked of them and nothing has been done to fix this issue. They have over 10 inches of water standing in the yard and are unable to use a portion of their yard due to this issue. Anthony DiNatale who resides at 21 Curtisdale handed the board pictures of the property from last year. The Supervisor indicated that the board would have to discuss with the Highway Superintendent to see what could be done on this easement to try and resolve this issue. The Highway Superintendent responded that he has called in a stake out and he has talked to the other neighbors since he has to go across their land and trim their trees and remove bushes to get to this land to fix the drainage issue. He indicated that it is on the plan to get there and work on it this week as he had told Jamie and Paul last week when they talked. Everyone was pleased that this work should be taking place this week.

With no one else wanting to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF MINUTES

Resolution #117 Motion was made by Councilperson Maier, seconded by Councilperson Baxter, requesting Town Board approval of the regular Town Board meeting minutes of April 22, 2015.
Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose abstain, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #118 Motion was made by Councilperson Rose, seconded by Councilperson Baxter requesting the Town Board approval of the authorization of payment of bills from their respective funds.

MONTHLY TOTALS TOWN OF HAMLIN **ABSTRACT: 5**

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2015-423 to 2015-426	7708.76	
	2015-433	75.65	
	2015-437	751.53	
	2015-438	212.57	
	2015-468 to 2015-524	25920.02	
Account Total			**$ 34,668.53**
Library			
	2015-427	299.87	
	2015-441 to 2015-454	11617.72	
Account Total			**$ 11,917.59**
Highway	2015-455 to 2015-467	5384.74	
Account Total			**$ 5,384.74**
Sewer	2015-428 to 2015-429	182.34	
	2015-440	75.45	
Account Total			**$ 257.79**

Light	2015-430	1372.27		
	2015-439	134.42		
Account Total			**$**	**1,506.69**
Employees Trust				
	2015-431 to 2015-432	25080.62		
	2015-434 to 2015-436	2265.88		
Account Total			**$**	**27,346.50**
Visa Charges				
			$	**-**
ADP Charges		161.35		
		88.10		
			$	**249.45**
GRAND TOTAL			**$**	**81,331.29**

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

a. Zoning Board Minutes for April 20
b. Conservation Board Minutes for April 27
c. Recreation Commission Minutes for April 14
d. Notice of Public Hearing and Citizen Participation.
e. Genesee/Finger Lakes Regional Planning Council
f. Unison Newsletter
g. April HR Focus

h. Eldre Corporation Site
i. Free calls to Nepal for TWC
j. 2014 Brockport Holiday of Lights – Dog Control – Best Non Profit Entry
k. Tentative Assessment Roll
l. Hamlin Volunteer Ambulance Meeting Minutes

APPROVE PETER TONERY TO ATTEND THE SPRING 2015 REGIONAL WORKSHOP

Resolution #119 Motion was made by Councilperson Rose seconded by Councilperson Baxter requesting Town Board to approve Peter Tonery to sign up for the Spring 2015 Regional Local Government Workshop on May 14.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

CHATFIELD ENGINEERING TO CONDUCT HAMLIN CLARKSON SIDEWALK EXTENSION

Resolution #120 Motion was made by Councilperson Maier seconded by Councilperson Rose requesting Town Board to approve Chatfield Engineering to conduct the Engineering for the Clarkson Hamlin Sidewalk Extension.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

TOWN BOARD TO APPROVE LOCAL LAW 5 OF 2015 FOR REMOVABLE CURB SIGNS

Resolution #121 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich requesting Town Board approval of Local Law 5 of 2015 as follows:

A LOCAL LAW TO AMEND REGULATIONS FOR A-FRAME OR REMOVABLE, CURBSIDE SIGNS IN THE TOWN OF HAMLIN

Section 1: Section 520-37(b)(16)(b) of the Town of Hamlin Zoning Law of 1991 (Signs) is amended to provide as follows:

(16) A-frame or removable, curbside signs are allowed subject to the following:

(b) A single A-frame or curbside, removable sign may be placed either on the premises for which the advertising is intended, or, with the written consent of the property owner, on another parcel to direct attention to the business, sale or event for which the advertising is intended.

Section 2: This local law shall become effective upon filing with the Secretary of State.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

NOT ACCEPT BID FOR BOB CAT FROM AUCTION INTERNATIONAL

Resolution #122 Motion was made by Councilperson Rose seconded by Councilperson Maier requesting Town Board to not accept the $37,700 bid for the T-590 Bob Cat from Auction International. Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Parking Lot – Superintendent Baase wants to get some quotes on different ways to do the parking lot. He feels that going the sealing way will not be effective. He will have some pricing at the next meeting of different ways to fix it and try to make sure that there is not a water build up.

REPORTS

Councilperson Baxter reported on the following:

- Dog Control – The Rabies Clinic was on May 1. Thanks to Kathi, Caroline, Steve and several volunteers helped out to have over 300 animals vaccinated by Apple Country Vet. The expansion is coming along. They need to find some help with dry walling.
- Hamlin Ambulance – They are beginning their Lotto Fundraiser
- United Way – Thank you to Michelle for helping gather all the forms back. We had three less participants this year but still increased from $963 last year to $968 this year. We did not make our $1000 goal but we increased from last year.

Councilperson Goodrich reported on the following:

- The Recreation Commission will meet on May 12 and the Co- Liaisons will give them the write up of their roles and responsibilities to make them aware of what they should be doing as a commission. Councilperson Goodrich asked the board if the Commission would be allowed to advertise only on facebook for the open positions. The Lawyer indicated that it has to be done by the official newspaper and can have social media added on but not as the only way of advertisement.
- Zoning Board – There were a couple of referrals that need Conservation Corridor Permits. The question was asked to see if some training could be set-up to bring speakers in and all the boards could attend to get the training needed but save money and transportation. They can research training but they need to make sure that it covers enough hours for training units needed.
- Library - Looking into getting an audit as the Monroe County Library recommended.
- Chamber of Commerce – She wanted to inform the board that they do ribbon cutting for new businesses.

Councilperson Rose reported on the following:

- Seniors – A new rule for the events and plays with the cancellation policy was handed out to the Senior Citizen members so that everyone is aware of the proper procedures to make sure that no tickets go unused or money is not spent correctly.

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – They have had 249 calls year to date. There were two house fires of significance and they are still under investigation. He reported that they finished their mandatory bail out training that cost them quite a bit of money but was executed in a short time. He thanked the Fire Marshal for his help to get it done so successfully.
- Conservation Board –There were 4 referrals. The Fish Release had to be postponed because the water in the creek was too cold.

Town Clerk Kathi Rickman reported on the following:

- When she attended her Town Clerks Association Meeting this month the Emergency Preparedness Administrator, Fred Rion, indicated he would come out anytime to do any training talks he could do for us. Councilperson Maier indicated that if we could do training like that it would be cheaper and get more people the training they need all at once.

Highway Superintendent Steven Baase reported on the following:

- Brush pick up was done last week. Junk Drop off finished and they had more than normal disposed of.
- They started working on the Road projects with Drake Road this week. They will get going on Victor Lane since they have a grant to get that done. They have $75,000 to work on Town Line Road to get the worse areas fixed.
- The sweeping of the town main roads and tracts are being started.
- The bridge on Route 19 will be shut down until June of next year.
- All sports fields are getting mowed, striping done and setting up the nets.
- He gave the Library a quote for the sidewalk parking lot
- They ordered the gator for the Recreation Department

Building Inspector Cheryl Pacelli reported on the following:

Building permits issued this month for the following: 36

Addition – 5
Alteration – 1
Fence – 2
Deck – 7
Shed – 6
Roof – 2
Demo – 2

Renovation – 2
New Home – 4
Garage – 1
Swimming Pool: 2
Barn: 2
Total revenue from Building Permits: $4,471.40
Other Fees received:
Zoning Public Hearing Fee – **$150.00** – Greenwell & Collini
Total revenue for Building Department - $4,621.40
Phone calls into office - 236
Complaints: Letters sent out
854 Martin Road - Junk boat in front yard.
92 Close Hollow – Tall lawn
796 – 812 W.L.O. Rd. – Wooden Crates in the R.O.W. & too close to fire hydrant. DONE.
1874 N. Hamlin Rd. – Metal junk & trash in side yard. DONE.
Charlie Maier Lodge – Spill guard on light. DONE.
282 Wiler Road – Trash, garbage and junk truck. DONE.
478 Lake Road West Fork – Junk on entire parcel. Work in progress. Looking great!
Rose circle – Burying tires - Owner in process of removing tires from fill.
525 Drake Road –. Playground may need variance.

Senior Citizen Program Specialist Michelle Johnson reported on the following:

- This is Senior Month so the catered lunch to honor them will be happening this month.
- Numbers continue to grow every month and more are participating in the trips. The first overnight trip will be happening this month in Cooperstown.

Fire Marshal Tom Maier reported on the following:
Activities completed for April:
Monthly fire extinguisher checks completed for town buildings
Attended Town Board meeting
Recheck buildings on King Street
Attended the Monroe County Fire Marshals meeting at the Laurelton Fire Station
Moved to new office
Responded to 1993 Lake Road for the working house fire, assisted Fire Department where needed.
House was required to be fenced in with 6 foot chain link to secure property
Responded back to property of the previous days house fire to place no occupancy signs on fence and stood by during demolition of home approx 4 hours.
Recheck of the North of the Border hood system for compliance all looked good semi-annual check completed.

Responded by request of the fire department for a dangerous condition, electrical panel smoking with a power outage in the house. Requested National Grid to respond to pull the meter from the house, on inspection of the home there was no working smoke or C0 detectors working in the home. Home owner had electrical issues fixed and inspected and replaced detectors.
Inspection of Partyka Farms completed no return visit required.
The Hamlin Center Road house fire – they will rebuild on site
The Lake Road house fire – they will not rebuild and it will be sold as a lot.
The Fire District acquired a house on Redman Road for training which they will conduct drills until it is eventually demolished and will be a vacant lot.
He will be attending Fire Marshal training in West Webster on Tuesday and Wednesday of next week.

Librarian Kay Hughes-Dennett reported on the following:

- The Sam grant they applied for has been rewritten and submitted.
- The sign will be purchased under the grant.
- The big machine day will be held in July in the main parking lot.
- They continue to get new people every day.

Recreation Director Anke Applebaum reported on the following:
The concession stand will open up next week with the help of the Fire Marshal and the youth group. It will be open Monday through Thursday 5:30 – 7:30.

1) Steve and I went to see the Gators that were available for purchase and I chose the TX model with turf tires. This model is far superior to the PR -15, both in engine capacity as well as overall build quality which will ensure us many years of service.

2) Homemade snacks are being prepared twice a week at our Before & After School Program. Children are participating in small groups and I am taking these opportunities to hold mini courses on nutrition and healthy eating.

3) Baseball season is starting this week for the Juniors, Minors, and Majors, all with home games. Each level has a complete team but unfortunately we did not have enough registrations for either of our PONY teams.

4) Soccer teams are all in place, uniforms have been ordered and games will commence the week of May 25th. Lower age level teams such as Tot soccer and Tiny Tot soccer will begin in June. Based on the amount of interest in our Tiny Tot soccer, I can say that we must have had a significant number of small families move to Hamlin. Both Tiny Tot T-ball as well as Tiny Tot soccer needed to be capped early on in the registration process simply because we can only accept a limited amount of registrations.

5) Portable toilets have been placed again in their three stations on our park grounds in preparation for the sports season.

6) Community garden planting has begun and most of the vegetables will be planted later this week.

7) At the end of April, Erin Ladue and I attended the 75th annual conference of the New York State Recreation and Parks Society. We received training in many subjects and learned quite a number of things about how to make our Recreation department more inclusive and diverse, but most exciting of all was that I was able to receive two awards for the department; one for the social media category where our we won for the work we do with our Facebook page , and the second award in the Special Events category for our annual School of Screams event.

   It's quite exciting to have received statewide recognition!

Supervisor Eric Peters

- The audit was completed. It cost $5200 which was less than the original estimate.
- The board has been invited to attend the Brockport Elks Flag Day on June 14.
- The Hamlin Hornets meeting will be on May 20. If the Recreation Commission has any concerns they should send them through the Director.
- We received the certificate for the Dog Control float that was in the Best Holiday Lights Parade. They received the award of best Non Profit entry.
- Country Creek Phase III is about to start construction. There are 8 new lots plus the developer's home that will be going up. They will be upper scale homes.

ADJOURNMENT

A motion was made by Councilperson Rose, seconded by Councilpersons Baxter and Goodrich to Adjourn the meeting at 8:07 pm as all business had been concluded.
Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman
Hamlin Town Clerk