

Hamlin Town Board Meeting
June 24, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Spilly.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Citizen Program Specialist Michelle Johnson, Pastor Spilly and Bookkeeper Norm St. John.

Residents and Public: Mr. and Mrs. Isabella, Richard Goldberg and Laura Landers.

PUBLIC FORUM

Richard Goldberg, Lawyer for the Isabella's wished to address the board regarding a letter and affidavit he sent to the Town Lawyer regarding the Haberger property. He presented photos regarding the property on 812 Walker Lake Ontario Road and the specific items that they have asked to be addressed. They feel that all of the buildings are not functional and that he has a commercial trucking company so this property should not be zoned as agricultural and they should not be getting those exemptions. They feel that the codes should be enforced as a regular property rather than being exempt as agricultural since they believe it is not being used correctly as agricultural. They have a flatbed with debris that should be addressed by the Town code. It is understood that the Town did contact New York State about the apple crates that they feel is rubbish and should be handled as against the code for garbage on the property. They would like to know why these things are not being addressed by the Town. They respectfully request that action be taken on their violations and they would like to be informed of the actions. The Supervisor did advise them that New York State has been notified and the Town has been informed that the state indicated they are aware of it and will handle the issue and that the Town needs to wait for the state to take their action. The Isabella's asked if they would be notified of the results or if Senator Robach's office would be notified since they have also been in touch with them over this matter. The Supervisor responded that they may respond to his office out of courtesy, however they have made the complaint to the Town and the town will then deal with it and the only way the Isabella's will be formally notified is if they are called to be a witness if it should go into court proceedings. The Supervisor indicated that he would direct their request to the Town attorney to look into what can be done and that it is an ongoing open issue and is not being ignored.

Mr. Isabella also chose to speak and indicated that if it helped, they have 60 acres and they should break it down to farm land, the area they are using for commercial trucking and the area that is their homestead and then maybe it would be easier to make them stick to the Town's code.

They wanted the affidavit and the letter from Richard A. Goldberg, Esq to Kenneth Licht, Esq to be attached to the minutes. (See attachments at end of the minutes)

With no one else wishing to speak, Supervisor Peters closed the Public forum.

APPROVAL OF MINUTES

Resolution #133 Motion was made by Councilperson Rose, seconded by Councilperson Maier, requesting Town Board approval of the regular Town Board meeting minutes of June 8, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich abstain, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #134 Motion was made by Councilperson Baxter, seconded by Councilperson Maier requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>			TOWN OF HAMLIN		<u>ABSTRACT: 6A</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>		
General	2015-659 to 2015-662	644.49			
	2015-666 to 2015-669	4749.70			
	2015-686 to 2015-736	25299.98			
Account Total				\$	30,694.17
Library	2015-674	519.43			
	2015-732	817.25			
Account Total				\$	1,336.68
Highway	2015-677 to 2015-685	4226.89			
	2015-732	8000.00			
	2015-738	1737.12			
Account Total				\$	13,964.01
Sewer	2015-670 to 2015-671	113.08			
	2015-732	629.25			
	2015-737	68.63			
Account Total				\$	810.96
Light	2015-675	1292.49			

Account Total			\$	1,292.49
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Employees Trust				
	2015-663 to 2015-665	2213.95		
	2015-672 to 2015-673	2063.90		
Account Total			\$	4,277.85
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Visa Charges	Deluxe	77.85		
Tops Charges	Tops	74.44		
Account Total			\$	152.29
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ADP Charges		169.60		
Account Total			\$	169.60
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GRAND TOTAL			\$	52,698.05

Councilperson Goodrich questioned the Flower bill. It was suppose to be a flat fee, so why is there an extra \$300 charge on it. Mank Farms had done some extra weeding and maintenance that they usually do not do, so that was why they had an extra charge on their bill.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

CORRESPONDENCE

- a. Grant Helps Food Pantry Transport Needy
- b. US Census Bureau to Offer Free Data Access Webinars during the 2015 Data Summer Camp
- c. Monroe County Sheriff's Office C Zone
- d. Follow up – Ag report- Storm event 6/11/15
- e. Help Secure Grant Funding for Motorola Two-Way Radios
- f. Don't miss the first ever Humvee Sale on June 24
- g. C Zone News Weekly
- h. Monroe County Parks announces 2015 Season of Free movies and Music in our Parks
- i. Time Warner Cable – June 17 programming notice
- j. NYSEG and RG&E Customers purchased Wind Energy in 2014
- k. Building Inspectors Monthly Report for May

Laura Landers, a Partner for the FreedMaxick Firm was present to give the board the findings from their audit they conducted for the Town of Hamlin books for the year 2014. She explained that they work with many municipalities, so she has significant experience with government practices. The audit was conducted by NYS regulations of accounting. There is a new retirement regulation that will be affecting

the towns, but should not be too significant in NYS, but we need to look into it. The findings of our audit are as follow:

The normal Fund balances to be maintained are at 10 – 25%. The Town is at 37% which is high but not too high. There is a cable fund balance that is set up but no resolution of what it was set up for, so it should be used for other Capital Projects. The Highway is at 24 % which is right where they should be. The Library is at a deficit and should be looked at to get a good amount for operational purposes. Overall the Town has good fund balances and maintenance of them especially with the fact of possible tax freeze and caps that will probably be in effect for a few years to come. There were some issues of payables and receivables being put in the wrong month with the year end, but the process for that has been corrected so that should not be an issue in the future. They feel that there are some processes that need to be put in place for protection of the Taxpayer's dollars. There needs to be a review of the Bank Statements and the reconciliation of them. The wire transfers should be reviewed and approved by the Board at the monthly meeting. Deposits need to be made within 72 hours or at least once a week. Her recommendation was to have a yearly external audit. She wanted to thank the board for giving them the opportunity to conduct the audit and to Thank Norm for all his help since this was the first audit, there was some digging into prior years he had to do to help complete it. Councilperson Baxter indicated that this is a good base line and future audits should be able to go smoother now. She agreed. Councilperson Rose indicated that they had done a thorough and good job. Supervisor Peters agreed and thanked her for a job well done.

SCHEDULE A PUBLIC HEARING TO PERMIT KENNELS

Resolution #135 Motion was made by Councilperson Rose, seconded by Councilperson Goodrich requesting Town Board to schedule a public hearing for a Local Law to Permit Kennels as a permitted use with a Special Use Permit in certain Zoning Districts in the Town of Hamlin on July 13th at 6:30 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPROVE BOARDING OF DOGS FOR PROJECT NEW HOPE

Resolution #136 Motion was made by Councilperson Maier, seconded by Councilperson Baxter requesting Town Board resolution to board dogs at the Craig A. Goodrich Dog Shelter for participants of the Project New Hope weekend trips for a period of 2 days at the discretion of the Dog Control Officer.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Supervisor Peters stated that we continue to have intermittent outages of the internet. CE was out to diagnose the issues and our backbone is very old. They submitted a quote that was \$9583.19 due to having to pay the 30% prevailing wages. It was asked if it would help to breakdown what was needed to avoid extra costs. There are three wireless drops that need to be made and equipment should be put in the middle of the building and locked up in a cabinet for better access when there is an issue. We need to be proactive on getting an up-to-date system rather than one that is already outdated. After some discussion they decided that it would be the best thing to do to get us up and running as it does not make

sense to not be able to conduct the day to day business because of the internet going down on us and many aspects of the positions are turning to being internet based.

APPROVE TO UPGRADE THE INTERNET SYSTEM

Resolution #137 Motion was made by Councilperson Rose, seconded by Councilperson Baxter requesting Town Board resolution to spend up to \$9,999 to upgrade the internet system with the quote that they received from CE. The money will be taken out of the Cable Special Project Fund.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Superintendent Baase reported that the cement bridge on Brookedge was looked at since there were some complaints that it was not structurally sound. It is sound, however, he will put down a layer of blacktop to give it some extra security. They will be putting up Two new green aluminum and vinyl signs in Huntington Park as it was asked to be done. He has been asked to look into putting up signs for autistic children on Apple Hollow since they have at least three children there with this disability. He will look into the New York approved Regulatory list of signs to see if there is any sign. If there is not, then it can not be enforced and may just have to put up extra slow down signs. Superintendent Baase has also talked to our new State representative and he said the checks have been cut and are just waiting on signatures and we should have in the next couple of weeks.

Supervisor Peters read a letter that was sent to him from Sue Beehler about how her customers have made comments about all the good things they have heard about Seniors program and how helpful and professional Assessor Liz Spencer and Building Inspector Cheryl Pacelli have been with all the new homes they have been building. She really appreciates all the help they have given her.

Councilperson Rose handed out quotes for a lease on a truck that the Assessor, Building Inspector and Shaker will share. They are still waiting on some more responses before they make the decision of the lease. It was asked if the truck could also be used for bank trips. It can be done, however, who ever does drive it needs to be on the Town Insurance Policy.

ADJOURNMENT

A motion was made by Councilperson Maier, seconded by Councilpersons Rose to Adjourn the meeting at 8:35 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman
Hamlin Town Clerk