

Hamlin Town Board Meeting
August 10, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Huber.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Citizen Program Specialist Michelle Johnson, Pastor Phil Huber, Lawyer Ken Licht, Librarian Kay Hughes-Dennett, Tom Maier Fire Marshal, Building Inspector Cheryl Paccelli, Conservation Board Member Christine Yager and Recreation Director Anke Applebaum.

Residents: Dottie Butcher, Cindy Lutwiller, Henry Dude and Allen Ross

PUBLIC FORUM

Henry Dude from 29 Country Creek Lane indicated that he wanted to address the board about a problem with the pond behind their properties. There were no problems for the first years when the first people moved in. When new people moved in they came to the board asking the pond to be lowered and this was done without informing the rest of the neighbors who did not want that to happen. Due to this change it is now causing algae to form and the plant and fish life is unable to stay alive in this pond. They would like the pond to be a wet pond rather than a dry pond. He feels that they should raise the outflow pipe at the edge of lot 12 to extend through 2 lots, cover it up and grade it off to be done with it. Councilperson Rose asked how deep the water is. Henry indicated that it is 30 inches now and it used to be close to 4 feet before it was altered. Superintendent Baase gave some history of the fact that the water level right now is where the engineers had the specs to be set at. He agrees that the water level being higher would make the pond clearer. Allen Ross from 33 Country Creek Lane also indicated that the people that bought property there knew about the pond and most bought property due to the pond and they would like it to be saved and kept nice. Supervisor Peters will talk to the Engineers and see what options are available and what permits may be needed. Superintendent Baase asked to receive letters from the neighbors to make sure they are all in agreement with making changes so that the Town is not making changes based on only a couple people and not the majority like what may have happened last time.

With no one else wanting to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF PUBLIC HEARING MINUTES

Resolution #150 Motion was made by Councilperson Rose, seconded by Councilpersons Maier and Goodrich, requesting Town Board approval of the Public Hearing minutes of July 13, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPROVAL OF TOWN BOARD MINUTES

Resolution #151 Motion was made by Councilperson Goodrich, seconded by Councilperson Maier, requesting Town Board approval of the Regular Town Board meeting minutes of July 13, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #152 Motion was made by Councilperson Rose, seconded by Councilperson Baxter requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>	TOWN OF HAMLIN		<u>ABSTRACT: 8</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2015-748 to 2015-750	498.10	
	2015-851 to 2015-856	5435.50	
	2015-867	42.67	
	2015-873 to 2015-958	25194.03	
Account Total			\$ 31,170.30
Library	2015-857 to 2015-859	721.78	
	2015-751	28.05	
	2015-959 to 2015-970	2016.14	
Account Total			\$ 2,765.97
Highway	2015-980 to 2015-1004	191267.98	
Account Total			\$ 191,267.98
Sewer	2015-863 to 2015-864	117.19	
	2015-971 to 2015-978	9493.71	
Account Total			\$ 9,610.90
Light	2015-860	1279.11	
			\$ 1,279.11

Account Total		
Clarkson-Hamlin	2015-979	4809.45
Account Total		\$ 4,809.45
Employees Trust		
	2015-861 to 2015-862	2182.39
	2015-865 to 2015-866	25080.62
	2015-868 to 2015-872	2399.78
Account Total		\$ 29,662.79
Visa Charges	Marriott Courtyard	143.00
	Tractor Supply	17.98
	Tops	24.95
	Tops	50.00
Account Total		\$ 235.93
ADP Charges		172.90
		254.40
Account Total		\$ 427.30
GRAND TOTAL		\$ 271,229.73

Polled Votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. Miljo Corp Site added to Registry of Inactive Hazardous Waste Disposal Sites
- b. The recent changes to the National Flood Insurance Program webinar
- c. FFY 2016 Draft CWSRF and DWSRF IUP Announcement
- d. County Housing Crisis Continues; Police Training Gets New Attention After High-Profile Deaths
- e. Fall 2015 Land Use Decision-making Training Program
- f. Time Warner Cable Letter
- g. E-Newsletter from the Lake Ontario Riparian Alliance

- h. Former Michelsen Furniture Co. Site – Public Comment Period Announced
- i. C Zone Monroe County Sheriff's Office Weekly News – July 9
- j. 11 Keys To Developing a Grant Project
- k. Skylight signs
- l. A letter congratulating Liz Spencer for completing the NYS Certification.
- m. Local Law #6 – filed.
- n. HVA report
- o. Fire Marshal's report for the month of July 2015
- p. A letter asking that Steven Rutherford and Christine Yager attend training
- q. Monroe County Fishery Advisory Board agenda
- r. DEC - Investigation of Lower Genesee River
- s. New Cycle the Erie Canal Website boosts bicycle tourism in NYS
- t. Inactive Hazardous Waste Disposal Site – Former Perfecto Dry Cleaners site
- u. Healthy Communities E-Newsletter

RELEASE \$88,188.75 FROM LETTER OF CREDIT FOR COUNTRY CREEK ESTATES

Resolution #153 Motion was made by Councilperson Rose, seconded by Councilperson Maier requesting Town Board to release \$88,188.75 from the letter of credit of the Country Creek Estates Subdivision phase 3. Settlement of Construction No. 1.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

TRANSFER MONEY FROM REVENUE ACCOUNT TO CONTRACTUAL ACCOUNT

Resolution #154 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich requesting Town Board to transfer \$5,000 from Revenue account AA.2544.00 to Contractual account AA.3510.40 to cover contractual expenses for the remainder of the year.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

CONSERVATION BOARD MEMBERS TO ATTEND TRAINING

Resolution #155 Motion was made by Councilperson Rose, seconded by Councilperson Maier Requesting Town Board resolution to authorize Conservation Board members Steve Rutherford and Christine Yager to attend the Farmland and Open Space Preservation Training Class.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPOINT KATHY HARRIS TO RECREATION COMMISSION OPEN POSITION

Resolution #156 Motion was made by Councilperson Baster, seconded by Councilperson Maier Requesting Town Board to appoint Kathy Harris to one of the vacant positions on the Hamlin Recreation Commission to end December 31, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPOINT ROBERTA FEY TO RECREATION COMMISSION OPEN POSITION

Resolution #157 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich Requesting Town Board to appoint Roberta Fey to one of the vacant positions on the Hamlin Recreation Commission to end December 31, 2020.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

MITCHELL LANE TO BE TURNED BACK IN TO A 2 WAY ROAD

Resolution #158 Motion was made by Councilperson Maier, seconded by Councilperson Baxter Requesting Town Board resolution change Mitchell Lane back into a two way road from a one way road.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Now that it has been repaved it makes sense to change it now. Superintendent Baase will contact the State to make sure that nothing special has to be done since it is a Town road.

SIGN AGREEMENT FOR CONVENTIONAL MUNICIPAL SNOW AND ICE AGREEMENT

Resolution #159 Motion was made by Councilperson Rose, seconded by Councilperson Baxter To sign an agreement to extend the Conventional Municipal Snow and Ice agreement; Contract D104739, between New York State and the Town of Hamlin for the 2016-2017 snow season.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ADVERTISE FOR HISTORIAN

Resolution #160 Motion was made by Councilperson Rose, seconded by Councilperson Maier to approve advertisement of the Historian position so the Supervisor can appoint someone to the position.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

THANK RAY O'DELL FOR DONATION

Resolution #161 Motion was made by Supervisor Peters, seconded by Councilperson Maier to thank Ray O'Dell for the donation of the original mill stone from Thomasville to be placed in front of the Hamlin Library.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Councilperson Rose shared the quotes that were received for the lease of a truck for the departments to share. They need to have each of the departments that are sharing it go through their mileage reports to determine a good estimate of how many miles they will use it for so that it can be determined if a 10,000 miles or a 12,000 miles lease will better suit the needs. Councilperson Rose will also get updated quotes in writing.

A meeting needs to be scheduled with the Town of Kendal to make an agreement on how the remaining monies should be disbursed from the Hamlin Kendal Consolidated Water District.

SCHEDULE JOINT MEETING BETWEEN HAMLIN AND KENDAL

Resolution #162 Motion was made by Councilperson Maier, seconded by Supervisor Peters to schedule a joint meeting between the Town of Hamlin and Town of Kendal board members to make an agreement on how to disburse the remaining monies from the Hamlin Kendal consolidated water district.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Goodrich indicated that Dave Maynard had stated that the Town of Parma had told him that their dog truck will be going up for auction. She feels they will approach us first to see if we are interested since ours is not working well. Councilperson Baxter indicated that they will probably ask for the going price to keep it low for us but still get them what they need to have for it. Their truck is only 2 years old.

REPORTS

Councilperson Baxter reported on the following:

- Dog Control – The new expansion open house will be held on August 22. The proceeds will be donated to the MIA Foundation. There was a booth at the Carnival and they marched in the parade and were able to get a dog adopted.
- Planning Board – A subdivision was left open until they can talk to the Water Authority. Chip's application was dismissed without prejudice to come back with a fresh application. Melissa Stewart needed parents signatures on the application before it could be approved. There is a Public Hearing scheduled for Brightly's playground since Zoning Board issued a variance. There was no one present for Virginia Truelson so that was taken off of the agenda.
- Hamlin Ambulance – They are continuing their Lotto Fundraiser
- Hilton Parma Fire District – He was unable to attend the meeting this month due to another meeting he had to attend.
- United Way – we received an award of Excellence for beating last year's numbers even though we had less people. He thanked Michelle for helping coordinate the drive and thanked all the people that participated as we would not have received the award without everyone's contributions.

Councilperson Goodrich reported on the following:

- Zoning – There was a 50 foot variance granted on Newco Drive for a septic system. A 5 year variance was granted on Church Road for a rooster that is on a less than 5 acre lot. A Public Hearing was set for property on Brick School House Road that is being split up for auction. There was an application approved for building a barn without a home on a property.
- Carnival – She attended the carnival. Friday night it was quite busy. Saturday was not as busy.
- Shoreline – She received a letter from the Great Lakes Initiative for Shoreline Protection indicating that they will be examining all parcels with improvements from August 10 – September 4.

Councilperson Rose reported on the following:

- All reports are covered by other members

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – There was no calls of significance.
- Conservation Board – They looked at the marsh improvements and saw no issues. The top soil removal at Cook Road had no issues. West Wautoma had a replacement fence going up along the water edge and that was consistent with the LWRP. A brake wall is being replaced at Tucker Lane and that is consistent with LWRP.

Highway Superintendent Steven Baase reported on the following:

- Bradford Manor is done in line with the grant. Councilperson Rose stated that it was a good job and looked great. Drake Road has the first coat of oil and stone down. They will do Moscow Road tomorrow and hope to finish the Town Hall. Wednesday and Thursday they will do the four roads in Greece and do North Winton Road next week. The Hilton School work was finished last week. They will true and level Hamlin Center Road in 2 weeks. They will then start the ditching projects. JP sent the plans for the sidewalk by the old IGA. The county is still working on it and will be extended till next July. The Parks tractor they believe was fixed with the new water pump. They may be having some issues on the Route 19 bridge work. There is a crack and after conducting a sound test that concerned them, they would like to do some more tests before starting work. Hamlin Clarkson Town Line Road bridge work is starting and should take around 2 months.

Building Inspector, Cheryl Paccelli reported on the following:

Building permits issued this month for the following: 46

Addition – 1

Alteration – 3

Barn – 3

Breakwall/Retaining Wall - 1

Deck – 5

Demolition – 6

Fence – 5

Fireplace - 1
Generator – 1
Mobile Home - 4
New Home – 1
Pool – 1
Renovation – 1
Roof – 5
Shed – 6
Solar – 1
Temporary Use – 1

Total revenue from Building Permits: \$2936.04

Other Fees received:

Zoning Public Hearing Fees – 3 @ \$75.00 = **\$225.00**
Planning Public Hearing Fees – 3 @ \$75.00 = **\$225.00**
Conservation Corridor Development Permit – 7 @ \$35.00 = **\$245.00**

Total other fees: \$695.00

Total revenue for Building Department - \$3,631.04

Phone calls into office - 227

Complaints: Letters sent out:

33 Hamlin Parma Town Line Road – Junk on property.

4450 Roosevelt Highway - No house numbers on house.

74 Hidden Creek Lane – Chickens on less than 1 acre.

25 – 27 Rose Circle – Duplex empty; owner deceased; no response from correspondence; placing on town mow.

Correspondence from Banks:

1981 Lake Road – Bank has sent a request to vendors for quotes to have all new windows installed. Some windows on the house are boarded up.

58 Hillcrest – Per building departments correspondence; the banks property maintenance vendor has recommended that the pool in the back yard be removed as it is a safety hazard. There is only 2” of water in the pool at this time. The cover is

On Town Mowing List:

1396 Lake Road

47 Ketchum Road – will be off the list as the bank has taken possession. The sale to the bank was in newspaper dated 8/8/2015.

2996 Brick Schoolhouse Rd.

Senior Citizen Program Specialist Michelle Johnson reported on the following:

- Reminder of the Senior Picnic on August 25. Please confirm your attendance. Supervisor Peters will bring his grill for the hots and burgers.

Fire Marshal Tom Maier reported on the following:

Submitted the July Report as follows:

Annual Inspections completed

Hamlin Fireman's Exempts minor issues will re-inspect in September

Hamlin Morton Walker Fire District Station 2, no issues

Hamlin Morton Walker Fire District Station 3, minor issues will re-inspect in September

Hamlin Morton Walker Fire District Station 1, minor issues will re-inspect in September

Scheduled inspection with the Hamlin Laundromat and Car Wash

Monthly inspection of the extinguishers at the Town Hall, Hamlin DPW, Hamlin Court

I will scheduling inspections beginning in October, first 2 months will be starting with all the churches.

Responded with Hamlin Morton Walker Fire District on 07/31 for a report of a basement fire, Fire was confine to a ceiling fan in a bath room. Smoke was noticed coming from a vent by a contractor working on the roof at the house next store.

Librarian Kay Hughes-Dennett reported on the following:

- There was over 1100 people through the library for the programs.
- The meeting room has gotten a lot of good use.
- They will be getting a full function copier that will have fax/scan/copy and print availability
- Councilperson Goodrich commented that there was a nice write up in the D & C about the library.
- Kay thanked Steve for all the help with the Big Machine Day.

Recreation Director Anke Applebaum reported on the following:

- 1) The concession stand earned a total of \$1,351.75 during this year's sports season. We still have materials left over which will be utilized for two Summer Camp lunch sessions, and a good supply of paper goods for next year. I believe that what with word having spread this year and hopefully having better weather next year, we could easily be earning twice as much in the 2016 sports season.
- 2) The Junk Jamboree is all set for this Saturday, August 15th from 9am – 3pm. There will be food trucks present in addition to the usual garage sale vendors and new this year; retail and craft vendors.
- 3) We are preparing for the new school year's Before and After School program which will see a slight increase in fees to compensate for the new breakfast program that will be in place for all children attending the program.
- 4) Due to the varying schedules of school begin in the Brockport, Hilton, and Kendall school districts, the week of August 31st, will run as last week of camp for Hilton and Kendall students, and as the first week of the Before & After School program for Brockport students.

Conservation Board Member, Christine Yager reported the following:

- Thank you to Councilperson Maier for bringing the article about checking for new bugs in the area through pool filters.
- The Park is engaged in talks with the Friends of the Hamlin Beach to discuss maintenance.
- August 19 will be a presentation regarding the CCC POW Camp.

Judge Rath and the court clerk entered the meeting to ask questions about the stoning of the parking lot since with court being held that night it dragged some stones into the court needing the carpets to be cleaned.

Supervisor Eric Peters

- Budget sheets will be handed out. The published tax rate is .73%.
- Town of Clarkson's Dog Officer resigned August 1st and they would like to contract with Hamlin to use our services. The Lawyer will review the contract.
- He talked to Senator Robach regarding the Parkway being fixed. Senator indicated that the traffic has been diminishing but they are still trying to work on getting it fixed.
- We received a letter from New York State indicating our Equalization Rate is 100%.

GO INTO AN EXECUTIVE SESSION

Resolution #162 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich to go into an Executive Session regarding acquisition of Real Property at 8:30 pm.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

GO BACK INTO REGULAR SESSION

Resolution #163 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich to go back into regular Session at 9:04 pm.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ADJOURNMENT

A motion was made by Councilperson Maier, seconded by Supervisor Peters to Adjourn the meeting at 9:05 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk