

Hamlin Town Board Meeting
April 13, 2015

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Ebel.

Present: Councilperson Jason Baxter, Councilperson Jennifer Goodrich, Councilperson Martin Maier, Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Building Inspector Cheryl Pacelli, Deputy Town Clerk and Senior Citizen Program Specialist Michelle Johnson, Librarian Kay Hughes-Dennett, Pastor Ebel, Tom Maier Fire Marshal and Recreation Director Anke Applebaum.

Residents: Shawn Baxter, Brian Houseman, Lorraine Vyverberg, Reid Foertsch, Dave Roble and Barb Roble.

PUBLIC FORUM

Lorraine Vyverberg from 811 Chase Road wanted to clarify the complaints that were received for her property. There were complaints that goats were let loose and she wanted to clarify that they are alpacas not goats and she does not ever let them loose on purpose. She feels her neighbors record their every move and then complain about it. She also wanted to ask why the Supervisor chose to drop the charges against a dog that was let loose on her land and shot. The Supervisor indicated that in the interest of justice and due to other circumstances that will not be discussed here and the fact that they no longer live in this town, the charges were dropped. Ms. Vyverberg asked if the attorney would comment on the situation and the Attorney indicated that he would not.

With no one else wanting to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF MINUTES

Resolution #101 Motion was made by Councilperson Baxter, seconded by Councilperson Rose, requesting Town Board approval of the regular Town Board meeting minutes of March 26, 2015.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #102 Motion was made by Councilperson Maier, seconded by Councilperson Goodrich requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>		TOWN OF HAMLIN		<u>ABSTRACT: 4</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>	
General	2015-293	75.65		
	2015-295	172.64		
	2015-300 to 2015-302	849.77		
	2015-351 to 2015-390	15357.09		
Account Total			\$	16,455.15
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Library	2015-296	38.07		
	2015-303	55.00		
	2015-309 to 2015-325	2968.66		
Account Total			\$	3,061.73
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Highway	2015-326 to 2015-350	16022.37		
Account Total			\$	16,022.37
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Sewer	2015-306 to 2015-308	536.63		
Account Total			\$	536.63
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Light	2015-304	251.71		
Account Total			\$	251.71

Employees Trust			
	2015-291 to 2015-292	25080.62	
	2015-294	1946.52	
	2015-297 to 2015-299	560.63	
	2015-305	2103.18	
Account Total			\$ 29,690.95

Visa Charges	?	25.00	
			\$ 25.00

ADP Charges		163.00	
		48.50	
			\$ 211.50

GRAND TOTAL			\$ 66,255.04
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Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF TRANSFER OF FUNDS

Resolution #103 Motion was made by Councilperson Baxter, seconded by Councilperson Maier requesting the Town Board approval of the authorization of transfers from their respective funds as follows:

<u>From A/C</u>	<u>To A/C</u>	<u>Amount</u>
AA0391.00	AA0200.01	\$251.71
AA0200.01	EGAA0200.01	\$251.71

This will allow to account and pick up the Dedicated Beehler Lighting Subdivision. There will be a line item next year.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR’S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. Eastman Business Park – Remedy to Address Contamination Finalized
- b. Justine Jensen to attend a Workshop
- c. Time Warner Cable- April 1, 2015 Programming Notices
- d. Monroe County Sheriff’s Office C Zone reports
- e. NYS Mandated Public Officials Workshop – Maggie Brooks
- f. Finding Government and military focused events to attend
- g. NYS & Local Retirement System, Employer E-News
- h. TIAA-CRED Asset Management wins Lipper Award
- i. Cortland County Netauction Opens
- j. U.S. Census Bureau to Offer Free Data Access Webinar to all Media Organizations
- k. Lamb & Webster Catalog
- l. 2015 Additions AG Districts
- m. Verizon’s deal with American Tower is closing soon
- n. Lorraine Vyverberg letter regarding 181-11
- o. Recreation Commission Meeting Notes – 3/10/15
- p. Hamlin Volunteer Ambulance Meeting Minutes – 4/6/15
- q. CHIPS allocation and Extreme Winter Recovery Grant Memo

TOWN BOARD TO SCHEDULE A PUBLIC HEARING FOR AMENDING LOCAL LAW

Resolution #104 Motion was made by Councilperson Baxter, seconded by Councilperson Goodrich requesting Town Board approval to schedule a public hearing on May 11 at 6:45 to amend Local Law as follows:

A LOCAL LAW TO AMEND REGULATIONS FOR A-FRAME OR REMOVABLE,
CURBSIDE SIGNS IN THE TOWN OF HAMLIN

Section 1: Section 520-37(b)(16)(b) of the Town of Hamlin Zoning Law of 1991 (Signs) is amended to provide as follows:

(16) A-frame or removable, curbside signs are allowed subject to the following:

(b) A single A-frame or curbside, removable sign may be placed either on the premises for which the advertising is intended, or, with the written consent of the property owner, on another parcel to direct attention to the business, sale or event for which the advertising is intended.

Section 2: This local law shall become effective upon filing with the Secretary of State.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ACKNOWLEDGE RECEIPT OF LETTER OF RESIGNATION FROM DAVID BARKER

Resolution #105 Motion was made by Councilperson Rose seconded by Councilperson Maier requesting Town Board to acknowledge receipt of Letter of Resignation from David Barker form the Recreation Commission.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

TOWN BOARD TO APPOINT CHRISTINE YAGER TO CONSERVATION BOARD

Resolution #106 Motion was made by Councilperson Maier seconded by Councilperson Goodrich requesting Town Board to appoint Christine Yager to the Conservation Board.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose abstain, Supervisor Peters aye. Motion carried.

TOWN BOARD TO APPOINT MANK FARMS TO TAKE CARE OF TOWN FLOWERS

Resolution #107 Motion was made by Councilperson Rose seconded by Councilperson Goodrich requesting Town Board to appoint Mank Farms to take care of town flower beds.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

Recreation Commission –The supervisor mentioned that there are now only 3 members and when they have advertised for past openings, there has been no applications. They have their monthly meeting tomorrow and Councilpersons Goodrich and Baxter will be in attendance. They will ask their board their thoughts on what to do next with that board. There are other towns that have taken over that responsibility and no longer had an established recreation commission. Councilperson Goodrich asked Recreation Director Applebaum what she felt their function was and how it was useful to her. The director indicated that she has used them for advising on what might be good programs for her to initiate. It was asked what their participation was on the fields and at Volunteer Appreciation night. The Director indicated that they were at Volunteer Appreciation night last year because she had asked them to make sure they attended and their involvement when they are on the field has not been Recreation Commission related. She also indicated that she felt it was redundant to report to the Town Board on one night and then the same report the next night to them.

Supervisor computer – The computer crashed over the weekend so he has not been able to get all his emails at this time till they get it fixed. The auditors started the audit this week and they expect to have results and present to the board by the end of June.

Planning Board asking for some zoning law changes– Councilperson Rose will ask the Planning Board to send a letter stating the items that they would like the Zoning Board and Town Board to look at since they have stated there are some things that need to be changed. Bob King had indicated that our laws have been lacking and we need a better comprehensive property maintenance code.

Resident water issue – There are a couple of neighbors that are having some issues with blocking the water swail and causing water back up in the other neighbors yard. There is no town code and the Code Enforcement officer and the Highway Superintendent have been taking the calls and trying to get them to resolve it in a neighborly fashion. All the Town can do at this time is let them know that we don't have any codes to help them and they can seek legal advice regarding it on their own. We do not have an easement and no entity actually maintains the swail. The town can look into putting a law in place that will help this in the future.

REPORTS

Councilperson Baxter reported on the following:

- Hamlin Ambulance has two different style rigs they are looking into. They will most likely go with a gas rig. They will be selling tickets for a September fundraiser raffle and they will sell peanuts at the Wheelfest.
- Dog Control – The expansion is going good with much help from Steve Baase. A big thank you to Steve for all his help. This will allow the shelter to be handicap friendly and to allow the adoption center be upstairs rather than downstairs.

Councilperson Goodrich reported on the following:

- The Zoning workshop will be focusing on the guidelines for kennels.
- The Recreation Commission will meet on April 14 and they will address the board how they would like to move forward with only 3 members left.

Councilperson Rose reported on the following:

- Planning Board – Discussion was held about kennels, however, it was tabled for the month and will be presented again.
- Library has hired a cleaner that started this week and is doing a good job with results already being noticeable.

- Senior Group – He thanked Senior Program Specialist, Michelle Johnson, for implementing some new regulations for the fees and trips and for getting the bylaws typed up so that they can be gone over to see what changes need to be made since they have not been looked at in over 7 years.

Councilperson Maier reported on the following:

- Hamlin Morton Walker Fire District – They had 188 calls in the District in March. Trunked Radio project got pushed out to July 2017. The Fire District is in good shape for fire radios. The county is also offering equipment they can take advantage of.
- Conservation Board –The Arbor Day Tree giveaway will be on April 25 from 9 – 1 at the town hall. Love My Park Day will be May 2. They have 2 references that they will review next month. April 18 will be Meet the Park Manager.

Senior Citizen Program Specialist Michelle Johnson reported on the following:

- There are more members showing up every month than what has been statistical. New members are joining each month. The trips are starting for the year and they are filling up since they are real good trips that they have scheduled for the year.
- Councilperson Goodrich commented that she felt the Hamlin Newsletter came out very well.

Highway Superintendent Steven Baase reported on the following:

- A couple pieces of recreation equipment were sold on the auctions for a good amount of money that he would like to use that money to purchase a new vehicle for the Recreation Department. A motion will be needed to accept the sale of the vehicles and to purchase the new one. There are two different ones they are looking at but they will look into which one would best fit their needs.

TOWN BOARD TO ACCEPT BID PRICES FOR RECREATION EQUIPMENT

Resolution # 108 Motion was made by Councilperson Rose seconded by Councilperson Baxter requesting Town Board to accept the bid prices through Auction International on the surplus recreation equipment as follows: 1997 John Deere Gator 6 x 4 utility vehicle for \$2700, the Electric golf cart for \$635 and the 1992 John Deere Gator AMT 626 utility vehicle for \$1800.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

TOWN BOARD PERMISSION TO PURCHASE A JOHN DEERE GATOR

Resolution #109 Motion was made by Councilperson Rose seconded by Councilperson Baxter requesting Town Board to purchase a John Deere gator for the Recreation Department from Lakeland Equipment off of State Bid Contract not to exceed \$6,961.08 and using the funds from the sale of the surplus recreation equipment that was sold on Auction International.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

- Steve went to Albany to talk to the Assembly people about the towns getting money to work on the roads. They did not get more money approved, however, they did get extra money through the CHIPS program due to the extreme weather conditions. That will give them an extra \$9709.
- He has some plans for the spring and summer and has been given the list of County jobs to do. The plans include areas in Huntington Park, Victor Lane by Bradford Apartments, Wiler Road, Orchard Street, Moscow Road, Drake Road, spots on the lakefront and possible areas on Martin Road and Church Road. Trying to get the bad spots fixed.
- April 25 – May 3 is the Junk Drop Off
- Brush Pick up will be May 4 – 8
- Household Hazardous Waste Collection will be on June 13
- Dog Shelter room are progressing, but waiting on some supplies.
- Mowers are getting ready since snow fence is being taken down.
- Fish Docks are in.
- The trucks are being inspected and there are possibilities of swapping old highway trucks for the Park's.
- Steve would like to get permission to put the Bobcat on auction like they did the recreation equipment with a price in mind that if it is not met they will not make the deal. This will allow them to get a new one with the money from the auction and get a new warranty.

TOWN BOARD PERMISSION TO PUT HIGHWAY BOBCAT ON AUCTION

Resolution #110 Motion was made by Supervisor Peters seconded by Councilperson Baxter to give permission to the Highway Department to sell the 2014 T590 Bobcat Compact Track Loader on the Auction International web page not to go below the reserve price of \$44,600.00

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Goodrich asked for an explanation of the cost of the sweepers. Superintendent Baase replied that we get the full bill and then it gets split 4 ways between us, Parma, Clarkson and Sweden.

Building Inspector Cheryl Pacelli reported on the following:

Building permits issued this month for the following:

Addition – 1 – Countryside Drive

Alteration – 2 – Curtisdale Lane, Drake Road

Remodel – 2 – Moscow Road, 5711 W. Wautoma C/O

Fence – 4 – Highview, Fox Hollow, Downs Meadow Court, Barringer.

Solar – 2 - Lake Road, Hamlin Center Road

Deck – 3 – Drake Road, Walker Road, Lake Road East Fork

Demo – 1 – 832 Moscow Road – Demo unused old building.

SUP – 1 - 2222 Brick Schoolhouse Road – Dog kennel/boarding

Renovation – 1 – 101 Drake Road - Handicap ramp – n/c

New Home – 2 – Beehler Lane, Walker Road

Garage – 1 – Walker Lake Ontario Road

Total revenue from Building Permits: \$2688.40

Other Fees received:

Zoning Public Hearing Fee – Oehlbeck - **\$75.00**

Total revenue for Building Department: \$2763.40

Phone calls into office - 268

812 Walker Lake Ontario Road – Rubbish by the road – letter sent – rubbish partially removed.
Crates in ROW and too close to fire hydrant – contacted DOT;
who then contacted the DEC.

33 Hamlin Parma Town Line Road – Junk in yard – letter sent – Junk removed.

5721 West Wautoma – letter from unknown source – complaints about condition and use of
home researched owner – letter sent – owner responded and left message.

She will be on vacation on April 21 – 24 and Charlie Hungerford will be available for inspections for her
during that time.

Fire Marshal Tom Maier reported on the following:

Inspections completed for March 2015

Responded to 5886 West Wautoma Beach Road by request of the Planning Board & Town Engineer to
look at the site to insure that the fire department has access due to a new addition going in. No issues
were found and was given to the planning board.

Rechecks was completed at the Dakota Grill all work was completed.

Recheck was completed at Walker Baptist Church all work was completed.

Typed up new documents for a fire department request work sheet.

Homeowner request information of smoke and carbon monoxide alarm needed for selling her home.

Inspected Accent Wood Works a few items need to be address but most was good.

Rechecked Hamlin Dog Kennels still need smoke and carbon monoxide alarms will be taken care of soon.

Scheduled appointment from the office.

Inspected Dr. Lang's DDS office all was good.

Posted new Occupancy load for HMW station 2

Completed Fire Extinguisher checks in all town buildings

Posted new Occupancy load for Hamlin Library

Re inspected Mayer's Winery Much better inspection they will need to install a type 1 hood in the kitchen.

Attended Fire Marshal Meeting in Spencerport.

Requested to the scene of a pellet stove issue on Brickschool House Road

Completed Occupancy load for Farm to Table Restaurant

Attended a meeting at Hilton High School for the Monroe County POD Operations.

By request of the fire department check for the absents of house numbers on a multi-family home.

Numbers were present just slightly obstructed.

Attended Monroe County POD meeting at Hilton High School.

He will be attending a Fireworks Seminar at Bristol Fire Department on May 1 and a 24 hour class in West Webster at the end of May.

Librarian Kay Hughes-Dennett reported on the following:

- It was a busy end of March and beginning of April.
- Cleaner started this week, she thanked Dave for recommending her.
- They have their facebook page up and running and their Newsletter has been emailed out.
- Program numbers have gone up and numbers coming into the library are starting to increase with the better weather.

Recreation Director Anke Applebaum reported on the following:

She thanked Steve for all the work he has done to get the gators gold and to look into information to purchase a new one for the department.

- 1) The new brochure is out and we would like to draw attention to the recipe book we will create, so we are calling upon the community to submit recipes for a community recipe book which we will have on sale in the fall.

We also call upon local craft vendors as we will open an area of the Junk Jamboree for them,

which had not been the case in the past.

- 2) Kara and myself visited the Job & Intern Fair at Brockport College on April first and we met many young people interested in interning with us, both in our sports programs as well as in our child care programs.
- 3) Registrations in our Before and After school program have increased by almost 100% compared to this time last year.
- 4) We have won a \$600 soccer grant from the New York State West Youth Soccer Association, which will be used towards repairing field #1 next to the playground.
- 5) The annual Easter Egg Hunt went very well. We had 62 participants.
- 6) Since the kitchen is now completed, we are raising the price of lodge rentals, from \$100 to \$150, keeping it in line with the lowest rental of this kind in the area [Hilton VFW - \$275/all day, Sweden Clarkson (kitchen and SMALL room) - \$15/hour, Ogden - \$28/hour].

From the renters we have had since we finished the kitchen, our facility has been described as the best in the area.

We would also like to incorporate a deposit fee of \$50 for gym rentals. We have had increasing issues with either unauthorized equipment us, equipment loss, or just being left with a mess, and without a deposit we have no recourse, unlike lodge rentals where we do ask for a \$50 deposit. If possible I would like your approval on this today so that we can draw up new contracts for gym rentals.

She asked if a date was set for the Hamlin Hornets meeting yet and it has not been set yet.

TOWN BOARD TO APPROVE SECURITY DEPOSIT FOR GYM RENTALS

Resolution #111 Motion was made by Supervisor Peters, seconded by Councilperson Rose requesting Town Board to approve a \$50 refundable security deposit for the use of the gym.

Polled Votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Supervisor Eric Peters

- The Supervisor Meeting had a guest speaker from the center for Governmental Research. They conduct studies on consolidations and find that in most cases there is not enough savings to warrant them.

- Brian O'Donovan from Strong West gave him a tour. They now have 13 different disciplines compared to the 2 when they first opened. They are working hard on the 2nd floor. They have spent over \$15 million to get it to where it is today.
- The Assessor has completed the Tax Roll.
- We did not have any roads reclassified this year in Hamlin.
- The AVA meat raffle went well.
- Verizon will be submitting a proposal for a tower on Cook Road, indicating that the one that was just approved will not cover the area they need covered.
- The developer of Country Creek Estates is making larger lots so there will be less lots available. He will be residing in one of them himself.

Councilperson Rose reminded everyone of the Fundraisers that are coming up:

Exempts Potato Pancake, Hamlin Methodist Church Meatloaf dinner, St. Johns Pork Dinner and VFW Chicken Bar-B-Que.

Councilperson Baxter indicated that he had passed out the United Way forms and to please get them back to him by the end of the month. Our goal is \$1000 and we are half way there now.

ADJOURNMENT

A motion was made by Councilperson Rose, seconded by Councilperson Maier to Adjourn the meeting at 8:23 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Goodrich aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Michelle D. Johnson
Hamlin Deputy Town Clerk