

Hamlin Town Board Meeting  
August 8, 2016

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Dave Rose and Supervisor Eric Peters. Councilperson Martin Maier excused.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Consultant Michelle Johnson, Town Attorney Ken Licht, Town Historian and Conservation Board member Dave Walch, Assessor Dan Stanford, Building Inspector Cheryl Pacelli, Recreation Director Anke Applebaum and Librarian Kay Hughes-Dennett.

Residents: Rick Goldberg.

**PUBLIC FORUM**

Richard Goldberg, Lawyer representing Mr. Isabella from Newco Drive asked for a status of what the Town is going to do on their property to fix the drainage. Superintendent Baase indicated that he told Mr. Isabella that they were waiting for a stake out to see where the easement actually is on the property to see if it is on his property where he has not been given permission to go and fix the problem. He has given Mr. Isabella some options that he can go with that if he wants to pay to have them done, he can. However, looking at the maps that have been filed, the Town may not actually have an easement or any responsibility on the property at all. It may be something that they need to talk to the State about instead of the Town. Lawyer Licht indicated that Mr. Goldberg needed to talk to the Title people to see if there really is an easement that the Town can work with or if there is nothing that the Town can even do to help. Mr. Goldberg will have to further look into the easement and the property itself for them to go forward in what they might want to do, but the Town does not have responsibility and without permission to go on the property to try and help their hands are tied.

With no one else wishing to address the board, Supervisor Peters subsequently closed the forum.

**APPROVAL OF TOWN BOARD MINUTES**

Resolution #175 Motion was made by Councilperson Rose seconded by Councilpersons Voelkl and Baxter, requesting Town Board approval of the Town Board meeting minutes of July 11, 2016. Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**AUTHORIZATION OF PAYMENT OF BILLS**

Resolution #176 Motion was made by Councilperson Baxter, seconded by Councilperson Voelkl requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<b>MONTHLY TOTALS</b>		<b>TOWN OF HAMLIN</b>		<b>ABSTRACT: 8</b>	
<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>		
General	2016-980	567.71			
	2016-981 to 2016-983	576.47			
	2016-989 to 2016-990	250.68			
	2016-991 to 2016-992	2291.54			
	2016-994	123.36			
	2016-999	204.00			
	2016-1003 to 2016-1004	934.82			
	2016-1043 to 2016-1134	46365.87			
	2016-1349	455.50			
<b>Account Total</b>			\$		<b>51,769.95</b>
Library	2016-984	55.00			
	2016-1005 to 2016-1007	859.63			
	2016-1013 to 2016-1023	4659.90			
<b>Account Total</b>			\$		<b>5,574.53</b>
Highway	2016-1025 to 2016-1042	24165.94			
<b>Account Total</b>			\$		<b>24,165.94</b>
Sewer	2016-995 to 2016-996	97.27			
	2016-1011 to 2016-1012	80.32			
	2016-1024	41.53			
<b>Account Total</b>			\$		<b>219.12</b>
Light	2016-993	1338.67			
<b>Account Total</b>			\$		<b>1,338.67</b>
Employees Trust	2016-997 to 2016-998	1696.69			
	2016-1000 to 2016-1001	27501.86			
	2016-1008 to 2016-1009	1647.00			
<b>Account Total</b>			\$		<b>30,845.55</b>
Clarkson/Hamlin	2016-1135	4639.92			
<b>Account Total</b>			\$		<b>4,639.92</b>
Hamlin/Kendall	2016-1136 to 2016-1345	45556.89			
<b>Account Total</b>			\$		<b>45,556.89</b>
Paychex	2016-987	106.64			
	2016-1002	86.01			
	2016-1010	46.95			

<b>Account Total</b>			<b>\$</b>	<b>239.60</b>
<hr/>				
Visa Charges	M&T	53.03		
	Build-A-Sign	139.72		
	Facebook Ads	169.64		
<b>Account Total</b>			<b>\$</b>	<b>362.39</b>
<hr/>				
<b>GRAND TOTAL</b>			<b>\$</b>	<b>164,712.56</b>

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. C-Zone news – 7/7, 7/13, 7/21, 7/28
- b. And They're off
- c. Upcoming FREE NYS DEC Coastal Erosion Hazard Area Training – New York, NY
- d. Severe Ag Drought
- e. Weekly Weather Brief - 7/13, 7/27, 8/3
- f. NYSLRS Employer E- News – June and July 2016
- g. Rochester People's Climate Coalition
- h. HR Focus – July Issue
- i. NYSEG – RG&E News Release – 7/20, 8/2
- j. Charter Communications – 7/20
- k. Drought Watch Issued by NYS
- l. Affordable Housing, Rural Opioid Treatment & Veterans Training Grants
- m. Building the World's Largest Airport
- n. Notice of Availability: Genesee River Draft Restoration Plan
- o. Webinar: Sales Tax First Half 2016
- p. Landowner Considerations for Solar Land Leases
- q. Debt Service by Chronological Maturity Date – 2017
- r. Town of Hamlin 2016 Final State equalization rates
- s. Fishery Advisory Board
- t. August Net Auction Open for Bidding Now!
- u. Register for New York State Canal Conference 2016
- v. 2016-2017 Back to School Backpack Drive
- w. Social Media Tools and Techniques
- x. Genesee/Finger Lakes Regional Planning Council Eblast
- y. Hamlin Ambulance Minutes – 8/1/16

**ADVERTISE FOR VACANT POSITION ON THE CONSERVATION BOARD**

Resolution #177 Motion was made by Councilperson Rose, second by Councilpersons Voelkl to advertise for the vacant position on the Conservation Board with applications due to Town Clerks Office on August 26, 2016 at 4:00 PM.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Voelkl asked where it will be advertised differently than what it was this last time. It will be advertised in the Tri-County this time and discussion was held to look into putting a link on facebook to the advertisement on the website.

**AUTHORIZE TO SIGN INTERMUNICIPAL AGREEMENT WITH WHEATLAND**

Resolution #178 Motion was made by Councilperson Baxter seconded by Councilperson Voelkl to authorize the Supervisor to sign an Intermunicipal Agreement with the Town of Wheatland to Transfer Dogs for Adoption Only to the Town of Hamlin.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Supervisor Peters commented that there will be approximately 6 dogs a year with this contract.

**DECLARE 1981 LAKE ROAD AN UNSAFE STRUCTURE**

This will be tabled until September.

A letter was received by DOT to the Towns to the West authorizing to pay to finish up the parkway West of the Route 19.

**REQUESTING RESOLUTION FOR THE LAKE ONTARIO STATE PARKWAY**

Resolution #179 Motion was made by Councilperson Baxter, second by Supervisor Peters to get the Lake Ontario State Parkway fixed to the West per State resolution below:

RESOLUTION 81-0716 LAKE ONTARIO STATE PARKWAY (LOSP)

WHEREAS, Governor Cuomo calls for a direct linkage between tourism, agriculture, and marketing the Upstate New York Region as a whole in order to foster economic development; and

WHEREAS, Orleans County relies upon safe and secure roads to move products to markets, produce food and fiber, and receive tourists; and

WHEREAS, the 15 mile-extension of the LOSP from Hamlin Beach State Park to Lakeside Beach State Park is in desperate need of repair; and

WHEREAS, 5.5 miles of this section of the LOSP has been labeled "Rough Road" by the Department of Transportation; and

WHEREAS, the current condition of the LOSP has a negative effect on the property taxes in the Town of Kendall and has significantly reduced commerce to areas of Orleans County; and,

WHEREAS, first responders in the Town of Hamlin and Kendall elect to take alternative routes because they deem the LOSP unsafe to use for emergency calls due to current road conditions; and,

WHEREAS, other parts of this federally-funded highway have recently been resurfaced, while the portion between Hamlin Beach State Park and Route 237, Kendall/Holley exit remains unattended to, now, therefore be it

RESOLVED, that the Hamlin Town Board does hereby request that the Governor and the State Legislature immediately fund the repair and maintenance of this section of the LOSP so our residents and other tax payers can reap the same benefits as other residents who utilize New York State roadways throughout the state; and be it

FURTHER RESOLVED, that the Town Clerk hereby send this resolution to Governor Andrew M. Cuomo, Commissioner of DOT Matthew J. Driscoll, U.S. Congressman Chris Collins, Senator Kristen Gillibrand, Senator Charles Schumer, Senator Robert Ort, Assemblyman Steve Hawley, Orleans County Chairman David Callard, Gayle Ashberry, Supervisor for the Town of Carlton, and Nadine Hanlon, Clerk of the Orleans County Legislature.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

#### **APPROVE THE COURT TO APPLY FOR A JCAP GRANT**

Resolution #180 Motion was made by Councilperson Rose, second by Councilperson Baxter to approve the court to apply for a JCAP grant.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

#### **DISCUSSION**

The Fire Marshal has put his retirement in for the end of September. The Fire Department is interested in having the current Deputy Fire Marshal step up into the position at that time.

#### **FIRE MARSHAL APPOINTMENT**

Resolution #181 Motion was made by Councilperson Rose, second by Councilperson Baxter to promote Ron Bragg as the new Fire Marshal effective September 30.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Cost Estimate for Demo of 1420 Lake Road, E. by Town Forces – They asked Superintendent Baase to look at what the cost would be to tear down the blocks and remove the tanks to clean the area up now that the tires have all been removed. There is talk of people possibly purchasing the land as is. If that happens then who ever purchases it can take care of the demo, however, if no one does purchase it then the Town will take care of getting it cleared out.

1396 Lake Road – The demo is scheduled to be done on September 5. There were no bids at the auction so the bank could not take title of it.

Councilperson Voelkl asked if we should be advertising for the Deputy Fire Marshal position. It was decided to wait until the Deputy takes over the Fire Marshal position and it is vacant at that time.

After three months and asking 5 different contractors for quotes, only one was received to Repair paneling in the conference room, Building Inspector office and Town Clerk office along with repairing the stairs and landing on entranceway.

### **REPAIR TO PANELING AND STAIRWAY**

Resolution #182 Motion was made by Councilperson Rose, second by Supervisor Peters to Accept the bid to repair the paneling and stairway from C&S Remodeling for \$2800 seeing no other bids were handed in over the three months that we have been trying to get a quote.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

### **REPORTS**

Councilperson Baxter reported on the following:

- Hilton Parma Fire District – Their carnival was successful without many medical issues like the year before.
- Hamlin Volunteer Ambulance – Meeting minutes were received in communication, but he was unable to attend the actual meeting.
- Dog Shelter – Thank you for passing the agreement with Wheatland. Adoption weekend they had went well. There was a fire near the dog shelter but it did not effect the shelter.

Councilperson Voelkl reported on the following:

- Zoning – There was five public hearings at the last meeting: Wiler Road is looking for chickens variance, Shore Acres for an attached garage, Roths Cove needed a couple of variances for a garage and a shed and then Ketchum for a barn before they build a house. There were three agenda items for chickens on Leona Lane, a separation of a lot to preserve Ag space on Hamlin Parma TL Road and a multi-level tree house on Settlers Lane.
- She had an article about Public Forum meetings being held regarding Zombie Homes.
- She talked to Burnwell about the propane cost at the Historian Center and was able to get it down to 1.349 this year compared to the 2.14 in the past.

Councilperson Rose reported on the following:

- Planning Board – Public hearing for Kevin Golf was held for the selling of used cars. There will be no mechanical work done. SUP was made out and Planning Board accepted it right away. That really helped to show the community that the Planning Board is headed in the right direction to working with the community. Linda Atkins received a SUP for a single apartment dwelling. 100 Drake Road has a 27 ½ acre parcel looking to hook up to public sewer. A \$2500 bond to set the sewer up across the road was applied for. A Barn was approved to be built on Ketchum while they are working on constructing a house on the property. Virginia Truelson is looking for an upper story to be built on an existing basement and needs a Conservation Corridor permit.
- Library – They have a new website set up that is a link from our Town of Hamlin website. [Hamlinlibraryny.org](http://Hamlinlibraryny.org).
- Seniors – Flu Clinic will be September 27. August 23 is the Picnic that the Town Board will cook for at Hamlin Beach State Park.
- Hamlin-Morton-Walker – William Rickman was appointed as the Fire Commissioner to replace Tom Maier, after having 3 applications submitted. Jerry Clement has also resigned as the Administrator at the end of the year. They discussed purchasing a new pumper from E-1.

Highway Superintendent Steven Baase reported on the following:

- They have been mowing ditches and dug some ditches in Lake Breeze Estates.
- They are working with Clarkson to mill on West Ave to Route 19 to Redman Road.
- They have oiled, stoned and swept on Hamlin Center Road
- They plan to stripe the Town Hall parking lot
- The Parks Department is picking up nets and cans and also worked on making some fixes on the playground. The prisoners will be coming out to stain it.
- There is a new water meter at the History Center that can be auto radio read. The boiler has also been inspected.

Councilperson Rose commented that he saw the roadways that they cleared on the old Duffy Mott land and it looked great and was very helpful last week when the fire was happening on Railroad Ave.

Building Inspector, Cheryl Pacelli reported the following:

42 Permits were issued from 7/11/16 – 8/08/16

Permit cost received: \$3,357.60

Permit valuation: \$384,750.00

45 permits have been closed.

Phone calls into the office – 292

1981 Lake Road has been deemed an Unsafe Structure and a placard has been placed due to structural issues with the inside interior flooring. Safeguard properties has been notified of the issue and has taken a report. They will send it out for bid.

1420 Lake Road West Fork – Owner has a court date for 7:00 pm on 8/8/16 to verify the removal of tires.

7610 Newco Drive – Placard – Unsafe structure. Roof caved in and structure bowing out. Letter sent to owner.

271 Drake Road – they put on a porch, gazebo, pergola, an existing garage turned into an apartment and a garage. The Building Department is working with them to get it all straightened around.

Superintendent Baase checked with the State regarding a sign at Sandy Harbor that was put on State property. They gave permission as long as some verbage such as no trespassing is changed.

Superintendent Baase also asked what is being done about the old duffy mott at the end of Orchard Street. The Building Inspector will write a letter regarding the situation and give the understanding that we know that the owner just passed away and there are several things that we are aware of that she is working on and we will be sensitive and understanding to try and get this cleared up.

#### Permits Issued:

Addition - 1

Awning – 3

Barn Out Building – 3

Conservation Development - 1

Deck/Patio - 5

Demolition – 2

Fence – 3

Garage - 1

Handicap Ramp – 1

Major Repair/Alteration - 1

Minor Repair/Alteration – 1

Mobile Home – new/replace - 2

Pool/Hot Tub/Spa -4

Re-Roofing – 5

Res – C of O – 1

Res – New Construction - 1

Shed – 6

Special Use – 1

Senior Consultant Michelle Johnson reported on the following:

- August 23 is the picnic with the Seniors that the Town Board members and Hall personnel are invited to come and cook on the grill.
- They will be going to Bristol Valley for the play – “Cookie Fight” and Next Month they will be going on a day trip to Niagara and the 5 day trip to Savannah.
- There have been new Day Trip organizers that have been assigned for when Peg and Anne retire at the end of the year. They are still looking for a way to handle the Kitchen crew as no one has volunteered to take that position over as of yet.

Fire Marshal Tom Maier was not present but sent the report as follows:

- Monthly fire extinguisher checks completed for Town of Hamlin Buildings.
- Fire Marshals monthly meeting
- Annual Fire Inspections Completed
  - Waye Motors
  - Town of Hamlin DPW
  - Radars Auto Repair
  - CMJ Customs
  - Keller
  - Life Time Assistance (1 Traciann Drive
  - Life Time Assistance (1340 Lake Road East Fork)
  - Life Time Assistance (3852 Brickschool House Road)

Recreation Director Anke Applebaum reported the following:

- A couple of their teams took some places at the Tournaments this year.
- Junk Jamboree is filled, however, if more would like to come they will make room for them. There is 2 food trucks attending and they will have a musician to sing and play a guitar. The Youth group will sell coffee and muffins.
- They will be having the Brockport College Freshman come in and paint the back stops
- They will beginning a new Saturday Market the 1<sup>st</sup> Saturday of the month from 10 – 4. For a small fee vendors and demo people will be able to display at it. It will start with the 2<sup>nd</sup> Saturday in September due to Labor Day weekend. The concession stand will be open and they are trying to get some farmers to participate also.

Librarian Kay Hughes-Dennett

- Summer reading program has only 2 weeks left.
- It was a busy summer and they did several programs in conjunction with Recreation. They would like to do a new program to try and target the teen population next year.

Town Historian and Conservation Member David Walch reported on the following:

- A few sections left to finish for open space index and get final approval in September.
- Hopes that the readvertising of the position will bring in more candidates for the opening on the board.
- The History Center has had some people coming through it and they have been receiving donations.

Assessor Dan Stanford reported on the following:

- The office has been working on permits and have had 60 assessment changes.
- The Letters for exemptions are ready to go out in hopes that people will bring them back in at the same time they pay their school taxes next month.
- They plan to have an evening where the Ag exemption people can come in and see what changes are being made with the new laws and verbage that has been adopted.

Councilperson Rose congratulated him on keeping the Equalization rate at 100 percent.

Supervisor Eric Peters

- The Distribution for Water Districts vouchers have been signed.
- The website is being worked on to be set-up
- It was asked for the new Town Hall sign to be put back up soon.
- He has worked with code issues and customer complaints with the building department.
- The dangerous dog was released out of the Dog shelter and no longer in the Town of Hamlin

**ADJOURNMENT**

A motion was made by Councilperson Rose, seconded by Councilperson Voelkl to Adjourn the meeting at 8:20 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk