

Hamlin Town Board Meeting
October 11, 2016

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor Chris Bode.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Dave Rose and Supervisor Eric Peters. Councilperson Maier excused.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Consultant Michelle Johnson, Town Attorney Ken Licht, Pastor Chris Bode, Building Inspector Cheryl Pacelli, Fire Marshal Ron Bragg, Recreation Director Anke Applebaum and Librarian Kay Hughes-Dennett.

Residents: Robert Brenner, Paula Reis, Joe Heberle, Susan Marino, Peter Franz, Corey McWilliams, Theresa Reed, Ted Habgood, Kathy Habgood, and Don Nichols

PUBLIC FORUM

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

APPROVAL OF TOWN BOARD MINUTES

Resolution #203 Motion was made by Councilperson Rose seconded by Councilperson Voelkl requesting Town Board approval of the Town Board meeting minutes of September 28, 2016.
Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

AUTHORIZATION OF PAYMENT OF BILLS

Resolution #204 Motion was made by Councilperson Baxter, seconded by Councilperson Rose requesting the Town Board approval of the authorization of payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2016-1546 to 2016-1549	4168.44	
	2016-1557	844.02	
	2016-1599 to 2016-1623	7023.61	
	2016-1629 to 2016-1630	3202.62	
Account Total			\$ 15,238.69
<hr/>			
Library	2016-1552 to 2016-1553	168.64	
	2016-1567 to 2016-1581	4376.68	
Account Total			\$ 4,545.32

Highway	2016-1561	85000.00		
	2016-1582 to 2016-1598	80735.31		
Account Total			\$	165,735.31
Sewer	2016-1550	47.18		
	2016-1551	54.57		
	2016-1565 to 2016-1566	63.71		
Account Total			\$	165.46
Light	2016-1554	1387.99		
Account Total			\$	1,387.99
Huntington Park				
Account Total			\$	-
Employees Trust	2016-1555 to 2016-1556	27196.53		
	2016-1558	55.60		
	2016-1562	1206.98		
	2016-1564	1577.74		
Account Total			\$	30,036.85
Paychex	2016-1559	46.95		
	2016-1563	108.01		
Account Total			\$	154.96
Visa Charges	Facebook Ads	153.18		
	AtmosFX.com	106.36		
Account Total			\$	259.54
GRAND TOTAL			\$	217,524.12

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SUPERVISOR'S MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. C-Zone news –9/22, 9/29
- b. Weekly Briefing – NWS Buffalo – 10/4, 10/11

- c. Hazard Mitigation Planning Update
- d. 2016 Photo Contest Winners Announced
- e. Volunteer Appreciation
- f. Webinar: Property Tax Cap – Local Governments
- g. Clean Energy Communities Program
- h. NYSLRS Employer E- News – September 2016
- i. Charter Communications – October 5
- j. Division of Human Rights – October 19 Fair Housing Conference
- k. Lighthouse Pointe – Public Comment Invited on Proposed Remedy to Address Contamination
- l. E- News – Fall Fun Around New York State
- m. Happy Anniversary, Another New Focus Area, Social Media presence and by the numbers
- n. Save the Date for Rochester’s Biggest Job Fair of the Year
- o. National Grid – Management Change
- p. HVA Meeting Minutes of 10-3-16
- q. Building Inspectors report.

TOWN OF HAMLIN LEAD AGENCY

Resolution #205 Motion was made by Councilperson Rose, second by Councilperson Baxter to Name the Town of Hamlin the Lead Agency for the Tower Project based on the Negative SEQR Declaration as follows:

STATE ENVIRONMENTAL QUALITY REVIEW

NEGATIVE DECLARATION

NOTICE OF DETERMINATION OF NON-SIGNIFICANCE

DATE: October 11, 2016

This notice is issued pursuant to part 617 of the regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town Board of the Town of Hamlin as lead agency has determined that the proposed action described below will not have a significant adverse environmental impact and that a Draft Impact Statement will not be prepared.

NAME OF ACTION: Bell Atlantic Mobile of Rochester, L.P. d/b/a Verizon Wireless Hamlin Beach Wireless Telecommunications Facility.

SEQR STATUS: UNLISTED. The proposed structure exceeds 100 feet in height from ground level but is not considered a Type 1 action because the Town of Hamlin has a zoning code which regulates the height of structures and Chapter 506 of the Hamlin Town Code (Wireless Telecommunications Facilities) also regulates the height of such facilities in section 506-9, which regulation may be waived pursuant to section 506-31,

CONDITIONED NEGATIVE DECLARATION: NO

DESCRIPTION OF ACTION: A self-supporting wireless telecommunications tower which is 185 feet in height plus a 3 foot lightning rod with 3 antenna arrays with 4 antennas mounted at 181 feet above ground level. Also included is a 12 x 30 equipment shelter located on a concrete pad. All facilities to be located within a 44' x 82' fenced gravel compound. Also included is a 12' wide gravel drive, a transformer, telco vault, meter board and utilities to service the site.

LOCATION : 158 Cook Road, Town of Hamlin, Monroe County, New York

REASONS SUPPORTING THIS DETERMINATION:

The Town Board has reviewed the criteria set forth in 617.4 of SEQRA and has determined that the project does not have any of the criteria set forth in said section to be considered a Type 1 action.

After a review of the full environmental assessment form dated May 21, 2016, and the visual impact report and balloon fly pictures prepared because of the height of the structure, the primary reasons to support this negative declaration are as follows:

There will be no substantial adverse change in existing air quality, ground or surface water quality or quantity, noise or traffic levels, no substantial increase in solid waste production and no substantial increase in potential for erosion, flooding, leaching or drainage problems;

There will be no removal or destruction of large quantities of vegetation or fauna, substantial interference with the movement of any resident fish or wildlife species; impacts on a significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;

There will be no impairment of the environmental characteristics of a Critical Environmental Area;

There will no creation of a material conflict with the community's current plans or goals as officially approved or adopted;

There will be no impairment of the character or quality of important historical, archeological, architectural, or aesthetic resources of the existing community or neighborhood character;

There will be no material change in the use of energy;

There will no creation of a hazard to human health;

There will be no substantial change in the use, or intensity of use, of land including agricultural,

open space or recreational resources, or in its capacity to support existing uses;

There will be no encouraging or attracting of a large number of people to a place or places compared to the number of people who would come to such place absent the action;

There will be no creation of a material demand for other actions that would result in one of the above consequences;

There will be no changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment;

This action is not related to two or more related actions undertaken, funded or approved by this agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the above.

FOR FURTHER INFORMATION CONTACT:

Eric Peters
Supervisor, Town of Hamlin
1658 Lake Road
Hamlin, NY 1445
585-964-8981

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

SPECIAL PERMIT TO VERIZON WIRELESS TO ERECT A TOWER

Resolution #206 Motion was made by Councilperson Rose, second by Councilperson Baxter to Grant a Special Permit to Verizon Wireless to Erect a Telecommunications Tower at 158 Cook Rd. with the following provisions:

Relief from § 9B for the Height of an additional forty-eight foot (48')

Relief from § 13A which requires a minimum distance of six (6) times the height, set back from roads for four (4) times the height.

Per § 6G-8, the Applicant submits: A certified tower design, per ANSI/ TIA/ EIA-222 F, with calculations, including the foundation design and soils report that substantiates the tower capacity per this section of the law.

Per § 6V of the Local Law that requires: “the Tower shall be structurally designed to accommodate at least five (5) additional Antenna Arrays equal to those of the Applicant.” Relief, to be designed for at least three (3) Additional Co-Locators

That the Applicant submits documentation of the required insurance, per §26 of the Local Law.

That the Applicant submits documentation of a \$75,000 performance bond security is in place with the Town.

The Applicant shall have sufficient funds in the escrow account with the Town to pay all expenses related to the application review, inspections and the issuance of permits.

Completed Project to be submitted and reviewed for completeness by the Town’s consultant, before our recommendation for the issuance of a Certificate of Compliance:

That the Applicant submit a post construction inspection report per ANSI/ TIA/ EIA-222 F Annex E; with documentation demonstrating Remediation(s) of all Deficiencies noted (if any).

Once construction is complete there will be a final inspection with the Town and the Town’s consultant.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

ADVERTISE FOR ASSISTANT FIRE MARSHAL POSITION

Resolution #207 Motion was made by Councilperson Baxter, second by Councilperson Voelkl to Advertise for the Position of assistant Fire Marshal with Applications due in the Town Clerks Office no Later than 4:00pm, November 4, 2016.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

REPLACE OUTDATED AED’S

Resolution #208 Motion was made by Councilperson Rose, second by Councilperson Voelkl to Authorize the Replacement of Outdated AED’s at the Town Hall, Court Bldg., Charlie Maier Lodge, and the Library for a total cost of Approx. \$5280.00 =/- depending on the number of pads required.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

The current AED’s are outdated and they do not make replacement parts anymore. We have had them for 9 years and they recommend to change them over every 4 years. It is a good thing to do for the general welfare and safety.

APPOINT SHAWN BAXTER TO CONSERVATION BOARD

Resolution #209 Motion was made by Supervisor Peters, second by Councilperson Voelkl to Appoint Shawn Baxter to the Unexpired term on The Conservation Board that expires 12/31/2016. Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose abstain, Supervisor Peters aye. Motion carried.

BUDGET TRANSFER

Resolution #210 Motion was made by Councilperson Voelkl, second by Councilperson Baxter to approve the following budget transfer:

Reduce Expense Account #AA.7150.44-Cable Special Projects by \$2,500.00

Increase Expense Account #AA3989.40-Other Public Safety by \$2,500.00

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

APPOINT CHRIS SCHLIETER TO PLANNING BOARD

Resolution #211 Motion was made by Supervisor Peters, second by Councilperson Baxter to Appoint Chris Schlieter to the Unexpired Term on The Planning Board that expires 12/31/2020.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

DISCUSSION

65 Orchard Street – There will be a public hearing on October 26 regarding demolishing the structure. It was asked that Highway Superintendent Steve Baase to get an estimate on the cost of taking down the unsafe structures. They would like him to try and get the private property out safely before it is taken down. He needs to check with the Water Authority to see if there is active service if needed for the controlled burn. Councilperson Rose asked if everything will be taken down eventually. Superintendent Baase indicated that they will take them all down but will start with the most unsafe ones first. Supervisor Peters would like the most unsafe ones down before the end of the year.

Walmart – They seem to be slow clearing checks and by the time it is cleared it is not in time for people to be making the purchases they need and they shut the card off in the meantime. We have a credit card in the Town Clerk's office that can be used easier and he would like us to use that and close the Walmart account. Recreation can look into a food service to help cut down on what the credit card is needed for.

CLOSE WALMART ACCOUNT

Resolution #212 Motion was made by Councilperson Baxter, second by Councilperson Voelkl to close the Walmart Account and go forward using the regular credit card for purchases.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Supervisor Peters reported that the website is getting close to being complete. Pictures need to be taken of the town employees and a new picture of the Town Hall needs to be taken. Councilperson Voelkl asked if we would be able to update information that has been transferred. Supervisor Peters indicated that we will have administrative rights to be able to make edits ourselves.

The Library is looking to participate with Amazon to be able to get lower priced DVD's and BlueRays.

LIBRARY OPEN AN ACCOUNT WITH AMAZON WITH CREDIT LIMIT OF \$1,000/MONTH

Resolution #213 Motion was made by Supervisor Peters, second by Councilperson Rose to open an account with Amazon with a credit of \$1,000 per month to purchase lower priced DVD's and Blue Ray's.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

REPORTS

Councilperson Baxter reported on the following:

- Hilton Parma Fire District – He was unable to attend.
- Hamlin Volunteer Ambulance –They will make around \$1,000 profit from the Lotto ticket fundraiser they did.
- Dog Shelter –They had 7 puppies on a live camera which people enjoyed seeing. They do not know how much will be donated from the Apple Fest booth yet, but they felt it went very well. Thank you to everyone who supported it and purchased hot dogs at it. Thank you to Steve for the help he gave with unloading the booth. Thank you to the Michelle for the Walker Fire Department fundraiser they did selling pies at the Apple Fest which was very successful.

Councilperson Voelkl reported on the following:

- Hilton-Parma Chamber of Commerce – She thanked Steve for all of his hard work and help at the Apple Fest. Dan from the Chamber wanted to make sure it was passed on how much they appreciated Steve's help.
- Monroe County Sheriff came for an informational meeting about current crime. They gave ideas to help avoid break-ins.
- Zoning – A public hearing for Shore Acres was passed to have an additional accessory structure put up. A public hearing will be held next month for an accessory structure to be put up on land that does not have a dwelling on West Wautoma.

Councilperson asked about an article that she saw in the paper about Clarkson receiving electronics for free. Superintendent Baase explained that we also take those items for Free, however, instead of refusing to accept the CRT's like Clarkson does, we do accept them for a charge since we are charged for disposal of them.

Councilperson Rose reported on the following:

- Seniors – We have 260 members in the Senior group at this time. We had 18 new members at our September meeting. Supervisor Peters said good job.
- Planning – There will be a public hearing for Mark's Plaza to have a storage of corvette's. They plan to have a Drive In with Mark's in good weather.

Town Clerk Kathi Rickman reported on the following:

- Steve Lauth will be starting the work on the walls and stairway next month.
- The sign guy plans to get our signs done before winter.

Highway Superintendent Steven Baase reported on the following:

- Milling was done on about 2/3 of Huntington Park
- Grated and paved Martin Road
- They took out 8 dumpsters of junk during the 3 days of junk drop- off
- Brush pick up is week of October 17
- They are looking into making pits for people to drop off brush
- They are getting caught up on miscellaneous jobs.
- Larry's is almost completely torn down, just have to finish cleaning it up.
- There were complaints about the basketball court he is putting up in Huntington Park, however the town board indicated to complete the job.

Building Inspector, Cheryl Pacelli reported the following:

46 Permits were issued from 9/12/16 – 10/07/16

Permit cost received: \$3,717.52

Permit valuation: \$669,847.05

22 permits have been closed.

Phone calls into the office – 356

Fence was removed at 1420 Lake Road West Fork on 10/7 and the demolition is scheduled for 10/11.

Permits Issued:

Addition – 1

Barn – 4

Conservation Development - 1

Deck/Patio - 2

Demolition – 1

Fence – 2

Fireplace/Stove/Chimney - 2

Handicap Ramp – 1

Lean to - 1

Major Repair/Alteration - 4

Minor Repair/Alteration – 1

Pool In ground -1

Re-Roofing – 5
Res – New Construction – 2
Sell Top Soil - 1
Shed – 6
Sign- Residential - 1
Special Use – 10

There is a new house being put up at 100 Drake Road.

Fire Marshal Ron Bragg reported on the following:

Activities for September 12 – October 11, 2016

- Train with Tom Maier
- Acclimated with the office
- Scheduling Fire Inspections and reviewing code for proposed car storage owner Mark Crane
- Setting up email and resolved issues with CE Tech
- Performed fire inspections for Brightly Farms, Dakota Grill, and Hamlin Family Center
- Entering fire report data into the computer and filing/mailling copies
- Phone consulting: Patience McPherson for gas fireplace, Mark Crane and Dave Brennan for proposed car storage. Reviewing codes and onsite review/inspection of proposed car storage.

He received a call from Monroe County Sheriff with a request for approval to get emergency enclosures to secure a residence home located at 1307 Hamlin Parma Townline Road. Fire Department had made a forced entry and broken a window to gain entrance.

He will be following up with the past inspections and moving forward with the new ones. He wants to make sure that any violations are corrected and closed out.

Recreation Director Anke Applebaum reported on the following:

- Saturday Market is going well. They have a lot of vendors and it seems to have people coming out and hanging out making it a great community time.
- No issues with the Child Care. The sewer is working.
- The Fall Harvest is scheduled for October 20 and the school of Screams final year is at the end of the month. They were told by the Health and Safety Department that they would allow them to do it this last year, but then they are not allowed to do it anymore with the guidelines.
- She will be looking into an outdoor movie system.
- Ghost Hunters will be in this weekend to see if there is anything to be made aware of.

Librarian Kay Hughes-Dennett

- They received their State Municipal Service Grant and will be getting an electric sign put up along with the new shelving being put in by the end of the year. They will be giving away the wooden bookcases for a small donation and the metal shelving will be donated to local libraries.

Supervisor Eric Peters

- Associate of Towns conference will be held in February.
- He attended the funeral for David Wolfe and in mourning his loss they will be making a donation to the Wilmont Cancer Institute. There will be an envelope for donations in the Town Clerk's Office.

ADJOURNMENT

A motion was made by Councilperson Baxter, seconded by Councilperson Voelkl to Adjourn the meeting at 8:19 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk