

Hamlin Town Board Meeting  
October 26, 2016

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Invocation by Pastor John Ebel.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Martin Maier Councilperson Dave Rose and Supervisor Eric Peters.

Also present: Highway Superintendent Steve Baase, Deputy Town Clerk and Senior Consultant Michelle Johnson, Lawyer Ken Licht, and Pastor John Ebel.

**PUBLIC FORUM**

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

**APPROVAL OF TOWN BOARD MINUTES**

Resolution #215 Motion was made by Councilperson Baxter seconded by Councilperson Rose requesting Town Board approval of the Town Board meeting minutes of October 11, 2016.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier abstain, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF PUBLIC HEARING MINUTES**

Resolution #216 Motion was made by Councilperson Rose seconded by Councilperson Voelkl requesting Town Board approval of the Public Hearing meeting minutes of October 11, 2016.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier abstain, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**AUTHORIZATION OF PAYMENT OF BILLS**

Resolution #217 Motion was made by Councilperson Voelkl, seconded by Councilperson Rose requesting the Town Board approval of the authorization of payment of bills from their respective funds.

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2016-1624 to 2016-1626	776.44	
	2016-1633	178.63	
	2016-1639 to 2016-1644	4016.73	
	2016-1653 to 2016-1677	17685.00	
<b>Account Total</b>			<b>\$ 22,656.80</b>

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Library	2016-1627	96.72	
	2016-1634	495.53	
<b>Account Total</b>			<b>\$ 592.25</b>
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Highway	2016-1649 to 2016-1652	37376.64	
	2016-1678	7410.00	
<b>Account Total</b>			<b>\$ 44,786.64</b>
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Sewer	2016-1645 to 2016-1646	102.61	
	2016-1648	78.16	
<b>Account Total</b>			<b>\$ 180.77</b>
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Light	2016-1647	1426.09	
<b>Account Total</b>			<b>\$ 1,426.09</b>
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Huntington Park			
<b>Account Total</b>			<b>\$ -</b>
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Employees Trust	2016-1628	220.76	
	2016-1635 to 2016-1636	204.16	
	2016-1638	1560.00	
<b>Account Total</b>			<b>\$ 1,984.92</b>
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Paychex	2016-1637	84.64	
<b>Account Total</b>			<b>\$ 84.64</b>
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Visa Charges	Walmart	186.43	
	Amazon.com	232.51	
	PowToon Limited	228.00	
<b>Account Total</b>			<b>\$ 646.94</b>
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**GRAND TOTAL**

\$  
72,359.05

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**CORRESPONDENCE**

- a. C-Zone news –10/6, 10/13
- b. Weekly Briefing – NWS Buffalo – 10/12, 10/19
- c. Countdown: Is Retirement Just an Illusion for Gen Xers and Baby Boomers
- d. Leveler – E Newsletter from the Lake Ontario Riparian Alliance
- e. Highland Park South Master Plan
- f. NYS GFOA Upcoming Webinar
- g. Genesee/Finger Lakes Regional Planning Council Eblast
- h. Charter Communications – 10/19
- i. Job Fair Season! Get your tables now!
- j. Upcoming LIFE Webinars

**APPROVAL OF TOWN BOARD MINUTES**

Resolution #218 Motion was made by Councilperson Baxter seconded by Councilperson Rose to hire Lozier to do an asbestos survey of 65 Orchard Street to determine the safest way to demo it.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Councilperson Voelkl asked if there was still people's personal property in the building. Superintendent Baase indicated that they have tried to remove what they could and they will be as careful as they can not to make more damage to the property inside. It was indicated that everyone who had property inside was notified by certified letters and the posting on the building itself. The fire department will not be doing a controlled burning since they will not be able control to many important factors in that area. They may be able to chip the walls after they are taken down. Lawyer Licht indicated that the Town would not be liable for any property damage. All costs incurred by the Town will be charged back to the taxes.

**DEMOLITION OF 65 ORCHARD STREET**

Resolution #219 Motion was made by Councilperson Rose, second by Councilperson Baxter to demolish buildings at 65 Orchard street as follows:

WHEREAS, the Town Board adopted a resolution on September 12, 2016 that the buildings at 65 Orchard Avenue are dangerous and unsafe structures, and

WHEREAS, said resolution ordered that pursuant to the provisions of sections 231-6 and 231-7 of the Unsafe Buildings Law of the Town of Hamlin, a notice be served upon the owner of said premises, which notice shall provide that demolition and removal of the structures must be commenced within 15 days of service of the notice and completed within 30 days thereafter and that a hearing before the

Town Board in relation to such buildings shall be held at 6:30 pm on October 26, 2016, and which resolution further provided in the event of the neglect or refusal of the owner to comply with the order to remove the buildings, the Town Board is authorized to provide for the demolition thereof and to assess all expenses against the land on which the structures are located, and

WHEREAS, a notice of said resolution was duly prepared and served by registered mail upon Hamlin Development Co., Inc., the owner of the premises on 65 Orchard Street, and

WHEREAS, copies of said notice of resolution were duly affixed to all buildings located on the premises at 65 Orchard Avenue at approximately 1:20 pm on September 15, 2016, and

WHEREAS, a copy of said notice of resolution was duly filed as a notice of pendency in the office of the Monroe County Clerk on September 21, 2016 in Book 1397 of Notice of Pendency at page 45, and,

WHEREAS, notice of the public hearing was duly published in the official newspaper of the Town of Hamlin, and

WHEREAS, a public hearing to consider said matter was held at the Hamlin Town Hall , 1658 Lake Road at 6:30 pm on October 26, 2016, and

WHEREAS, at said public hearing the Hamlin Building Inspector and Code Enforcement Officer informed the Hamlin Town Board that demolition and removal of the structures had not commenced, and

WHEREAS, there was no appearance by the owner or owner's representative at said hearing,

NOW, THEREFORE, BE IT ORDERED AS FOLLOWS:

1. Pursuant to section 231-9 of the Unsafe Buildings Law of the Town of Hamlin, the Town of Hamlin shall provide for the demolition and removal of the buildings on the premises at 65 Orchard Avenue in the Town of Hamlin.
2. Pursuant to section 231-10 of the Unsafe Buildings Law of the Town of Hamlin, all expenses incurred by the Town in connection with the demolition and removal of the buildings shall be assessed against the land where the buildings are located and shall be levied and collected in the same manner as provided in Article 15 of the Town Law for the levy and collection of a special ad valorem levy.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF SURETY FORM FOR TOWN CLERK AND RECEIVER OF TAXES**

Resolution # 219 Motion was made by Councilperson Maier, second by Councilperson Rose for the approval of the Surety Form and the amount of the Official Undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes, Kathi A. Rickman, MMC for the following:

Type of undertaking: Crime Policy

Insurance Policy: Traveler's Casualty Insurance Company of America

Amount: \$500,000.00

With a copy of said bond having been filed in the Town Clerk's office and the Monroe County Clerk's office for the purpose of collecting 2017 Town and County taxes.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**DISCUSSION**

Supervisor Peters Indicated that he received 4 quotes for AED and the best quote and service to be received was Cintas.

**APPROVAL OF PURCHASING AED AND SERVICE FROM CINTAS**

Resolution #220 Motion was made by Councilperson Voelkl seconded by Councilperson Baxter to purchase AED's and service from Cintas for \$5,042.25.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

Superintendent Steve Baase wanted to discuss the fact that the second meeting of the month should be used only for voucher approval unless an important motion needs to be made. Then we could have a second meeting during the summer months that would not be long to get the approval of bills and avoid late fees. The Town Board indicated that they would take it into advisement.

**SCHEDULE A PUBLIC HEARING FOR THE 2017 PRELIMINARY BUDGET**

Resolution #221 Motion was made by Councilperson Rose seconded by Councilperson Voelkl to advertise for a public hearing for the 2017 Preliminary Budget to be held on November 14, 2016 at 6:30.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose aye, Supervisor Peters aye. Motion carried.

**ADJOURNMENT**

A motion was made by Councilperson Maier, seconded by Councilperson Voelkl to Adjourn the meeting at 7:35 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Maier aye, Councilperson Rose and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk