

**Hamlin Town Board Meeting**  
**February 10, 2020**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager and Supervisor Eric Peters.

Also present: Town Clerk Patty Jo Groenendaal, Highway Superintendent Steve Baase, Building Inspector Cheryl Pacelli, Deputy Town Clerk Colleen Flaherty, Recreation Director Anke Applebaum, Rick Wright, Jonathan Miller, Tim Holt, Nicholas Russo, Clarke Mahaney, Dottie Butcher, Cindy Lutwiller, Matt and Maria Gilluly

Invocation lead by Pastor Nick Russo

**PUBLIC FORUM:** Tim Holt, 5713 West Wautoma, addressed the board and asks for help with the drainage pipe problem. The waves come in and fill the drainage pipe with rocks and debris, this blocks the water flow and as a result the yard floods and water backing up along the driveway. He has maintained this problem but is now physically unable to continue. He has noticed that the town has made attempts to address the problem with a flapper but it is now gone. Steve Baase has noticed the metal flap that helped with the waves is now missing. Tim is willing to call when the problem arises but feels this is a waste of manpower. Tim would like a permanent solution for this problem to go away.  
Public forum closed at 7:05.

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #77 Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl requesting the approval of the Regular Town Board meeting minutes of Jan. 22, 2020  
Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS**

Resolution #78 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt requesting the approval of payment of bills from their respective funds.  
Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

<b>MONTHLY TOTALS</b>			<b>ABSTRACT: 2</b>
<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2020-0062 to 2020-0063	692798.90	
	2020-0066 to 2020-0068	1568.26	
	2020-0073 to 2020-0074	280.86	
	2020-0116 to 2020-0149	12324.80	
<b>Account Total</b>			<b>\$ 706,972.82</b>
Library	2020-0069 to 2020-0070	290.21	
	2020-0081 to 2020-0093	4937.13	
<b>Account Total</b>			<b>\$ 5,227.34</b>
Highway	2020-0095 to 2020-0115	14493.56	
<b>Account Total</b>			<b>\$ 14,493.56</b>
Sewer	2020-0071	43.29	
	2020-0078 to 2020-0080	709.47	
<b>Account Total</b>			<b>\$ 752.76</b>
Hamlin/Lakeshore	2020-0150	7406.00	
<b>Account Total</b>			<b>\$ 7,406.00</b>
Redman Road	2020-0151	248.85	
<b>Account Total</b>			<b>\$ 248.85</b>
Employees Trust	2020-0059 to 2020-0060	2316.77	
	2020-0064 to 2020-0065	22188.63	
	2020-0072	149.00	
	2020-0075	160.76	
	2020-0076 to 2020-0077	2167.91	
<b>Account Total</b>			<b>\$ 26,983.07</b>
Paychex	2020-0061	326.25	
	2020-0094	107.37	
<b>Account Total</b>			<b>\$ 433.62</b>
Visa Charges	Altda	9.95	
	Amazon	203.51	
	Facebook	16.35	
	Harbor Freight	127.99	
	Powtoon	228.00	
	Survey Monkey	99.00	
	University of Texas @ Dallas	25.00	
	Walmart	236.60	
<b>Account Total:</b>			<b>\$ 946.40</b>
<b>GRAND TOTAL:</b>			<b>\$ 763,464.42</b>

**Supervisor's Monthly Report acknowledged and filed**

**CORRESPONDENCE:**

MCZ News Weekly 2/5/20  
MCFAB Meeting Packet for February 10, 2020  
NYSLRS Employer E-News - January 2020  
Save the Date for the 2020 Legislative Breakfast  
Spring 2020 Land Use Decision-Making Training Program

**RELEASE \$1000.00 OF FUND BALANCE FOR INTERNAL LIBRARY SIGNAGE**

Resolution #79 Motion made by Councilperson Baxter and seconded by Councilperson Yager requesting the approval to release \$1000.00 of fund balance for internal Library signage. Discussion-Library received a grant from Steve Hawley last year, they have no internal signage.

Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**INTERMUNICIPAL AGREEMENT FOR DOG TRANSFER OF UNCLAIMED OR ABANDONED DOGS BETWEEN THE TOWN OF RIGA AND THE TOWN OF HAMLIN**

Resolution #80 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt requesting the approval to enter an Intermunicipal Agreement for dog transfer of unclaimed or abandoned dogs between the Town of Riga and the Town of Hamlin. Discussion-Was under agreement before with Town of Wheatland, Chili and Gates. Riga is now a standalone agreement.

Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**BUDGET AMENDMENT MOVES**

Resolution #81 Motion made by Councilperson Baxter and seconded by Councilperson Yager requesting the approval to make the following budget amendment moves:

Increased Revenue Account

- L.0599.00 Appropriated Fund Balance by \$1,000.00

Increase Expense Account

- L.7410456 Technology and Programming by \$1,000.00

Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**SEQR**

Resolution #82 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager requesting the approval as lead agency.

**TOWN OF HAMLIN LAKESHORE SEWER DISTRICT**

**SEQR RESOLUTION DECLARING THE INTENT TO BE LEAD AGENCY**

WHEREAS, the Town of Hamlin Town Board (hereinafter referred to as Town Board) has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) on the above referenced Town of Hamlin

Lakeshore Sewer District (hereinafter referred to as Action); and

WHEREAS, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board determines that said Action is also subject to a coordinated review and approval by other involved agencies under SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to involved agencies, for the purposes of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations.

NOW, THEREFORE BE IT RESOLVED that the Town Board does hereby declare its intent to be designated as the lead agency for the Action, and identifies that it is a Type 1 Action pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon on Monday, February 10, 2020.

Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

### **REPORTS:**

#### Councilperson Baxter

Hilton Fire Department - Carnival is July 15<sup>th</sup>-18<sup>th</sup>, they had 25 fire calls and 9 EMS calls.

Hamlin Volunteer Ambulance - had 21 calls in January 13 ALS, 5 signed refusals and 2 dropped. Covered 97.3% of all calls.

Conservation Board - Advertising is needed for the vacant position and they would like to order extra trees. They would like to have 5 trees to replace some of the ash trees that were lost. Net Pen Project - 3 new pens, 9 new nets and 2 new feeders. 20% reduction in stocking due to the catch being smaller than it was in the past. They had 2 referrals, one for a generator and one for a rock revampment. They were wondering about the LWRP and Farm Protection. Steve Rutherford was appointed Chairperson of the Fishing and Advisory Board. Took in over 7,000 lbs. of pills. Nomination for Vice-Chair was Jeannie Klopp. Friends of Hamlin Beach held a New Year's Day guided hike at Hamlin Beach.

#### Councilperson Voelkl

Zoning Board of Appeals - had one public hearing for Dean Brightly, Buffalo Renewables for 555 Redman Road, it was approved. Went over the wetland delineation map, it is not wetlands it is farm pond, audiology report that shows the noise levels are not above what they should be for the decibels. One item tabled for Shore Acres, for the Estate of Robert Brennen to split property. Chamber of Commerce - hasn't heard anything upcoming.

#### Councilperson Yager

Library - working on training for the census coming up. This will open up the opportunity where people can feel comfortable and receive assistance from the librarian. The census this year is

very important, it provides information about our districts and what we can get for funding. Library is now able to work on internal signage from grant. They are looking into grants for more tech. programs.

Dog Shelter - Rabies Clinic with Hamlin and Clarkson at Hafner Park Thursday, May 14<sup>th</sup>. Normally people from Clarkson come down to Hamlin. This year it will be in Clarkson and it will switch every other year between Hamlin and Clarkson. Announcement of the pantry, the shelves are up and they did some painting. The pantry will be for pet owners that may be struggling financially to feed or provide supplies for their pets. There is already a lot of food donated and hopefully it will be ready for the summer.

#### Councilperson Hurlbutt

Hamlin Morton Walker Fire District - 493 calls for 2019. The switch to county wide radios program is not quite ready to go on the county side yet. This will affect the pagers and how they will work. Looking into options.

Court – filled out a questionnaire for RG&E to look into a new furnace, light is out by the courthouse in the parking lot Steve will look into it.

Planning Board – Concept sketch site plan for Kojak's Novelty and Tobacco. This is the Vape Shop in Clarkson looking to move to Prince's old gas station. There were concerns over parking and ingress/egress and there was not a proper site plan addressing that. The Board has asked for proper engineer drawings, it can then go to public hearing. Work session on the Helios Energy Solar project on Redman Road, they have addressed a lot of the concerns of the Planning Board. The Town Board will have to approve a bond or letter of credit for decommissioning, this is yet to be determined. They stated a benefit to residents and a business discount will amount to 10% of combined supply and delivery providing the customer executes a subscription agreement to change National Grid to access that community solar. There is a proposed total of 560 units/racks. Motion made at the Planning Board to be the lead agency. A tentative possible public hearing for that in April. Information meeting on the Sewer districts might be a good opportunity to bring up any interest in the LWRP.

Town Clerk – Deadline was today for the 1<sup>st</sup> installment of the Town and County Taxes

Highway Superintendent – Weather has been off and on so working on ditching when it's nice. Worked on the dog kennel where the water has been collecting along the wall, flushed the pipes and fixed drainage, and put together shelves. Had time to work on required yearly reports for DEC and hazardous waste reports. Flushed sewers and locate and unbury manholes. FEMA called for 2017 flooding reports. Supervisor Peters and Steve will have a conference call every other week about the lake levels. Next one is February 26<sup>th</sup>. They want to know how many sandbags Hamlin can hold. Working on brush pile quotes because the price went up \$40,000. Town might have to burn it and has permission from the DEC. If he burns, letters will need to go out and will want to do it while it's cold. Working on other quotes. New truck is not back yet.

Building Inspector/Code Enforcement Officer – Issued 10 Permits, 20 permits closed, 12 special use permit renewals. Permit cost received \$380.00, permit valuation \$607,165.00, phone calls in the office 181. Sent out 16 violation notices. Will be attending training on March 9, 10 & 11.

Recreation Director – Friends of Hamlin Recreation is working on the Scream Fest. Went to meet with the Chamber of Commerce and they are working on putting local events (Apple Fest, Scream Fest and Scarecrow Festival) together and calling it a trail. Have a contest to name the trail. This will hopefully help with more community involvement and sponsorship. Scream fest might change the hours to incorporate a Spookiness feature and compete less with other events. Maybe fireworks with enough sponsorship and work with VFW and the event at their location. Sports registration is slow. Working on grant application for wheelchair lift in the gym. She asks if Town can write a letter of support to help. Grant is due in March. Peters suggested reaching out to the Board of Elections for a letter of support as well.

Assessor – 105 local exemptions ready to mail out informing them that they will be removed because they have not met the deadline. Due to the changes to STAR exemptions a lot of low-income seniors don't realize that they need to renew the local opt-in low-income senior exemption. He would like the Town Board to authorize the Assessor to accept the applications for locally opted in exemptions until the filing of the tentative roll (May 1<sup>st</sup>) for good cause. This will allow Assessor to legally accept the exemptions after March.

**AUTHORIZE THE ASSESSOR TO ACCEPT ALL LOCALLY OPTED IN EXEMPTIONS UNTIL THE FILING OF THE TENTATIVE ROLL ON MAY 1<sup>ST</sup>, 2020**

Resolution #83 Motion made by Councilperson Peters and seconded by Councilperson Baxter requesting the approval to authorize the assessor to accept all locally opted in exemptions until the filing of the tentative roll on May 1st, 2020.

Polled Votes: Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Ambulance - nothing to report.

Supervisor Peters - Attended his 1<sup>st</sup> Senior Executive meeting, they have 5 day tours scheduled. They discussed the concern over the lack of drive up mailbox service. A discussion about the lot on the corner as a possible location however the spot is too narrow. Peters will look into it more. Senior Executive meetings will be located back at the Town Hall. Peters working with Steve and the EEOC for sandbag report and trying to be proactive. Steve reports 200 pallets of sandbags. Bi-weekly phone calls. Lake Ontario Alliance, John Bolton, working on informational meeting March 20<sup>th</sup> or March 27<sup>th</sup> in Parma. Working on Hilton High School Auditorium. Final information will be posted on the website. Received a \$30,000.00 check from the 2017 windstorm. St. John's informational meetings will be held at 7:00 pm on the 20<sup>th</sup> and 27<sup>th</sup> for the sewer project. J.P. is putting together a power point presentation that will then be posted on the website. Trying to keep up and stay ahead with the deadlines and timeframes. Need help before and after with set up and take down of chairs at St. John's. We will take notes of questions at the meetings for those that may make the meeting. East Wautoma involvement discussed. Still working on gathering engineering data details are not set as of yet. Assessment Reval - looking at budget and possible reval. Still filling positions at the county and answers are not coming as quick as we had hoped.

**ADJOURNMENT**

Motion was made by Councilperson Yager and seconded by Councilperson Hurlbutt requesting Town Board to adjourn the meeting at 7:55 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk