

Hamlin Town Board Meeting  
May 14, 2018

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by: Father Chris Bode

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Dave Rose, Councilperson Martin Maier and Supervisor Eric Peters.

Also, Present: Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Recreation Director Anke Applebaum, Deputy Town Clerk Keylee Gilfilian, and Conservation Board Chairperson and Town Historian Dave Walch.

Residents: Samantha Hess, Rebecca Hess, Mark Shores, Deb Shores, Dave Smith and Maura Smith

**Presentation from Captain Doug Comanzo, Commander Zone C:**

Captain Doug Comanzo has been with the Department for 28 years and has worked his way up to Captain. He has recently been reassigned to Zone C, this time as Captain. Zone C Covers the Westside of the County. Since the January election of Sheriff Todd Baxter they have been implementing new initiatives. One major problem facing our community is the Opioid epidemic. Every part of Monroe County has been affected by overdoses including Hamlin. One of the new initiatives they have implemented is the drug pick up. If you call 911 you can request a deputy to pick up unwanted medications. Supervisor Eric Peters asked with very recent issues with the Opioid crisis have these new initiatives drained other resources. Captain Doug Comanzo explained the initiative is looking at the whole problem, example being an increase in car larcenies seems to correlate with Opioids. If they are more vigilant with car larceny's they can try and stop the individual before it becomes an overdose. Councilperson Dave Rose stated some residents have commented on the fact they have seen less Monroe County Sheriff's vehicles in Hamlin. Captain Doug Comanzo explained there is a third party researching where majority of calls are coming in from, to see if the resources are being spread out in the most efficient way. Resident Mark Shores inquired if everyone carries narcan? Captain Doug Comanzo told him that each shift the officers are issued narcan. Councilperson Jason Baxter wondered if with the new drug pick up program if the old drug drop off program was discontinued. Captain Doug

Comanzo assured him you could still drop off drugs to Zone C located at 259 and RT 53. There is a drop box there. If the door is locked use the phone outside to call and a deputy will help you. Recreation Director Anke Applebaum asked what the difference between just throwing them away and dropping them off as a pharmacist told her to just throw out unwanted prescriptions? Captain Doug Comanzo explained you never want to flush them as that goes directly to the water source. If you throw them away there is no accountability as to where those end up and they could end up seeping into the soil. When they are dropped off there is more accountability and they are disposed of properly. Councilperson Jason Baxter asked if the pickup could be done anonymously like the drop off? Captain Doug Comanzo said there are no records kept for drop offs. Pickups require some paperwork and information. Councilperson Martin Maier asked if this opioid initiative takes away from things like traffic stops and drains resources. Captain Doug Comanzo stated it could, but he does not see it as an issue. This program encourages positive interactions and conversations with residents which lead to positive relationships. Councilperson Dave Rose asked if there was a reoccurring issue like a stop sign that is often run in town, do they assign deputy to patrol the problem area. Captain Doug Comanzo said that each area has special attention sheet. If deputies have time they will spend time at that area. Councilperson Jennifer Voelkl asked how to get something added to the sheet and was told they could just call Zone C. Councilperson Jennifer Voelkl also inquired how many deputies are allocated to our area. Captain Doug Comanzo said between Hamlin/ Sweden/ Clarkson there are 3, however nobody is locked into a certain town. They can be utilized and combined when necessary. We also have Brockport, University, Park and State police available to assist.

#### **PUBLIC FORUM:**

Mark and Deb Shores of 8054 Newco Drive would like to thank Steve Baase and his crew for repairing the broken drainage pipe on April 24, 2018 that drains the overflow from the spring rain into the town-maintained drain. By repairing that drain pipe along with that trench that we have maintained to drain overflow into the lake, the water level in the swamp area has dropped approximately 16 inches to date and is still draining. We appreciate your efforts and will continue to work with the town to resolve this drainage issue.

#### **APPROVAL OF TOWN BOARD MINUTES:**

Resolution #125      Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Dave Rose requesting Town Board approval of Town Board Meeting Minutes of April 25, 2018.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #126 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<b><u>MONTHLY TOTALS</u></b>	TOWN OF HAMLIN	<b><u>Abstract: 5</u></b>
		<b>ACCOUNT TOTALS</b>
General	2018-0480 to 2018-0481	298.99
	2018-0487 to 2018-0488	441.68
	2018-0505 to 2018-0542	20221.86
<b>Account Total</b>		<b>\$ 20,962.53</b>
Library	2018-0482	153.36
	2018-0491 to 2018-0504	3648.26
<b>Account Total</b>		<b>\$ 3,801.62</b>
Highway	2018-0544 to 2018-0562	10282.30
<b>Account Total</b>		<b>\$ 10,282.30</b>
Sewer	2018-0490	41.61
	2018-0543	2699.24
<b>Account Total</b>		<b>\$ 2,740.85</b>
Employees Trust	2018-0478 to 2018-0479	24931.66
	2018-0483	182.05
	2018-0484	50.00
	2018-0486	1606.46
	2018-0489	160.76

<b>Account Total</b>	<b>\$ 26,930.93</b>
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Paychex	2018-0477	66.11
	2018-0485	94.77

<b>Account Total</b>	<b>\$ 160.88</b>
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<b>Visa Charges</b>	Walmart	279.33
	Strand Theater	24.75
	Jimmy Z's	32.20
	Facebook Ads	40.87
	Instagram Ads	4.11
	Just Bats.com	59.98
	Assoc. of Towns State of NY	220.00
	Office Depot	107.98

<b>Account Total</b>	<b>\$ 769.22</b>
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<b>GRAND TOTAL:</b>	<b>\$ 65,648.33</b>
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Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye.  
Motion Carried.

**SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**Correspondence:**

- a. Notification to Commence Work on Lake Ontario State Parkway Project  
D263560 Towns of Hamlin and Kendall
- b. Cancellation Notice: April PAC Meeting
- c. Charter Communications-Upcoming Changes
- d. Fire Marshals Activity- April

- e. NYSEG and RG& E Continue To Provide Support for Economic Development Initiatives Throughout New York State
- f. C zone Weekly Report 4/19/2018 and 5/2/2018
- g. LEVELER- 4/25/2018
- h. HVA Board of Directors Meeting Minutes April 2018
- i. Fishery Advisory Board May Agenda
- j. NWS Buffalo Weekly Briefing 5/15/2018
- k. Vacuum Oil Refinery Site (Rochester)- Clean up of Contamination to Begin
- l. Letter to Town Board from Chris Andrews
- m. Building Inspector/ Code Enforcement Officer report 4/09/18-05/14/18

### **PURCHASE A NEW STIENER MOWER**

Resolution #127 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier to purchase a Steiner mower for \$21561.51.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye, and Supervisor Eric Peters aye. Motion Carried.

### **BUDGET AMENDMENTS**

Resolution #128 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Dave Rose to approve the following budget amendments. Increase account AA.0599.00 Appropriated Fund Balance by \$2561.55. Increase expense account AA.7110.20 Parks Equipment \$2561.55. Money for Steiner Mower will come from Parks Equipment PPT account.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

### **GO OUT TO BID FOR LOW BOY TRAILER**

Resolution #129 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier to go out to bid for a new low boy trailer not to exceed \$55,000.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

### **REPORTS**

Councilperson Jason Baxter reported on the following:

- Hilton-Parma Fire District- 65 Fire calls in April. 204 YTD

- Hamlin Volunteer Ambulance 48 calls in April 46 were covered. 411 calls YTD. There are 2 new applicants. They will be providing stand by service for the Hamlin Wheel fest and The Hamlin Fireman's Carnival in June. They will be getting in touch with the Recreation Department as well to discuss the Scream Fest.
- Dog Control- Stray dog came in from the trailer park that had parvo. They are cleaning and disinfecting the shelter. They are working on the delinquent list from Clarkson due to it being larger than the Hamlin list at this time.

#### Councilperson Jennifer Voelkl

- Chamber of Commerce- The last meeting was a presentation on marketing. May 14<sup>th</sup> there will be a ribbon cutting at the new business All Things Digital. June 3<sup>rd</sup> will be this year's awards dinner. They are still accepting nominations. Spoke with deputy Town Clerk Keylee Gilfilian about adding a link to the Chamber of Commerce on the Town of Hamlin Website under the community tab to just add another resource to local business who may not be aware.
- Zoning board- Please refer to Zoning Board minutes
- Opioid Awareness Presentation- Councilperson Jennifer Voelkl attended this meeting that was at Brockport. There were a lot of speakers there including Mike Mendoza the Director of Health for Monroe county as well as recovering addicts. It was a very informative meeting.

#### Councilperson Dave Rose reported on the following:

- Library- Staff participated in training for shootings in a public place. As part of that training they recommended having a tourniquet in every first aid kit because in shootings casualties usually occur from bleeding out. Librarian Christine Gates will be attending training on how to administer Narcan. The upcoming Trustees meeting have been changed. July's meeting will be on the 11<sup>th</sup> and August's meeting will be held on the 8<sup>th</sup>.
- Remember to vote for school budgets tomorrow.

#### Councilperson Martin Maier reported on the following:

- Hamlin Morton Walker Fire District- around 200 calls YTD. They are planning upgrades to the interior of the building including painting.
- Conservation board- 3 Referrals. For fence, coastal erosion and miscellaneous work.
- Walker Baptist Church Pastor Huber passed away, Please keep them in your thoughts.

#### Town Clerk Kathi A. Rickman

- Free rabies clinic this Friday 6p-8p at the highway building
- She is the Recipient of the Roger J Robach Conservative of the Year Award.

#### Superintendent Steve Baase reported on the following:

- Finished spring junk days. 14 dumpsters were filled. This cost \$4,677. There were 2 dumpsters filled with metal which brought in \$1,403.
- Bruch pick up took a little longer but is complete. May need to go back out since there was another wind storm after the pickup was complete.
- Working on the baseball and soccer fields making sure they are all set. Ponies' field is getting dug out to upgrade to dirt baselines.
- All snow fences have been picked up
- Having trouble finding security guards. Have 2 needs a third, may need to put an ad in the paper.
- Received 9 letters back from Huntington. 5 against 4 for playground equipment. The residents who are against would like to see the green space cleaned up and maintained. Waiting for more responses.
- VFW has purchased new flags for Lake Rd. It cost them \$3,216. They would like to know if the town could pitch in towards this expense.
- Doing Ditching but will be getting flags up hopefully this week.
- The contracts for County work are still not out yet.
- Flowers are ordered from Monroe County in bloom

Building Inspector Code Enforcement Officer Cheryl Pacelli reported on the following:

- 54 Permits issued from 4/9-5/14
- 16 Permits have been closed
- 25 violation notices have been sent out.
- 5 DEC Permits for the East side of Sandy Harbor have been approved. DEC Still has not approved West side due to the lack of one concise plan being submitted.
- Fire Marshal Ron Bragg and Building Inspector Code Enforcement Officer Cheryl Pacelli completed and inspection of 65 Orchard Street at the request of Supervisor Eric Peters. The report and 44 pictures were given to Supervisor Eric Peters. After many unsuccessful attempts to contact the owner we have to move forward. Violations will be going out and failure to comply will be handled by the court.
- Chips Auto has opened across the street.

Recreation Director Anke Applebaum reported on the following:

- Recreation Director Anke Applebaum attended the New York State Recreation and Parks Conference. Spent her time there focusing on classes to make programs and events more inclusive. This lead to applying for a grant for athletic wheel chairs, in hopes of taking the department in a more inclusive direction.
- We have a new intern who is studying adaptive physical education, a second intern who is studying therapeutic recreation, and Sport Coordinator Kyle Foelsch is studying

therapeutic recreation as well. These individuals will be assets in this inclusive programs movement.

- Attended new presentation at Brockport Middle school to showcase the different community organizations and programs they offer. It was a great event especially since this was the first time. Handed out a lot of brochures, information on summer and tech camp, and stated a list of emails for brochure distribution.
- Scream fest planning is going well. Received media support from I heart Radio, which should help get bigger sponsors and donations. We have 30 vendors so far and have booked a band.
- Friends of Hamlin Recreation have purchased the candy machines in the hallway. When you buy candy you are supporting them.
- We received a Grant Keylee Gilfilian applied for from NYSWYSA for \$1,750 to replace all the old soccer balls. We had purchased some in 2014 but most do not hold air and are junk.
- There has been a very large increase in the cost of portable restrooms for \$65.00 per unit per week. The cheapest that we can now get them for is \$189.00 per unit per week. We are also concerned about an individual who soiled the units last year. Would like to research cameras to place near units, and post signs stating under surveillance.
- Problem with an individual who was allowing the dog to soil the tennis courts causing problems for teams who practice there before the fields are allowed to be used. Signs have been placed to prevent this moving forward.

Conservation Board Chairperson and Town Historian Dave Walch reported on the following:

- Tree give away went well.
- Attended County Historians workshop in April
- Hosted an Open house at the Historical Center in April
- Working with Librarian Christine Gates on getting a permanent display at the Library.
- Setting up open hours in the evenings starting up again in June

Supervisor Eric Peters reported on the following:

- Received a letter of intent from Hawley's office for a \$30,000 grant to repair the History Center. There are strict stipulations on what the money can be used for. Looking at replacing the roof. The grant is good for 3 years.
- Redman Road Water District- waiting for one more piece of information. Got it down to \$903 per parcel which is under the threshold. Should have it wrapped up this week to begin the petition.
- Hilton Volunteer Ambulance- As they rearrange things they realized the description of the service area was incorrect. Had to sign a letter to correct the description of the service area that was incorrect.



- Did not receive the grant for 65 Orchard St. We will rework things and try again.
- Route 18 water district is at a standstill. Clarkson is proceeding with an income survey of its residents.

DISCUSSIONS:

- A discussion was held on the email received from the Fire Marshal. Possible Executive session to be held on the matter discussed.

ADJOURNMENT: Motion was made by Councilperson Dave Rose, Seconded by Councilperson Martin Maier requesting Town Board approval to adjourn the meeting at 8:20 pm as all business had been concluded.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye.  
Motion Carried

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Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk