

Hamlin Town Board Meeting  
September 10, 2018

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by Pastor John Ebel

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Dave Rose Councilperson Martin Maier and Supervisor Eric Peters.

Also Present: Town Attorney Ken Licht, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Deputy Town Clerk Keylee Gilfilian, Librarian Christine Gates, Assessor Dan Stafford, Hamlin Volunteer Ambulance Representative Rick Wright and Conservation Board Chairperson and Town Historian Dave Walch

Residents: David Isabella, Mark Shores, Dotty Butcher, Cindy Lutwiller, Robert Jones, James Perreault and Patty Jo Groenendaal

**PUBLIC FORUM:**

Resident David Isabella of 942 Walker Lake Ontario Rd. addressed the board about the broken drainage system on Newco Drive. He would like to see Chatfield Engineers perform a study to see if this can be fixed. He was informed that Chatfield Engineers has merged with MRB group.

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #160 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of July 9, 2018.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier abstain, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #161 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

| <b><u>MONTHLY TOTALS</u></b> | TOWN OF<br>HAMLIN      | <b><u>Abstract: 9</u></b> |
|------------------------------|------------------------|---------------------------|
|                              |                        | <b>ACCOUNT TOTALS</b>     |
| <b>ACCOUNT</b>               | <b>VOUCHER#</b>        | <b>AMOUNT</b>             |
| General                      | 2018-1011              | 112.88                    |
|                              | 2018-1020 to 2018-1023 | 3689.18                   |
|                              | 2018-1030 to 2018-1032 | 550.99                    |
|                              | 2018-1064 to 2018-1107 | 30144.19                  |
| <b>Account Total</b>         |                        | <b>\$ 34,497.24</b>       |
| Library                      | 2018-1012              | 751.86                    |
|                              | 2018-1024              | 153.48                    |
|                              | 2018-1033              | 18.89                     |
|                              | 2018-1036 to 2018-1043 | 2987.99                   |
| <b>Account Total</b>         |                        | <b>\$ 3,912.22</b>        |
| Highway                      | 2018-1047 to 2018-1063 | 131775.13                 |
| <b>Account Total</b>         |                        | <b>\$ 131,775.13</b>      |
| Sewer                        | 2018-1025 to 2018-1026 | 106.10                    |
|                              | 2018-1044 to 2018-1046 | 236.13                    |
| <b>Account Total</b>         |                        | <b>\$ 342.23</b>          |

|                      |           |         |                    |
|----------------------|-----------|---------|--------------------|
| Light                | 2018-1027 | 1541.07 |                    |
|                      | 2018-1035 | 113.76  |                    |
| <b>Account Total</b> |           |         | <b>\$ 1,654.83</b> |

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|----------------------|------------------------|----------|---------------------|
| Employees Trust      | 2018-1009              | 1786.33  |                     |
|                      | 2018-1013 to 2018-1014 | 203.00   |                     |
|                      | 2018-1016              | 1870.52  |                     |
|                      | 2018-1018 to 2018-1019 | 27001.90 |                     |
|                      | 2018-1029              | 1845.28  |                     |
|                      | 2018-1034              | 160.76   |                     |
| <b>Account Total</b> |                        |          | <b>\$ 32,867.79</b> |

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|----------------------|-----------|-------|------------------|
| Paychex              | 2018-1015 | 97.60 |                  |
|                      | 2018-1017 | 54.75 |                  |
|                      | 2018-1028 | 97.60 |                  |
| <b>Account Total</b> |           |       | <b>\$ 249.95</b> |

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|----------------------|---------------------------------|--------|------------------|
| <b>Visa Charges</b>  | Facebook                        | 195.46 |                  |
|                      | Rochester Museum/Science Center | 84.00  |                  |
|                      | Walmart                         | 305.65 |                  |
|                      | Wristband Express               | 76.65  |                  |
| <b>Account Total</b> |                                 |        | <b>\$ 661.76</b> |

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| <b>GRAND TOTAL:</b> |  |  | <b>\$ 205,961.15</b> |
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Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye.  
Motion Carried.

**SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED****Correspondence:**

- a. New!! Environmental Protection Fund (EPF) Funding for Municipal Food Scraps Reduction, Food Donation, and Food Scraps Recycling
- b. National Weather Service- NWS Buffalo Weekly Briefing 8/15/2018-8/21/2018
- c. WHEC News- As teens head back to school, districts try to deal with vaping
- d. Monroe County Zone C Report 8/2, 8/9, 8/16 and 8/30
- e. DEC Delivers: Detailed Environmental Study Continues at Superfund Site on Whitney Road, Penfield
- f. Office of the Sheriff Immediate Release 8/17/2018
- g. Letter from resident Jeanne Townsend
- h. Charter Communications-Upcoming Changes
- i. DEC Delivers: Update about site investigation and cleanup activities at Brownfield site on Fairport Road, Fairport
- j. RG & E Natural Gas Safety reminder
- k. National Weather Service- NWS Buffalo Weekly Briefing 8/29/2018-9/4/2018
- l. August Fire Marshals Activity
- m. Building Inspector/ Code Enforcement Officer report 8/13/2018-09/10/2018
- n. Reminder 2020-2023 GTC TIP Projection Solicitation
- o. Fish Advisory Board agenda 9/10/2018
- p. Fish Advisory Board Meeting minutes 8/13/2018
- q. August 31, 2018 -8,000 Water Main in Service

**BUDGET AMMENDMENTS**

Resolution #162      Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jason Baxter to approve the following budget amendments. Increase DA.0599.00 App. Fund Bal. by \$48,425.00 and Increase DA. 5130.20 Expense Acct. \$48425.00 to pay for new lowboy trailer per Town Board resolution #144

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

**RELEASE THE MAINTENANCE BOND FOR HAMLIN MEADOWS, SCE 2**

Resolution #163 Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jason Baxter to release the maintenance bond for Hamlin Meadows, Sec.2 having satisfied the 1 year requirement in the amount of \$1860.79  
Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye.  
Motion Carried.

**ESTABLISH THE REDMAN RD WATER DISTRICT**

Resolution #164 Motion was made by Councilperson Dave Rose Seconded by Councilperson Martin to establish the Redman Rd. Water District.

RESOLUTION ESTABLISHING WATER DISTRICT

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In the Matter  
Of  
The Creation of the Redman Road Water District, Town of  
Hamlin, Monroe County, New York

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**WHEREAS**, a petition for the creation of the Redman Road Water District in the Town of Hamlin, Monroe County, New York, said petition being dated July 23, 2018, was duly presented to this Board together with the necessary map and plan attached thereto; and

**WHEREAS**, an order was duly adopted by The Town Board on August 13, 2018, reciting the filing of said petition for the proposed district and the estimated expense thereof, and specifying September 10, 2018, at 6:15 P.M., as the time, and the Town Hall, 1658 Lake Road, Hamlin, New York, as the place, where the said Board would meet to consider the petition and to hear all persons interested in the subject thereof concerning the same; and

**WHEREAS**, such order was duly posted and published and served as required by law; and

**WHEREAS**, a hearing in the matter was duly held by the Town Board on the 10<sup>th</sup> day of September, 2018, commencing at 6:15 P.M., in the Town Hall, 1658 Lake Road in said Town, and considerable discussion upon the matter having been had and all persons desiring to be heard having been duly heard; and

**WHEREAS**, it is proposed that the cost of said district shall be in an amount not to exceed \$450,860.28 to pay for the following improvements: fifteen thousand six hundred (15,600) feet of water main, twenty six fire hydrants and all incidental equipment, including the necessary

access to lands and the right-of-way therefore in accordance with plans prepared by Chatfield Engineers, P.C. and which were part of the petition filed on \_\_\_\_\_, 2018; and

**WHEREAS**, the method for financing the balance of construction of the water district is by the issuance of serial bonds in an amount not to exceed \$450,860.28 for a maturity not to exceed thirty years in accordance with the provisions of the Local Finance Law of the State of New York; and

**WHEREAS**, the Town of Hamlin, by prior Resolution, has determined that this action will not have a significant impact on the environment and has issued a negative declaration for this project.

**NOW**, upon the evidence given at such hearing, upon the motion of Councilperson Dave Rose seconded by Councilperson Jason Baxter, it is

**RESOLVED AND DETERMINED THAT:**

**A.** The petition aforesaid is signed and acknowledged or proved as required by law, in due compliance with the requirements of Section 191 of the Town Law as to sufficiency of signers with respect to the boundaries of the proposed extension as herein approved, and it is otherwise sufficient;

**B.** All the property and property owners within the proposed extension are benefited thereby;

**C.** All the property and property owners benefited are included within the limits of the proposed district; and

**D.** It is in the public interest to grant in whole the relief sought; and it is further

**RESOLVED AND DETERMINED** that the establishment of the district as proposed in said petition be approved; that the improvement therein mentioned be constructed upon the required funds being made available or provided for; and that such district shall be designated and known as the Redman Road Water District of the Town of Hamlin, and shall be bounded and described as follows:

All that tract or parcel of land described on Schedule A hereto.

All the lands and territory above described are situated within the Town of Hamlin and outside of any incorporated village or city; and it is further

**RESOLVED** that a Water District be established in said Town of Hamlin, Monroe County, New York, the description and boundaries of which shall be as above described; and it is further

**RESOLVED** that the Town Clerk be and she hereby is authorized and directed to file a certified copy of this resolution, in duplicate, in the office of the State Department of Audit and Control, at Albany, New York; and it is further

**RESOLVED** that this project does not require the approval of the Office of the State Department of Audit and Control, at Albany, New York, because the projected annual cost of \$896.94 for a single-family residence is less than \$904.00 per year; and it is further

**RESOLVED**, that the Supervisor be, and he hereby is authorized and directed to make application to the Water Resources Commission of the State of New York for the approval of the Redman Water District; and it is further

**RESOLVED**, that this resolution shall take effect immediately.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

### **REPORTS:**

Councilperson Jason Baxter reported on the following

- Dog Control- Three quotes provided to the Board members for the repairs to the dog shelter. They also will need to get the roof inspected and see how bad it is and what needs to be repaired. They have been getting calls of all varieties. Taken care of unlicensed dogs.
- HPFD 94 Fire calls. 456 for the year. Greece Volunteer Ambulance 100% coverage but had to extend contract with the Fire District. They have a different system where they break their calls into 4 tiers.
- HVA- COVA and Hamlin's Boards are in the process of combining boards. Maintaining stellar response rate. The new rig should be here this week.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board: 1 Public hearing for a pool deck. There was no public comment the variance was granted. More public hearings have been scheduled.

- Chamber of Commerce: meeting last Wednesday Joe Robach may have attended.

Councilperson Dave Rose reported on the following:

- Library-Working on the budget. Christine has been working closely with Norm.
- Senior: Senior- The picnic was a success. It was a warm day. Tomorrow is the executive meeting.

Councilperson Martin Maier reported on the following:

- Hamlin Fire District: 446 Calls YTD. Working on a mutual aid plan with surrounding areas. Working on recruitment using Facebook, Twitter and the district website. They put in a public information officer in place to streamline things.
- Conservation Board: 4 Referrals.
- Planning Board- 5 things on the agenda.

Highway Superintendent Steve Baase reported on the following:

- Working on a lot of county work
- Still working on getting the gas pumps replaced.

Building Inspector Code Enforcement Officer Cheryl Pacelli:

- 59 permits issued where the cost received was \$3,946.28 and 21 permits have been closed.
- 282 phone calls into the office.
- Sent out 10 Violation notices

Assessor Dan Stafford

- 60 sales and transfers
- Sent out 12 welcome packets.
- 9 applications for the clerks positions spoke with 7 of them

Librarian Christine Gates reported on the following:

- Thanks to Norm for his help with the budget.
- Interviewing for a part time library clerk position
- Starting on fall programming

Hamlin Volunteer Ambulance Representative Rick Wright reported on the following

- 515 calls 92-94 % coverage
- Today was a rough day
- We received the power gurney and the new rig will be here this week. This is a joint venture.
- We really need ALS vote. Waiting for approval from county.

**SUPPORT ALS FOR AHMLIN FORM HAMLIN VOLUNTEER AMBULACNE:**

Resolution #165      Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jason Baxter requesting Town Board to support ALS service for the Town of Hamlin from Hamlin Volunteer Ambulance.



Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

Supervisor Eric Peters

- Working on the budget
- Zoning board workshop September 20<sup>th</sup> at 7:00pm
- Great time at the senior lunch Thank you to everyone who helped.

**DISCUSSION:**

- A discussion was held on Citizens Bank Closing. Their hours works well for the residents.
- A discussion was held on grant money being available in the spring to rework the master plan.
- A discussion was held on the mill wheel being used as landscaping for the library.
- A discussion was held on a letter received from a resident complimenting the most recent Hamlin Express.

**ADJOURNMENT:**

Motion was made by Councilperson Martin Maier, Seconded by Councilperson Jason Baxter requesting Town Board approval to adjourn the meeting at 8:02 pm as all business had been concluded.

Polled Votes: Councilperson Jason Baxter aye, Councilperson Jennifer Voelkl aye, Councilperson Martin Maier aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried.

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk