

Hamlin Town Board Meeting
January 14, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by Pastor Chris Bode

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt, Councilperson Dave Rose and Supervisor Eric Peters.

Also Present: Town Attorney Maureen Werner, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Deputy Town Clerk Keylee Gilfilian, Librarian Christine Gates, Recreation Director Anke Applebaum, Assessor Dan Stafford, Hamlin Volunteer Ambulance Representative Rick Wright and Planning Board Chairperson Chris Schlieter.

Residents: Dottie Butcher, Cindy Lutwiller, Mark Shores, Shawn Baxter and Patty Jo Groenendaal

PUBLIC FORUM:

Shawn Baxter of 33 Hamlin Parma Town line Road addressed the board in regards to being denied reappointment to the Conservation Board. He explained he had perfect attendance and always did his job. He did not do the job for the money he did it to help the residents of the Town of Hamlin. He is afraid we are losing good people. He welcomes new blood to government but it should not be tainted or contaminated. He did not receive a Thank You letter for his 2 years of service, and feels everyone who serves the community in this capacity should receive a letter not just a letter requesting the books to be returned.

APPROVAL OF TOWN BOARD MINUTES:

Resolution #71 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of December 26, 2018.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt abstain, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

APPROVAL OF TOWN BOARD MINUTES:

Resolution #72 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Phil Hurlbutt requesting Town Board approval of Town of Hamlin Organizational Meeting Minutes of January 2, 2019

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

AUTHORIZATION OF PAYMENT OF BILLS:

Resolution #73 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

MONTHLY TOTALS

Abstract: 1

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2019-0028 to 2019-0029	155.15	
	2019-0012 to 2019-0019	6494.93	
	2019-0021 to 2019-0027	1560.46	
Account Total			\$ 8,210.54
Highway	2019-0006 to 2019-0011	8156.21	
Account Total			\$ 8,156.21
Employees Trust	2019-0001 to 2019-0002	27071.72	
	2019-0004 to 2019-0005	2551.43	
Account Total			\$ 29,623.15

Paychex	2019-0003	361.67	
Account Total			\$ 361.67
<hr/>			
Redman Rd Wtr District	2019-0020	2904.00	
Account Total			\$ 2,904.00
<hr/>			
Visa Charges			
	Friends of Animals	404.00	
	Office Depot/Max	43.99	
Account Total			\$ 447.99
<hr/>			
GRAND TOTAL:			\$ 49,703.56

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. Department of Transportation News
- b. Charter Communication- January 2, 2019 and January 11, 2019
- c. NYSLRS Employer E-News-December 2018
- d. Office of the Fire Marshal December Report
- e. New York State Volunteer Firefighter Cancer Benefit Program
- f. Building Inspector/ Code Enforcement Officer report 12/10/2018-01/14/2019
- g. Monroe County Zone C reports-January 2 and January 9
- h. Teen Vaping Has Created Addicts with Few treatment Options
- i. APWA Genesee Valley Branch Awards Banquet
- j. MRB Group Proposal for Professional Services
- k. Fishery Advisory Board Agenda January 14th meeting

CONTRACT WITH MRB GROUP TO PROVIDE PROFESSIONAL SERVICES

Resolution #74 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Dave Rose to contract with MRB, to provide professional services to Assist in a Consolidated Funding Application(CFA) for the New York State Department of State for the Local Waterfront Revitalization program on behalf of the Town.
 Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

ADVERTISE FOR THE VACANT POSITIONS ON THE SUPPORT BOARDS

Resolution #75 Motion was made by Councilperson Dave Rose, Seconded by Jennifer Voelkl to advertise for the vacant positions on each of the following Support Boards; Planning Board, Zoning Board of Appeals and Conservation Board (one each) with applications due to the Town Clerks Office by February 8th at 4:00pm
 Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

BUDGET TRANSFER

Resolution #76 Motion was made by Councilperson Dave Rose Jennifer Voelkl, Seconded by Councilperson Jennifer Voelkl by to approve the following budget transfers.

Requesting Town Board Resolution for the Following Budget Transfers:			
General - AA			
From Account	To Account	Amount	
1110.40 - Justice Contrac. Exp	1110.42 - JCAP Security	\$	63.97
1355.11 - Clerk to Assessor Salary	1355.40 - Assessor Contrac. Exp	\$	243.20
1990.40 - Contingent Expense	1610.40 - Central Services Exp.	\$	1,116.27
1620.40 - Town Hall Contrac. Exp.	2001.40 - Town Hall Phone	\$	259.67
1620.40 - Town Hall Contrac. Exp.	2002.40 - Town Hall Water Exp.	\$	58.58
3510.40 - Doc Control Contrac.	3510.20 - Dog Control Equipment	\$	765.96
1990.40 - Contingent Expense	3510.20 - Dog Control Equipment	\$	687.51
5132.40 - Hwy Garage Exp.	5132.70 - Hwy Garage Water Exp.	\$	43.80
7510.40 - Historian Contrac. Exp	7520.40 - History Property Contrac.	\$	296.86
Highway - DA			
From Account	To Account	Amount	
5140.10 - Misc. Pers. Service	5130.40 - Machinery Contrac. Exp.	\$	3,916.73
5140.10 - Misc. Pers. Service	5140.40 - Misc. Contrac. Exp.	\$	278.74
Library - L			
From Account	To Account	Amount	
7410444 - Postage Exp.	7410445 - Payroll Exp.	\$	5.13
7410464 - Water Expense	7410463 - Telephone Exp.	\$	55.53
7410464 - Water Expense	7410461 - Electrical Exp.	\$	385.72

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

RENEW THE INTER-MUNICIPAL AGREEMENT FOR UNCLAIMED OR ABANDONED DOGS WITH WHEATLAND

Resolution #77 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Jennifer Voelkl to renew Inter-municipal agreement for the transfer of unclaimed or abandoned dogs with the Town of Wheatland

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

RENEW THE INTER-MUNICIPAL LEASE AGREEMENT FOR KENNELS WITH TOWN OF PARMA

Resolution #78 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Jennifer Voelkl to renew the inter-municipal lease agreement for kennels at the Town of Hamlin with the Town of Parma.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

AUTHORIZE THE PURCHASE OF A NEW 2020 6X4 INTERNATIONAL CAB AND CHASSIS TRUCK

Resolution #79 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt to authorize the purchase of a new 2020 6 x 4 International Cab and Chassis Truck with Henderson Dump box and Plow Equipment from Navistar Inc. The Complete package will be purchased off the Onondaga Contact # 8996 for a sum of \$196,378.84

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

REPORTS:

Councilperson Jason Baxter reported on the following:

- Hamlin Volunteer Ambulance: 720 calls last which was an increase from previous year. High 90% coverage rate for the 2018 year
- Dog Control: Went from having very few dogs to quite a few dogs. Received a fourth quote late last year for the improvements to the dog shelter.
- Hilton Parma Fire district- Was unable to attend the last meeting due to a conflict.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board – 1 Public hearing for a carport on Morton Road. There were no public comments and it was approved.
- Chamber of Commerce- They are accepting new members. The yearly fee is \$95. They donated \$1,000 of the profit from the Applefest to the Hamlin Dog Shelter.

Councilperson Dave Rose reported on the following:

- Planning Board – Two proposals for free standing generators on Sandy hARBOR Dr. They were advised on proper elevation. Another proposal for an addition to a home on Walker Rd. Presented like a du-plex they will be back with a revised form.
- Seniors- Christmas lunch went well. Looking at having The Arlington cater next year's Christmas party and hold it at the Hilton VFW. Planning an overnight trip to Albany this trip will be in addition to the unaffiliated week trip planned by Linda Rabjohn to New York City for 5 days.
- Fire department-Town Justice Martin Maier swore in the officers or the New Year. Next meeting coming up January 21st.
- Library- People count is up and renovations are coming along nicely.

Councilperson Phil Hurlbutt reported on the following:

- Town Justices – Concerns on the roof quotes for the Court House from last year are still good. Furnace needs to be replaced in the Court House, looking into getting quotes for that.

Highway Superintendent Steve Baase reported on the following:

- Out of Commission for a couple of weeks. Weather has been good so they have been tree trimming. Flushed Sewers in town as a preventative measure. Made a couple salters, sold old chain ones. They are ready for some snow.

Building Inspector Code Enforcement Officer Cheryl Pacelli reported on the following:

- 17 permits issued where the cost received was \$1658.90 and 16 permits have been closed.
- 159 phone calls into the office.
- Sent out 5 Violation notices and 6 notices.
- Concerns about sand bags placed on properties during events of 2017 that have deteriorated. It is asked that all residents remove/replace with new sand bags as needed.

Assessor Dan Stafford reported on the following:

- Ag and Markets putting 20 million on purchasing developmental rights for agricultural lands. Grants available to municipality to help cover those costs.

Librarian Christine Gates reported on the following:

- Sign Up sheets are out through the end of May for Summer Presentations. The Theme this summer is space.
- Christine has a new mentor through the Monroe County Library System helping with library management, programming, community involvement... He has a great range of experience.
- Backroom reconstruction is almost complete.

Recreation Director Anke Applebaum reported on the following:

- Received grant funding of \$3,600 for mural on the Morton building. Artist is creating slideshow of designs.
- Sports registrations have opened and are trickling in.

Hamlin Volunteer Ambulance Representative Rick Wright reported on the following:

- Ended the year with 720 calls for the year. This was an increase from the 684 form 2017. Only missed 19 calls for the year.
- February is the one year anniversary of the 24/7 coverage.
- 2 New EMTS are now certified and are joining the volunteer staff.

Supervisor Eric Peters reported on the following:

- Spoke with Hawley's office on the parkway drainage for region 4. Looking to expedite moving it forward.
- Zoning Board workshops will be starting back up Thursday January 17th at 7:00
- Updating Mater plan looking to create 3 committees involving the support boards and community involvement for the LWRP, Master Plan and Farmland Protection.
- Fire Marshal has asked for some assistance with his cell phone bill as he uses it a lot for work purposes.

FIRE MARSHAL'S CELL PHONE

Resolution #80 Motion was made by Supervisor Eric Peters, dually Seconded by Councilperson Dave Rose and Councilperson Jason Baxter to authorize payment of \$35.00 per month for the Fire Marshal's cell phone.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

DISCUSSION:

- A discussion was held on a replacing 10 computers at the Town Hall that run on Windows 7 before January 2020.

REPLACE FIVE TOWN HALL COMPUTERS

Resolution #81 Motion was made by Councilperson Dave Rose, Seconded by Supervisor Eric Peters to replace 5 new computer that run on Windows 7 at the digression of the Supervisor and department heads not to exceed the amount of \$8575.00

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

- A discussion was held on Life solutions expansion. The Hamlin Town Board would like to see a site plan.
- A discussion was held on a waiver for the recreation program to have a sip and paint event at the Charlie Maier lodge. Town Attorney Maureer Werner is looking into this.

ADJOURNMENT:

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval to adjourn the meeting at 7:57 pm as all business had been concluded.

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk