

Hamlin Town Board Meeting  
March 11, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt and Supervisor Eric Peters.

Excused: Councilperson Dave Rose

Also, Present: Town Attorney Maureen Werner, Highway Superintendent Steve Baase, Librarian Christine Gates, Recreation Director Anke Applebaum, Deputy Town Clerk Keylee Gilfilian, Conservation Board Chairperson and Historian Dave Walch, and Hamlin Ambulance representative Rick Wright.

Residents: Joel Yager, Cindy Lutwiller, Patty Jo Groenendaal, Joan Lenz and Jackie Smith

**PUBLIC FORUM:**

Cindy Lutwiller of 5756 West Wautoma Beach wanted to Thank Highway Superintendent Steve Baase and his crew for the great work on the ditch next door to her house. It has been an interesting winter with the water.

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #92 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of February 27, 2019.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt abstain and Supervisor Peters aye. Motion Carried

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #93 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Jason Baxter requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2019-0227	1167.52	
	2019-0233 to 2019-0234	683.50	
	2019-0267 to 2019-0296	17394.84	
<b>Account Total</b>			<b>\$ 19,245.86</b>
Library	2019-0236 to 2019-0247	2573.02	
<b>Account Total</b>			<b>\$ 2,573.02</b>
Highway	2019-0248 to 2019-0265	11646.26	
	2019-0299	1496.06	
	2018-1705	57136.97	
<b>Account Total</b>			<b>\$ 70,279.29</b>
Sewer	2019-0266	344.00	
<b>Account Total</b>			<b>\$ 344.00</b>
Hamlin/Redman Rd	2019-0298	2904.00	
<b>Account Total</b>			<b>\$ 2,904.00</b>
Employees Trust	2019-0179 to 2019-0180	27071.72	
	2019-0228 to 2019-0229	309.76	
	2019-0231 to 2019-0232	2611.31	
	2019-0235	54.00	
<b>Account Total</b>			<b>\$ 30,046.79</b>
Paychex	2019-0226	120.37	
	2019-0230	103.12	

<b>Account Total</b>		<b>\$ 223.49</b>
Visa Charges Best Buy Facebook Ads Harbor Freight Hilton Hotels Walmart	347.97 85.64 55.97 178.00 204.85	
<b>Account Total:</b>		<b>\$ 872.43</b>
<b>GRAND TOTAL:</b>		<b>\$ 126,488.88</b>

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

**SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. Charter Communications March 4, 2019
- b. Saving Recycling: What Local Leaders Need to Know
- c. United States Senate letter to International Joint Commission
- d. Training Opportunities from Monroe County and G/FLRPC!
- e. The Legislative Insider- February 2019
- f. Building Inspectors Report
- g. Pop Warner Contract
- h. Moosehead Masonry dog shelter quote
- i. Steve Speed Dog Shelter quote

**READVERTISE FOR VACANT PLANNING BOARD POSITION**

Resolution #94 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jason Baxter to re advertise for the vacant position on the Town of Hamlin Planning Board, with applications being due no later than April 5<sup>th</sup> at 4:00pm in the Town Clerk’s office.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, aye and Supervisor Peters aye. Motion Carried

**RELEASE \$23,976.25 FROM THE HAMLIN MEADOWS SUBDIVISION SEC. 3**

Resolution #95 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jason Baxter release \$23,976.25 from the Hamlin Meadows Subdivision Section 3 letter of Credit. Balance retainage is \$147,988.70.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

**REPORTS:**

Councilperson Jason Baxter reported on the following:

- Hamlin Volunteer Ambulance: 22 more calls this February than last. 98.6% Coverage
- Dog Control: Training more volunteers. Donations drive at Dollar General. New quotes for the kennels.
- Hilton Parma Fire District- not as many calls as Hamlin. EMS 84 calls for February.
- Conservation Board: Attended for Councilperson Phil Hurlbutt. Typical referrals for stuff on the Lake. Asked about budget for seedling giveaway.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board – Two Public Hearings. One was for a pond on Brick Schoolhouse Rd. One public comment advocating for the pond. On agenda for next Planning Board meeting. One for subdivision on Redman Rd. It was tabled as parents has life use, so daughters would need to be the ones to file the application. Application for a variance for chickens and two Accessory Structures.
- Chamber of Commerce- Held Narcan Training Event. 3 separate sessions 42 total attendees. This was the first in the County to be held by a Chamber and will be used as a model for other Chambers.

Councilperson Phil Hurlbutt reported on the following:

- Town Justices – Roof needs to be fixed. We should be getting someone in place now before they get booked. Reminder for snow removal on Monday nights.
- Planning Board: Eastman Subdivision on Route 18 tables. They need to make Town of Hamlin Lead Agent. Chairperson Chris Schlieter would like to be involved in the interviews and selection for the vacant position.
- Fire Department: 97 calls YTD. Finally, was able to do the controlled burn on Redman Rd. Anticipating Hydrant markers soon.

Deputy Town Clerk Keylee Gilfilian reported on the following:

- Hamlin/Clarkson Rabies Clinic has been scheduled for May 17<sup>th</sup>. The Highway Department is allowing us to use their building again.
- Committee Volunteers are coming along nicely. 2 for the Master Plan, 3 for the LWRP and 8 for Farmland Protection.

Highway Superintendent Steve Baase reported on the following:

- Over our salt quota for the year
- Last storm luckily there was not a lot of damage.

- Last night there was some flooding on the roads and things started to melt, but everything is in good shape for now.
- Went to Albany. The Governor is trying to take away road money. Hopefully we get some back.
- Purchased new television for the lunch room. It is a smart TV that can be utilized for training,

Librarian Christine Gates reported on the following:

- New Trustee Sworn in.
- Sally Snow from the Monroe County Library System working with us on the Long-Range Plan. Standards have changed so some wording needs to be changed.
- Working on Summer Reading Program.

Recreation Director Anke Applebaum reported on the following:

- Sports registrations are coming in.
- Mural- Presented selection of images for viewing.

Conservation Board Chairperson and Historian Dave Walch:

- Looking at full-size trees to plant around Hamlin
- Trees have been ordered for the Tree Giveaway.
- Working on setting up interviews for vacant position on Conservation Board
- Jeanette Vogler is helping with Grant for the Barn roof.
- Last open house was well attended.
- Attended a workshop for Historians in February at Geneseo.

Hamlin Ambulance represented Rick Wright.

- 145 Calls YTD. 97.8% Coverage
- Court Date in March in Albany for ALS

Supervisor Eric Peters reported on the following:

- New Dog Shelter quotes are going in a new direction but will be a long-lasting fix. Our Dog Shelter is a great asset to not only our community but other towns around it so we should make sure we do it right.
- Had a LWRP kick off meeting to get initial movement on things. Next step will be working on the grant
- Meeting down at Lake to discuss drainage on Newco and the lake in General.
- RT 260 is not in our Town but has become badly damaged. They have reassured us it will be repaved again this year.

#### **DISCUSSION:**

- A discussion was held on the Pop Warner Contract.
- A discussion was held on The Proposed Mural on the Morton Building.

#### **ADJOURNMENT:**

Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jason Baxter requesting Town Board approval to adjourn the meeting at 8:06 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Keylee A. Gilfilian  
Hamlin Deputy Town Clerk