

Hamlin Town Board Meeting
April 9, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00pm by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt, Councilperson Dave Rose and Supervisor Eric Peters.

Also, Present: Town Attorney Maureen Werner, Deputy Town Clerk Keylee Gilfilian, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Librarian Christine Gates, Assessor Dan Stafford and Hamlin Ambulance representative Rick Wright.

Residents: Jackie Smith, Joey Nettles, Patty Jo Groenendaal, Joan Powell, Dottie Butcher and Cindy Lutwiller

PUBLIC FORUM:

Joan Powell of 6 Summer Haven Dr. addressed the board in regards to a right-of-way that was granted in 1934. This right-of-way is still used by residents who live in numbers 7-19. The residents who live at 1-6 now all have private driveways. GPS Routes vehicles down the right-of-way right past the private driveways causing vehicles to get turned around where the right-of-way appears to end. The residents who have private driveways have grassed over where the right-of-way is and appears to be part of their yard. Emergency vehicles would lose critical time if they pass the private driveways and would have to turn around because the right-of-way now stops. She tries to help give delivery drivers and others who are confused get where they need to go but it is happening more and more frequently. What is the process to remedy the situation?

JOEY NETTLES EAGLE SCOUT PRESENTAION:

Joey Nettles has presented an Eagle Scout Project to the Library. The project is to create an outdoor reading area. The area will incorporate an old Millstone, a bench and flowers. The project will begin late June/Early July when Joey Nettles gets done with school and will be finished by late July Early August.

APPROVAL OF TOWN BOARD MINUTES:

Resolution #103 Motion was dually made by Councilperson Jennifer Voelkl and Phil Hurlbutt, Seconded by Councilperson Jason Baxter requesting Town Board approval of Town Board Meeting Minutes of March 27, 2019.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose abstain and Supervisor Peters aye. Motion Carried

AUTHORIZATION OF PAYMENT OF BILLS:

Resolution #104 Motion was made by Councilperson Dave Rose, dually Seconded by Councilperson Jennifer Voelkl and Councilperson Phil Hurlbutt requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<u>MONTHLY TOTALS</u>			<u>Abstract 4</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2019-0391 to 2019-0409	12581.79	
Account Total			\$ 12,581.79
Library	2019-0360 to 2019-0374	4232.57	
Account Total			\$ 4,232.57
Highway	2019-0375 to 2019-0390	5532.86	
Account Total			\$ 5,532.86
Sewer	2019-0357 to 2019-0359	440.67	
Account Total			\$ 440.67

Redman Road	2019-0410	5808.00	
Account Total			\$ 5,808.00

Employees Trust	2019-0319 to 2019-0320	27071.72	
	2019-0355 to 2019-0356	2352.53	
Account Total			\$ 29,424.25

Paychex	2019-0354	237.04	
Account Total			\$ 237.04

Visa Charges	AM Trust	375.15	
	Facebook	31.86	
	Magic Wands	21.98	
	Office Depot	199.99	
	Office of Children and Family Svcs	50	
	Walmart	546.34	
Account Total:			\$ 1,225.32

GRAND TOTAL:			\$ 59,482.50
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Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED

CORRESPONDENCE

- a. Hamlin Public Library Board of Trustees Meeting 2/13/2019
- b. Fire Marshals report for March
- c. DEC Delivers: Former Elite Dry Cleaners Site (Rochester)- NYSDEC Selects Remedy to Address Site Contamination

- d. Monroe County Sheriffs News Report Zone C- March 27, April 3
- e. Charter Communications-Upcoming Changes
- f. NYSLRS Retirement Online Newsletter- March 2019
- g. Genesee/Finger Lakes Regional Planning Council Eblast
- h. Fishery Advisory Board Agenda April 8th
- i. New York's 2018 Lake Ontario Fisheries Program Highlights
- j. Emergency Management Certification and Training Tier 3
- k. Training Course
- l. Charter Communications Notification
- m. DEC Delivers-Ace Cleaners Site (Brockport)-Detailed Investigation of Site Contamination to Begin
- n. DEC Delivers-Eldre Corporation Site (Henrietta) Report Recommends Cleanup of Site Contamination
- o. NWS Buffalo Weekly Briefing
- p. Building Inspector/ Code Enforcement Officer report 3/11/2019-4/08/2019
- q. Recreation Department monthly report

AUTHORIZE EXPENDING \$15,000 FOR KENNEL RENOVATIONS

Resolution #105 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Phil Hurlbutt to authorize expending \$15,000 for the Craig A. Goodrich Dog Shelter Donation Account for Kennel Renovations.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

WAIVE ALL PERMITTING FEES TO PROSPECTIVE EAGLE SCOUT NETTLES'

Resolution #106 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl to waive all permitting fees of the Town of Hamlin relating to prospective Eagle Scout Nettles' Library Project.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

AUTHORIZE THE SUBDIVISION OF TOWN PROPERTY TO LIFE SOLUTIONS

Resolution #107 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt to authorize the Subdivision and Subsequent Transfer to Life Solutions of no more than 8' of Town Property Adjacent to Life Solutions, 1696 Lake Rd. to Facilitate an Addition to their building pending Zoning Board Approval.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

REPORTS:

Councilperson Jason Baxter reported on the following:

- Hamlin Parma Fire District- 34 Fire Calls 9 EMS calls. Close to 84 ambulance calls.
- Dog Control- Lower half of kennels demolished. Working with highway to get the drains cut in the floor. A couple of dogs have been adopted.
- Hamlin Volunteer Ambulance: No updates on adding ALS services

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board – Public Hearing for Redman Road seeking variance for subdivision of property. No public comments, Variance was granted. Public Hearing for property on County Line Rd. for a variance of lot size. There were no public comments. The variance was granted. A Public Hearing was held on having chickens on a ½ acre lot on Lake Rd. A neighbor commented the variance was granted for 3 years. A second Public Hearing was held for an outbuilding on the same property. The outbuilding is too close to the property line and is too big. This variance was tabled. There were two agenda items. One was for a subdivision on Roosevelt Highway. A Public Hearing was scheduled. The second agenda item was for a CEHA permit for Newco Dr. The permit was granted.
- Chamber of Commerce- Hosting Hop into spring event with Parma Recreation Department. It will be a treasure Hunt.

Councilperson Dave Rose reported on the following:

- Library- Christine has made a brochure to put around town promoting the Library. Mark Ballerstien working to fix some heating problems. Original contractor didn't put in proper fittings.
- Working with Monroe County Library system to update the computers in the Library.
- Seniors-Meeting is tomorrow.

Councilperson Phil Hurlbutt reported on the following:

- Fire District- Now have a Public Information Officer. Working on creating Facebook and Twitter accounts. 142 calls YTD several mutual aid. Waiting on grant for County Radios
- Conservation Board-Seedling giveaway April 20th. Hamlin Beach Camping opens 3rd week in May. My 4th I love my Parks day.
- Planning Board- Public Hearing for a Site Plan on County Line Rd. This was approved. There were four agenda Items. A property merge on Roosevelt Highway was approved. A property on Redman Rd. was scheduled for a Public Hearing. On Church Rd. there was a lot subdivision with an in-law apartment. Public Hearings were scheduled. There was concerns of Code issues.
- Support Boards- Some Support Board members inquired about using LWRP as training hours.

Highway Superintendent Steve Baase reported on the following:

- Doing Stake Outs today. Will be doing ditching next week. It has been too wet to do much of anything else.

- Had yearly meeting with the County. Contracted for four county projects in town, four projects in Parma and asked about a few projects in Greece. We still have to do Town work and Water line.
- Parks: Fields still too wet to do anything. Teams have started using tennis courts.
- Dean Cole Retired. Hired a worker who lives in Town previously worked for Clarkson. He will be an asset to the team as an operator.
- Spoke with the Bridge guy about ditch across from Tammy Huffer. They are going to come out and look at it this week.
- Looked at Lake pipes today. Pipes worked well. Didn't beef them up enough will need to make some upgrades to the ends of them so they do not wash away into the lake.

Building Inspector Code Enforcement Officer Cheryl Pacelli:

- 36 permits issued where the cost received was \$4076.90.
- 9 C of O & C of C issued
- 216 phone calls into the office.
- Sent out 8 Violation notices.
- Hamlin Fireman Exempts are looking at putting Solar Panels on their property.

Assessor Dan Stafford reported on the following:

- Next meeting will have the tentative roll.
- Left County a message about refund status for relevy on demolition.

Librarian Christine Gates reported on the following:

- National Library week.
- Collaborating with Monroe County Library System to get totes of books each month on a certain subject/topic.
- Training staff with circulation staff next month on changes and updates.
- In the next couple of months there will be a 5-year inspection on the sprinkler system.

Hamlin Ambulance representative Rick Wright:

- 170 calls YTD which is an increase from last year.
- Purchased refurbished heart monitor for ALS
- Brockport started interviews.
- Avon Closed
- GVA and Henrietta looking to combine

Supervisor Eric Peters reported on the following:

- Attended community breakfast at The College at Brockport. It was a nice presentation and a good thing to attend.
- Redman Rd. Water: working to resecure grant- HUD/low income line changed and only had four-day notice.
- Had a couple of meetings with Clarkson working on the Roosevelt waterline. The estimate is now under the threshold. We will need to redo the petition process.

- Met with Kendall Supervisor: Owner of the Cottages at Troutburg proposed turning over the sewer plant to the Town of Kendall. For this to work it would also include the Cottages at Troutburg on the Hamlin side. Still away out but sounded positive.
- National Grid proposed upgrading our street lights.
- Received check for Cable Franchise fee of about \$56,000.

Discussions

- A discussion was held on the Mural design for the Morton Building.
- A discussion was held on the roof replacements on the Court House, Dog Shelter and History Center.
- A discussion was held on the grants for the LWRP

ADJOURNMENT:

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt requesting Town Board approval to adjourn the meeting at 8:14 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk