

Hamlin Town Board Meeting
June 26, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00pm by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by: Pastor John Ebel

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt and Supervisor Eric Peters.

Excused: Councilperson Dave Rose

Also Present: Town Attorney Maureen Werner, Deputy Town Clerk Keylee Gilfilian, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Hamlin Ambulance Representative Rick Wright, Freed Maxick Representative Nicole Ryan and Bookkeeper Norm St. John

PUBLIC FORUM:

With no one wishing to address the board, Supervisor Peters subsequently closed the forum.

Presentation: Freed Maxic -Annual Independent Audit

Nicole Ryan reported on the completed independent internal audit. There were no major concerns on the audit.

APPROVAL OF TOWN BOARD MEETING MINUTES:

Resolution #137 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of June 10, 2019.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

AUTHORIZATION OF PAYMENT OF BILLS:

Resolution #138 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Phil Hurlbut requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<u>MONTHLY TOTALS</u>	TOWN OF HAMLIN		<u>ABSTRACT: 6A</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2019-0697 to 2019-0700	1,291.95	
	2019-0705 to 2019-0706	2,980.86	
	2019-0709	8,750.00	
	2019-0710	13,975.00	
	2019-0711 to 2019-0712	389.08	
	2019-0734 to 2019-0766	12,704.99	
	2019-0769 to 2019-0770	1,110.95	
Account Total			\$ 41,202.83
Library	2019-0701	434.66	
	2019-0713	40.77	
	2019-0715 to 2019-0716	4,077.66	
Account Total			\$ 4,553.09
Highway	2019-0717 to 2019-0733	20713	
Account Total			\$ 20,713.00
Sewer	2019-0707	49.19	
	2019-0714	58.71	
Account Total			\$ 107.90
Light	2019-0708	1,255.38	
Account Total			\$ 1,255.38
Clarkson Hamlin Water District	2019-0767	146.95	
Account Total			\$ 146.95

Employees Trust	2019-0695 to 2019-0696	2,188.90	
	2019-0702 to 2019-0704	388.26	
Account Total			\$ 2,577.16
Redman Road Water District	2019-0768	1,334.90	
Account Total			\$ 1,334.90
Visa Charges	Dog Kennel	110.00	
	Recreation	992.05	
	Town Hall	199.99	
Account Total			\$ 1,302.04
Paychex Fees	2019-0693	107.37	
	2019-0771	107.37	
Account Total			\$ 214.74
GRAND TOTAL			\$ 73,407.99

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

CORRESPONDENCE

- a. NYMIR Reminder: New events and activities
- b. Monroe County Sheriffs News Report Zone C- June 12 and June 19
- c. NYSLRS Retirement Online Newsletter- June 2019

CREATE THE ROOSEVELT HIGHWAY JOINT WATER DISTRICT.

Resolution #139 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Phil Hurlbut, to create the Roosevelt Highway Joint Water District.

WHEREAS, a petition for the creation of the Route 18 Clarkson Hamlin Water District in the Town of Hamlin, Monroe County, New York, said petition being dated June 3, 2019, was duly presented to this Board together with the necessary map and plan attached thereto; and

WHEREAS, an order was duly adopted by The Town Board on the 10th of June, 2019, reciting the filing of said petition for the proposed district and the estimated expense thereof, and specifying June 26, 2019, at 6:00 P.M., as the time, and the Town Hall, 1658 Lake Road N., Hamlin, New York, as the place, where the said Board would meet to consider the petition and to hear all persons interested in the subject thereof concerning the same; and

WHEREAS, such order was duly posted and published and served as required by law; and

WHEREAS, a hearing in the matter was duly held by the Town Board on the 26th day of June, 2019, commencing at 6:00 P.M., in the Town Hall, 1658 Lake Road N. in said Town, and considerable discussion upon the matter having been had and all persons desiring to be heard having been duly heard; and

WHEREAS, it is proposed that the cost of said district in an amount not to exceed \$370,693.30 to pay for the following improvements: nine thousand one hundred (9,100) feet of eight-inch PVC water main, nine valves, fifteen fire hydrants and all incidental equipment, including the necessary access to lands and the right-of-way therefore in accordance with plans prepared by Chatfield Engineers, P.C. and which were part of the petition filed on June 12, 2019; and

WHEREAS, the method for financing the balance of construction of the water district is by the issuance of Serial Bonds in an amount not to exceed \$370,963.30 for a maturity not to exceed forty years in accordance with the provisions of the Local Finance Law of the State of New York; and

WHEREAS, the Town of Hamlin, by prior Resolution, has determined that this action will not have a significant impact on the environment and has issued a negative declaration for this project.

NOW, upon the evidence given at such hearing, upon the motion of Jason Baxter, seconded by Phil Hurlbut, it is

RESOLVED AND DETERMINED THAT:

- A.** The petition aforesaid is signed and acknowledged or proved as required by law, in

due compliance with the requirements of Section 191 of the Town Law as to sufficiency of signers with respect to the boundaries of the proposed extension as herein approved, and it is otherwise sufficient;

B. All the property and property owners within the proposed extension are benefited thereby;

C. All the property and property owners benefited are included within the limits of the proposed district; and

D. It is in the public interest to grant in whole the relief sought; and it is further

RESOLVED AND DETERMINED that the establishment of the district as proposed in said petition be approved; that the improvement therein mentioned be constructed upon the required funds being made available or provided for; and that such district shall be designated and known as the Route 18 Clarkson Hamlin Water District of the Town of Hamlin, and shall be bounded and described as follows:

Beginning at a point, said point being the intersection of the centerline of Hamlin Parma Town Line Road and Roosevelt Highway Extension; thence

H1. Westerly, 8,527 feet more or less, along the centerline of Roosevelt Highway Extension and Roosevelt Highway (NYS Rt. 18) to a point, said point being an easterly boundary of Town of Clarkson Lawrence Road West Water District; thence

H2. Northerly, 358 feet more or less, along an easterly boundary of Town of Hamlin Walker Lake Ontario Road Water District Extension to a point, said point being the northeast property corner of Tax Account No. 30.02-1-6; thence

H3. Easterly, 146 feet more or less, along a southerly boundary of Town of Hamlin Walker Lake Ontario Road Water District Extension to a point, said point being the southeast property corner of Tax Account No. 30.02-1-4.2; thence

H4. Northerly, 165 feet more or less, along an easterly boundary of Town of Hamlin Walker Lake Ontario Road Water District Extension, also being on the easterly property line of Tax Account No. 30.02-1-4.2 to a point, said point being 500 feet northerly of the centerline of Roosevelt Highway (NYS Rt. 18); thence

H5. Easterly, 7,760 feet more or less, along a line parallel to and 500 feet northerly of the centerline of Roosevelt Highway (NYS Rt. 18) to a point, said point being on the northerly property line of Tax Account No. 31.01-1-13; thence

H6. Easterly, 725 feet more or less, along the northerly property lines of Tax Account No. 31.01-1-13, 31.01-1-12, 31.01-1-11 and 31.01-1-10 to a point, said point being the centerline of Hamlin Parma Town Line Road; thence

H7. Southerly, 641 feet more or less, along the centerline of Hamlin Parma Town Line Road to a point, said point being the point of beginning

All the lands and territory above described are situate within the Town of Hamlin and outside of any incorporated village or city; and it is further

RESOLVED that a Water District be established in said Town of Hamlin, Monroe County, New York, the description and boundaries of which shall be as above described; and it is further

RESOLVED that this district be established and combined with a district to be formed by the Town of Clarkson, Monroe County, New York, pursuant to an Order of the Town Board of the Town of Clarkson, and that said districts, using an intermunicipal agreement, be managed as one joint district and that the total cost of said districts being three hundred seventy thousand six hundred ninety three and 30/100 dollars (\$370,693.30) and indebtedness of said joint district be in the amount of three hundred seventy thousand six hundred ninety three and 30/100 dollars (\$370,693.30); and it is further

RESOLVED that this project does not require the approval of the Office of the State Department of Audit and Control, at Albany, New York, because the projected annual cost of \$897.99 for a single-family residence is less than \$898.00 per year; and it is further

RESOLVED that the Town Clerk be and she hereby is authorized and directed to file a certified copy of this resolution, in duplicate, in the office of the State Department of Audit and Control, at Albany, New York; and it is further

RESOLVED, that the Supervisor be, and she hereby is authorized and directed to make application to the Water Resources Commission of the State of New York for the approval of the Route 18 Clarkson Hamlin Town Line Water District; and it is further

RESOLVED, that this resolution shall take effect immediately.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

ADOPTING NEGATIVE DECLARATION

Resolution #140 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Phil Hurlbutt, to adopt negative declaration.

WHEREAS, the Town Board has before it a Map, Plan and Report for the proposed Clarkson Hamlin Town Line Water District in the Town of Clarkson; and

WHEREAS, that the Town Board has also received a Petition signed by the owners of properties in the proposed District; and

WHEREAS, this Board has determined that it is the Lead Agency; and

WHEREAS, this project is an Unlisted Action for the purposes of SEQRA; and

WHEREAS, the Project Engineer, MRB Group (Chatfield Engineers, P.C.) has prepared a Short Environmental Assessment Form which has been signed by the Town Supervisor; and

WHEREAS, this Board having thoroughly reviewed the Environmental Assessment Form and considered each and every impact in accordance with SEQRA

NOW, upon consideration of the above and all of the previous documents, discussion and debate, upon the motion of Jason Baxter, seconded by Phil Hurlbutt.

BE IT RESOLVED

1. That the creation and construction of this water district will not have a negative impact on the environment
2. That the Town Board adopts a Negative Declaration.
3. That this resolution shall take effect immediately

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

CREATE THE RT 18 CLARKSON HAMLIN JOINT WATER DISTRICT.

Resolution #141 Motion was made by Councilperson Jason Baxter Seconded by Councilperson Jennifer Voelkl, to create the RT. 18 Clarkson Hamlin Joint Water District.

Whereas the Town Board of the Town of Hamlin has Created the Rt. 18 Clarkson Hamlin Joint Water District Pursuant to Town Law for the Express Purpose of Providing Public Water Supply to the Residents of the District; and

Whereas as all of the Land Area within the Proposed Rt. 18 Clarkson Hamlin Joint Water District is also within Monroe County Agricultural District #5; and

Whereas the Town Board has filed a Notice to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a Source of Public Water Supply within this area on Lands within Monroe County Agricultural District #5

Now Therefore Be It Resolved, that the Town Board Hereby Resolves to Limit Connections to the Public Water Supply only to Existing Non-farm uses, and to Farm Related uses Within that that portion of Rt. 18 Clarkson Hamlin Joint Water District which is within the limits of Monroe County Agricultural District #5.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

LIMIT CONNECTIONS TO THE PUBLIC WATER SUPPLY WITHIN RT 18 CLARKSON HAMLIN WATER DISTRICT

Resolution #142 Motion was made by Councilperson Phil Hurlbutt Seconded by Councilperson Jennifer Voelkl, to limit Connections to the Public Water Supply only to Existing Non-farm uses, and to Farm Related uses Within that portion of Rt. 18 Clarkson Hamlin Joint Water District.

Whereas the Town Board of the Town of Hamlin has Created the Rt. 18 Clarkson Hamlin Joint Water District Pursuant to Town Law for the Express Purpose of Providing Public Water Supply to the Residents of the District; and

Whereas as all of the Land Area within the Proposed Rt. 18 Clarkson Hamlin Joint Water District is also within Monroe County Agricultural District #5; and

Whereas the Town Board has filed a Notice to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a Source of Public Water Supply within this area on Lands within Monroe County Agricultural District #5

Now Therefore Be It Resolved, that the Town Board Hereby Resolves to Limit Connections to the Public Water Supply only to Existing Non-Farm uses, and to Farm Related uses Within that that portion of Rt. 18 Clarkson Hamlin Joint Water District which is within the limits of Monroe County Agricultural District #5.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

LIMIT CONNECTIONS TO THE PUBLIC WATER SUPPLY WITHIN REDMAN ROAD WATER DISTRICT

Resolution #143 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jennifer Voelkl, to limit connections to the Public Water Supply only to Existing Non-Farm uses, and to Farm Related uses Within that portion of Redman Road Water District

Whereas the Town Board of the Town of Hamlin has Created the Redman Road Water District Pursuant to Town Law for the Express Purpose of Providing Public Water Supply to the Residents of the District; and

Whereas as all of the Land Area within the Proposed Redman Road Water District is also within Monroe County Agricultural District #5; and

Whereas the Town Board has filed a Notice to Undertake an Action Within an Agricultural District and to evaluate the impact of providing a Source of Public Water Supply within this area on Lands within Monroe County Agricultural District #5

Now Therefore Be It Resolved, that the Town Board Hereby Resolves to Limit Connections to the Public Water Supply only to Existing Non-Farm uses, and to Farm Related uses Within that that portion of Redman Road Water District which is within the limits of Monroe County Agricultural District #5.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

BUDGET AMENDMENTS:

Resolution #144 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Jennifer Voelkl requesting the following budget amendments

<u>Increase Revenue Account:</u>	<u>Amount</u>
AA.2770.18 Misc. Grants NSHC Roof	\$ 17,500.00

Increase Expense Account	
AA.7520.41 History Property Contractual	\$ 17,500.00
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Increase Revenue Account:	Amount
AA.2270.19 Misc. Grants Courthouse Roof	\$ 9,460.00
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Increase Expense Account	
AA.1110.43 Courthouse Roof Grant Contrac.	\$ 9,460.00
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Increase Revenue Account:	Amount
AA.2770.20 Misc. Grants Dog Shelter Roof	\$ 13,975.00
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Increase Expense Account	
AA.3510.41 Dog Shelter Roof Grants Contrac	\$ 13,975.00
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Increase Revenue Account:	Amount
AA.2770.15 Misc. Grants	\$5,000.00
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Increase Expense Account	
AA.7140.21 Recreation Capital Expense	\$5,000.00

This Budget Amendment is to track the Money for the Mural

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

ADJOURNMENT:

Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jennifer Voelkl, requesting Town Board approval to adjourn the meeting at 7:36 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC
Hamlin Town Clerk