

Hamlin Town Board Meeting  
September 9, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00pm by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt, Councilperson Dave Rose, and Supervisor Eric Peters.

Also, Present: Town Attorney Maureen Werner, Deputy Town Clerk Keylee Gilfilian, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Recreation Director Anke Applebaum, Librarian Christine Gates, Assessor Dan Stafford, Conservation Board Chairperson and Historian Dave Walch, Hamlin Volunteer Ambulance Representative Adam Maier, and Clarkson Councilperson Jackie Smith

Residents: Dotty Butcher, and Cindy Lutwiller

**PUBLIC FORUM:**

Jackie Smith presented information on the Mobile Pharmaceutical Collection that will be held at the Clarkson Courthouse on October 1<sup>st</sup> from 3pm-7pm. This event will be a drive-thru event for the convenience of the residents. She asked that the Town of Hamlin promote this event and encourage residents to take advantage of this event.

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #157 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt requesting Town Board approval of Town Board Meeting Minutes of August 12, 2019.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #158 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Dave Rose requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2019-1048 to 2019-1051	2706.90	
	2019-1064	351.00	
	2019-1065 to 2019-1066	812.41	
	2019-1068	182.59	
	2019-1105 to 2019-1154	43968.25	
<b>Account Total</b>			<b>\$ 48,021.15</b>
Library	2019-1052 to 2019-1053	697.24	
	2019-1067	164.36	
	2019-1075 to 2019-1083	2454.83	
<b>Account Total</b>			<b>\$ 3,316.43</b>
Highway	2019-1084 to 2019-1104	210200.42	
<b>Account Total</b>			<b>\$ 210,200.42</b>
Sewer	2019-1054	63.65	
	2019-1072 TO 2019-1074	519.57	
<b>Account Total</b>			<b>\$ 583.22</b>
Clarkson-Hamlin	2019-1155	2080.43	
<b>Account Total</b>			<b>\$ 2,080.43</b>
Light	2019-1055	1471.02	
<b>Account Total</b>			<b>\$ 1,471.02</b>
Employees Trust	2019-1056	149.00	
	2019-1058 to 2019-1059	2109.17	
	2019-1060	21.00	
	2019-1062 to 2019-1063	27010.83	
	2019-1069	160.76	
	2019-1070 to 2019-1071	1997.82	
<b>Account Total</b>			<b>\$ 31,448.58</b>

Paychex	2019-1057	109.89	
	2019-1061	67.50	
<b>Account Total</b>			<b>\$ 177.39</b>
<hr/>			
LS-Sewer District	2019-1156	3500.00	
<b>Account Total</b>			<b>\$ 3,500.00</b>
<hr/>			
Lwrp	2019-1158	667.50	
<b>Account Total</b>			<b>\$ 667.50</b>
<hr/>			
Redman Road Wtr	2019-1157	2431.50	
<b>Account Total</b>			<b>\$ 2,431.50</b>
<hr/>			
Visa Charges	Amazon	29.89	
	Apple	19.99	
	Crosby's	7.02	
	Facebook Ads	88.30	
	GoDaddy.com	42.34	
	NYSNYS	100.00	
	US Postal Service	80.60	
	USA Archery	210.00	
	Walmart	508.26	
<b>Account Total:</b>			<b>\$ 1,086.40</b>
<hr/>			
<b>GRAND TOTAL:</b>			<b>\$ 304,984.04</b>

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. Intermunicipal Agreement Regarding Management of the Route 18 Clarkson

Hamlin Water District in the Town of Clarkson, Monroe County, New York and the Route 18 Clarkson Hamlin Water District in the Town of Hamlin, Monroe County, New York

- b. Fire Marshal's Report August 2019
- c. Charter Communications- Upcoming Changes August 15, 2019
- d. NOTICE\_ August 2019 PAC meeting invitation-Fredrick Douglass Memorial Plaza Ground Breaking
- e. Monroe County Sheriffs news Report Zone C- August 14, August 28 and September 4
- f. Fishery Advisory Board Agenda for September 9, 2019
- g. NYSLRS Retirement Online Newsletter- September 2019
- h. DEC Delivers- NYSDEC invites public comment about proposal to address contamination at Brownfield Site South Goodman St., Rochester
- i. Governing Papers- Governing the future, trends in public sector talent and more
- j. Charter Communications Upcoming Changes September 6, 2019
- k. APWA Roundtable Discussion
- l. MRB Group- Town of Hamlin Redman Road Water District MRB Group Project NO. 0801.18002.000
- m. Building Inspector/Code Enforcement Officer Report 08/12/2019-9/09/2019

**APPROVE INTERMUNICIPAL AGREEMENT OF THE RT 18 CLASKON HAMLIN WATER DISTRICT**

Resolution #159 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Dave Rose to approve the Intermunicipal Agreement between the Town of Hamlin and the Town of Clarkson for the Management of the Rt. 18 Clarkson Hamlin Water District.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**AUTHORIZE THE TOWN OF HAMLIN T FINACE THE REDMAN RD WATER DISTRICT**

Resolution #160 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jason Baxter to authorize the Town of Hamlin to finance the Redman Road Water District through bond anticipated notes and/ or issuance of serial bonds not to exceed the amount of \$451,000.00.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**AWARD TOWN OF HAMLIN REDMAN ROAD WATER DISTRICT MATERIAL BID**

Resolution #161 Motion was made by Councilperson Phil Hurlbutt, Seconded by Councilperson Jennifer Voelkl to award the Town of Hamlin Redman Road Water District project material Bid, to the apparent lowest responsible bidder, Core & Main LP for the amount of \$237, 024.00.

Core & Main	\$237,024.00
Blair Supply	\$237,224.38
T. Mina Supply East, INC.	\$241,531.40

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**RE APPOINT DAN STANFORD AS THE TOWN OF HAMLIN ASSESSOR**

Resolution #162 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt to Re Appoint Dan Stanford as the Town of Hamlin Assessor for a six-year term.

A discussion was held on the Town Revaluation. The commercial revaluation has been done. Waiting for Monroe County to give us access to upload values. There are 4 parts to the revaluation, vacant land, commercial, residential and special franchise. When the Town agrees to a revaluation, they go through these 4 segments and get into a cycle. A memorandum of understanding needs to be filed. It will allow equalization to come back up. January 1<sup>st</sup> is when you can apply.

Polled votes: Councilperson Baxter no, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

**AUTHORIZE THE SIGNING OF THE MUNICIPAL SNOW AND ICE AGREEMENT**

Resolution #162 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jason Baxter to authorize the signing of the municipal snow and ice agreement between the State of New York and the Town of Hamlin, contract number D014858. It is a new 5-year agreement worth \$199,273.33 a year. The contract may be renewed for 3, 5 year terms upon approval of both parties.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried

**REPORTS:**

Councilperson Jason Baxter reported on the following:

- Councilperson Baxter stated Dan my vote wasn't personal, I just can't make a six year appointment with only 6 hours notice.
- Hilton Parma Fire District-Chief in Hilton was having computer problems couldn't send a report. EMS now covered by Greece Volunteer has 76 call YTD was able to cover 73 of them. Carnival date for 2020 are set for July 15-18<sup>th</sup>.
- Hamlin Volunteer Ambulance- 443 calls YTD. The August meeting for ALS was canceled. The next meeting will be 10/21.
- Hamlin dog Shelter- Kennels are complete. Issue with the floor on the bottom. Someone mixed the parts wrong needs to be corrected and is not part of the original quote. Shirt/Sweatshirt fundraiser is going orders can be placed through the clerk's office with each item ordered \$10 will be donated to the shelter. In 2013 there was a resolution to add myself as an administrator to the Hamlin Dog Shelter Facebook page.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board –There was a Public Hearing left open for a garage on Ketchum Rd. There were 2 Public Hearing one for an accessory structure on Lake rd. East Fork and one for a garage on Roosevelt Hwy. They both passed with no public comment.
- Chamber of Commerce- In years passed the Dog Shelter has had volunteers sell hotdogs at the Chamber tent during the Apple Fest. In return they would give us \$1,000. This year Dave declined. They wonder why this relationship is being severed. This is not a Town Sanctioned event and Dave would like to work on getting volunteers at the Shelter. Councilperson Baxter and Councilperson Voelkl can head this up and also begin the process to start a Friends of The Hamlin Dog Shelter creating 401c3 organization. This will open a lot of doors for the Dog Shelter.

Councilperson Dave Rose reported on the following:

- Seniors- Thanks to the Town Board and Town Hall employees for coming out and helping at the Senior Picnic. The group is up to 232 members right now. The 26<sup>th</sup> of November is their Thanksgiving meeting. Their Christmas party will be December 10<sup>th</sup>.
- Library- Been working on dehumidifier. It is Helping. They are working with a company to lease new computers.
- Fire District-332 Calls YTD
- Planning Board- Two things on the agenda. Merging 2 parcel and the start of a subdivision on Roth's Cove.

Councilperson Phil Hurlbutt reported on the following:

- Hamlin Fire District- 332 calls YTD. Truck 243 was refurbished. The new Chief's vehicle is almost done.
- Conservation Board- A couple of referrals one on Wautoma and one on Summer Haven. No LWRP issues.
- Court- Piece of flashing still missing on the building.

Deputy Town Clerk reported on the following:

- Collecting School Taxes.
- Selling a lot of Hunting Licenses.

Highway Superintendent Steve Baase reported on the following:

- Working on County work and blacktopping.
- Going to oil and stone North Hamlin and West Wautoma.
- Try to start Redman Road Water District October 1<sup>st</sup>.
- State took out all the pumps last week.
- Getting a lot of calls on ash trees.

Building Inspector Code Enforcement Officer Cheryl Pacelli:

- 35 permits issued where the cost received was \$3,848.08
- 20 C of O & C of C issued
- 351 phone calls into the office.
- Sent out 7 Violation notices.
- 5 Properties being maintained by property maintenance companies supplied by the banks.
- Some residents before in the Court System for Junk- 3 in Hamlin 1 in an adjoining town.

Librarian Christine Gates reported on the following:

- 202 participants in the Summer Reading Program. 161 children and 41 adults. There were 39 different programs. 1,333 participants. 98,000 minutes read. Next year's theme is going to be Fairytales.
- Next few months we will be getting a new server and upgrading to Windows 10. There will be 3 new computers. Everything should be done by January.
- Millstone Garden will be complete next week. Just waiting for the Graphic design artist to bring the poster for the case.
- Supervisor Peters would personally like to thank the Library for a great program his children really enjoyed it.

Recreation Director Anke Applebaum reported on the following:

- Gym floor is done
- The Mural will start tomorrow and he will be finishing next week.

- Starting wellness initiative with yoga. Monday, Wednesday and Friday 9am-10am.
- Getting good response to Gaga Ball, Tennis and Archery.
- More kids in the before and after school program.
- Transitioning the registration system.

Conservation Board Chairperson and Historian Dave Walch reported on the following:

- Conservation Board is going well.
- Waiting for some mason work on the Historical building.
- Did a presentation for the Recreation program.
- Getting donations from residents.

Hamlin Volunteer Ambulance Representative Adam Maier

- We are ready to start ALS. They should approve the application. Already purchased Cardiac Machine and the medications.
- Had some work done on the older rig.

Supervisor Eric Peters reported on the following:

- Busy Month. 3 Redi Meeting and 2 calls. Changes in the program since it started. Each county will be given 15 million. A lot of projects that were important had to be differed. We had two projects recommended. The Sewer project and the drainage on West Wautoma were recommended. We do not know if they will make the cut. 20 Million going to homeowners it will be on a first come first serve basis. Residents need to get on the website and register so you get updates.
- Working on bonding the Redman Rd. Water line. Working with 2 companies.
- Zoning Board Workshop will be on September 19<sup>th</sup>.

Resolution #163      Motion was made by Supervisor Peters, Seconded by Councilperson Dave Rose for a letter of Appreciation for Eagle Scout Nettles for his great work on the Mill Stone Garden.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried

**ADJOURNMENT:**

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl, requesting Town Board approval to adjourn the meeting at 8:34 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried



Respectfully submitted,

Keylee A. Gilfilian  
Deputy Town Clerk