

Hamlin Town Board Meeting
October 15, 2019

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00pm by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Jason Baxter, Councilperson Phil Hurlbutt, Councilperson Dave Rose and Supervisor Eric Peters.

Also, Present: Town Attorney Maureen Werner, Deputy Town Clerk Keylee Gilfilian, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Recreation Director Anke Applebaum, Librarian Christine Gates, Hamlin Volunteer Ambulance Representatives Jonathon Miller and Rick Wright, and Clarkson Councilperson Jackie Smith

Residents: Sharon Rosenthal, Jennifer Schamberger, Patty Jo Groenendaal, Dottie Butcher and Cindy Lutwiller

PUBLIC FORUM:

Sharon Rosenthal of 7758 Newco Drive addressed the board in regard to a use variance for property at 7730 Newco Drive. There is a Zoning Board of Appeals meeting on October 21, that she cannot attend so she would like to give input on the use variance requested for 7730 Newco Dr. She does not support this variance. She also inquired why only some, not all neighbors received the letter about the Zoning Board meeting. She also questioned why the meeting is being held so late in the season as many residents have already left for the winter months.

Supervisor Eric Peters explained they mail letters to everyone within 500ft.

Jennifer Shamberger representing Borrego Solar and the 3254 Roosevelt Highway Solar project. There has been a hold up on the fee interpretation. The Code states it is \$35 per unit but unit is not defined. The building permit application was submitted using a rack as a unit. If the Town were to use a panel as a unit, the fees would be extreme. If the Town uses a rack the building permit fee would be around \$8,000, if they use a panel as a unit these fees jump to over \$500,000. She hopes this issue can be resolved as they would like to get started on this project.

APPROVAL OF TOWN BOARD MINUTES:

Resolution #172 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl, requesting Town Board approval of Town Board Meeting Minutes of September 25, 2019 with the amendment to resolution # 166 to change the body to match the title.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Dave Rose aye and Supervisor Peters aye. Motion Carried.

AUTHORIZATION OF PAYMENT OF BILLS:

Resolution #173 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt, requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<u>MONTHLY TOTALS</u>			<u>ABSTRACT: 10</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2019-1206	319.52	
	2019-1210	4500.00	
	2019-1214 to 2019-1215	813.41	
	2019-1218 to 2019-1219	341.05	
	2019-1221	120.83	
	2019-1253 to 2019-1294	19138.17	
Account Total			\$ 25,232.98
Library	2019-1207 to 2019-1208	212.87	
	2019-1216	55.00	
	2019-1243 to 2019-1252	10464.52	
Account Total			\$ 10,732.39
Highway	2019-1227 to 2019-1242	38317.37	
Account Total			\$ 38,317.37
Sewer	2019-1209	32.75	
	2019-1224 to 2019-1226	441.33	
Account Total			\$ 474.08
Hamlin-Kend. #5	2019-1223	53.00	

Account Total			\$ 53.00
Employees Trust	2019-1178 to 2019-1179	27010.83	
	2019-1212 to 2019-1213	2021.03	
	2019-1217	160.76	
	2019-1220	149.00	
Account Total			\$ 29,341.62
Paychex	2019-1211	132.22	
	2019-1205	67.50	
Account Total			\$ 199.72
Redman Road Wtr	2019-1222	220.00	
	2019-1295	9325.00	
Account Total			\$ 9,545.00
Visa Charges	Aldi	165.02	
	AM Trust North America	636.4	
	Amazon	349.18	
	Crosby's	3.50	
	Facebook	198.00	
	Highlights	29.64	
	Walmart	837.20	
Account Total:			\$ 2,218.94
GRAND TOTAL:			\$ 116,115.10

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose aye, and Supervisor Peters aye. Motion Carried.

CORRESPONDENCE

- a. September Fire Marshal Report
- b. Liaison Letter from Dave Maynard
- c. Building Inspector/Code Enforcement Officer Report 09/09/2019-10/15/2019

- d. NWS Buffalo Weekly Briefing 10/9/2019-10/15-2019
- e. NYSDEC RE; Rebuilding Requirements
- f. Fishery Advisory Board agenda October 21, 2019
- g. 2019 Regional Local Government Workshop
- h. Charter Communications- Upcoming Changes 9/30/2019
- i. NYSLRS Retirement Online Newsletter -October 2019
- j. Monroe County Sheriffs news Report Zone C- October 9
- k. RGE & AAA NEWS RELEASE-Dangers of Distracted Driving
- l. AIM Relate Payments
- m. Charter Communications- Program Notice 10/11/2019
- n. NYSERDA Announces launch of NYStretch Energy Code 2020
- o. Monroe County Water Authority Water District Sign Up Session
- p. COVA EMS- Quill Diesel Repair

BUDGET TRANSFER

Resolution #174 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Dave Rose, requesting the following budget transfer

<u>From</u>	<u>To Account</u>	<u>Amount</u>
1990.4 Contingent Expense	3650.4 Demolition of Unsafe Bldgs.	\$981.00

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Dave Rose, and Supervisor Peters aye. Motion Carried.

AUTHORIZE THE FINANCE FOR REDMAN RD. WATER LINE

Resolution #175 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Dave Rose, to Authorize the Town of Hamlin to finance the Redman Road Water District as follows:

WHEREAS, the Town of Hamlin Redman Road Water District is a Water District of the Town of Hamlin, New York, duly established by the Town Board pursuant to the Town Law; and

WHEREAS, the cost of the improvements authorized will not exceed the cost thresholds that require approval of the Office of the State Comptroller; and

WHEREAS, the Town, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and has duly issued a negative declaration and has duly determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts and such negative declaration is hereby ratified and confirmed; now therefor, be it

RESOLVED BY THE TOWN BOARD OF THE TOWN OF HAMLIN, NEW YORK (hereinafter referred to as the "Town"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Town of Hamlin shall undertake certain capital improvements consisting of the acquisition and construction of Water Improvements for the Town of Hamlin Redman Road Water District, to include, without limitation, approximately fifteen thousand six hundred (15,600) feet of water main, twenty-six fire hydrants, and the acquisition of land or rights in land necessary therefor, if any, and the acquisition of original furnishings, equipment, machinery or apparatus and other incidental improvements that may be required in connection therewith for such construction and district use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$450,860.28 of the Town are hereby authorized to be issued to finance said purpose, and bond anticipation notes in anticipation thereof (and renewals thereof) of the Town are hereby authorized to be issued to finance said purpose.

Section 2. The estimated maximum aggregate cost to the Town of Hamlin of said purpose, which may include preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$450,860.28, and said amount is hereby appropriated therefor. The plan for financing of said purpose is to provide all of such maximum cost by issuance of bonds or bond anticipation notes as herein authorized.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 1 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is hereby restricted to thirty (30) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Town and all the taxable real property in the Town is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to applicable statutory limitations, if any, sufficient to pay the principal of and interest on said bonds and notes.

Section 5. It is hereby determined and declared that the Town reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, is hereby delegated to the Town Supervisor, the Town's chief fiscal officer. The Town Supervisor and the Town Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Town of Hamlin.

Section 7. The faith and credit of the Town of Hamlin, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. Such bonds and notes shall be payable from a levy on real property in such district benefitted or user charges therefor, in the manner provided by law, but if not paid from such source, all the taxable real property in the Town is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to applicable statutory limitations, if any, sufficient to pay the principal of and interest on said bonds and notes. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. This resolution, or a summary hereof, shall be published in full by the Town Clerk of the Town of Hamlin together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Town, in the manner prescribed by law. The validity of said bonds or of any bond anticipation notes issued in anticipation of the sale of said bonds may be contested only if such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution shall take effect immediately upon its adoption.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose, and Supervisor Peters aye. Motion Carried.

PURCHASE HIGHWAY DITCH MOWER

Resolution #176 Motion was made by Councilperson Jason Baxter, Seconded by Councilperson Jennifer Voelkl, to authorize the purchase a new ditch mower not to exceed \$7,000 with the understanding the 1999 Ambusher Rotary Mower model number BC601, serial number #45638 is surplus equipment to be sold at auction by the end of 2019.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose, and Supervisor Peters aye. Motion Carried.

BUDGET AMENDMENT

Resolution #177 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Phil Hurlbutt requesting the following budget amendments

<u>Increase Revenue Account</u>	<u>Amount</u>
AA.2070.10 Cable Franchise Fee	\$7,000.00
<u>Increase Expense Account</u>	
AA.8540.20 Drainage Equip Expense	\$7,000.00

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Rose, and Supervisor Peters aye. Motion Carried.

REPORTS:

Councilperson Jason Baxter reported on the following:

- Hilton-Parma Fire District has a tentative budget set. There is a Public Hearing tonight. The budget was received by the Town, but the Hamlin Portion was not broken out.
- Dog Control- Thank you to those who helped at the Chamber Booth at the Hilton Applefest (Cindy Lutwiller, Maureen Werner, Jennifer Voelkl and family, and myself). There will be a donation made to the Hamlin Dog Shelter from this Booth. The project at the shelter is mostly complete. The fencing is complete one small issue with the paint on the floor that should be resolved soon.
- Hamlin Volunteer Ambulance- The ALS meeting is October 21. Jonathon Miller is the new Lieutenant and will be coming to our meetings. There are 500 calls YTD for this year. There are two invoices from Quill Deisel for repair the Hamlin Rig. In this year's budget we gave them \$28,000. Councilperson Baxter voted yes to the budget with the understanding if they needed the other \$7,000 it would be available. He would like to see these two bills paid by the Town by voucher at the next meeting. These bills add up to around \$4,400 which is less then the \$7,000. Pittsford Ambulance made a similar request to their town and it was granted. The also do not have a working furnace right now. This request was tabled until the next meeting.

Councilperson Jennifer Voelkl reported on the following:

- Zoning Board –There was an agenda item for Summer Haven for an open pile dock that was approved. A Public Hearing was scheduled for a Gazebo on the Lakeside of a home on West Wautoma. A Public Hearing was also scheduled for the Use Variance requested for Camping Trailer on Newco Dr.
- Chamber of Commerce- Thank you to all the volunteers that volunteered at the Chamber of Commerce booth at the Applefest. It did not sell out but it was a successful event. The Chamber will have a Treasure Trek again this year on November 30, 2019 which happens to be Small Business Saturday. It would be nice if we could do something like this in Hamlin.
- Greenwood parkway- The neighbor on the other side has also expressed intertest in obtaining excess property from the Town.

Councilperson Dave Rose reported on the following:

- Planning Board- There was an agenda item for Roth's Cove. There was a problem with residents receiving their letters. A special meeting is scheduled for October 22, 2019. There was an agenda item for an 80 ft dock on Summer Haven, the representatives did not show so it was postponed. The solar corporation came and explained what they would like to do.
- Seniors- Last meeting was the picnic, 85 people attended. This month is senior's month the meeting on the 22nd there will be Pizza and Wings. The executive committee is asking if there is any interest in the executive committee positions.
- Library- Working with a fire inspector for the sprinkler system and will be acting on this next meeting.

Councilperson Phil Hurlbutt reported on the following:

- Hamlin Fire District- 371 calls YTD. New chiefs' vehicle was supposed to be here on September 23rd. The fire district budget was approved.
- Conservation Board- A couple of referrals one for a deck and one for a fence. They were both consistent with the LWRP.
- Court- Piece of flashing still missing on the building. Still looking at putting a gas line for the furnace at some point.

Deputy Town Clerk reported on the following:

- Still selling a lot of Hunting/Fishing Licenses
- Collected over 7 million in school taxes already

Highway Superintendent Steve Baase reported on the following:

- Trying to finish up County work before our work on the waterline starts.
- Planning on fixing the lines that go into the Lake.
- Brush Pickup starts the 21st
- Demolished Railroad Ave. last Friday was able to save some keepsakes for the resident before the tear down.
- The county has not finished stripping the roads. Striping the roads is going to put us over the budget with all the money spent.
- Valves and Hydrants and other small things have been delivered for the waterline. The pipe will not be delivered until November.
- Wood chips were needed for the playground for the insurance company. They wanted more fill. The first load was delivered, and the other load will be here later this week. Working with the county to get inmates to help spread the wood chips.
- Superintendent Steve Baase has been filling in for parks while Fey Knapp is out recovering and Jerry is out of town.
- Stake out has been called in for the Library sidewalk.
- Water was backing up in West Creek. Beavers has built a Dam. The highway department removed the dam to help the water.

Building Inspector Code Enforcement Officer Cheryl Pacelli:

- 36 permits issued where the cost received was \$1,380.38
- 22 C of O & C of C issued
- 297 phone calls into the office.
- 5 Properties being maintained by property maintenance companies supplied by the banks.
- Some residents before in the Court System for Junk- 2 in Hamlin 1 in an adjoining town.

Librarian Christine Gates reported on the following:

- Been looking into a dehumidifier, we rented one for over the summer to see if it would help. It did but we will need a bigger one. Mark Ballerstein has done a lot of work. It will cost \$2,500 for the size we are looking for. The lowest price we have seen is \$2,474.00. this unit is cheaper and has good reveiws.
- Christine is joining Econtent committee. This committee will look at how they are spending their money on Econtent. An Ebook costs about \$60.00 vs the actual book that costs \$16-\$18.

Recreation Director Anke Applebaum reported on the following:

- Thank you everyone who came to the Mural ceremony.
- Attended National Parks and Recreation Conference September 23-27. Received a lot of information on the Master Plan. Hopefully going to be able to work on ours with the Friends of Hamlin Recreation. New Programming on Esports (Video Gaming).
- Screampfest went very well. It was beautiful day. Sold about the same number of tickets but there were a lot of people in the park. Focusing on bringing nonprofits and bringing in activities instead of vendors.
- Parade of Lights is coming up,
- Fall Harvest Party on October 21st.
- Bedtime with Santa coming up.
- Working on Winter Programming.

Conservation Board Chairperson and Historian Dave Walch reported on the following:

- History Center open hours on Wednesday afternoons.
- Historical Hamlin Facebook page is up and running.
- Conservation Board is going well.

Hamlin Volunteer Ambulance Representative Jonathan Miller reported on the following:

- Jonathan Miller and Brian Smith were promoted to Lieutenants.
- Applied for a grant to fix 2459, but was denied.
- October 21st is the ALS meeting
- Looking to help volunteers out by scheduling volunteers on a set day of the week.

Supervisor Eric Peters reported on the following:

- Letter from the Govenor that matching funds for the Redi program dropped from 15% to 5%. The meeting schedule for tomorrow for the Redi Program rewards has been cancelled.
- We received as letter from Linda Howland of 7830 Newco Drive regarding Lakefront issues. She would like to see a committee of waterfront homeowners and town Board

members. It was suggested Councilperson Baxter and Councilperson Voelkl head this up as they both live on the Lakefront.

- Attended the Mural Ceremony, Screamfest and the Fire Department Awards Dinner.
- There is a Water Signup session this week for the Redman Road District and next week for the joint district.
- Looking to set up Budget meetings October 21,24,28,29, 30 or 31. Please look at your schedules and find out what works best by Friday.

DISCUSSIONS:

- A discussion was held on purchasing 5 more computers. Four for Town Hall and one for highway.
- A discussion was held on clarification of fees for Solar. We will discuss at Zoning Board Workshop on Thursday.

ADJOURNMENT:

Motion was dually made by Councilperson Jennifer Voelkl and Councilpers Phil Hurlbutt, Seconded by Councilperson Dave Rose, requesting Town Board approval to adjourn the meeting at 8:32 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Keylee A. Gilfilian
Deputy Town Clerk