

**Hamlin Town Board Meeting**  
**January 22, 2020**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. The locations of the fire exits and defibrillator were explained for those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager and Supervisor Eric Peters.

Also present: Town Clerk Patty Jo Groenendaal, Highway Superintendent Steve Baase, Building Inspector Cheryl Pacelli, Deputy Town Clerk Colleen Flaherty, Matt and Maria Gilluly

**PUBLIC FORUM:** No residents chose to address the board.

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #72                      Motion made by Councilperson Baxter and seconded by Councilperson Hurlbutt, requesting Town Board approval of the Regular Town Board meeting minutes of Jan. 13, 2019

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Resolution #73                      Motion made by Councilperson Yager and seconded by Councilperson Baxter, requesting the payment of bills from their respective funds as follows:

MONTHLY TOTALS			ABSTRACT: 1A
ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2020-0027 to 2020-0029	5001.39	
	2020-0041 to 2020-0058	9126.14	
<b>Account Total</b>			<b>\$ 14,127.53</b>
Library	2020-0024	450.49	
<b>Account Total</b>			<b>\$ 450.49</b>
Highway	2020-0035 to 2020-0040	66946.74	
<b>Account Total</b>			<b>\$ 66,946.74</b>
Sewer	2020-0030 to 2020-0031	86.55	
	2020-0033 to 2020-0034	450.03	
<b>Account Total</b>			<b>\$ 536.58</b>
Light	2020-0032	1780.07	
<b>Account Total</b>			<b>\$ 1,780.07</b>
Redman Road			
<b>Account Total</b>			<b>\$ -</b>
Employees Trust	2020-0025	19.00	
<b>Account Total</b>			<b>\$ 19.00</b>
Paychex	2020-0026	106.54	
<b>Account Total</b>			<b>\$ 106.54</b>
Visa Charges	McKissock Learning	32.35	
	Softwrebuy.com	19.00	
	Walmart	102.50	
<b>Account Total:</b>			<b>\$ 153.85</b>
<b>GRAND TOTAL:</b>			<b>\$ 84,120.80</b>

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**CORRESPONDENCE:**

- a. NWS Buffalo - Weekly Briefing - 1/22/2020
- b. Lower Genesee River (Eastman Business Park) (Rochester) – Final Cleanup Remedy Selected
- c. Joseph Nettles Eagle Scout Award Ceremony Invitation
- d. Construction News Reel
- e. MCZ News Weekly 1/15/20
- f. Weekly report: January 9, 2020- January 15, 2020

**AUTHORIZE THE HAMLIN HIGHWAY DEPARTMENT TO PLOW THE PARKING LOTS OF THE HAMLIN, MORTON AND WALKER FIRE DEPARTMENTS**

Resolution # 74                      Motion made by Councilperson Hurlbutt and seconded by Councilperson Baxter, requesting Town Board to authorize the Hamlin Highway Department to plow the parking lots of the Hamlin, Morton and Walker Fire Departments at an agreed to cost of \$1,000.00 per lot per winter season.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**REIMBURSE THE HAMLIN HIGHWAY DEPT FOR SNOW REMOVAL FROM THE TOWN OF HAMLIN’S PARKING LOTS AT A COST NOT TO EXCEED ACTUAL TIME AND MATERIAL**

Resolution #75                      Motion made by Councilperson Yager and seconded by Councilperson Voelkl, requesting Town Board Resolution to reimburse the Hamlin Highway Department for snow removal from the Town of Hamlin’s parking lots at a cost not to exceed actual time and material. Discussion- this should be a resolution every year.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO START SCHEDULING INFORMATIONAL MEETINGS AT ST. JOHN’S LUTHERAN CHURCH FOR LAKEFRONT READY PROJECT**

Resolution #76                      Motion made by Councilperson Baxter and seconded by Councilperson Yager, to approve the scheduling of informational meetings at St. John’s Lutheran Church for the Lakefront REDI Project. Discussion-Supervisor Peters met with DOT,

DOS State Department engineers, Homeland Security and the Town of Parma on how to implement the grant. Results are on track for the February 14<sup>th</sup> deadline. Boundary maps need to be in place. There are roughly 330 parcels. Planning to have two informational meetings at St. Johns to accommodate the volume of residents expected.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL TO DESIGNATE BERNARD P. DONEGAN INC. FOR MUNICIPAL ADVISOR SERVICES FOR THE TOWN OF HAMLIN AND TO AUTHORIZE THE SUPERVISOR TO EXECUTE THE AGREEMENT.**

Resolution #77                      Motion made by Councilperson Baxter and seconded by Councilperson Yager to approve the services of Bernard Pete Donegan Inc. for the Town of Hamlin and authorize the supervisor to execute the agreement and compensate for services rendered. This Resolution is to be effective immediately. Discussion- the agreement has not been updated since 2006. They service the bonds including outstanding bonds for the water districts.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Highway Superintendent Steve Baase reported on the following:

- Working on the dog kennel and fixing the doors
- Hooking up the V-plows on the new trucks
- Councilperson Baxter passing on a thank you to Steve for the attention on Newco Drive water drainage issue.

Councilperson Hurlbutt questioned the need to have a representative from the Fire Department on the Master Plan. Supervisor Peters said it would be great to have their input on requirements. Hurlbutt will pass that along.

Councilperson Voelkl passing on that a few residents asked about natural gas going in at the lake along with the sewer lines. Supervisor Peters replied that it is a question for RG&E.

Councilperson Baxter mentioned the possibility of doing Facebook live on the sewer meetings for the snowbirds and those not able to attend. Supervisor Peters replied that is something to look into and try to set up. Keep in mind the specifics are not detailed yet as only the beginning portion of the engineering is done by the 14<sup>th</sup>.

**ADJOURNMENT:**

Motion was made by Councilperson Hurlbutt and seconded by Councilperson Voelkl requesting Town Board to adjourn the meeting at 7:21 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk