

Regular Town Board Meeting  
Monday, August 10, 2020 7:00 PM

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin. Explanation of location of the fire exits and AED unit.

Broadcasting live on Youtube <https://www.youtube.com/watch?v=i7RXw3qWsHU>

Present: Councilperson Jason Baxter, Supervisor Eric Peters, Councilperson Phil Hurlbutt

Excused: Councilperson Jennifer Voelkl

Absent: Councilperson Joel Yager

Also present: Town Clerk- Patty Jo Groenendaal, Highway Superintendent- Steve Baase, Town Attorney- Maureen Werner, Recreation Director- Anke Applebaum, Code Enforcement Officer- Cheryl Pacelli

Public Attendance: Clarke M. Mahaney, Cindy Lutwiller and Nicholas Russo

**INVOCATION:** Led by Pastor Nicholas Russo from Walker Bible Baptist Church.

**PUBLIC FORUM:**

No one chose to address the Town Board

**APPROVAL OF TOWN BOARD MINUTES:**

Approval of the minutes on hold until September. Not enough quorum at the meeting that was at the July meeting to approve.

**APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:**

Resolution #124 Motion made by Councilperson Baxter and seconded by Councilperson Hurlbutt requesting the approval of payment of bills from their respective funds.

**MONTHLY  
TOTALS**

**ABSTRACT: 8  
ACCOUNT  
TOTALS**

<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	
General	2020-0916	260.00	
	2020-0919	689.60	

	2020-0928 to 2020-0932	3530.36	
	2020-0940 to 2020-0942	1041.05	
	2020-0969 to 2020-1007	15342.96	
<b>Account Total</b>			<b>\$ 20,863.97</b>

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Library	2020-0933 to 2020-0934	195.15	
	2020-0946 to 2020-0953	3010.70	
<b>Account Total</b>			<b>\$ 3,205.85</b>

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Highway	2020-0955 to 2020-0968	11398.38	
<b>Account Total</b>			<b>\$ 11,398.38</b>

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Sewer	2020-0935 to 2020-0936	128.37	
	2020-0954	115.00	
<b>Account Total</b>			<b>\$ 243.37</b>

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Light	2020-0937	1453.23	
<b>Account Total</b>			<b>\$ 1,453.23</b>

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Employees Trust	2020-0917 to 2020-0918	2067.54	
	2020-0926 to 2020-0927	2072.83	
	2020-0938 to 2020-0939	180.50	
	2020-0924 to 2020-0925	25103.61	
	2020-0944 to 2020-0945	2067.54	
<b>Account Total</b>			<b>\$ 31,492.02</b>

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Paychex	2020-0840	122.54	
	2020-0922 to 2020-0923	177.67	
	2020-0943	96.00	
<b>Account Total</b>			<b>\$ 396.21</b>

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Visa Charges	Amazon	635.88	
	Cintas	367.75	

Crosby's	20.79
Facebook	45.17
Itunes (Apple)	11.97
Lowes	139.40
Tops	33.00
Walmart	479.17
Zoom	14.99

**Account Total:** \$ **1,748.12**

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**GRAND TOTAL:** \$ **70,801.15**

Polled Votes: Councilperson Baxter aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**SUPERVISOR'S MONTHLY REPORT ACKNOWLEDGED AND FILED**

**CORRESPONDENCE:**

- a. Charter Communications Important Notification (bl news ch add)lk
- b. Gas line safety inspection concerns
- c. Construction News Reel
- d. Lake Ontario Riparian Alliance Newsletter - LEVELER - Issue 132
- e. Actions We're Taking
- f. Erie Canalway News- JULY 2020
- g. IJC's Response to the US Government Accountability Office's Report on Plan 2014
- h. Construction News Reel
- i. NEW Responsive Grants Program Elevates Community Voice
- j. Postponed: 2020 NYS Canal Conference Rescheduled for 2021
- k. MCZ News Weekly 7/29/20
- l. NWS Buffalo Weekly Briefing - Wednesday July 29, 2020
- m. Registration is now open for the first webinar in the 2020-21 Weathering Change Webinar series
- n. Legislative Newsletter Volume 6

**INTERIM ASSESSOR**

Resolution #125 Motion made by Councilperson Baxter and seconded by Councilperson Hurlbutt requesting the approval to appoint Mike Bonanza as interim Assessor for the Town of Hamlin for a period of 6 months, effective August 10, 2020.

Polled Votes: Councilperson Baxter aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**RELEASE \$15,130.00 FROM LETTER OF CREDIT FOR COUNTRY CREEK ESTATES**

Resolution #126 Motion made by Councilperson Hurlbutt and seconded by Councilperson Baxter requesting the approval to release \$15,130.00 from the letter of credit for Country Creek Estates for top course of asphalt and concrete gutters.

Polled Votes: Councilperson Baxter aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**BOUNDARY DESCRIPTION FOR THE TOWN OF HAMLIN LAKESHORE SEWER DISTRICT  
MONROE COUNTY, NEW YORK  
FEBRUARY 3, 2020**

The Town of Hamlin Lakeshore Sewer District shall have an exterior boundary described as follows:

Beginning at a point, said point being a southwesterly property corner of Tax Account No. 006.06-1-1.BKPT; thence

1. Northerly, 288 feet more or less, along a westerly property line of Tax Account No. 006.06-1-1.BKPT to a point, said point being a northwesterly property corner of Tax Account No. 006.06-1-1.BKPT; thence
2. Easterly, 33,452 feet more or less, along the normal highwater level line of Lake Ontario to a point, said point being a northeasterly property corner of Tax Account No. 008.16-1-16; thence
3. Southwesterly, 526 feet more or less, along a westerly Right-of-Way line of Hamlin Parma Townline Road to a point, said point being a southeasterly property corner of Tax Account No. 008.16-1-23.1; thence
4. Northwesterly, 3,042 feet more or less, along the northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 008.15-2-2.1; thence
5. Southwesterly, 50 feet more or less, extending along a southerly property line of Tax Account No. 008.15-2-2.1 to a point, said point being a southeasterly property corner of Tax Account No. 008.15-1-6.1; thence
6. Southwesterly, 2,326 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 008.14-1-1; thence

7. Northwesterly, 3,110 feet more or less, along a line parallel to and 115' feet northerly of the centerline of the Lake Ontario State Parkway to a point, said point being a southeasterly property corner of Tax Account No. 008.45-1-30; thence
8. Northwesterly, 4,350 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.51-3-1; thence
9. Southwesterly, 52 feet more or less, extending along a southerly property line of Tax Account No. 007.51-3-1 to a point, said point being a southeasterly property corner of Tax Account No. 007.51-1-6; thence
10. Westerly, 3,143 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.02-1-2.2; thence
11. Westerly, 421 feet or less, along a line parallel to and 188 feet northerly of the centerline of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.02-1-2.1; thence
12. Westerly, 1,883 feet more or less, along the northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.01-1-9; thence
13. Westerly, 72 feet more or less, extending along a southerly property line of Tax Account No. 007.01-1-9 to a point, said point being a southeasterly property corner of Tax Account No. 007.01-1-8; thence
14. Westerly, 3,470 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.09-1-20; thence
15. Northwesterly, 225 feet more or less, extending along a southerly property line of Tax Account No. 007.09-1-20 to a point, said point being a southeasterly property corner of Tax Account No. 007.09-1-23; thence
16. Northwesterly, 884 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being a southwesterly property corner of Tax Account No. 007.09-1-23; thence
17. Northwesterly, 403 feet more or less, extending along a southerly property line of Tax Account No. 007.09-1-23 to a point, said point being a southeasterly property corner of Tax Account No. 006.08-1-47; thence
18. Northwesterly, 8,931 feet more or less, along a northerly Right-of-Way line of the Lake Ontario State Parkway to a point, said point being the point of beginning.

**RESOLUTION NEGATIVE DECLARATION OF ENVIRONMENTAL SIGNIFICANCE**

INTRODUCED BY: Councilperson Baxter

SECONDED BY: Councilperson Hurlbutt

WHEREAS, the Town Board of the Town of Hamlin has proposed to establish Lake Shore Sanitary Sewer District; and

WHEREAS, prior to the formation of such District, the Town Board must determine the environmental significance, if any, of the proposed action; and

WHEREAS, upon a review of Type II Actions, actions deemed not to have any significant adverse environmental impact, it appears that the extension of Sanitary Sewer Distribution Facilities to render service in approved realty subdivisions is an action deemed not to have any significant effect upon the environment;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Hamlin, Monroe County, New York, as follows:

Section 1. That by the adoption of this Resolution the Town Board does Find and Determine that the formation of Lake Shore Sanitary Sewer District, is a Type II Action, an action deemed not to have any adverse environmental impacts.

Section 2. That the formation of Lake Shore Sanitary Sewer District may proceed without further regard to the provisions of SEQR.

**VOTE OF THE BOARD**

Polled Votes: Councilperson Baxter aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**LAKE SHORE SANITARY SEWER DISTRICT**

**RESOLUTION #126**

INTRODUCED BY: Councilperson Baxter

SECONDED BY: Councilperson Hurlbutt

At a meeting of the Town Board of the Town of Hamlin, Monroe County, New York, held at the Town Hall in the said Town of Hamlin Monroe County and State of New York on the 10<sup>th</sup> day of August, 2020.

PRESENT: Councilperson Baxter, Councilperson Hurlbutt & Supervisor Peters

In the matter of the Petition for the establishment of a Sewer District in the Town of Hamlin, Monroe County, New York, to be known as:

**LAKE SHORE SANITARY SEWER DISTRICT**

WHEREAS, the Town Board of Hamlin, Monroe County, New York, under Town Law §209, having held a public meeting held at the Hamlin Town Hall on August 5, 2020, for the establishment of a sewer district in said Town to be bounded and described as follows:

**SEE ATTACHED BOUNDARY DESCRIPTIONS**

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that the notice of hearing was published and posted as required by law, and is otherwise sufficient; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that all the property and property owners within the proposed district or extension are benefitted thereby; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that all the property and property owners benefitted are included within the limits of the proposed district or extension; and

WHEREAS, The Town Board of Hamlin, Monroe County, New York, has determined that the establishment or extension of such district is in the public interest.

**NOW, THEREFORE**, be it resolved by the Town Board of the Town of Hamlin, Monroe County, New York, hereby established the Lake Shore Sewer District the boundaries shall be finally determined and construction of the improvement of providing of the service therein, which resolution shall be subject to a permissive referendum in the manner provided by NYS Town Law Article Seven.

Dated: August 10, 2020

**VOTE OF THE BOARD**

Polled Votes: Councilperson Baxter aye, Councilperson Hurlbutt aye, Supervisor Peters aye. Motion carried.

## **REPORTS:**

**Peters** - The county has reported sales tax is down 21.7%. The town is beginning the budget process now. The allowable increase is 1.56% for the budget, however they would like the departments to keep it flat. Lakeshore Sewer District Public Hearing was virtual and went well. A Charter meeting was scheduled and Charter missed the call and has not secured the updated coverage map that was requested before the shutdown. They have rescheduled the meeting for the week of the August 17<sup>th</sup>. Pick up soccer and baseball is allowed on the town fields. Eric will be attending next meeting with the Interfaith Alliance Committee about the police. Seniors event September 17<sup>th</sup> outdoors starting at 4:00 pm. They will be serving boxed dinners and entertainment with Chris Wilkinson. Limited to 50 people.

**Baxter** - Hilton Parma Fire District no public hearing. no referrals. Not a lot going on at the Conservation Board. Hamlin Ambulance - 447 calls year to date that is 50 more than last year. Sewer district review 2010 compared to 2020 it was over \$1400 per year.

**Hurlbutt** - Hilton Morton Walker Fire District did not attend the meeting. Planning Board Meeting Public hearing for 1478 Lake Road to operate a sign and decal business. Just have to do some inspections for the fire marshal. There were a few Conservation Development permits. Sandy Creek Marina came in with plans for reopening and redoing docks. Public Hearing on September 8 for lead agency for Helios. Looking at noise ordinance times for the code book.

**Groenendaal** - The Email Newsletter has been getting great feedback. The town has two licenses for publisher and we are only using one with Recreation at the moment. The Town Clerk will be setting up the Deputy's computer with the second one for a one-time cost of \$182.00. This will make it much easier rather than stumbling through word. DEC still has not set us up with the new system. Is there a possibility of painting the front door? It has many chips in it.

**Baase** - They are working on the waterline on Redman Road and are almost done. Now they are trying to find leaks. Open part of it tomorrow. They are having a problem with north section. Starting county work paving the roads. Town work, state is down and county funding may be cut. Trees on Apple Hollow, Huntington and other areas are getting cut. USDA are putting bug traps in the area for a new insect. County government is putting the monarch butterflies on the endangered species list. They will be restricting the roadside mowing.

**Pacelli** - The Department had 50 permits issued from 7/13/20-8/10/20 with a permit fee cost of \$3063.80. Permit valuation \$496,258.13. 32 violation notices sent out for junk vehicles, unlicensed vehicles, outdoor storage of junk and for lawn mowing. Went on a Fire Inspection with the Fire Marshall for 1712 Lake Road and several items require attention.

**Applebaum** – Questioning budget and the minimum wage increase. Brockport lunch program will be 10:00 am – 2:00 pm in the gym. They will be using the back door so that will need to be maintained and locked. Applied for a grant through the CARES act for air conditioning in the gym to add another childcare location. Developing the new childcare before and after and full day hybrid option for when the 2020-21 school year starts. Looking at cameras to monitor the vandalism occurring in and around the park. Internet connection is a challenge since some will most likely be doing remote learning where they will need to stream for zoom meetings, so they are looking into Verizon and CE tech for stronger options. Junk Jamboree is cancelled. Movie night went back-and-forth, not have enough people or have too many people so they have decided to cancel. Planning to have a drive through Halloween event on the 31<sup>st</sup>.

**ADJOURNMENT**

Motion was made by Councilperson Hurlbutt, Seconded by Councilperson Baxter, requesting Town Board approval to adjourn the meeting at 7:49 pm as all business had been concluded.  
Vote: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk