

**Regular Town Board Meeting**  
**Monday, September 14, 2020 7:00 PM**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager, Supervisor Eric Peters.

Also present: Town Clerk- Patty Jo Groenendaal, Highway Superintendent- Steve Baase, Recreation Director – Anke Applebaum, John Eeckhout, Laurie Schewab, Brandi Fisher, Adam Maier, Cindy Luttwiller

Broadcasting live on Youtube <https://www.youtube.com/watch?v=6aV9BYUfDqM&t=6s>

**PUBLIC FORUM:**

John Eeckhout from the Town of Ogden would like to seek a possible partnership between Hamlin and Ogden for stray dogs. Eric has previously spoke with the supervisor and the police chief. Going door to door and using Facebook is used to help reunite and if an owner is not found it would go to adoption. The dogs are not put down. Eric will contact Ogden with different options.

Hamlin Ambulance/COVA

proposed an increase to the budget to purchase a vehicle in the next few years. Cost is going up especially due to COVID for example supplies and utilities.

Discussion on billing, payments and collections.

Eric is putting the budget together now, this helps. Questions about the donation campaign, mailers are going out this month.

**CORRESPONDENCE:**

- a. MCZ News Weekly 9/9/20
- b. Monroe County Fishery Advisory Board Meeting Packet for 9-14-20
- c. NWS Buffalo Weekly Briefing - Wednesday September 9, 2020
- d. Town of Hamlin: Out of Control Wildlife
- e. MCZ NEWS WEEKLY 9/2/20

- f. Lake St. Lawrence water levels to decline following long September weekend
- g. Goodbye, gaps
- h. Stream & Buffer Protection Webinar Series
- i. MCZ News Weekly
- j. Spectrum Program Notice (yes add'l ch)lk
- k. MCFAB Meeting Packet for Monday, August 10, 2020
- l. Construction News Reel
- m. Charter Communications Important Notification (el,fus,kids,bdog,nba,sho)lk

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #127 Motion made by Councilperson Yager and seconded by Councilperson Baxter requesting the approval of the Regular Town Board meeting minutes of July 13, 2020  
 Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt abstained, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Resolution #128 Motion made by Councilperson Hurlbutt and seconded by Councilperson Baxter requesting the approval of the Regular Town Board meeting minutes of August 10, 2020  
 Polled Votes: Councilperson Baxter aye, Councilperson Voelkl abstained, Councilperson Phil Hurlbutt aye, Councilperson Yager abstained, Supervisor Peters aye. Motion carried.

**APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:**

Resolution #129 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager requesting the approval of payment of bills from their respective funds.

<b>MONTHLY TOTALS</b>			<b>ABSTRACT: 9</b>
<b>ACCOUNT</b>	<b>VOUCHER#</b>	<b>AMOUNT</b>	<b>ACCOUNT TOTALS</b>
General	2020-1008	199.99	
	2020-1014	42.77	
	2020-1018 to 2020-1021	3173.81	
	2020-1028 to 2020-1029	843.47	
	2020-1036	134.49	
	2020-1037	99.00	
	2020-1040 to 2020-1042	397.23	
	2020-1085 to 2020-1128	33093.96	
<b>Account Total</b>			<b>\$ 37,984.72</b>
Library	2020-1009	608.20	

	2020-1022 to 2020-1023	185.47	
	2020-1043	568.08	
	2020-1044 to 2020-1054	4878.31	
<b>Account Total</b>			<b>\$ 6,240.06</b>
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Highway	2020-1059 to 2020-1084	16852.45	
<b>Account Total</b>			<b>\$ 16,852.45</b>
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Sewer	2020-1024 to 2020-1025	127.54	
	2020-1055 to 2020-1058	985.97	
<b>Account Total</b>			<b>\$ 1,113.51</b>
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Light	2020-1026	1503.02	
<b>Account Total</b>			<b>\$ 1,503.02</b>
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Clarkson/Hamlin	2020-1129	2056.82	
<b>Account Total</b>			<b>\$ 2,056.82</b>
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Redman Road	2020-1130	9663.50	
<b>Account Total</b>			<b>\$ 9,663.50</b>
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Employees Trust	2020-1010 to 2020-1011	309.76	
	2020-1016 to 2020-1017	2097.31	
	2020-1027	21.00	
	2020-1031 to 2020-1032	27316.36	
	2020-1034 to 2020-1035	309.76	
	2020-1038 to 2020-1039	2093.14	
<b>Account Total</b>			<b>\$ 32,147.33</b>
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Paychex	2020-1015	97.70	
	2020-1030	67.49	
	2020-1033	101.30	
<b>Account Total</b>			<b>\$ 266.49</b>
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Visa Charges	Amazon	213.96	
	Apple	15.96	
	Build-A-Sign	112.86	
	Facebook	22.61	

	Greater Rochester Assoc. of Realtors	454.00	
	Lowe's	155.92	
	NCH Software	24.99	
	Office Depot	104.97	
	TRS Pools	54.10	
	Walmart	320.80	
	Webstaurant/Blue Tarp	84.15	
	Zoom	14.99	
<b>Account Total:</b>			<b>\$ 1,579.31</b>
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<b>GRAND TOTAL:</b>			<b>\$ 109,407.21</b>

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**ADOPTION OF ARTICLE 57-A OF THE ARTS AND CULTURAL AFFAIRS LAW, AND CONTAINING LEGAL MINIMUM RETENTION PERIODS FOR LOCAL GOVERNMENT RECORDS**

Resolution #130 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager requesting Town Board to approve pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, that in accordance with Article 57

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**SCHEDULE A PUBLIC HEARING FOR THE RENEWAL OF THE FRANCHISE AGREEMENT WITH CHARTER COMMUNICATIONS**

Resolution #131 Motion made by Councilperson Baxter and seconded by Councilperson Voelkl requesting the Town Board approval to schedule a Public Hearing for the Renewal of the Franchise Agreement with Charter Communications on October 13th at 6:15 pm at the Hamlin Town Hall.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**ACCEPT DEDICATION OF THE HAMLIN MEADOWS LLC, CONDOMINIUM C ROAD. (SEC 3)**

Resolution #132 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager requesting Town Board approval to accept dedication of the Hamlin Meadows LLC, Condominium C Road. (Sec 3)

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**RELEASE \$1550.00 OF DEDICATED LIBRARY FUND BALANCE TO REPAIR OF WATER VALVES**

Resolution #133 Motion made by Councilperson Yager and seconded by Councilperson Baxter requesting Town Board Resolution to release \$1550.00 of dedicated Library fund balance to repair of water valves in the mechanical room with the following Budget amendment:

Increase Revenue Acct: L.0599.00 Appropriated Fund Balance \$1550.00

Increase Expense Acct: L.7410.413 Maintenance Expense \$1550.00

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**BUDGET TRANSFER TO COVER INCREASED UNEMPLOYMENT CLAIMS**

Resolution # 134 Motion made by Councilperson Yager and seconded by Councilperson Peters requesting Town Board Resolution for the following Budget transfer to cover increased unemployment claims:

From: 1990.40 Contingent Budget

To: 9050.80 Unemployment Insurance Amt: \$5000.00

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**AUTHORIZE THE TOWN ATTORNEY TO START AN INJUNCTION ACTION IN NYS SUPREME COURT**

Resolution #135 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager requesting Town Board Resolution to authorize the Town Attorney to start an Injunction action in NYS Supreme Court to compel compliance with the Town of Hamlin Zoning Code against a property on Hamlin Parma Town Line Rd.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

## **REPORTS:**

**Peters** - Is working with the Sweden supervisor on a possible contract with Hamlin for dogs and looking at options. Community Award - thank you Jen for stepping up to that.

Monroe County Activist meeting in Hilton working towards transforming community policy to address police issues. The goal of the meeting was mainly to collect thoughts. Focus was mostly on Mental health and police calls.

Working on Budget and workshops.

**Baxter** - Ambulance had 520 calls. August was their 2nd busiest month of the year. They broke the 500 calls earlier than last year.

Hilton Parma fire 316 calls to date

Conservation board -minutes should show excused

**Voelkl** - Zoning Board of Appeals - Wind turbine at 555 Redman Road passed Public Hearing for a pole barn for Sandy Shores approved. Public Hearing for a setback for a shed on Beechwood park. Public Hearing for Roosevelt Highway garage approved. Public Hearings: W. Wautoma- fence variance approved and CEHA permit granted; Leona Lane variance for ducks granted with stipulations and 4 yr. expiration. Chickens on Drake - 5 year expiration and stipulations. Agenda items: shed on Brick schoolhouse multiple accessory structures; Newco accessory structure in front yard (shed); CEHA permit for overhang on Summer Haven - eventually want a 3 seasons room; CEHA permit Summer Haven for drain pipe replacement to lake. Hamlin Fire Department rear setback transfer property from Fire Department to Fire District.

**Yager** - Issues with dogs versus dogs. A call was made to 911 for a dangerous cat attack. Dog bite at home with a visiting child. Question of painting.

Library is working on the budget.

No dogs at shelter last dog adopted/vet found chip owner found in Florida.

**Hurlbutt** - Planning Board Sandy Creek Marina working on floating docks, in preliminary stage and is now working on getting engineered details. Sandy Shore Drive shed approved.

Preliminary for Benedict Beach must go to the Zoning Board. Chase Road proposal split will create a flag lot looking at a minimum for flag lot. Public Hearing for in-home firearms business.

Helios Redman Rd. Town approved the commission plan. The Fire District had 280 calls. The Deputy Chief truck is in service. Walker had their fundraiser. Budget planning for RG&E at the courthouse and will keep doing research.

**Groenendaal** - Collecting Taxes. There was a glitch with the website newsletter. Tech fixed it.

**Baase** - Waterline is on. Brush pick up dates October 26<sup>th</sup> – 30<sup>th</sup> and Junk dates October 2-4<sup>th</sup> Will start working on Lakefront, found a vendor for buying used pipe for drainage into the lake. Shaker is retiring from parks, working on hiring somebody new and to paint hydrants. Fixing

driveways and ditching on Lake Road and Bradford Manor. State has taken \$20,000 away from the road work budget.

**Pacelli** – 53 Permits issued from 8/10/20 – 9/14/20. Permit fee cost received \$3994.10. Permit Valuation: \$671,889.24. C of O & C of C issued 22. 296 phone calls in the office.

**Applebaum** - Seven registered for Child Care and numbers are going up. Staff is willing to do cleaning requirements for renting the lodge. Internet bridge for the Lion Charlie Maier Lodge is \$1900. The grant is paying for \$1600

**ACCEPT THE CARES 2 GRANT FOR \$1,600.00**

Resolution #136 Motion made by Councilperson Baxter and seconded by Councilperson Voelkl requesting Town Board Resolution to accept the CARES 2 Grant for \$1,600.00.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL FOR YOUTH GROUP FUNDS TO PAY FOR REMAINING COST OF INTERNET BRIDGE**

Resolution #137 Motion made by Councilperson Baxter and seconded by Councilperson Yager requesting Town Board Resolution to approve payment from the youth group account to pay the remaining total after the CARES 2 grant for the Internet Bridge.

Polled Votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Phil Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

Discussion of Westfall Road Park. Sign is up that states the park is closed at dusk.

**ADJOURNMENT:**

Motion was made by Councilperson Hurlbutt, Seconded by Councilperson Voelkl, requesting Town Board approval to adjourn the meeting at 8:10 pm as all business had been concluded.

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, and Supervisor Peters aye. Motion Carried

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk