

**Regular Town Board Meeting  
June 23, 2021**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Supervisor Eric Peters.  
Councilperson

Joel Yager - excused, Councilperson Jason Baxter –excused.

Also present: Town Clerk - Patty Jo Groenendaal, Highway Superintendent –Steve Baase, Building Inspector/Code Enforcement Officer – Cheryl Pacelli, Town Attorney – Maureen Werner, Angel Male, Michael German, Kim Walter, David Walter, John Ebel and Holly Jennejohn.

**BROADCASTED LIVE:** <https://www.youtube.com/watch?v=UvDtgQWOtyo&t=130s>

**INVOCATION:** Led by John Ebel from Hamlin New Testament Church

**PUBLIC FORUM:** Kim Walter, Secretary for the Friends of Hamlin Beach State Park presented a picture of a proposed sign to attach to the Welcome to Hamlin sign at the entrance of Hamlin Beach State Park from Moscow Road. The sign would help bring more attention to the location of the CCC/POW site. Cost would be covered by the Friends group. Discussion of more information added to the sign such as the dates, since the word historical can't be used.

**APPROVAL OF CCC/POW TOWN SIGN APPROVAL AT THE ENTRANCE OF  
HAMLIN BEACH STATE PARK**

Resolution #155      Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl to approve the Friends of Hamlin Beach State Park to design, produce, maintain and bear the cost of a directional sign to the CCC/POW site at the entrance of the Hamlin Beach State Park and Moscow Road with final proof approval by the Hamlin Town Board.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

Approval of the Town Board Minutes of June 14, 2021 on hold till next meeting due to not enough Councilmembers present to approve.

**APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:**

Resolution #156 Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl to approve the payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2021-0708 to 2021-0709	429.24	
	2021-0725 to 2021-0746	19592.98	
<b>Account Total</b>			<b>\$ 20,022.22</b>
Library	2021-0712 to 2021-0713	218.18	
<b>Account Total</b>			<b>\$ 218.18</b>
Highway	2021-0714 to 2021-0724	62174.5	
<b>Account Total</b>			<b>\$ 62,174.50</b>
Sewer	2021-0711	38.95	
	2021-0747	82.49	
<b>Account Total</b>			<b>\$ 121.44</b>
Light			
<b>Account Total</b>			<b>\$ -</b>
Hamlin-Kendall #5			
<b>Account Total</b>			<b>\$ -</b>
Hamlin/Lakeshore	2021-0745	23369.80	
<b>Account Total</b>			<b>\$ 23,369.80</b>
Employees Trust			
<b>Account Total</b>			<b>\$ -</b>
Paychex	2021-0710	103.06	
<b>Account Total</b>			<b>\$ 103.06</b>
Visa Charges	Amazon	144.98	
	Red Cross	117.00	
	Tops	14.79	
	Walmart	204.73	
	Webstaurant	155.35	
<b>Account Total:</b>			<b>\$ 636.85</b>
<b>GRAND TOTAL:</b>			<b>\$ 106,646.05</b>

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**CORRESPONDENCE:**

- a. Community Bike Rodeo Cancelled for Sat June 26th
- b. NWS Buffalo Weekly Briefing - Wed, June 23, 2021
- c. MCZ News Weekly
- d. NWS Buffalo Weekly Briefing - Wednesday, June 16, 2021

**APPROVAL TO PURCHASE A 2022 CHEVROLET K3500 4 WHEEL DRIVE PICK UP TRUCK**

Resolution #157 Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl to approve the purchase of a 2022 Chevrolet K3500 4 Wheel Drive Pick Up Truck with Utility Body for use by the Highway Department for the amount of \$40,264.00 from the lowest bidder, Jim Barnard Chevrolet in Churchville NY. To be paid for with monies from account number DA5130.2 previously allocated through the 2021 fiscal year budget approved by the Town Board.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**HOLD AND CONDUCT A PUBLIC HEARING ON INTRODUCTORY LOCAL LAW #1 – 2021**

Resolution #158 Motion made by Councilperson Voelkl and seconded by Councilperson Hurlbutt to approve, WHEREAS, the Town of Hamlin desires to amend the Town of Hamlin Code by adding Chapter 530 (Rental Properties) to Part II, General Legislation of the Town Code; and

WHEREAS, it is necessary to hold and conduct a Public Hearing to consider the enactment of Introductory Local Law # 1 - 2021;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Hamlin, Monroe County, New York, as follows:

Section 1. , The Town Board of the Town of Hamlin shall hold and conduct a Public Hearing on Introductory Local Law #1 - 2021, a local law proposing to add Chapter 530 (Rental Properties) to Part II, General Legislation of the Hamlin Town Code which Public Hearing shall be held and conducted at the Hamlin Town Hall, 1658 Lake Road N, Hamlin, New York on the 12th day of July, 2021 at 6:30p.m. and at which hearing all interested persons shall be heard concerning the subject matter thereof.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**ACCEPT AND ACKNOWLEDGE THE LETTER OF RESIGNATION AND RETIREMENT FROM STEVE BAASE**

Resolution #159 Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl to accept and acknowledge the letter of resignation and retirement from Steve Baase, effective June 25, 2021.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**APPOINT MICHAEL GERMAN TO THE POSITION OF HIGHWAY SUPERINTENDENT**

Resolution #160 Motion made by Councilperson Hurlbutt and seconded by Councilperson Voelkl to appoint Michael German to the position of Highway Superintendent, effective 26 June, 2021, subject to election in the general election of November 2, 2021.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**APPOINT MICHAEL GERMAN TO THE POSITION OF SUPERINTENDENT OF THE SEWER DEPARTMENT**

Resolution #161 Motion made by Councilperson Voelkl and seconded by Councilperson Hurlbutt to appoint Michael German to the position of Superintendent of the Sewer Department for the remainder of Fiscal Year 2021.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**APPOINT MICHAEL GERMAN TO THE POSITION OF SUPERINTENDENT OF THE PARKS DEPARTMENT**

Resolution #162 Motion made by Councilperson Voelkl and seconded by Councilperson Hurlbutt to appoint Michael German to the position of Superintendent of the Parks Department for the remainder of Fiscal Year 2021.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Supervisor Peters aye.  
Motion carried.

**REPORTS:**

Baase - Roofing quotes; it has been difficult to get companies to give a quote due to short staff and being very busy. Elmer Davis - \$159,877.00 has a 20 year guarantee. Weathertight - \$48,500.00 with a 15 year guarantee. Peters requests to get one more quote since the two quotes are dramatically different. The History Center's alarm has been going off mostly with the rain that triggers the sensors. Pails have been put out to collect the rain. Steve replaced some shingles, they don't match, but hopefully help the leaking. One quote was \$14,000.00 and Kevin Baxter gave a quote for \$8,600.00 metal roofing. There is a metal roof designed to give it a shingle look. The Dog Shelter, Courthouse and the barn roof at History Center were part of the legislation grant from the windstorm. It's been three years that the History Center roof has been

an issue. Dave Walsh should be getting quotes and get to work on this. There may be some historical building grants out there.

Still cutting trees, digging ditches, blacktopping, taking care of graffiti at the park. Police reporting on vandalism will be done through the Town Clerk's office. Tracking incidences to justify for any grants and if further action needs to take place such as cameras.

Peters – Working with Kendall and attending meetings for Beachwood Park sewers and setting up districts. They will treat it like they did with water districts in the past. Kendall will own project, bond it out, and provide boundary descriptions. Recommended a Permissive Referendum being a summertime place it may be difficult to contact residents. Hamlin sewer is still moving forward. The test bore data was received from Sandy Creek and updating the plans to reflect those results. With that it will complete the DEC application. They will be allowing direct boring vs. open cutting. If it went to open boring it could bankrupt the project. Things have changed since the start and contingencies have been built in. Possible standardization on maintenance. ARPA funding - we need to tell the state we want it. Reporting is required once a year. Still not sure on the amount. This can be used for water district or broadband. Playground equipment was ordered for Huntington Park

**ADJOURNMENT:**

Resolution #163 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Voelkl, requesting Town Board approval to adjourn the meeting at 7:42 pm as all business had been concluded.

Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk