

Hamlin Town Board Meeting  
December 10, 2018

The Hamlin Town Board held their regular meeting in the Hamlin Town Hall Located at 1658 Lake Road Hamlin, New York. The meeting was called to order at 7:00 by Supervisor Eric Peters. The locations of the fire exits and defibrillator were explained to those present. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Invocation by Pastor John Ebel

Present: Councilperson Jennifer Voelkl, Councilperson Dave Rose and Supervisor Eric Peters.  
Excused: Councilperson Jason Baxter and Councilperson Martin Maier

Also Present: Town Attorney Ken Licht, Highway Superintendent Steve Baase, Building Inspector Code Enforcement Officer Cheryl Pacelli, Deputy Town Clerk Keylee Gilfilian, Librarian Christine Gates, Recreation Director Anke Applebaum, Assessor Dan Stafford, Hamlin Volunteer Ambulance Representative Rick Wright and Conservation Board Chairperson and Town Historian Dave Walch and Attorney Maureen Werner.

Residents: Dottie Butcher, Cindy Lutwiller, Dave Smith and Mark Shores

**PUBLIC FORUM:**

With no one wishing to address the board, Supervisor Peters subsequently closed the forum

**APPROVAL OF TOWN BOARD MINUTES:**

Resolution #199 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval of Town Board Meeting Minutes of November 28, 2018.

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**AUTHORIZATION OF PAYMENT OF BILLS:**

Resolution #200 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Dave Rose requesting Town Board approval of the authorization of payment of bills from their respective funds as follows:

<b>TOWN</b>		<b>OF HAMLIN</b>	
<u>MONTHLY TOTALS</u>			<u>Abstract: 12</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>	<u>ACCOUNT TOTALS</u>
General	2018-1451	137.36	
	2018-1497 to 2018-1500	813.59	
	2018-1504 to 2018-1505	83.12	
	2018-1534 to 2018-1564	13987.49	
	2018-1566	1266.00	
<b>Account Total</b>			<b>\$ 16,287.56</b>
Library	2018-1450	158.72	
	2018-1519 to 2018-1533	10583.73	
<b>Account Total</b>			<b>\$ 10,742.45</b>
Highway	2018-1509 to 2018-1518	2339.70	
<b>Account Total</b>			<b>\$ 2,339.70</b>
Sewer	2018-1449	60.13	
	2018-1506 to 2018-1508	1430.30	
<b>Account Total</b>			<b>\$ 1,490.43</b>
Employees Trust	2018-1493 to 2018-1494	26982.83	
	2018-1495 to 2018-1496	2534.05	
	2018-1501 to 2018-1503	388.26	
<b>Account Total</b>			<b>\$ 29,905.14</b>
Paychex	2018-1492	96.17	
<b>Account Total</b>			<b>\$ 96.17</b>
Redman Rd Wtr District	2018-1565	2904	

**Account Total** **\$ 2,904.00**

Visa Charges

Amazon	1199.50
US Postal Service	208.79
Walmart	379.36
Build A Sign	52.48
Clarkson Veterinary Hospital	65.00
Office Depot	128.99

**Account Total** **\$ 2,034.12**

**GRAND TOTAL:** **\$ 65,799.57**

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**BUDGET TRANSFER**

Resolution #201 Motion was made by Jennifer Voelkl, Seconded by Councilperson Dave Rose to approve the following budget transfers.

<b><u>General - AA</u></b>		
<b><u>From Account</u></b>	<b><u>To Account</u></b>	<b><u>Amount</u></b>
1990.40 - Contingent Budget	1110.10 - Justice Salary	\$ 1,179.05
2003.40 - Town Hall Light	2001.40 - Town Hall Phone	\$ 1,500.00
5132.60 - Highway Garage Heat	5132.40 _ Highway Garage Exp.	\$ 3,000.00
9010.80 - NYS Retirement	9060.80 - Medical & Dental Ins.	\$ 4,000.00

<b><u>Increase Revenue Account:</u></b>	<b><u>Amount</u></b>
2300.00 - Other Governments	\$ 1,700.00

<b><u>Increase Expense Account</u></b>	
1330.10 - Tax Collections Salary	\$ 1,700.00

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**SUPERVISORS MONTHLY REPORT HAS BEEN ACKNOWLEDGED AND FILED**

**CORRESPONDENCE**

- a. Fire Marshal's November report
- b. Building Inspector/ Code Enforcement Officer report 11/13/2018-12/10/2018
- c. Monroe County Zone C reports- November 28,
- d. New NY Broadband program Phase 3 Hughes Network Systems, LLC Projects Public Hearing Notice
- e. APWA Genesee Valley Branch-Call for Award Nominations
- f. Charter Communications- December 4, 2018
- g. National Weather Service –NWS Buffalo Weekly Briefing 12/5-12/11
- h. Monroe Country Fishery Advisory Board agenda 12/10/18
- i. Town Board Presentation Conservation Advisory Board
- j. Town Board Presentation Planning Board
- k. Town Board Presentation Zoning Board of Appeals
- l. Letter Asking for reappointment from Linda Morey, Anke Applebaum, Carrie Whipple, Rocky Ellsworth, Jeanine Klopp, Clarke Mahaney, Kathi Rickman, Nathan Pacelli and Cheryl Pacelli

**INTRODUCTION OF MAUREEN WERNER AS THE NEW TOWN ATTORNEY**

**RENEW INTERMUNICIPAL AGREEMENT FOR UNCLAIMED DOGS**

Resolution #202 Motion was made by Councilperson Jennifer Voelkl, Seconded by Councilperson Dave Rose to Renew the Inter-municipal Agreement for the Transfer of Unclaimed or Abandoned Dogs with the Towns of Chili, Riga and Churchville. Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**APPROVE THE MEETING LIST FOR 2019**

Resolution #203 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Eric Peters to approve the Meeting List for 2019 for The Planning, Town, Zoning and Conservation Boards as presented. Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**SCHEDULE THE 2019 TOWN OF HAMLIN ORGANIZATIONAL MEETING**

Resolution #204 Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl to schedule the 2019 Town of Hamlin Organizational meeting for Jan. 2, 2019 at 7:00pm

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**SAUTHORIZE STIPEN FOR TOWNCLERK AND DEPUTY TOWNCLERK FOR SCHOOL TAX COLLECTION**Resolution #205

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl to authorize payment of stipends in the amount of \$1,700.00 for the Town Clerk and the Deputy Town Clerk to split as the Town Clerk sees fit for school Tax Collectors for the Brockport Central School to be run through the Payroll. Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

**REPORTS:**

Councilperson Jennifer Voelkl reported on the following

- Zoning Board – Short meeting, seems to be slowing down for the year. 1 Agenda item for a carport on Morton rd. Public Hearing was scheduled.
- Chamber of Commerce- Presentation on new tax laws and how it will affect small business. Tomorrow is the Christmas party and where they will present the check to the Hamlin Dog Shelter from the Applefest.

Councilperson Dave Rose reported on the following

- Planning Board – 2 things on the agenda.
- Seniors- Christmas lunch tomorrow
- Fire department-election for Commissioner tomorrow. Received the two new squad trucks.

Highway Superintendent Steve Baase reported on the following:

- Salting and plowing. Almost all the snow fences are up.
- Working on the lakefront
- Getting prices for a new 10 wheeler. It will take 6 months to a year to get a new one.

Building Inspector Code Enforcement Officer Cheryl Pacelli reported on the following:

- 34 permits issued where the cost received was \$2708.20 and 11 permits have been closed.
- 176 phone calls into the office.
- Sent out 21 Violation notices
- Beehler Construction has 6 contacts for new builds
- Cell Tower at 158 Cook Rd should have all the requirements finished soon.

Librarian Christine Gates reported on the following:

- In the next few months we will be having a wireless update. Funded 90 % by ERTAE and 10%by Monroe County Library.
- Monroe County Library purchased 50 online magazine subscriptions.
- Looking to add closets to the meeting room for extra storage.

Recreation Director Anke Applebaum reported on the following:

- Christmas Event went well. 38 Participants
- New Camp Director and Sports Coordinator Patty Joe Groenendaal
- Received \$1,000 Grant towards 2019 Sports Season
- Won 2<sup>nd</sup> place in Brockport lights parade with float coordinated with the Library.

Hamlin Volunteer Ambulance Representative Rick Wright reported on the following:

- Almost 700 calls YTD which would be a record.
- New Ambulance already having mechanical issues
- 2 New EMT Volunteers to take test next week.

Assessor Dan Stafford reported on the following:

- Completed audit on Veterans exemptions. Missing 6 DD214. They will be sent over.

Conservation Board Chairperson and Town Historian Dave Walch reported on the following:

- Conservation Board everything is going well. 3 Referrals with no issues. Meeting tomorrow night instead of the end of the month due to Holidays.
- Open house This Saturday.

#### **DISCUSSION:**

- A discussion was held on a proposal from life solutions to expand and add an addition to its current location.
- A discussion was held on the Planning Board. One member is not seeking reappointment and we have an alternate. Do we move towards making this a 5 member board or post for a member and make the alternate a permanent member keeping a 7 member board.
- A discussion was held on wages for the highway department employees.
- Supervisor Eric Peters wanted to thank Town Attorney Ken Licht for his many years of service as he will be retiring at the end of the year.

#### **ADJOURNMENT:**

Motion was made by Councilperson Dave Rose, Seconded by Councilperson Jennifer Voelkl requesting Town Board approval to adjourn the meeting at 7:37 pm as all business had been concluded.

Polled Votes: Councilperson Jennifer Voelkl aye, Councilperson Dave Rose aye and Supervisor Eric Peters aye. Motion Carried

Respectfully submitted,

Kathi A. Rickman, MMC  
Hamlin Town Clerk

