

**Regular Town Board Meeting  
October 12, 2021**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:15 pm by Supervisor Peters. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jason Baxter, Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager, Supervisor Eric Peters.  
 Also present: Town Clerk - Patty Jo Groenendaal, Highway Superintendent –Mike German, Building Inspector/Code Enforcement Officer – Cheryl Pacelli, Town Attorney – Maureen Werner, Robert Worthington

**BROADCASTED LIVE:** <https://www.youtube.com/watch?v=13J70lczaU>

**INVOCATION:** Led by Robert Worthington of Emmanuel Baptist Church

**PUBLIC FORUM:** No one choose to address the board.

**APPROVAL OF TOWN BOARD MEETING MINUTES OF SEPTEMBER 22, 2021:**

Resolution #201 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the Town Board Minutes of September 22, 2021.  
 Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:**

Resolution #202 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to approve the payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2021-1166 to 2021-1167	22598.81	
	2021-1171 to 2021-1172	1024.13	
	2021-1173 to 2021-1175	519.70	
	2021-1211 to 2021-1238	14957.21	
<b>Account Total</b>			<b>\$ 39,099.85</b>
Library	2021-1176	82.07	
	2021-1178 to 2021-1187	2849.30	
<b>Account Total</b>			<b>\$ 2,931.37</b>

Highway	2021-1193 to 2021-1210	16435.57	
<b>Account Total</b>			<b>\$ 16,435.57</b>
Sewer	2021-1188 to 2021-1192	3280.40	
<b>Account Total</b>			<b>\$ 3,280.40</b>
Light			
<b>Account Total</b>			<b>\$ -</b>
Huntington Park			
<b>Account Total</b>			<b>\$ -</b>
Hamlin-Kendall #5			
<b>Account Total</b>			<b>\$ -</b>
Hamlin-Lakeshore			
<b>Account Total</b>			<b>\$ -</b>
Employees Trust	2021-1168	2483.54	
	2021-1177	160.76	
<b>Account Total</b>			<b>\$ 2,644.30</b>
Paychex	2021-1169 to 2021-1170	182.65	
<b>Account Total</b>			<b>\$ 182.65</b>
Visa Charges	Amazon	298.93	
	American Red Cross	117.00	
	Cricut Store Online	116.99	
	Dollar General	10.55	
	New York State Fence	161.86	
	Rubberstamps.Net	54.90	
<b>Account Total:</b>			<b>\$ 760.23</b>
<b>GRAND TOTAL:</b>			<b>\$ 65,334.37</b>

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**CORRESPONDENCE:**

- a. Fall 2021 Land Use Decision-Making Training Program | 1st Session October 25th!
- b. The International Lake Ontario – St. Lawrence River Board will Temporarily Decrease Outflows through the Moses-Saunders Dam October 8th through 11<sup>th</sup>
- c. NWS Buffalo Weekly Briefing - Wednesday October 6, 2021
- d. RG&E Home Energy Assistance Programs
- e. Erie Canalway News- Photo Contest Winners Announced!

- f. NY Community Connection September Newsletter
- g. National Grid Rate Filing

**SCHEDULE A PUBLIC HEARING FOR THE TOWN OF HAMLIN FISCAL YEAR 2022 BUDGET**

Resolution #203 Motion was made by Councilperson Voelkl and seconded by Councilperson Baxter, requesting to schedule a Public Hearing for the Town of Hamlin fiscal year 2022 budget on October 27, 2021 at 6:30 pm at the Hamlin Town Hall. Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**ADOPT A LOCAL LAW TO OPT OUT OF ADULT USE CANNABIS RETAIL DISPENSARIES AND ON-SITE CONSUMPTION SITES**

Resolution #204 Motion was made by Councilperson Baxter and seconded by Councilperson Yager, requesting to put on hold to think about the input given at the public hearing for the Local Law to opt out of Adult Use Cannabis Retail Dispensaries and On-Site Consumption Sites, within the Town of Hamlin. Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**DAVE WALCH IS NOT SEEKING RE-APPOINTMENT TO THE CONSERVATION BOARD**

Resolution #205 Motion was made by Councilperson Baxter and seconded by Councilperson Voelkl, requesting to acknowledge that Dave Walch is not seeking re-appointment to the Conservation Board at the conclusion of his term Dec 31, 2021. Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

**APPROVAL OF BUDGET TRANSFERS:**

Resolution #206 Motion was made by Councilperson Yager and seconded by Councilperson Baxter, to approve the following budget transfers:

General - AA

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
1990.40 Contingent Budget	7110.40 Parks Contractual Expense	\$ 2,000.00

Highway - DA

<u>From Account</u>	<u>To Account</u>	<u>Amount</u>
9060.80 Medical & Dental Expense	9000.80 Employee Benefits & Uniforms	1600

General - AA

<u>Increase Revenue Account:</u>	<u>Increase Expense Account:</u>	
2770.19 Misc. Grant OCF Services	7140.20 Playground & Rec. Equipment	\$ 5,400.00

Polled votes: Councilperson Baxter aye, Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

### **REPORTS:**

Peters – Working on the budget. Working on Helios plan and put on the agenda for the agenda for the 27<sup>th</sup>. Sewer update; one approval away, can be any day now. Kendall working on the project, it has been bogged down with increased cost. Looking for various funding streams. Funding is not awarded until November of 2022. 1 year out but not losing the REDI Grant. Friday saw some sketches for Scout Park. It will make the loop all ADA compliant, expanded platform, bathrooms updated with unisex 2 station bathroom, resurface and stripe the parking lot and update the signage. Still having phone issues, still no voicemail at the Town Hall.

Baxter - Hilton Parma Fire District, did not attend because of budget meeting. Hamlin Volunteer Ambulance, they've been busy with a lot of calls. Conservation, Dave asked if there is money left in the account can it be used to buy trees for the Town Hall campus. Eric will look into it.

Voelkl - Zoning Board of Appeals, public hearing for Shore Acres for a porch and granted Coastal Erosion Hazard permit. Approved. Public hearing for Countryside Drive for a 2nd shed. That was approved. Upcoming Wilder Road for a shed and Ketchum Road for a shed. Chamber of Commerce not meeting yet. Talking with Mike from the Camber about a couple of things. The History roof looks great. Looking at money for painting trim and the cupola. Would like to work on stone and front door of the barn. Build up and add some gravel and millings to the floor of the barn. He has a Ford tractor he wants to keep in there and 1860s doctor's buggy he would like on display. Open hours starting in November.

Yager - Shelter has no dogs. They had a surprise inspection focus mainly on maintenance, cleaning, drains, paperwork on reports and contracts.

Hurlbutt - Hilton Martin Walker specs updated on the building and on a new truck. Budget proposed. Planning Board reapproved the Helios special use permit for Redman Rd contingent on the Town Board approval of the decommissioning plan. Farm protection working on match for Grant.

German – Highway working on road repair. Prepping for winter, mixing sand and salt, setting up the trucks. Brush pick up starts next week. Paving the Firehouse.

Pacelli - 24 PERMITS ISSUED FROM 9/13/2021 – 10/12/2021

Permit fee cost received: \$2,362.20

Permit valuation: \$472,555.00

C of O & C of C issued - 13

Phone calls into the office: 256

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Sent out 12 violation notices for various code violations and complaints.

Groenendaal taxes winding down to areas district voting at the Maria Hall will now be at the Townhall. Voting inspectors will not be doing vouchers board of elections will pay inspectors. Red cards will not be read by town clerks they will be done at another location.

Applebaum – Cider cup went great for the Halloweenathon beautiful day in the park, everyone had fun! Movie night this Saturday, 5K Run for Your Life Race and the last Saturday will be the Haunted Highway. Working on a Storytime with Santa and magic show. Things are better than last year.

Groenendaal – School taxes are winding down. The Merritt Hall voting location for the 2 districts have been moved to the Town Hall. The town will not be paying the election inspectors with vouchers. That will be done by the Board of Elections. The imputing of the voting cards at the Town Clerk’s office has now been taken to a new location.

**ADJOURNMENT:**

Resolution #207 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Yager, requesting Town Board approval to adjourn the meeting at 7:55 pm as all business had been concluded.

Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal  
Hamlin Town Clerk