

**Regular Town Board Meeting
December 13, 2021**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Peters. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt, Councilperson Joel Yager, Supervisor Eric Peters.

Excused - Councilperson Jason Baxter

Also present: Town Clerk - Patty Jo Groenendaal, Highway Superintendent –Mike German, Building Inspector/Code Enforcement Officer – Cheryl Pacelli, Town Attorney – Maureen Werner, Chris Bode, Angel Male, Steve Baase, Rick Wright, Bob Lyle, Clarke Mahaney and Cindy Lutwiller.

BROADCASTED LIVE: <https://www.youtube.com/watch?v=tACNizIqjrQ&t=906s>

INVOCATION: Chris Bode of St. John Lutheran Church

PUBLIC FORUM: no one choose to address the board.

APPROVAL OF TOWN BOARD MEETING MINUTES OF SEPTEMBER 22, 2021:

Resolution #233 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the Town Board Minutes of September 22, 2021.

Polled votes: Councilperson Voelkl abstained, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:

Resolution #234 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to approve the payment of bills from their respective funds.

<u>MONTHLY TOTALS</u>	<u>TOWN OF HAMLIN</u>	<u>ABSTRACT: 7</u>
<u>ACCOUNT</u>	<u>VOUCHER#</u>	<u>AMOUNT</u>
General	2021-1433	269.96
	2021-1435 to 2021-1436	23,873.03
	2021-1439	3,192.73
	2021-1444	701.64
		ACCOUNT TOTALS

2021-1445	74,539.00
2021-1446 to 2021-1447	206.97
2021-1450 to 2021-1452	481.97
2021-1496 to 2021-1532	39,954.56

Account Total **\$ 143,219.86**

Library	2021-1441	178.06
	2021-1445	9,900.00
	2021-1459 to 2021-1471	5233.2

Account Total **\$ 15,311.26**

Highway	2021-1445	78,524.00
	2021-1472 to 2021-1495	57,254.70

Account Total **\$ 135,778.70**

Sewer	2021-1434	33.60
	2021-1442	61.69
	2021-1445	1,500.00
	2021-1456 to 2021-1458	472.36

Account Total **\$ 2,067.65**

Hamlin Lakeshore Sewer	2021-1455	18,874.22
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Account Total **\$ 18,874.22**

Huntington Park	2021-1445	260.00
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Account Total **\$ 260.00**

Light	2021-1443	1,909.74
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Account Total **\$ 1,909.74**

Employees Trust	2021-1437	2,282.30
	2021-1453 to 2021-1454	278.38

Account Total \$ **2,560.68**

Visa Charges	Town Hall	139.96
	Accounting	299.99
	Recreation	146.91
	Library	80.83

Account Total \$ **667.69**

Patchex	2021-1438	103.30
	2021-1449	103.30

Account Total \$ **206.60**

GRAND TOTAL \$ **320,856.40**

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

CORRESPONDENCE:

- a. NWS Buffalo - High Wind Warning, High Wind Watch, and Lakeshore Flood Warning - Briefing #2
- b. NY Model Laws Article Published!
- c. NWS Buffalo - High Wind Watch and Lakeshore Flood Watch - Briefing #1
- d. C Zone News Weekly 12.8.21
- e. NYSEG & RG&E Press Release: NYSEG and RG&E Offer Holiday Safety and Efficiency Tips 12-7-21

ADVERTISE FOR VACANCY ON THE CONSERVATION BOARD

Resolution #235 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to advertise for vacancy on the Conservation Board with applications due in the Town Clerks Office by January 14th, 2022 no later than 4:00pm.

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS

Resolution #236 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the following Budget Amendments:

Increased Revenue Account

- AA.2300.00 Other Governments \$3,400.00

Increase Expense Account

- AA.1330.10 Tax Collection Salary \$3,400.00

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

APPROVAL OF THE FOLLOWING BUDGET TRANSFERS

Resolution #237 Motion made by Councilperson Voelkl and seconded by Councilperson Yager to approve the following budget transfers: To cover the sewer until we get another draw.

General - AA

From Account	To Account	Amount
8160.10 Refuse Salary Expense	8160.40 Refuse Contractual Expense	\$6,000.00
1990.40 Contingent Account	1440.40 Engineering Expense	\$10,000.00
3010.11 Deputy Fire Mar. Salary	3010.40 Fire Marshall Contractual Exp.	\$100.00

Polled votes: Councilperson Voelkl aye, Councilperson Hurlbutt aye, Councilperson Yager aye, Supervisor Peters aye. Motion carried.

REPORTS:

Peters – We have received test kits from the County. The Town will be distributing them on Dec. 18th. There are two test kits in a box and there are 2160 boxes. If there are leftovers, they will be available to hand out at the Town Hall. This is posted on the website and on Facebook and possibly the fire department website. It is one box per household. Unfortunately, we don't have enough for everybody but we will see how it goes. If you do take the test and test positive you will still have to go to a doctor. It's the first step if you're not feeling well.

Sewer – We are close to the 30-day period for the DEC approval. Once we get approval the engineers will publish it. It will go out to bid and hopefully it will come back under budget. Anticipate it would then start in the spring. Something to be aware of is the cost of materials. This has been difficult and do not foresee prices going down soon. Nervous about the price of oil because the PVC is made from that. We do have ARPA money that hasn't been spent yet, this money can be used to supplement if needed for the sewer. Engineers are fairly confident with their numbers and a contingency fund is built into the budget. Kendall's project is a different story. They are going to be short on money, the original plan was raised by \$5 million dollars when they started with a new engineer. This new amount came in way over the threshold. They are working on alternate funds. Most likely a year to a year and a half away before it starts. They could possibly hook into the west end by Newco.

The Hamlin Beach State Park wants to be involved they also could possibly hook into the end of Newco. Some concern when it's at high peak in the summer.

Voelkl - Zoning Board of Appeals, Public Hearing for Drake Road - 8-foot wood fence variance 1 in favor and 1 opposed. Approved. Public hearing for Ketchum Road for a pole barn to put in front of the foundation. Approved. Coastal Erosion Hazard Permit for Summer Haven to add a three-season room on lakeside to an existing deck. Approved. Could not attend the Chamber of Commerce meeting but they are working on wrapping up activities and getting people involved. They have an interactive map of businesses in Hilton. Would like to get the Hamlin businesses involved in that. Some lakeshore residents have requested a letter for an update on the sewer.

Yager - there are two dogs at the dog shelter that are difficult to place because they have to be by themselves. Have the letters gone out to the towns that are not going to be participating in the contract? We will be looking into a new grant available for the Dog Shelter. There are lights that need to be replaced in the play area. Mike is waiting for a return call from Dave. The Library's adult book club met. They had over 1400 people at the library for the month. Library received a generous gift from the Lions club and the veterans club, a machine to repair the CDs. They also had a book sale.

Hurlbutt – Hilton Morton Walker Fire Department has their vote tomorrow Dave Walker and Mike Marchetti for fire commissioner. Ron Kingsbury and Greg Speer are running for Unterborn's spot. Planning Board meeting, Conservation Corridor Development Permit for Summer Haven Dr. for a three-season room. Approved. Commercial Concept Sketch Plan application 1722 Lake Rd. (Bob's grocery) for a new convenient store with car wash & vacuum station. Farmland protection had a meeting on the 8th. Have been in touch with Monroe County soil and water and Bob King's office for a verbal confirmation on an in-kind donation for the application. Application process due in March. A big thank you to the Fire Department and the Highway Department for taking care of the issues from the recent windstorm.

German - Will be doing another brush pick up on 20 December from the windstorm. Almost all of the highway crew was out from 4:00 until 9:30 that night and they were back out on Sunday for more cleanup. The Highway fence is almost done and the gate is getting put in soon. It is nice to see everybody getting in the habit of using it correctly.

Pacelli - 39 permits issued from 11/08/2021 – 12/13/2021
Permit cost received: \$12,270.80 Permit valuation: \$5,115,627.92
26 permits have been closed. 1 Vehicle Storage permit closed.
Phone calls into the office 209.
Sent out 17 violation notices for various code violations and complaints.

Groenendaal – Getting many phone calls about the test kits and when they will be available.

Voelkl- The History Center Open House went well considering there was not any power. Took in a donation to put in the barn about a week ago.

Applebaum -

1) Bedtime Story with Santa was a great success! 42 people in full attended, which was the maximum capacity I had set to ensure that the gym would not get overcrowded. Myself and four staff were present, along with the magician entertainer, two girl scouts, and their troop leader. Our Town Clerk, Patty Jo, transformed herself into everyone's favorite elf (Twinkles McJingles) and read two Christmas stories to the kids. Austin Warner was our Santa and did an amazing job. I'm still impressed by how he convinced ALL the kids to be patient and wait until everyone had their gifts before they could open them. They ALL listened and the whoop of excitement when they were finally allowed to open them was priceless.

THANK YOU Santa (Austin) and Twinkles (Patty Jo) for enriching our event!

2) Sports registrations for all levels will be open on our online registration system on January 3rd, 2022. (hamlinrecreationny.org)

3) Facility registrations for 2022 can begin on January 3rd, 2022. Payment and security deposit must be paid in full for a date to be considered "reserved".

4) I will be focusing on 2 major projects next year:

a) video surveillance cameras around the playground and the Charlie Maier Lodge

b) shade structures for the playground.

5) The Friends of Hamlin Recreation had their last meeting of 2021 on 11/29/21. These are the major points that the group will be focussing on next year:

a) Getting involved with and helping create more events and activities throughout the course of the year, particularly cultural events representing diverse members of our community.

b) Expanding the Junk Jamboree which proved to be immensely more successful this year with the addition of the Cruise-In, a band, and the Chinese Raffle to raise funds for local non-profits. Many participants and patrons want more for next year.

c) Procuring big ticket items for raffling at Scream Fest (1st Saturday in October).

d) Sending out sponsor packages for Halloweenathon by May 2022, since many local businesses and organizations have responded favorably. They all loved the series of events planned for every October and are excited for more. The FOHR, as an established and transparent 501(c)(3) organization, is happy to report growing revenue from these appreciative sponsors who will also be happy to increase their sponsorships if it will produce more quality events and activities for the Hamlin community.

e) Finding more volunteers to help with all these big projects. Anyone interested in assisting with the planning and production of events and activities for the Hamlin Community should consider joining the FOHR. Their meetings in 2022 will be held on the second Tuesday of every

month (unless otherwise posted) at 6:15 pm, at the Charlie Maier Lodge (unless otherwise posted) at 2806 Roosevelt Hwy (Lions Way).

I would like to thank Supervisor Peters and Councilperson Baxter for their service to the town and their unwavering support of the Recreation Department over the years. I hope both of you will stay involved in Town activities as the wisdom gained from your experiences will be a great resource for any project you choose to get involved with.

Thank you also to the remaining members of our Town Board for your continued support of our projects and the trust you have placed in myself and my staff. 2022 is going to be a busy year and the more support we have, the better the results will be for our residents to enjoy.

Finally, I'd like to welcome the incoming Supervisor Baase and Councilperson Male. Both individuals have an exceptional track record of working together with the Recreation Department and I look forward to future projects with you both at the helm accompanied by councilpersons Voelkl, Hurlbutt, and Yaeger.

Happy Holidays and here's to a healthy, happy, and productive New Year!!

Peters – The new phones are in.

There is just one more meeting before they are turned over to Steve Baase. Wanted to say it's been a pleasure and an honor to be here. There have been many friendships developed over the years and looks forward to spending more time with his family.

ADJOURNMENT:

Resolution #238 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Yager, requesting Town Board approval to adjourn the meeting at 7:35 pm as all business had been concluded.

Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal
Hamlin Town Clerk