

**Hamlin Regular Town Board Meeting
November 13, 2023**

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:00 pm by Supervisor Baase. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Joel Yager, Councilperson Phil Hurlbutt, Councilperson Rick Wright, Supervisor Steve Baase.

Also present: Town Clerk - Patty Jo Groenendaal, Highway Superintendent - Mike German, Code Enforcement Officer - Cheryl Pacelli, Town Attorney – Maureen Werner, Recreation Supervisor - Keylee Gilfilian, Amanda Colletti, Bonnie Wright, Jonathan Vogler, Chris Bode

BROADCASTED LIVE: <https://www.youtube.com/watch?v=ODMXX617vOc>

INVOCATION: Led by Chris Bode from St. John Lutheran Church

JUDGE PAUL S. RATH LED THE OATH OF OFFICE OF NEW TOWN BOARD MEMBER RICK WRIGHT.

PUBLIC FORUM:

Amanda Colletti – Shout out to all involved with Halloweenathon it was a great bunch of events and brings the community together. There has been a constant problem on Apple Hollow and other surrounding streets with 2 bikes. Called the police last week and all they could say was we have to catch him on video or in person. She does have a video and has been keeping videos and they said we will try to do more runs. I would like to know what you can do about it because all I hear is it will sort itself out or call 911. I am here for the safety and these two motorcyclist are impatient and if you are turning onto Apple Hollow they just cut through the grass. When my daughter is waiting for the bus he revs his engine right by her and she then runs inside crying. It does matter that he drives up on the grass, it doesn't matter that he doesn't have a light, and he drives where ever he wants. I am here as a concerned citizen of the Town of Hamlin and for the safety of our kids. So what's the next step? What can we do? This is a dirt bike he rides on the road or on the wrong side of the road or at oncoming traffic.

Yager – Do you know where he lives.

Colletti – Yes and I know 10 of my neighbors have reported this

Yager – I can work on that tomorrow morning. I work for the Sherriff's office.

Wright – Did they give you a report?

Colletti – No

Yager – Give Patty Jo your information and I can work on that

Baase – We are sorry he is terrorizing. There are two motorcycles and we also have called the police.

APPROVE REGULAR TOWN BOARD MEETING MINUTES OF OCTOBER 25, 2023

Resolution #265 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the Regular Town Board meeting minutes of October 25, 2023.

Polled votes: Councilperson Voelkl aye, Councilperson Wright abstained, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

APPROVE PUBLIC HEARING MEETING MINUTES OF OCTOBER 25, 2023

Resolution #266 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the Public Hearing meeting minutes of October 25, 2023.

Polled votes: Councilperson Voelkl aye, Councilperson Wright abstained, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:

Resolution #267 Motion made by Councilperson Yager and seconded by Councilperson Voelkl to approve payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General			
	2023-1317	3000.00	
	2023-1319 to 2023-1323	3281.22	
	2023-1329 to 2023-1330	217.41	
	2023-1382 to 2023-1422	107929.18	
Account Total			\$114,427.81
Library			
	2023-1331	379.36	
	2023-1369 to 2023-1381	10882.98	
Account Total			\$11,262.34
Highway			
	2023-1336 to 2023-1368	59743.72	
Account Total			\$59,743.72
Sewer			
	2023-1324	58.53	
	2023-1334 to 2023-1335	461.21	
Account Total			\$519.74
Light			
	2023-1325	1962.98	
Account Total			\$1,962.98
Hamlin Lakeshore			
	2023-1332 to 2023-1333	31951.28	
Account Total			\$31,951.28

Hunt. Park					\$0.00
Account Total					
Paychex	2023-1318		101.34		
	2023-1326		74.25		
	2023-1327		156.32		
Account Total					\$331.91
Employees Trust	2023-1316		1698.88		
	2023-1328		1700.70		
Account Total					\$3,399.58
Visa	Amazon		105.19		
	Crosby's		40.00		
	Dollar General		14.80		
	Dollar Tree		103.75		
	Home Depot		75.56		
	Intuit Mail Chimp		39.50		
	L&M Specialty Fabrication		211.23		
	Meta Ads		9.45		
	Skid Pro		906.00		
	USA Archery		414.47		
	Walmart		263.35		
	Wegmans		93.96		
Account Total					\$2,277.26
GRAND TOTAL:					\$225,876.62

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

SUPERVISOR’S MONTHLY REPORT ACKNOWLEDGE AND FILED.

LIAISON DUTIES TO RICK WRIGHT FOR THE REMAINDER OF 2023

Resolution #268 Motion made by Councilperson Yager and seconded by Councilperson Voelkl to assign Ambulance, Hilton Parma Fire Department, Conservation Board, and Senior liaison duties to Rick Wright for the remainder of 2023.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

SHARON STEIGERWALD TO THE CULTURAL COMMITTEE FOR THE REMAINDER OF 2023.

Resolution #269 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to assign Sharon Steigerwald to the Cultural Committee for the remainder of 2023.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

Discussion

Voelkl – What is the overview of the Cultural Committee this year? What is the Goal?

Baase – Last year with the Town Board member leaving it did not go that well. With Sharon’s leadership, connections and enthusiasm we hope to get it back on track. The Solar Eclipse coming up, maybe Sharon can help with Christmas time, helping with the Farm Fest and October/Fall events.

Yager – and adding additional events. We would want some business promotion to help pay for it. Sharon probably has the experience and knows a lot of people.

Baase – and even more events for the people in town to go to like concerts.

Yager – We have enough space here and at the Fire Department.

Hurlbutt – We also need to try not to overlap events.

Steigerwald – Hamlin is a German town and we have missed doing Christmas markets.

Voelkl – So Recreation is still in charge?

Baase – Yes, it is under the Recreation Department.

Gilfilian – We have events almost every month it is a lot. We need people with different skills and experiences to help with this.

Voelkl – I want to make sure the town is still a part of this committee.

DEEM AS SURPLUS EQUIPMENT AND SELL BY MEANS OF PUBLIC AUCTION, A 1996 FREIGHTLINER TRACTOR

Resolution #270 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to deem as surplus equipment and sell by means of public auction, a 1996 Freightliner Tractor model # FLD120SD with serial #2FUPFX5TA881291.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

BUDGET TRANSFERS

Resolution #271 Motion made by Councilperson Yager and seconded by Councilperson Wright to approve the following budget transfer.

From Account	To Account	Amount
AA.8160.40 Refuse Cont.	AA.8540.40 Drainage	\$3759.42
AA.8160.40 Refuse Cont.	AA.7110.40 Parks Cont.	\$509.67
DA.9060.80 Medical & Dental	DA.5110.40 General Repairs	\$5096.85

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

ACCEPT SEALED BID FOR EXCAVATOR

Resolution #272 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to accept sealed bid for one excavator 2023-2024 Yanmar Model SV40 6-way Angel Blade & Allied 555 Hammer. Sealed bid received from George and Swede Sales & Service for the sum of \$85,898.00

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

ACCEPT THE AUCTION PRICE FOR 2015 CHEVROLET SILVERADO PICK UP

Resolution #273 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to accept the auction price of \$15,800.00 for one 2015 Chevrolet Silverado Pick up Vin #3GCUKREC7FG353116. Funds to be deposited into General Money Market 2665.00 Sewer Sale of use equipment.

Polled votes: Councilperson Voelkl aye, Councilperson Wright, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

REPORTS

Yager – Dog Shelter & Control – 18 Service calls, 25 phone calls, 7 dogs in shelter, 5 dogs redeemed to owners, 4 vet appointments, 5 total number of dogs at shelter this month, 1 Clarkson truck use, 9 Sweden truck use. Passed NYS Ag. and Markets Audit. Puppies go up for adoption next week.

Library – NASA Mission to Mars Coming in March for the Solar Eclipse. Upcoming programs Storytime, Civil War, Thanksgiving UPK class.

Voelkl – Heat?

Baase – One of the parts wasn't good and that has been reordered.

Voelkl – Zoning Board of Appeals, Public Hearing for W.Wautoma for an existing shed into a greenhouse. Approved. Public Hearing scheduled for Lake Road East Fork more than one accessory structure on the property.

History Center - working on the Old Fashion Christmas at the Schoolhouse on Dec. 2nd. The Western Monroe County Historical Society is disbanding so Morgan Manning can be a museum. Triangle Tract society forming to include Hamlin, Bergen, Clarkson and Sweden based out of the Seymore Library.

Wright – I met with the senior Advisory Board and discussed the budget line and the bylaws. Senior link on the website has been updated from the last senior meeting.

Baase – Angel was the one updating that. I will talk and figure that out with Michelle.

Wright – I met with the Ambulance 1058 calls this year. 2022 they had 1064 calls. They have some mechanical issues with one of the trucks. Hopes to meet soon with the Mercy Flight team. Hilton Parma Fire District - meets Dec. 12th and that is their election night.

Hamlin VFW had a small dedication of their new monument on Veterans Day. Having Breakfast with Santa on Dec. 16th and Cash Bash this Saturday. Planning a big event for Memorial Day. Still selling the bricks.

Hurbutt – Hamlin Morton Walker Fire Department had 365 calls year to date. The Santa Run will be on Dec. 16th and they have approved their budget.

Planning Board – Sketch plan for Fencewood site plan was approved 49 years ago. The Board asked for a new site plan. Two Conservation Corridor Development Permits to repair a revetment for two houses. Approved. Property merge for Drake Road. Approved.

Farmland Protection Plan – Steve and I met Justin Steinbach from CPL engineering, Bob King from MCC Ag and Life Science, Pat Gooch and Rochelle Bell from Monroe County Planning and Development, and Kelly Emerick from Monroe County Soil and Water and got some things squared away who was responsible for what as far as moving forward.

We need to find a replacement from the Conservation Board to be on the Farmland Protection.

Pacelli - Building Department- 34 permits issued from 10/10/2023 – 11/13/2023

Permit cost received: \$2,405.60, Permit valuation: \$486,868.06, 18 permits have been closed. Phone calls into the office: 112, There have been 4 Burn Permits issued this month. There have been 7 complaint letters sent out for various items such as littering, junk and junk cars, brush grass and weeds. This department has been assisting lakeshore residents by providing contact information concerning the lakeshore sewer installation. The Department has a court appearance date that has been changed again as an attorney is not able to appear for their clients. The new court date is December 4th at 6:15 pm. The Department has also been to court for an ongoing neighbor dispute that reflects one of the Town's new codes. This has been scheduled for a new review of the issue in 6 months. The Department is getting all information & records together for the upcoming organizational meeting in January 2024.

German – Road work is done with a few county jobs left to do, a lot of roadside mowing, drainage project on Shore Acres should be wrapped up this week. Working in the parks and the new employee started this week. No date yet for the sewer, waiting on generator issue.

Gilfilian – We all survived another Halloweenathon. Working on Story Time with Santa at a new venue at St, John's. working on the brochure for Jan. – April. Josh put out a survey and already got 92 responses with some good feedback. Friends of Recreation lost their President and Treasurer so we need to build that up.

Groenendaal – The state has file Local Law 9, 10 and 11. Taxes are done and will be working on pulling records and getting ready for the new records.

Spencer – Attended the Assessor Conference it had great classes. I sent an email out on the local exemptions for the fire fighters and senior exemptions. We have to make a decision if we are going to opt in on them. The one we need to look at this year is to amend the firefighters so surviving spouses are eligible and if have been a member for at least 20 years you are considered.

Yager – Is this for the military as well?

Spencer – It already is. The three senior ones three are local two are mandated the three that are local I don't recommend. Most of the other towns are not doing them. The veteran exemptions are limits are being raised this year in the county most towns are not doing this one.

Baase – We are not voting on this tonight maybe the next meeting.

Spencer – I sent you all a sample impact letter any questions on that?

Voelkl – It looks great.

Hurlbutt – not that we have a choice.

Spencer – Working with the website to make the information available. This was feedback from when I met with the seniors. ABS can get the postcards ready and have them the 2nd week in December. The post card 4 x 6 or a 5 x 7 then there is a color price. The color is important and highlight what we need them to see before it is thrown out. There will be a QR code to bring them right to the website. This is all time sensitive. I need a decision on the post card tonight so ABS can be ready.

APPROVAL FOR THE ASSESSOR REEVALUATION PROJECT PRINTING AND MAILING

Resolution #273 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to approve the Assessor Reevaluation project printing and mailing of the 5x7 post card in color stating Attention Hamlin Residents.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

Spencer – These mailings will go out in January and hopefully the website will be done mid-December. Checking inventory and I will be doing seven farm tours. Income and Expense reports are out to commercial residents. We are on target and doing good. Need a discussion for Jeannette's hours because she has been asking. Need a resolution for the mailing in February.

APPROVAL FOR THE IMPACT NOTICES PRINTING AND MAILING

Resolution #274 Motion made by Councilperson Yager and seconded by Councilperson Wright to approve the impact notices folding and mailing to be mailed at .68 or less in bulk to be mailed in February.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

Baase – Busy with a lot of things. We are going with a bond for the Sewer District. We met with the bond company we are up to 8+ or 8++ this means we will get more bids. Looking at Dec. 1st 5% range right now. Working with Phil on the Farmland. Lots of calls about the sewer even

calling Hawley's office about the sewer. Letters will go on everyone's doors when we are ready to proceed.

ENTER INTO EXECUTIVE SESSION FOR AN EMPLOYEE EMPLOYMENT

HISTORY

Resolution #275 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to enter into Executive Session for an employee employment history at 8:10 pm.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

EXIT OUT OF EXECUTIVE SESSION FOR AN EMPLOYEE EMPLOYMENT

HISTORY

Resolution #276 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to exit Executive Session for an employee employment history at 9:00 pm.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

ADJOURNMENT:

Resolution #277 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Yager, requesting Town Board approval to adjourn the meeting at 9:01pm as all business had been concluded.

Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal
Hamlin Town Clerk