Hamlin Regular Town Board Meeting
November 29, 2023

The Hamlin Town Board held their regular scheduled meeting in the Hamlin Town Hall located at 1658 Lake Road, Hamlin, New York. The meeting was called to order at 7:10 pm by Supervisor Baase. Everyone was invited to participate in the Pledge of Allegiance and a moment of silence for the deceased residents of Hamlin.

Present: Councilperson Jennifer Voelkl, Councilperson Rick Wright, Councilperson Joel Yager, Councilperson Phil Hurlbutt Supervisor Steve Baase.
Also present: Town Clerk - Patty Jo Groenendaal, Town Attorney – Maureen Werner, Jonathan Vogler.

BROADCASTED LIVE: https://www.youtube.com/watch?v=dH8jBsqCqXk

APPROVE REGULAR TOWN BOARD MEETING MINUTES OF NOVEMBER 13, 2023

Resolution #278 Motion made by Councilperson Yager and seconded by Councilperson Voelkl to approve the Regular Town Board meeting minutes of November 13, 2023
Discussion –
Wright I would like to add in my report that the discussion on the website was corrected and is up to date.
Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

APPROVAL OF PAYMENT OF BILLS FROM THEIR RESPECTIVE FUNDS:

Resolution #279 Motion made by Councilperson Hurlbutt and seconded by Councilperson Yager to approve payment of bills from their respective funds.

ACCOUNT	VOUCHER#	AMOUNT	ACCOUNT TOTALS
General	2023-1425	279.96	
	2023-1428 to 2023-1431	1465.89	
	2023-1442 to 2023-1462	149763.84	
Account Total			**$151,509.69**
Library	2023-1427	9425.00	
Account Total			**$9,425.00**
Highway	2023-1436 to 2023-1441	7281.81	
Account Total			**$7,281.81**

Sewer	2023-1432	142.67	
Account Total			**$142.67**
Light			
Account Total			**$0.00**
Hamlin Lakeshore	2023-1426	1628.61	
	2023-1433	23.74	
Account Total			**$1,652.35**
Hunt. Park			**$0.00**
Account Total			
Paychex	2023-1434	153.38	
Account Total			**$153.38**
Employees Trust	2023-1435	1637.85	
Account Total			**$1,637.85**
Visa	Amazon	320.79	
	Dollar General	25.00	
	Dollar Tree	130.00	
	Mark's Pizzeria	32.49	
	Wilbert's	175.00	
Account Total			**$683.28**
GRAND TOTAL:			**$172,486.03**

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

CORRESPONDENCE:

1. December 6 Public Webinar: Inflation Reduction Act's (IRA) Home Energy Rebate programs
2. Protect yourself and your family from carbon monoxide

MOVE MONEY FROM THE ARPA TO PAY FOR THE INSTALLATION OF THE HVAC SYSTEM IN THE LIBRARY.

Resolution #280 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to move money from the ARPA to pay for the installation of the HVAC system in the library.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

BUDGET AMENDMENTS

Resolution #281 Motion made by Councilperson Yager and seconded by Councilperson Hurlbutt to make the Following Budget Amendments.

Increase Revenue Account:	
0599.00 Appropriated Fund Balance	$9,425.00
Increase Expense Account:	
L.7410.416 Heat and A/C Expense	$9,425.00

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

BUDGET AMENDMENTS FOR GENERAL

Resolution #282 Motion made by Councilperson Yager and seconded by Councilperson Voelkl to make the Following Budget Amendments.

Increase Revenue Account:	
4997.00 Federal Aid ARPA	$150,000.00
Increase Expense Account:	
5132.40 Highway Garage Expense- Other	$150,000.00
Increase Revenue Account:	
2001.00 Recreation Charges	$2166.00
Increase Expense Account:	
7020.13 Gymnastics Instructor Salary	$665.50
7020.14 Recreation Program Assistant	$1000.00
7550.40 Celebration Contractual	$500.50

Discussion-

Yager – What is the $500.50 from 7550.4 for?

Baase - The credit card amount for October.

Wright – The Highway building when is that going to start?

Baase – I believe next week. The beams Have not been delivered yet but most everything is there. It will have a metal roof and will house Highway equipment.

Voelkl –How much was in the Celebrations account? I feel we raised it a lot.

Baase – Three or four thousand I can't remember. Part of that was labor and the other was contractual.

Voelkl – For next year we didn't know this and maybe change for next year.

Baase – Farm Fest cost us a bunch and we budgeted a little more for next year. The Gymnastics and Program assistant was for extra programs/staff.

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

BUDGET AMENDMENTS FOR SEWER

Resolution #283 Motion made by Councilperson Yager and seconded by Councilperson Wright to make the Following Budget Amendments.

Increase Revenue Account:
0599.00 Appropriated Fund Balance $25,500.00

Increase Expense Account:
8120.40 Sewage Collect System Contractual $25,500.00

Increase Revenue Account:
2401.00 Interest and Earnings $200.00

Increase Expense Account:
9030.80 Social Security $125.00
9030.81 Medicare $75.00

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

BUDGET TRANSFERS

Resolution #284 Motion made by Councilperson Voelkl and seconded by Councilperson Yager to postponed until the next meeting when the amounts are added.

General

From Account To Account
A.1990.40 Contingent-Other A.3510.40 Dog Control Contractual

From Account To Account
A.3610.40 Board of Assessment Contractual A.1355.40 Assessor Contractual

From Account To Account
A.1990.40 Contingent-Other A.1430.10 Accounting Salary

From Account To Account
A.1990.40 Contingent-Other A.7520.40 History Property Contractual

From Account	To Account
A.5132.50 Highway Garage Electric	A.5132.80 Highway Garage Phone

From Account	To Account
A.7110.10 Parks Salary	A.7110.40 Parks Contractual

From Account	To Account
A.1990.40 Contingent-Other	A.1460.40 Bank Fees & Service Charges

Sewer

From Account	To Account
SS.8120.40 Sewage Collect Contractual	SS.9030.81 Medicare

Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

Discussion-

Yager – The Christmas event that Bunnie Beardsley asked about when is that?
Werner – This Saturday.
(Inaudible discussion about the event)
Baase – The History Center lights are getting fixed.
Noone responded to the shoveling ad. Steve and Mark can take care of that. It is covered for now.
Yager – Let's get the seniors. Some of them are pretty spry.
Werner – So one of them can have a heart attack?
Baase – There are some that are in better shape than I am. For right now they have to have insurance.
Voelkl – So there is the Lodge, Library, Court and Town Hall?
Groenendaal – then you have the evening with Recreation programs and Board meetings, it would be nice to have a contractor.
Voelkl – Anke use to take care of it.
Baase – Yes, they had a snowblower but it broke. I can take care of it with the tractor. The ad was in the paper.
Groenendaal – Can we put that in the newsletter?
Baase – You can.
Voelkl – Our church has all volunteers take care of the church.
Groenendaal – Usually one of the Town Hall staff takes turns to shovel.
We need to talk about the Fire Marshall.
Baase – We need to put in the paper for a new Deputy Fire Marshall. Mike has moved and he is not eligible to stay on with us. The position must be held by a Hamlin Resident. We do have to advertise.

ADVERTISE IN THE PAPER FOR AN ASSISTANT FIRE MARSHALL

Resolution #284 Motion made by Councilperson Hurlbutt and seconded by Councilperson Wright to advertise in the paper for an Assistant Fire Marshall for one week.
Polled votes: Councilperson Voelkl aye, Councilperson Wright aye, Councilperson Yager aye, Councilperson Hurlbutt aye, Supervisor Baase aye. Motion carried.

Baase – Conservation we have interviewed Rob Westcott he is still interested in the position. Since it is still within the time frame, we can accept that without advertising. We have to accept Clark's resignation first then we can appoint Rob.
Voelkl – The meeting dates do we approve that at the Organizational meeting?
Groenendaal – I need to send the meeting schedule to the paper.
Baase – We will approve it at the next meeting.
Voelkl – We need a resolution for the Organizational Meeting date.
Werner – Yes.
Voelkl – Were they able to have a meeting?
Wright – Yes, it was quick they talked about the 400 trees that came down and 100 more to go. Area 1 needs to fix the area close to the waterway.
Baase – Talking with the Attorney we have to by law have to use your work email account.
Werner – Yes, you do not want to use your personal accounts. Facebook and email could be foiled. You want to use only your Town email.
Yager – At work it won't let me get on my account, it blocks it.
Werner – You have to use your own phone or laptop.
Baase – I will call CETech to get that email set up. They are coming tomorrow to update a new firewall. The bid for the Sewer Bond goes out tomorrow. The part that broke has not been shipped yet and won't be here till mid-December. The pumps are working we just can't get the set up until that back up generator is ready as well.

ADJOURNMENT:

Resolution #285 Motion was made by Councilperson Hurlbutt and seconded by Councilperson Yager, requesting Town Board approval to adjourn the meeting at 7:50 pm as all business had been concluded.
Polled votes: All in Favor.

Respectfully submitted,

Patty Jo Groenendaal
Hamlin Town Clerk