TOWN OF HAMLIN 2025 ORGANIZATIONAL MEETING
January 2, 2025 Monday 7:00 pm

The 2025 Organizational Meeting of the Hamlin Town Board, held at the Hamlin Town Hall, 1658 Lake Road, was opened at 7:00 pm with the posting of the Colors by Hamlin VFW Post 6703/AVA Color Guard, followed by the Pledge of Allegiance to the Flag under the direction of the Hamlin VFW Post 6703.

Present: Supervisor Steven Baase, Councilperson Joel Yager, Councilperson Jennifer Voelkl, Councilperson Phil Hurlbutt and Councilperson Rick Wright.
Also present: Town Clerk - Patty Jo Groenendaal, Building Inspector and Code Enforcement Officer - Cheryl Pacelli, Recreation Supervisor - Keylee Gilfilian, Highway Superintendent- Mike German, Honorable Judge Paul S. Rath, Rob Westcott, Jonathan Vogler.

The 2025 Organizational Meeting of the Hamlin Town Board is called to order at 7:00 pm

BROADCASTED LIVE: https://www.youtube.com/watch?v=fIwc0qX0MuQ

INVOCATION BY REV. STEVEN WORRALL OF MORTON BABTIST CHURCH

Oath of Office given by the Honorable Paul S. Rath to the following:
Rick Wright

APPOINTMENT OF DEPUTY SUPERVISOR
I, Steven Baase, Supervisor of the Town of Hamlin, appoint Phillip Hurlbutt the Deputy Supervisor for the year of 2025.

APPOINTMENT OF DEPUTY TOWN CLERK
In accordance with Town Law, Patty Jo Groenendaal Town Clerk of Hamlin, appoints Colleen Flaherty, as Deputy Town Clerk for the year of 2025.

CONFERENCES AND TRAINING PROGRAMS
Resolution #1 Motion was made by Councilperson Voelkl, seconded by Councilperson Wright authorizing all members of appointed Boards to attend four (4) hours of continuing education – conferences, seminars or training conferences – as required by New York State. Ayes 5-0. Motion carried unanimously.

APPOINTED BOARD TRAINING

Resolution #2 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl reauthorizing previously approved training, including on-line training provided by the New York Planning Federation, as appropriate to fulfill the four-hour continuing education requirement, any training not previously authorized to be approved in advance by Town Board.
Ayes 5-0. Motion carried unanimously.

DEPARTMENT HEADS AND EMPLOYEES WISHING TO ATTEND CONFERENCES OR TRAINING PROGRAMS

Resolution #3 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Voelkl requiring all Department heads and employees wishing to attend conferences or training programs to have prior approval of the Town Board.
Ayes 5-0. Motion carried unanimously.

TRANSPORTATION COSTS

Resolution #4 Motion was made by Councilperson Yager, seconded by Councilperson Wright authorizing transportation costs to be paid at the rate of $.70 per mile for the use of a personal vehicle. Any other mode of transportation must have prior Town Board approval.
Ayes 5-0. Motion carried unanimously.

MEAL ALLOWANCES

Resolution #5 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt authorizing meal allowance not to exceed the limits by NYS Audit and Control of $61 per day in New York City and $44 outside of New York City.
Ayes 5-0. Motion carried unanimously.

ASSESSOR TRAINING SESSIONS

Resolution #6 Motion was made by Councilperson Wright, seconded by Councilperson to Yager authorize the Town of Hamlin's Assessor to attend all State and County training sessions for Assessor for the year of 2025, as budgeted.
Ayes 5-0 Motion carried unanimously.

NEWSPAPERS

Resolution #7 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Wright to designate Westside News as the Official Newspaper for the Town of Hamlin for 2025
Ayes 5-0 Motion carried unanimously.

HIGHWAY DEPARTMENT FUNCTIONS

Resolution #8 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl for the Highway Superintendent to attend highway functions, as budgeted.

Ayes 5-0 Motion carried unanimously.

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT

In accordance with Town Law, Highway Superintendent Michael German appoints Phil Moore as Deputy Highway Superintendent for the year of 2025.

HAMLIN DEPUTY HIGHWAY SUPERINTENDENT WAGE

Resolution #9 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager setting Deputy Highway Superintendent wage at $3,278.14 to be paid over 26 pay periods.
Ayes 5-0 Motion carried unanimously.

HIGHWAY EMPLOYEES HOURLY RATES

Resolution #10 Motion was made by Councilperson Yager, seconded by Councilperson Wright setting Highway Employees hourly rate:

i.	Foreman	$19.92 - $32.06 range
ii.	Maintenance Mechanic	$16.00 - $31.40 range
iii.	Specialized M.E.O.	$16.00 - $31.83 range
iv.	M.E.O.	$16.00 - $30.51 range
v.	Laborer, Full Time	$16.00 - $23.40 range
vi.	Laborer, Part time	$16.00 - $23.40 range
vii.	Records Keeper	$16.00 –$23.10 range

Ayes 5-0 Motion carried unanimously.

HIGHWAY EXPENDITURES

Resolution # 11 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Voelkl authorizing the Highway Superintendent to purchase small tools and equipment up to $20,000.00 for the year of 2025, as budgeted.
Ayes 5-0 Motion carried unanimously.

SECRETARY AND RECORDS KEEPER OF THE HIGHWAY DEPARTMENT

Resolution # 12 Motion was made by Councilperson Yager, seconded by Councilperson Wright appointing Lindsay Pacitto as Secretary and Records keeper of the Highway Department for the year 2025.
Ayes 5-0 Motion carried unanimously.

HIGHWAY EXPENDITURES

Resolution #13 Motion was made by Councilperson Voelkl, seconded by Councilperson Wright to execute the agreement of Expenditures of Highway Monies according to Section 284 of the Highway Law, so as to expend $470,000.00 of Highway monies on 33.51 miles of Town Roads, for the year 2025.
Ayes 5-0 Motion carried unanimously.

DOG CONTROL OFFICERS

Resolution #14 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to appoint Dave Maynard as the Dog Control Officer at the salary of $12,795.38 for the year of 2025 to be paid on a 26-pay period basis, and to serve at the pleasure of the Town Board.
Ayes 5-0 Motion carried unanimously.

DOG CONTROL ASSISTANT

Resolution #15 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to appoint Caroline Thompson as Assistant Dog Control Officer and set the hourly rate for the Assistant Dog Control Officer on an on-call basis at $17.68 per hour, to be paid on a 26-pay period basis, and to serve at the pleasure of the Town Board.
Ayes 5-0 Motion carried unanimously.

HISTORIAN

Resolution #16 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Wright to appoint Dave Walch as Historian for the year of 2025 at the annual salary of $7,712.64 to be paid monthly, and to serve at the pleasure of the Town Board.
Ayes 5-0 Motion carried unanimously.

RECREATION SUPERVISOR

Resolution #17 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to acknowledge Keylee Gilfilian as Recreation Supervisor at the salary of $52,353.60 for the year of 2025 to be paid on a 26-pay period basis, and to serve at the pleasure of the Town Board.
Ayes 5-0 Motion carried unanimously.

RECREATION TRAINING

Resolution #18 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager to authorize the Hamlin Recreation Department to attend all State and County training sessions/conferences and/or meetings in 2025 as budgeted.
Ayes 5-0 Motion carried unanimously.

BUILDING INSPECTOR/CODE ENFORCEMENT/SEQA OFFICER

Resolution #19 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt acknowledging Cheryl Pacelli as the Building Inspector/Code Enforcement/SEQA Officer with the annual salary of $52,003.20 for the year of 2025 to be paid on a 26-pay period basis, and to serve at the pleasure of the Town Board.
Ayes 5-0 Motion carried unanimously.

FIRE MARSHAL

Resolution #20 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager to appoint Bernard Maier as Fire Marshal, with the annual salary of $12,168.00 to be paid on a monthly basis for the year of 2025.
Ayes 5-0 Motion carried unanimously.

DEPUTY FIRE MARSHAL

Resolution #21 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to appoint Randy Davis as Deputy Fire Marshal for the year of 2025.
Ayes 5-0 Motion carried unanimously.

DEPUTY FIRE MARSHAL RATE

Resolution #22 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Wright to set the pay rate for Deputy Fire Marshal at $75.00 per incident responded.
Ayes 5-0 Motion carried unanimously.

HAMLIN CODE ENFORCEMENT DEPARTMENT TRAINING

Resolution #23 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to authorize the Hamlin Code Enforcement Department to attend all State and County training sessions for the year of 2025, as budgeted.
Ayes 5-0 Motion carried unanimously.

CIVIL DEFENSE DIRECTOR DUTIES

Resolution #24 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to assign Civil Defense Director Duties to the Building Inspector/Code Enforcement Officer/Fire Marshal for the year of 2025.
Ayes 5-0 Motion carried unanimously.

ASSISTANT BUILDING INSPECTOR

Resolution #25 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to appoint Bernard Maier as Assistant Building Inspector to serve at the pleasure of the board for the year of 2025 and to be paid a wage of $16.90 per hour worked.
Ayes 5-0 Motion carried unanimously.

BANKS

Resolution #26 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to designate the Hilton Office of M&T Bank as depository for the Town of Hamlin accounts for the year of 2025 as follows:

I. General Fund

II. Highway Fund
III. Consolidated Water
IV. Hamlin HRA Account
V. Clearing Account
VI. Employee Trust Fund
VII. Water Bond Account #408252
VIII. Cell Tower Escrow
IX. Investment Disbursement Account
X. Hamlin Money Market

Ayes 5-0 Motion carried unanimously.

TOWN SUPERVISOR TO CHECK WITH ALL AREA BANKS FOR THE BEST INTEREST RATE

Resolution #27 Motion was made by Councilperson Yager, seconded by Councilperson Wright to authorize the Town Supervisor to check with all area banks for the best interest rate for investments.

Ayes 5-0 Motion carried unanimously.

SALARIES HIGHWAY SUPERINTENDENT

Resolution #28 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to set the salary of the Highway Superintendent for the year of 2025 at $83,489.38 as budgeted, and to be paid by the Town of Hamlin in 26 pay periods and any compensation earned while performing services for the County of Monroe by the Highway Superintendent will be entered as Revenue received by the Town of Hamlin.

Ayes 5-0 Motion carried unanimously.

PARKS SUPERINTENDENT

Resolution #29 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to appoint Michael German as Park Superintendent for the year of 2025, and be paid $4,852.64 in 26 pay periods.

Ayes 5-0 Motion carried unanimously.

SEWER SUPERINTENDENT

Resolution #30 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Voelkl to appoint Michael German as Sewer Superintendent for the year of 2025 and to be paid $5,678.40 in 26 pay periods.

Ayes 5-0 Motion carried unanimously.

TOWN OF HAMLIN SECRETARIAL, CUSTODIAL AND RECREATIONAL RATES

Resolution #31 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to approve the rates below:

Town of Hamlin Secretarial, Custodial and Recreational rates:

I.	Court Clerk 1 & 2	$16.00 -$22.26 range
II.	Bookkeeper to Supervisor	$16.00 -$29.64 range
III.	Deputy Town Clerk	$16.00 -$22.26 range
IV.	Custodian	$16.00 -$22.26 range
V.	Clk.-typist & Clk. IV P.T.	$16.00 -$22.26 range
VI.	Recreational Seasonal Position	$16.00 -$22.26 range
VII.	Court Officer	$55.00 per regular session
VIII.	Court Officer	$65.00 per DA session

Ayes 5-0 Motion carried unanimously.

SALARIES OF TOWN SERVANTS

Resolution #32 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to approve the rates below:

a. Supervisor - $25,651.08 to be paid in a 26-pay period basis.
b. Deputy Supervisor - $1,200.00 to be paid in 12 monthly payments.
c. Town Clerk - $50,251.24 to be paid in a 26-pay period basis.
e. Councilpersons (4) - $8,462.28 each to be paid in 12 monthly payments.
f. Town Justices (2) - $16,726.92 each to be paid in 12 monthly payments.

Ayes 5-0 Motion carried unanimously.

ENGINEER

Resolution #33 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to acknowledge MRB Group as Engineer for the year 2025, per the existing agreement for engineering services, accepting the new 2025 Hourly Billing Rates.
Ayes 5-0 Motion carried unanimously.

SECRETARY TO PLANNING, ZONING AND CONSERVATION BOARDS

Resolution #34 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to set an hourly salary up to $17.00 for the Secretary to, Planning, Zoning and Conservation Boards for the year of 2025.
Ayes 5-0 Motion carried unanimously.

Resolution #35 Motion was made by Councilperson Yager, seconded by Councilperson Wright to establish a maximum 40-hour work week for the Building Inspector, 3 hours to be paid for each Support Board meeting and 3 hours of discretionary time to be used at the option of the Building Inspector**.**
Ayes 5-0 Motion carried unanimously.

Resolution #36 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Voelkl to appoint Cheryl Pacelli as Secretary to the Planning, Zoning, and Conservation Boards.
Ayes 5-0 Motion carried unanimously.

PLANNING BOARD

Resolution #37 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to set the salaries of the Planning Board members for 2025, as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

a. Chairperson - $275.84 per regular monthly meeting attended.
b. Six (6) members each at $148.53 per regular monthly meeting attended.

Ayes 5-0 Motion carried unanimously.

Resolution #38 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to re-appoint Chris Schlieter as Chairperson to the Planning Board for the year 2025.
Ayes 5-0 Motion carried unanimously.

ZONING BOARD OF APPEALS:

Resolution #39 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to set the salaries of the Zoning Board of Appeals members for 2025, as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

a. Chairperson - $275.84 per regular monthly meeting attended.
b. Four (4) members each at $148.53 per regular monthly meeting attended.

Ayes 5-0 Motion carried unanimously.

Resolution #40 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to re-appoint Norman Baase as Chairperson to the Zoning Board of Appeals for the year 2025.
Ayes 5-0 Motion carried unanimously.

CONSERVATION BOARD

Resolution #41 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to set the salaries for the Conservation Board members for 2025, as budgeted, to be paid on a biannual basis, with the exception of the Chairperson, who will be paid on a monthly basis.

a. Chairperson - $275.84 per regular monthly meeting attended.
b. Monroe County Environmental Management Council delegate - $40.00 per County Meeting attended/paid semi-annually.
c. Six (6) members each at $148.53 per regular monthly meeting attended.

Ayes 5-0 Motion carried unanimously.

Resolution #42 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to appoint Jeanine Klopp to the Conservation Board for a two-year term, to expire on December 31, 2026.
Ayes 5-0 Motion carried unanimously.

Resolution #43 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to appoint Carrie Whipple to the Conservation Board for a two-year term, to expire on December 31, 2026.
Ayes 5-0 Motion carried unanimously.

Resolution #44 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to appoint Rob Westcott to the Conservation Board for a two-year term, to expire on December 31, 2026.
Ayes 5-0 Motion carried unanimously.

Resolution #45 Motion was made by Councilperson Wright, seconded by Councilperson Voelkl to appoint Steve Rutherford as Chairperson to the Conservation Board for the year 2025.
Ayes 5-0 Motion carried unanimously.

Resolution #46 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to appoint Steve Rutherford as representative to the Monroe County Environmental Management Council for the year 2025.
Ayes 5-0 Motion carried unanimously.

Resolution #47 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to accept the resignation of Louis DiVincent from the Conservation Board effective December 31, 2024.
Ayes 5-0 Motion carried unanimously.

SUPPORT BOARDS

Resolution #48 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt authorizing Support Board Chairs to designate “Excused with Pay” any member’s absence due strictly to personal illness or family emergency.
Ayes 5-0 Motion carried unanimously.

Resolution #49 Motion was made by Councilperson Yager, seconded by Councilperson Hurlbutt to set the maximum number of absences, whether “excused with pay” or “unexcused” for paid members of Support Boards as two during the year of 2025. Members who exceed two absences during the year 2025 must request reappointment for the following year or be replaced.
Ayes 5-0 Motion carried unanimously.

Resolution #50 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to require all paid Support Board members to complete a minimum of four (4) continuing education units during the year 2025 per Chapter 662, New York Laws of 2006. Members who fail to do so must request reappointment for the following year or be replaced.
Ayes 5-0 Motion carried unanimously.

TAX COLLECTOR

Resolution #51 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to appoint Patty Jo Groenendaal as Tax Collector, and to be paid $5,664.88 as budgeted, to be paid in a 26-pay period basis for the year of 2025.
Ayes 5-0 Motion carried unanimously.

ATTORNEY

Resolution #52 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl, to acknowledge Maureen Werner as Attorney to the Town for 2025 per the existing agreement for legal services.
Ayes 5-0 Motion carried unanimously.

Resolution #53 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Voelkl to acknowledge Maureen Werner as the Attorney to the Zoning Board for 2025 per the existing agreement for legal services.
Ayes 5-0 Motion carried unanimously.

Resolution #54 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to acknowledge Keith O'Toole as the Attorney for the Planning Board for the year 2025.
Ayes 5-0 Motion carried unanimously.

TOWN CLERK TRAINING SESSIONS

Resolution #55 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager to authorize the Hamlin Town Clerk and Deputy Town Clerk to attend all State and County training sessions for the year of 2025 as budgeted.
Ayes 5-0 Motion carried unanimously.

SENIOR CONSULTANT

Resolution #56 Motion was made by Councilperson Wright, seconded by Councilperson Hurlbutt to appoint Michelle Johnson as the Senior Citizen Coordinator at a salary of $606.67 per month for the year 2025, to be paid monthly.
Ayes 5-0 Motion carried unanimously.

PRE-PAYMENT OF BILLS

Resolution #57 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager to prepay all utility bills including cell phone bills and postage for newsletter/brochure, postage meter rental, and refill postage meter.
Ayes 5-0 Motion carried unanimously.

REVIEW OF TOWN OF HAMLIN PROCUREMENT POLICIES AND PROCEDURES

Resolution #58 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl acknowledging the annual review and approval of the Town of Hamlin Procurement Policies and Procedures per General Municipal Law Section 10 and 11.
Ayes 5-0 Motion carried unanimously.

WORKPLACE VIOLENCE POLICY

Resolution #59 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager acknowledging the annual review and approval of Town of Hamlin Workplace Violence Policy.
Ayes 5-0 Motion carried unanimously.

PROCEDURE FOR WAIVING FEES

Resolution #60 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Wright acknowledging the annual review and approval of the Town of Hamlin Procedure for Waiving Fees.
Ayes 5-0 Motion carried unanimously.

HAMLIN CREDIT CARD POLICIES AND PROCEDURES

Resolution #61 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager acknowledging the annual review and approval of the Town of Hamlin Credit Card Policies and Procedures for the Town of Hamlin.
Ayes 5-0 Motion carried unanimously.

INVESTMENT POLICY

Resolution #62 Motion was made by Councilperson Yager, seconded by Councilperson Wright acknowledging the annual review and approval of the Town of Hamlin Investment Policy.
Ayes 5-0 Motion carried unanimously.

REVIEW AND APPROVAL OF THE TOWN OF HAMLIN FUND BALANCE POLICY.

Resolution #63 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Wright acknowledging the annual review and approval of the Town of Hamlin Fund Balance Policy.
Ayes 5-0 Motion carried unanimously.

BLANKET UNDERTAKING COVERING TOWN OFFICERS, CLERKS AND EMPLOYEES

Resolution #64 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to acknowledge as sufficient, per Public Officers Law Section 11(2), the blanket undertaking covering Town Officers, Clerks and employees as set forth below:

a. Employees (including Clerks, Court Clerk and Town Officers and employees not prescribed below): $25,000 limit, $ 1,000 deductible.
b. Town Clerk/Tax Collector/Deputy Town Clerk: $500,000 limit
c. Town Supervisor/ Deputy Supervisor/Bookkeeper/Assistant Bookkeeper: $100,000 limit

Ayes 5-0 Motion carried unanimously.

WORKERS COMPENSATION REPRESENTATIVES

Resolution #65 Motion was made by Councilperson Voelkl, seconded by Councilperson Yager to appoint Darlene Capamaggio to serve as Director for 2025 to represent the Town of Hamlin in making decisions per the Intermunicipal Agreement for UNYMWCP our self-insured compensation plan.
Ayes 5-0 Motion carried unanimously.

Resolution #66 Motion was made by Councilperson Yager, seconded by Councilperson Wright to appoint Megan Gentile to serve as alternate Director for 2025 to represent the Town of Hamlin per the Intermunicipal Agreement for UNYMWCP self-insured compensation plan.
Ayes 5-0 Motion carried unanimously.

Resolution #67 Motion was made by Councilperson Hurlbutt, seconded by Councilperson Yager to appoint Michael German as Facilitator for 2024 for UNYNWCP to represent the Town of Hamlin at the safety steering meetings per the Intermunicipal Agreement for our self-insured compensation plan.
Ayes 5-0 Motion carried unanimously.

Resolution #68 Motion was made by Councilperson Yager, seconded by Councilperson Voelkl to approve Workman's Compensation claims of $1,000.00 or less to be handled in house.
Ayes 5-0 Motion carried unanimously.

TOWN BOARD LIAISON ASSIGNMENTS

Resolution #68 Motion was made by Councilperson Wright, seconded by Councilperson Yager acknowledging Town Board Liaison assignments for 2024 as follows:

a. Supervisor Baase: Attorney, Auditing, Building & Grounds, Building Inspector/Code Enforcement Officer, Fire Marshal/Civil Defense, Media Reporting, Recreation, Town Engineer.

b. Councilperson Wright: Ambulance, Hilton-Parma Fire Department, Conservation Board, Seniors, VFW
c. Councilperson Voelkl: Town Clerk, Assessor, Board of Assessment, Chamber of Commerce, Historian & History Committee.
d. Councilperson Hurlbutt: Highway/Drainage, Sewers, Parks, Hamlin Morton Walker Fire Department, Planning Board, Town Justices.
e. Councilperson Yager: Dog Control, Library, LWRP, Zoning Board of Appeals
f. Sharon Steigerwald: Cultural Committee

Ayes 5-0 Motion carried unanimously.

ADJOURNMENT

Resolution #69 Motion was made by Councilperson Yager, seconded by Councilperson Wright to adjourn the meeting at 7:27 pm as all business had been concluded.
Ayes 5-0 Motion carried unanimously.

Respectfully submitted,

Patty Jo Groenendaal

Patty Jo Groenendaal
Hamlin Town Clerk